

**MINUTES
DESIGN REVIEW BOARD
February 7, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY DOUG TAYLOR AT 5:30PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff	X		
Peter Gaffer	X		
Lori Gunnell, Chair	---	---	X
John Guy	---	X	---
Ben Lepley	X		
Doug Taylor, Vice Chair	X		
Theodore Schriever	X		
Frank Davis, Council Liaison	---	---	X
J. Emanuel Stuart, Staff Liaison	X		
Joe Ward, Bldg. Inspector / Code Enforce.	X		
Xavier Rodriguez, Bldg. Inspector / Code Enforce.	X		

CALL TO THE PUBLIC: NONE

OLD BUSINESS:

Agenda Item 1.

Application Number: 23-98

**Address: (Location 1) Approved Main Part of the directional Sign (11/1/23)
(Location 2) Signage Needing Approval
(Location 3) Signage Needing Approval**

Contributing/Non-Contributing: N/A

Residential/Commercial: Public Walkway

Property Owner/Representative: City of Bisbee – Mark Gray as the Representative for the Signage

Description of Work to be done: Directory Signage to Subway Street – Approval of Location 2 and 3 to be considered

November 1, 2023: The Board gave partial approval for the main part of the directional sign and for the applicant to come back with a new design for the individual placard portion of the sign.

APPLICATION: Mr. Gray spoke regarding his application to the Board and answered questions.

PUBLIC COMMENTS: None

STAFF COMMENTS: None

BOARD DISCUSSION: Board discussed

MOTION: Mr. Gaffer moved to approve DRB application #23-98 sign number 2 with some artistic interpretation of exhibit "H".

SECOND: Mr. de Kruffyff

MOTION PASSED: UNANIMOUSLY

Agenda Item 2.

Application Number: 23-123

Address: 2 Main Street

Contributing/Non-Contributing: Contributing

Residential/Commercial: Bisbee Commercial Historic District

Property Owner/Representative: Border Cities Land Co. / Robert Page

Description of Work to be done: Remove existing swamp cooler. Install 5 mini-split AC Systems (2) two systems are submitted for approval

January 10, 2024: The Board tabled the application and requested the applicant come back with a design where the louvers below match the new louvers above and it was continuous.

MOTION: Mr. Taylor moved to table DRB application #23-123.

SECOND: Mr. Lepley

MOTION PASSED: UNANIMOUSLY

Agenda Item 3

Application Number: 23-125

Address: 37 A Moon Canyon (National Historic Register as 58 Moon Canyon)

Contributing/Non-Contributing: (C) #317

Residential/Commercial: Residential

Property Owner/Representative: Douglas & Georgia Kellough

Description of Work to be done: Demolition / Construction Shed

January 10, 2024: The Board tabled this application until the February 7, 2024; Applicant was unable to attend the meeting and asked that the item be tabled until the February Meeting.

APPLICATION: Mr. Kellough spoke regarding his application to the Board and answered questions.

PUBLIC COMMENTS: None

STAFF COMMENTS: Mr. Ward stated that he liked it.

BOARD DISCUSSION: Board discussed

MOTION: Mr. Gaffer moved to approve DRB application #23-125 as presented.

SECOND: Mr. Schriever

MOTION PASSED: UNANIMOUSLY

NEW BUSINESS:

Agenda Item 4.

Application Number: 24-04

Address: 930 Sims Road

Contributing/Non-Contributing: (C) #829

Residential/Commercial: Residential

Property Owner/Representative: Lori Reynolds, Owner / Freedom Forever Arizona LLC Representative

Description of Work to be done: Solar Installation

300ft. Notification was sent out on January 22, 2024.

Public Comments received at the time of the agenda: (0) in Favor (0) in Opposition

PUBLIC HEARING:

APPLICATION: *Melanie Esquer, Representative Freedom Forever spoke regarding this application to the Board and answered questions.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Mr. Taylor opened the public hearing.*

- *Don & Joey Finkle submitted public comment in favor of the solar installation.*

DECLARE THE PUBLIC HEARING CLOSED: *Mr. Taylor declared the public hearing closed.*

STAFF COMMENTS: *Mr. Ward stated that they were visible from the street but not detracting there was no harm in the installation.*

BOARD DISCUSSION: *Board discussed*

MOTION: *Mr. Lepley moved to approve DRB application #24-04 as presented.*

SECOND: *Mr. Gaffer*

MOTION PASSED: UNANIMOUSLY

Agenda Item 5.

Discussion regarding Hydro panels (Melanie Greene, Science Lab).

Ms. Greene spoke regarding Hydro panels and the program through Local First Arizona and Source Global and answered questions.

Ms. Greene announced an event that would be held on February 15, 2024 to learn about the SOURCE Hydro panel Drinking Water System and how you can produce water in your own home for free located at 519 West Melody Lane from 6-8pm.

Agenda Item 6.

Approval of the January 10, 2024 Design Review Board Meeting Minutes.

MOTION: *Mr. Gaffer moved to approve the January 10, 2024 Design Review Board Meeting Minutes.*

SECOND: *Mr. Taylor*

MOTION PASSED: UNANIMOUSLY

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 23-132– 619 C Adams Avenue – Roof
- DRB Application 24-01 – 24 Brewery Avenue – Signage
- DRB Application 24-02 – 168 Quality Hill – Roof
- DRB Application 24-03 – 512 Tombstone Canyon – Electric Upgrade
- DRB Application 24-05 – 301 Curve Street – Roof
- DRB Application 24-06 – 315 Oak Avenue – Cancelled Due to HVAC is under the house only needed Building Permit
- DRB Application 24-07 – 226 Opera Drive – Roof

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

- **Annual Report**

ADJOURNMENT: 6:33PM