

**AGENDA
DESIGN REVIEW BOARD
MARCH 6, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____ AT _____ PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff			
Peter Gaffer			
Lori Gunnell, Chair			
John Guy			
Ben Lepley			
Doug Taylor, Vice Chair			
Theodore Schriever			
Frank Davis, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

Agenda Item 1

Application Number: 23-113 (Amending Application)

Address: 745-C Tombstone Canyon

Contributing/Non-Contributing: (NC) #230

Residential/Commercial: Residential

Property Owner/Representative: Chuck Mills, Owner / Luke Oldfield, Representative

Description of Work to be done: Amending application by adding new buttress wall on front of house. Raise floor height of upstairs which will also raise roof height by 14".

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

Application Number: 23-123

Address: 2 Main Street

Contributing/Non-Contributing: Contributing

Residential/Commercial: Bisbee Commercial Historic District

Property Owner/Representative: Border Cities Land Co. / Robert Page

Description of Work to be done: Remove existing swamp cooler. Install 5 mini-split AC Systems (2) two systems are submitted for approval

January 10, 2024: The Board tabled the application and requested the applicant come back with a design where the louvers below match the new louvers above and it was continuous.

February 7, 2024: The Board tabled the application applicant was not present at the meeting.

**Per Mr. Page he would like to table this application until the April 3, 2024 meeting.
BOARD WILL TAKE A MOTION AND VOTE**

NEW BUSINESS:

Agenda Item 3.

Application Number: 24-10

Address: 16-A Wood Canyon

Contributing/Non-Contributing: (C) #200

Residential/Commercial: Residential

Property Owner/Representative: Cynthia Mills, Owner / David Neufeld, Representative

Description of Work to be done: Alteration/Additions

- *Entry Corner Alterations*
- *Bathroom Addition*
- *Enclosure for water heater and water filtration system*
- *Landscape plan which includes a sitting wall and a brick oven*

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application Number: 24-11

Address: 54 Angius Avenue

Contributing/Non-Contributing: (C) Bi-124

Residential/Commercial: Residential

Property Owner/Representative: Renee Riksheim, Owner

Description of Work to be done: Replace old heat / AC unit with Heat pumps (Heat Pump 1)

- *Heat pump (1) west side will need board approval due to the placement of the unit*
- *Heat pump (2) north side was given administrative approval on February 15, 2024 as submitted.*

APPLICATION: Applicant/Representative will present their application to the Board.
PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.
STAFF COMMENTS:
BOARD DISCUSSION: No public comments beyond this point.
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application Number: 24-12
Address: 19 Wood Canyon
Contributing/Non-Contributing: (NC) #704
Residential/Commercial: Residential
Property Owner/Representative: Terry Sanford, Owner / Amarillas Bros Construction, Representative
Description of Work to be done: Windows

- Windows will need board approval
- *Roof & Electrical Upgrade was given administrative approval on February 29, 2024.*

APPLICATION: Applicant/Representative will present their application to the Board.
PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.
STAFF COMMENTS:
BOARD DISCUSSION: No public comments beyond this point.
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application Number: 24-14
Address: 61-B Shearer Avenue
Contributing/Non-Contributing: (NC) #142
Residential/Commercial: Residential
Property Owner/Representative: Bruno & Nicole Gordonne, Owner
Description of Work to be done:

- Replacement of all windows on premises with new energy efficient fiberglass windows. Identical geometry and operation in all except two awning windows on south side. Opening being enlarged to take advantage of mountain views.
- Replacement of existing aluminum patio door with fiberglass patio door. Identical geometry and operation.
- Screening of second floor balcony with charcoal no-see-um insect screen panels.
- Creation of 2-vehicle concrete parking pad on adjoining parcel 103-62-107A. (letting the Board know that this will be done)

APPLICATION: Applicant/Representative will present their application to the Board.
PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.
STAFF COMMENTS:
BOARD DISCUSSION: No public comments beyond this point.
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Review, Discussion and Possible Approval of the Design Review Board 2023 Annual Report to be presented before Mayor and Council.

Agenda Item 8.

Review, Discussion and Possible Approval of the Amendment to Zoning Code 6.15 Solar Energy Devices for Administrative Approvals in the Historic District.

Agenda Item 9.

Approval of the January 24, 2024 Design Review Board Special Session Meeting Minutes.

Agenda Item 10.

Approval of the February 7, 2024 Design Review Board Meeting Minutes.

**STAFF COMMENTS (NO DISCUSSION) –
FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED**

- DRB Application 24-08 – 124A Naco Road – Fence
- DRB Application 24-09 – 317 Oak Avenue – Stairway
- DRB Application 24-13 – 636 Tombstone Canyon – HVAC Replacement
- DRB Application 24-15 – 26 Moon Canyon – Retaining Wall (Gabion Baskets)
- DRB Application 24-16 – 2 Naco Road – Reroof

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.