

## ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MARCH 19, 2024, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:02PM.

### ROLL CALL

#### **COUNCIL**

Councilmember Juanetta Hill, Ward III  
Councilmember Joni Giacomino, Ward II  
Councilmember Frank Davis, Ward I  
Mayor Ken Budge  
Councilmember Leslie Johns, Ward I  
Councilmember Mel Sowid, Ward II  
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

#### **STAFF**

Stephen J. Pauken, City Manager  
Nina Williams, Deputy City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Matthew Gurney, Public Works Director  
Logan Dodd, Operations Manager  
Tim Cox, Police Chief  
Jay Ritchie, Deputy Police Chief  
Jim Richardson, Fire Chief

#### **CITY ATTORNEY**

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Update on the Main Street Fire

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, February 20, 2024.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, March 5, 2024.

Ashlee Coronado, City Clerk

C. Acceptance of the Resignation of Renee Harper from the Committee on Disability Issues.  
Ashlee Coronado, City Clerk

D. Acceptance of the Resignation of Craig Emanuel from the Police and Fire Advisory Committee.

Ashlee Coronado, City Clerk

E. Acceptance of the Resignation of Tom Patterson from the Police and Fire Advisory Committee.

Ashlee Coronado, City Clerk

F. Approval of a Special Event Liquor License Application Submitted for an Event to be held at the Jonquil Motel on Saturday, April 20, 2024 from 9:00am to 9:00pm; Laurie Marie McKenna, Applicant.

Ashlee Coronado, City Clerk

**ACTION ITEMS: 2A-2E APPROVED**

**ACTION ITEM: 2F APPROVED**

**OLD BUSINESS**

**NEW BUSINESS**

3. Discussion and Possible Approval of the Recommendation from the Bisbee Arts Commission to fund a Grant Application for “Community Clay Scholarships & Potter Wheel” submitted by Ms. Tonay Borgeson in the amount of \$500.00 from the Bisbee Arts Commission Fund.

Leslie Johns, Bisbee Arts Commission Council Liaison

**ACTION APPROVED**

4. Discussion and Possible Approval of the Recommendation from the Bisbee Arts Commission to fund a Grant Application for “Tamla Turtle Triplicated” submitted by Ms. Tamela (Turtle) Willsey in the amount of \$500.00 from the Bisbee Arts Commission Fund.

Leslie Johns, Bisbee Arts Commission Council Liaison

**ACTION APPROVED**

5. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-24-13; Repealing Ordinance O-09-03 and Abolishing the Streets and Infrastructure Committee; Amending the Zoning Code, Article 2 Officials, Boards and Commissions, Section 2.3 Planning and Zoning Commission, Subsection 2.3.2 Powers and Duties, Adding a New Subsection G providing for Additional Duties; providing a Housing Impact Statement for the Zoning Code text Amendment; providing for the Repeal of Conflicting Ordinances; providing for Severability.

Ken Budge, Mayor

**ACTION APPROVED**

6. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-24-14; Amending the City Code by repealing Chapter 7 Building, Article 7.14, Boards of Appeal, and Replacing it with a New Article 7.14 Entitled “Building Advisory Board of Appeals”; Providing for the Repeal of Conflicting Ordinances; Providing for Severability; and Providing for an Effective Date.

Xavier Rodriguez, Building Inspector / Code Enforcement

**ACTION APPROVED**

7. Discussion and Possible Approval of the Cost Allocation Policy.  
Keri Bagley, Finance Director

**ACTION APPROVED**

8. Discussion and Possible Approval to have Classic Pools Inc complete structural repairs to pool floor and walls.  
Matthew Gurney Public Works Director

**ACTION APPROVED**

9. Discussion and Possible Approval of the Kimley Horn Standard Client Agreement for the section of the Bikeway Project.  
Matthew Gurney, Public Works Director

**ACTION APPROVED**

10. Discussion and Possible Approval to enter into a Joint Grant Management Agreement between Bisbee Bikeways and the City of Bisbee for joint management of the EDA ARPA grant awarded for the Lavender Pit shared use path.  
Matthew Gurney, Public Works Director

**ACTION APPROVED**

11. Discussion and Possible Approval of funding for the Bisbee Community Connection Feasibility Study grant match in the amount of \$11,480.00.  
Ken Budge, Mayor

**ACTION APPROVED**

12. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-24-15, accepting the transfer of real property from Southeast Arizona Renovations LLC, located at 111 E Street, Bisbee.  
Melissa Hartman, City Planner

**ACTION APPROVED**

13. Discussion on the current grants received and grants that have been applied for to include discussion on grants writers.  
Stephen Pauken, City Manager

**NO ACTION REQUIRED**

14. City Manager's Report:

**COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS:** (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

- Councilmember Johns would like to comment on Councilmember Giacomino's time on Council.

**ADJOURNMENT: 9:45PM**

**ACTION APPROVED**