

**AGENDA
DESIGN REVIEW BOARD
APRIL 3, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____ AT _____ PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff			
Peter Gaffer	---	---	X
Lori Gunnell, Chair			
John Guy			
Ben Lepley			
Doug Taylor, Vice Chair			
Theodore Schriever			
Frank Davis, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

Agenda Item 1

Application Number: 23-123

Address: 2 Main Street

Contributing/Non-Contributing: Contributing

Residential/Commercial: Bisbee Commercial Historic District

Property Owner/Representative: Border Cities Land Co. / Robert Page

Description of Work to be done: Remove existing swamp cooler. Install 5 mini-split AC Systems (2) two systems are submitted for approval

January 10, 2024: The Board tabled the application and requested the applicant come back with a design where the louvers below match the new louvers above and it was continuous.

February 7, 2024: The Board tabled the application applicant was not present at the meeting.

March 6, 2024: The Board tabled the application applicant had requested.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE (The Board may have to table this application)

Agenda Item 2.

Application Number: 24-10

Address: 16-A Wood Canyon

Contributing/Non-Contributing: (C) #200

Residential/Commercial: Residential

Property Owner/Representative: Cynthia Mills, Owner / David Neufeld, Representative

Description of Work to be done: Alteration/Additions

- *Entry Corner Alterations*

March 6, 2023: The Board gave partial approval of this application; approval portion refers to the master bath addition which will mimic and extend the existing roof slope. The non-approval portion: Board requested that the applicant come up with an alternative design that does not involve removing a corner of the building and bringing it to the next meeting.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS:

Agenda Item 3.

Application Number: 24-19

Address: 304 Curve Street

Contributing/Non-Contributing: (C) #543

Residential/Commercial: Residential

Property Owner/Representative: Michael Ablin, Owner

Description of Work to be done:

- Install new window at west side of house 60"x12" will match existing trim / design
- Install new HVAC condensing Unit at west side ground elevation
- Remove existing door at South of building and replace with original siding
- New utility room door using original door

Roof, Electrical Panel and Replacing deck like for like was given Administrative Approval on March 12, 2024.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application Number: 24-21

Address: 102 Locklin Avenue

Contributing/Non-Contributing: (C) #219 – Main Structure (not shed)

Residential/Commercial: Residential

Property Owner/Representative: Joseph Dorner, Owner

Description of Work to be done: Change Board and Batton Siding that was approved at the April 5, 2022 DRB Meeting to Stucco.

At the November 2, 2022 DRB Meeting the Board approved as presented to move the Ramada structure 80' to N.W.

At the April 5, 2022 DRB Meeting the approved as shown to include the use of steel doors. Board and Batton was the siding that was approved to be used.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application Number: 24-22

Address: 142 Quarry Canyon Road

Contributing/Non-Contributing: (C) #938

Residential/Commercial: Residential

Property Owner/Representative: Richard Lougee, Owner

Description of Work to be done: Windows and Front Door

Electrical panel was given Administrative Approval on March 27, 2024.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application Number: 24-23

Address: 67 A Brewery Avenue

Contributing/Non-Contributing: (C) Bi-185

Residential/Commercial: Residential

Property Owner/Representative: Sarah Prochnau, Applicant / John & Barbara Prochnau, Owner

Description of Work to be done:

CARRIAGE HOUSE:

- Replace the roof & leaking skylight, which are causing further damage to interior drywall & exterior wall
- Recreate front porch which existed before an 80's era remodel. Porch was part of original building and helped protect south wall from further erosion & rotting.

67 A ADOBE LONG HOUSE:

- Install a mini split unit in the middle unit of the adobe longhouse.

STORAGE SHED:

- Placement of an 8x8 storage shed onto a poured concrete footer. Shed to be clad in galvanized metal to fit into existing shed like structures design.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Review, Discussion and Possible Approval of an Amendment to Zoning Code Article 7 "Sign Regulations", Section 7.2.2 "Signs Exempt from Permit Requirements", Sub-Section "H" defining specific standards for Sandwich board and other portable signs.

Agenda Item 8.

Approval of the February 28, 2024 Design Review Board Special Session Meeting Minutes.

Agenda Item 9.

Approval of the March 6, 2024 Design Review Board Meeting Minutes.

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 24-17 – 600 Tombstone Canyon – Electrical Upgrade
- DRB Application 24-18 – 101 Brewery Avenue – Fence Repair
- DRB Application 24-20 – 628 Tombstone Canyon - New Construction that was already approved by the Board on 9/7/2022
- DRB Application 24-24 – 207 Ok Street – Addition to a Structure – Porch

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.