

## **ACTION AGENDA**

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, APRIL 16, 2024, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:31PM.

### ROLL CALL

#### **COUNCIL**

Councilmember Juanetta Hill, Ward III  
Councilmember VACANT, Ward II  
Councilmember Frank Davis, Ward I  
Mayor Ken Budge  
Councilmember Leslie Johns, Ward I  
Councilmember Mel Sowid, Ward II  
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

#### **STAFF**

Stephen J. Pauken, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Matthew Gurney, Public Works Director  
Logan Dodd, Operations Manager  
Tim Cox, Police Chief  
Jay Ritchie, Deputy Police Chief  
Jim Richardson, Fire Chief  
Melissa Hartman, City Planner

#### **CITY ATTORNEY**

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Update on the Main Street Fire
- 55<sup>th</sup> Annual Professional Municipal Clerks Week Proclamation

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda
  - A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, April 2, 2024.

Ashlee Coronado, City Clerk

- B. Approval of a Park Facility and Right of Way Use Permit for Bisbee Pride, Inc. for the use of Main Street from Quality Hill to Brewery Avenue for the Pride Parade to be held on Saturday, June 15, 2024, beginning at 10:00am.

Ashlee Coronado, City Clerk

- C. Approval of a Park Facility and Right of Way Use Permit for Bisbee Pride, Inc. for the use of Goar Park and adjacent parking for the day stage to be held on Friday, June 14, 2024, through Sunday, June 16, 2024, from 8:00am to 12:00am each day.

Ashlee Coronado, City Clerk

- D. Approval of a Park Facility and Right of Way Use Permit for Bisbee Pride, Inc. for the use of Naco Road between OK Street and Brewery Avenue for the Pride Village to be held Friday, June 14, 2024, through Sunday, June 16, 2024, from 8:00am to 12:00am each day.

Ashlee Coronado, City Clerk

- E. Approval of a Park Facility and Right of Way Use Permit for Bisbee Pride, Inc. for the use of Grassy Park on Friday, June 14, 2024, from 12:00pm to 7:00pm and Saturday, June 15, 2024 from 11:00am to 7:00pm; Ramon Garcia, Applicant.

Ashlee Coronado, City Clerk

- F. Approval of a Park Facility and Right of Way Use Permit for Bisbee Pride, Inc. for the use of Erie Street for the Bisbee Massacre Experience to be held on Saturday, December 7, 2024 from 8:00am to 6:00pm.

Ashlee Coronado, City Clerk

- G. Approval of a Special Event Liquor License Application submitted by Bisbee Pride, Inc. for an event to be held at Grassy Park, on Friday, June 14, 2024, from 12:00pm to 7:00pm and Saturday, June 15, 2024 from 11:00am to 7:00pm; Ramon Garcia, Applicant.

Ashlee Coronado, City Clerk

- H. Approval of a Special Event Liquor License Application submitted by Bisbee Pride, Inc. for an event to be held at the Convention Center Outdoor Stage, on Friday, June 14, 2024 and Saturday, June 15, 2024 from 6:00pm to 11:59pm each day; Ramon Garcia, Applicant.

Ashlee Coronado, City Clerk

- I. Approval of a Liquor License Application for The Oliver House located at 26 Sowles Avenue, Kenneth Naico, Applicant.

Ashlee Coronado, City Clerk

**ACTION ITEMS: 2B-2I APPROVED**

**ACTION ITEM: 2A APPROVED WITH CORRECTION**

**OLD BUSINESS**

- 3. Discussion and Possible Approval of the updated Standard Operating Procedures for the Bisbee Fire Department, effective April 16, 2024.

Jim Richardson, Fire Chief

**ACTION APPROVED**

**NEW BUSINESS**

4. Discussion and Possible Approval to award a contract for geotechnical services at Camp Naco through Kimley-Horn for \$19,900.00.

Mike Normand, Construction Project Manager

**ACTION APPROVED**

5. Discussion and Possible Acceptance of the Affordable Housing Award in the amount of \$125,000.00 for the development and implementation of a city-wide Affordable Housing Plan.

Melissa Hartman, City Planner

**ACTION APPROVED**

6. Discussion and Possible Approval to award Step-up Bisbee Naco the contract to do repairs in 6 qualified homes in the Saginaw Colonias area for a total of \$90,000.00.

Melissa Hartman, City Planner

**ACTION APPROVED**

7. Discussion and Possible Approval of a Request of Change Order to the Third-Party Oversight Contract with Stantec in the amount of \$15,050.00 for required evaluation of Hillcrest Apartment Building for a draft historical evaluation, final historic evaluation, and coordination activities.

Melissa Hartman, City Planner

**ACTION APPROVED**

8. Discussion and Possible Approval to renew our service agreement for the generator maintenance to a five-year agreement.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

9. Discussion and Possible Approval of Resolution R-24-06; Approving the Application for Historic Preservation Heritage Funds for the Bisbee Glass Sidewalk Project.

Emanuel Stuart, City Planner

**ACTION APPROVED**

10. City Manager's Report:
  - Pool Update

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

**ADJOURNMENT: 8:32PM**

**ACTION APPROVED**