

**AGENDA
DESIGN REVIEW BOARD
MAY 1, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____ AT _____ PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff			
Peter Gaffer			
Lori Gunnell, Chair			
John Guy			
Ben Lepley			
Doug Taylor, Vice Chair			
Theodore Schriever			
Frank Davis, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

NEW BUSINESS:

Agenda Item 1.

Application Number: 24-25

Address: 513 F Bailey Hill

Contributing/Non-Contributing: Undetermined Status #963

Residential/Commercial: Residential

Property Owner/Representative: Anne & William Moats

Description of Work to be done:

- (4) Replace three exterior doors
- (5) Install 8.5ft. of additional privacy screening by extending the height of the south patio wall by 2 to 2.5 ft
- (11) The upper balcony will be screened in to allow use
- (12) Address signs are to be added to the quest house area, the front yard stairway, the front door area, the west end of the lower driveway, and the back patio gate
- (16) An outdoor shower is to be installed against the west side of the back patio wall
- (17) Mini split pads and units

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

Application Number: 24-30

Address: 2 Naco Road

Contributing/Non-Contributing: Commercial District Bi-239 (C)

Residential/Commercial: Commercial

Property Owner/Representative: Copper Glance LLC, Owner / Kerry Willis,
Representative

Description of Work to be done: Mural

APPLICATION: *Applicant/Representative will present their application to the Board.*

PUBLIC COMMENTS: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3.

Application Number: 24-33

Address: 223 C Youngblood Hill Avenue

Contributing/Non-Contributing: (NC) #637

Residential/Commercial: Residential

Property Owner/Representative: Mercedes Agullo, Owner / Benjamin Harvey,
Representative

Description of Work to be done: Addition to structure – Deck

300ft. Notification was sent out April 16, 2024

No Public Comments received at the time of this agenda

PUBLIC HEARING:

APPLICATION: *Applicant/Representative will present their application to the Board.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / In Favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the public hearing is closed.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application Number: 24-36

Address: 34B Brewery Avenue

Contributing/Non-Contributing: Commercial District Bi-170 (C)

Residential/Commercial: Commercial

Property Owner/Representative: Sarah Prochnau, Owner / Amy Smith, Applicant

Description of Work to be done: Signage

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Approval of the April 3, 2024 Design Review Board Meeting Minutes.

Agenda Item 6.

Approval of the April 10, 2024 Design Review Board Point of Information Meeting Minutes.

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 24-26: 426D Brophy Avenue (Tombstone Cyn) – Roof
- DRB Application 24-27: 79 Ok Street – Mini Split
- DRB Application 24-28: 611 Tombstone Cyn - Mini Split with conditions
- DRB Application 24-29: 303 Oak Avenue – Security Door
- DRB Application 24-31: 811 Tombstone Cyn – Mini Split
- DRB Application 24-32: 151A Ok Street - Mini Split
- DRB Application 24-34: 47 Zacatecas Cyn – Mini Split
- DRB Application 24-35: 11 Maxfield – Electrical Upgrade
- DRB Application 24-37: 229 Tombstone Cyn – Fence
- DRB Application 24-38: 304A Curve Street – Roof
- DRB Application 24-39: 703 Tombstone Cyn – Mini Split
- DRB Application 24-40: 313 Oak Avenue – In-Processing Electrical Upgrade

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.