

**AGENDA
DESIGN REVIEW BOARD
MAY 1, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY LORI GUNNELL AT 5:30PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff	X		
Peter Gaffer	X		
Lori Gunnell, Chair	X		
John Guy	X		
Ben Lepley	X		
Doug Taylor, Vice Chair	X		
Theodore Schriever	---	---	X
Frank Davis, Council Liaison	---	---	X
J. Emanuel Stuart, Staff Liaison	X		
Xavier Rodriguez, Bldg. Inspector	X		

CALL TO THE PUBLIC: NONE

OLD BUSINESS:

NEW BUSINESS:

Agenda Item 1.

Application Number: 24-25

Address: 513 F Bailey Hill

Contributing/Non-Contributing: Undetermined Status #963

Residential/Commercial: Residential

Property Owner/Representative: Anne & William Moats

Description of Work to be done:

- (4) Replace three exterior doors
- (5) Install 8.5ft. of additional privacy screening by extending the height of the south patio wall by 2 to 2.5 ft
- (11) The upper balcony will be screened in to allow use
- (12) Address signs are to be added to the guest house area, the front yard stairway, the front door area, the west end of the lower driveway, and the back patio gate
- (16) An outdoor shower is to be installed against the west side of the back patio wall
- (17) Mini split pads and units

APPLICATION: Mr. Moats spoke regarding his application to the Board and answered questions.

PUBLIC COMMENTS: None

STAFF COMMENTS: Mr. Rodriguez stated there was a lot going on and he needed guidance from the Board; regarding the mini split he wished that it would be screened or blocked.

BOARD DISCUSSION: *Board discussed.*
BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. deKruyff moved to approve application 24-25 for 513 F Bailey Hill as proposed.*

SECOND: *Ms. Gunnell*

MOTION PASSED: UNANIMOUSLY

Agenda Item 2.

Application Number: 24-30

Address: 2 Naco Road

Contributing/Non-Contributing: Commercial District Bi-239 (C)

Residential/Commercial: Commercial

Property Owner/Representative: Copper Glance LLC, Owner / Kerry Willis,
Representative

Description of Work to be done: Mural

APPLICATION: *Ms. Willis spoke regarding her application to the Board and answered questions.*

PUBLIC COMMENTS: *None*

STAFF COMMENTS: *Mr. Rodriguez said this was on an historic building a commercial one so it had to come before the Board.*

BOARD DISCUSSION: *Board discussed.*

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Taylor moved to approve application 24-30 for 2 Naco Road be approved for the mural with the contingency that the blue paint on the façade will be removed in a non-damaging way.*

SECOND: *Mr. Lepley*

MOTION PASSED: UNANIMOUSLY

Agenda Item 3.

Application Number: 24-33

Address: 223 C Youngblood Hill Avenue

Contributing/Non-Contributing: (NC) #637

Residential/Commercial: Residential

Property Owner/Representative: Mercedes Agullo, Owner / Benjamin Harvey,
Representative

Description of Work to be done: Addition to structure – Deck

300ft. Notification was sent out April 16, 2024

No Public Comments received at the time of this agenda

PUBLIC HEARING:

APPLICATION: *Mr. Harvey spoke regarding this application to the Board and answered questions.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Ms. Gunnell declared the public hearing open.*

- *Mr. Stuart read into the record Mr. Hunter Bachrach and Ms. Charlotte Page comments of support for this project.*

DECLARE THE PUBLIC HEARING CLOSED: *Ms. Gunnell declared the public hearing closed.*

STAFF COMMENTS: *Mr. Rodriguez thought the deck would fit into that area.*

BOARD DISCUSSION: *Board discussed.*

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Gaffer moved to approve application 24-33 as submitted.*

SECOND: *Mr. Lepley*

MOTION PASSED: UNANIMOUSLY

Agenda Item 4.

Application Number: 24-36

Address: 34B Brewery Avenue

Contributing/Non-Contributing: Commercial District Bi-170 (C)

Residential/Commercial: Commercial

Property Owner/Representative: Sarah Prochnau, Owner / Amy Smith, Applicant

Description of Work to be done: Signage

APPLICATION: *Ms. Smith spoke regarding her application to the Board and answered questions.*

PUBLIC COMMENTS: *None*

STAFF COMMENTS: *Mr. Rodriguez wanted to see what the board thought.*

BOARD DISCUSSION: *Board discussed.*

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Guy moved to approve application 24-36 as submitted.*

SECOND: *Ms. Gunnell*

MOTION PASSED: UNANIMOUSLY

Agenda Item 5.

Approval of the April 3, 2024 Design Review Board Meeting Minutes.

MOTION: *Ms. Gunnell moved to approve the April 3, 2024, Design Review Board Meeting Minutes.*

SECOND: *Mr. deKruyff*

MOTION PASSED: 4/2(Gaffer & Lepley abstained)

Agenda Item 6.

Approval of the April 10, 2024 Design Review Board Point of Information Meeting Minutes.

MOTION: *Ms. Gunnell moved to approve the April 10, 2024, Design Review Board Point of Information Meeting Minutes.*

SECOND: *Mr. Lepley*

MOTION PASSED: 4/2(Gaffer & Guy abstained)

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 24-26: 426D Brophy Avenue (Tombstone Cyn) – Roof
- DRB Application 24-27: 79 Ok Street – Mini Split
- DRB Application 24-28: 611 Tombstone Cyn - Mini Split with conditions
- DRB Application 24-29: 303 Oak Avenue – Security Door
- DRB Application 24-31: 811 Tombstone Cyn – Mini Split
- DRB Application 24-32: 151A Ok Street - Mini Split
- DRB Application 24-34: 47 Zacatecas Cyn – Mini Split
- DRB Application 24-35: 11 Maxfield – Electrical Upgrade
- DRB Application 24-37: 229 Tombstone Cyn – Fence
- DRB Application 24-38: 304A Curve Street – Roof
- DRB Application 24-39: 703 Tombstone Cyn – Mini Split
- DRB Application 24-40: 313 Oak Avenue – In-Processing Electrical Upgrade

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

- Watch the Video of the Point of Information Meeting and discuss the video – Board Member Lepley
- Discuss increasing the fines for those who tear down a building without permission; Mr. Taylor would like to see something that has real teeth maybe in the thousands – Board Member Taylor

ADJOURNMENT: 6:30PM