

## **ACTION AGENDA**

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MAY 7, 2024, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

### **ROLL CALL**

#### **COUNCIL**

Councilmember Juanetta Hill, Ward III  
Councilmember Pete Skinner, Ward II  
Councilmember Frank Davis, Ward I  
Mayor Ken Budge  
Councilmember Leslie Johns, Ward I  
Councilmember Mel Sowid, Ward II  
Councilmember Anna Cline, Ward III, Mayor Pro Tempore 7:02pm

#### **STAFF**

Stephen J. Pauken, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Logan Dodd, Operations Manager  
Tim Cox, Police Chief  
Jay Ritchie, Deputy Police Chief  
Jim Richardson, Fire Chief  
Melissa Hartman, City Planner

#### **CITY ATTORNEY**

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Letter Carriers Food Drive Day Proclamation

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, April 16, 2024.  
Ashlee Coronado, City Clerk
- B. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, April 16, 2024.  
Ashlee Coronado, City Clerk
- C. Approval of the Minutes of the Special Session of Mayor and Council held on Monday, April 22, 2024.  
Ashlee Coronado, City Clerk
- D. Approval of the Minutes of the Work Session of Mayor and Council held on Monday, April 22, 2024.  
Ashlee Coronado, City Clerk
- E. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, April 23, 2024.  
Ashlee Coronado, City Clerk
- F. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, April 24, 2024.  
Ashlee Coronado, City Clerk
- G. Approval of the Appointment of Matthew A. Cook to the Library Advisory Board.  
Ashlee Coronado, City Clerk
- H. Acceptance of the Resignation of Angela Rockefeller from the Bisbee Arts Commission.  
Ashlee Coronado, City Clerk
- I. Approval of a Park Facility and Right of Way Use Permit for the Copper Queen Hotel for the use of Howell Avenue for a Street Party to be held on Saturday, June 15, 2024 from 5:00pm to 1:00am.  
Ashlee Coronado, City Clerk
- J. Approval of a Park Facility and Right of Way Use Permit for the Copper Queen Hotel for the use of Howell Avenue for a Halloween Block Party to be held on Saturday, October 26, 2024 from 5:00pm to 1:00am.  
Ashlee Coronado, City Clerk
- K. Approval of a Park, Facility and Right of Way Use Permit from the Copper Queen Library for the use of City Park for a free concert on Friday, June 14, 2024, from 5:00pm to 10:00pm. With a request to waive fees.  
Ashlee Coronado, City Clerk
- L. Approval of a Park, Facility and Right of Way Use Permit for the use of City Park for vendors, Grassy Park for music and kids' activities and Main Street for a Mermaid Parade to be held on August 9<sup>th</sup>-11<sup>th</sup>, 2024 from 8:00am on the 9<sup>th</sup> until 5:00pm on the 11<sup>th</sup>.  
Ashlee Coronado, City Clerk

- M. Approval of a Special Event Liquor License Application submitted by Friends of the Copper Queen Library for an event to be held at City Park on Friday, June 14, 2024, from 5:30pm to 8:30pm, Cathy Clifton, Applicant.  
Ashlee Coronado, City Clerk
  
- N. Approval of an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, June 15, 2024, from 5:00pm to 12:00am (Midnight) to Sunday, June 16, 2024, from 12:01am to 1:00am; Jenna Faith Lampinen, Applicant.  
Ashlee Coronado, City Clerk
  
- O. Approval of an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, October 26, 2024 from 5:00pm to 12:00am (Midnight) to Sunday, October 27, 2024 from 12:01am to 1:00am; Jenna Faith Lampinen, Applicant.  
Ashlee Coronado, City Clerk

**ACTION ITEMS: 2A-2M APPROVED  
ACTION ITEMS: 2N & 2O APPROVED**

**OLD BUSINESS**

**NEW BUSINESS**

- 3. Presentation by USDA Rural Development State Director Charlene Fernandez of an overview of existing programs that are available for rural communities.  
Stephen Pauken, City Manager

**NO ACTION REQUIRED**

- 4. Discussion and Possible Approval to enter into a professional services agreement with Sparklight to provide high-speed internet services to the Copper Queen Library starting July 1, 2024.  
Jason Macoviak, Library Manager

**ACTION APPROVED**

- 5. Public Hearing and Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-24-16; Amending the Zoning Code Article 6 “General Provisions” Section 6.15 “Solar Energy Devices” Providing for Administrative Approval; Providing for the Repeal of Conflicting Ordinances; and Providing the Severability.  
Xavier Rodriguez, Building Inspector / Code Enforcement

**ACTION APPROVED**

- 6. Public Hearing and Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-24-17; Amending the Zoning Code Article 6 “General Provisions” Section 6.8 “Outdoor Storage” by adding a new subsection prohibiting Unmodified Metal Shipping Containers in Residential Areas for permanent Outdoor Storage; Providing for the Repeal of Conflicting Ordinance; and Providing for Severability.  
Xavier Rodriguez, Building Inspector / Code Enforcement

7. Discussion and Possible Approval of Resolution R-24-07; Adopting the Tentative Budget for the City of Bisbee for FY 24-25 as well as give notice of the time for a Public Hearing to taxpayers for the adoption of the budget.

Keri Bagley, Finance Director

**ACTION APPROVED**

8. Discussion and Possible Approval of FY 24-25 Employee Benefits Package.

Joelle Landers, Personnel Director

**ACTION APPROVED**

9. Discussion and Possible Approval to accept John Crows' donation in the amount of \$3,000 for TaylorMade Seamless Gutters and Home Maintenance Inc. to fabricate and install downspouts for the Copper Queen Library.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

10. Discussion and Possible Approval to change the time for the Parks & Recreation Committee meetings from 5:30pm to 10:30am.

Matthew Gurney, Public Works Director

**ITEM DIED FOR A LACK OF A MOTION**

11. City Manager's Report:
  - Pool Update

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

**ADJOURNMENT: 8:09PM**  
**ACTION APPROVED**