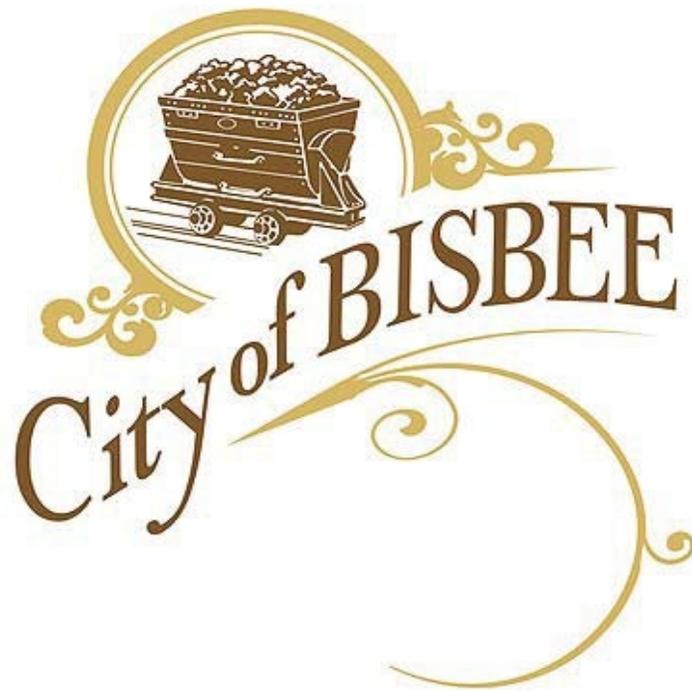


**TENTATIVE  
BUDGET  
FISCAL YEAR 2025**



**July 1, 2024 – June 30, 2025**

Presented May 7<sup>th</sup>, 2024

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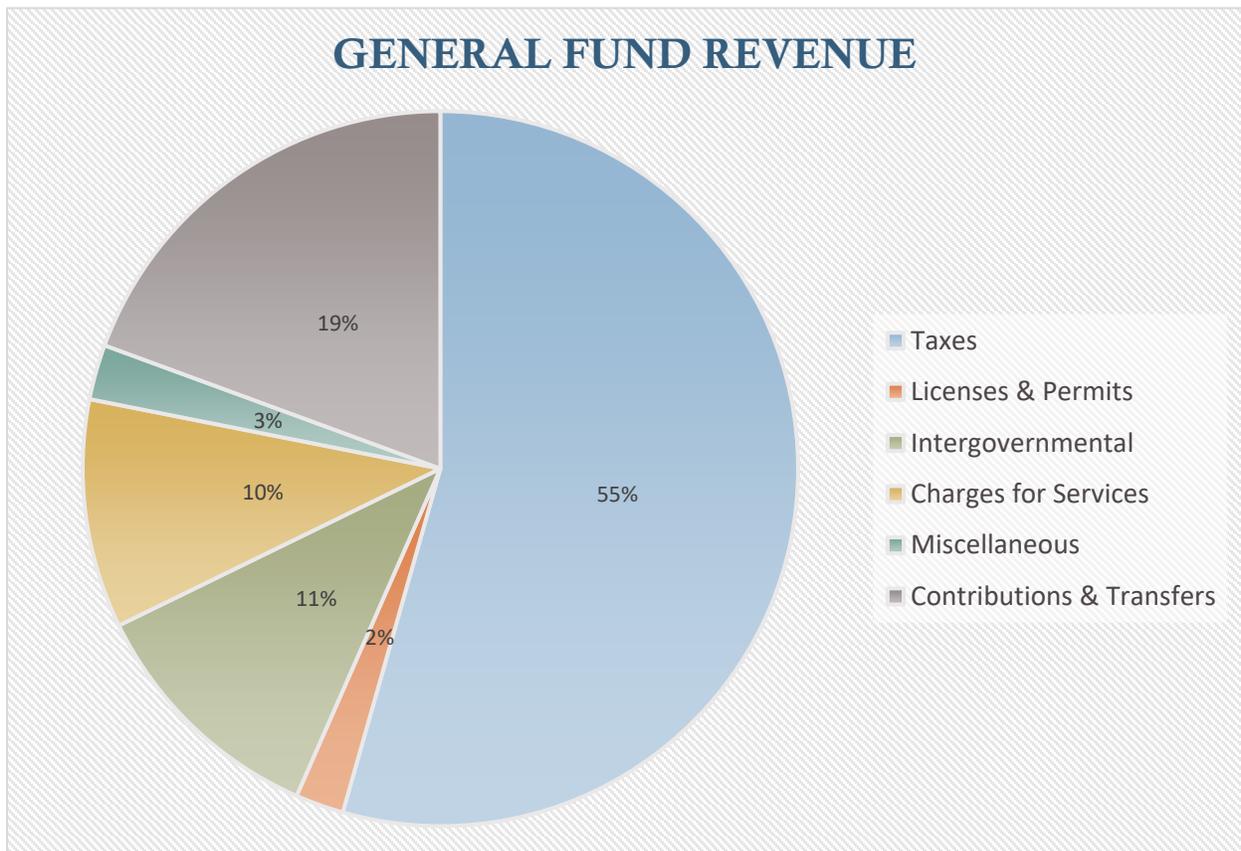
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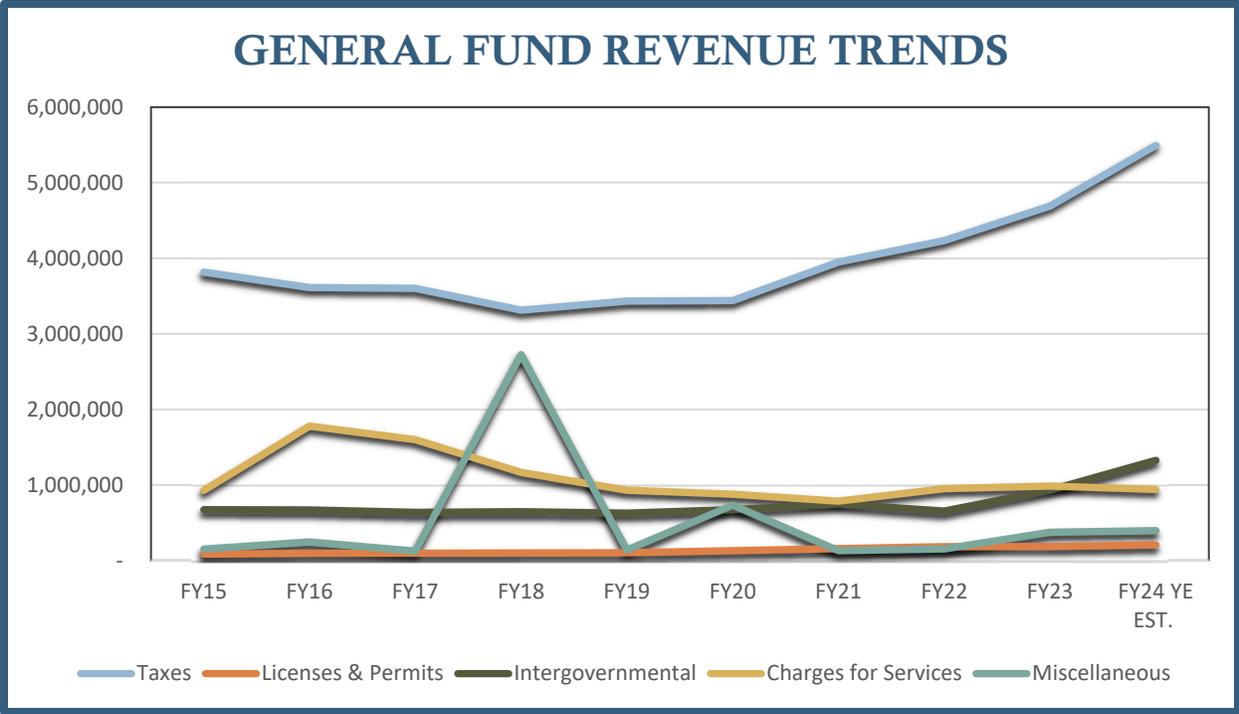
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# GENERAL FUND

The General Fund consists of all the departments that are primarily supported through tax revenues and provide services for the benefit of City of Bisbee Residents such as Public Safety, the Library, City Parks, and the Public Pool. Additional income of the general fund comes from licenses & permits, charges for services, miscellaneous other income, and contributions and transfers. Transfers is revenue from the allocation of the costs of general services departments (City Manager, Finance, City Clerk, Admin & General Government, Personnel, Legal, Information Systems, Building Maintenance, and Garage) to all departments and funds that benefit from these services. Costs are allocated based on each departments' use of these services.

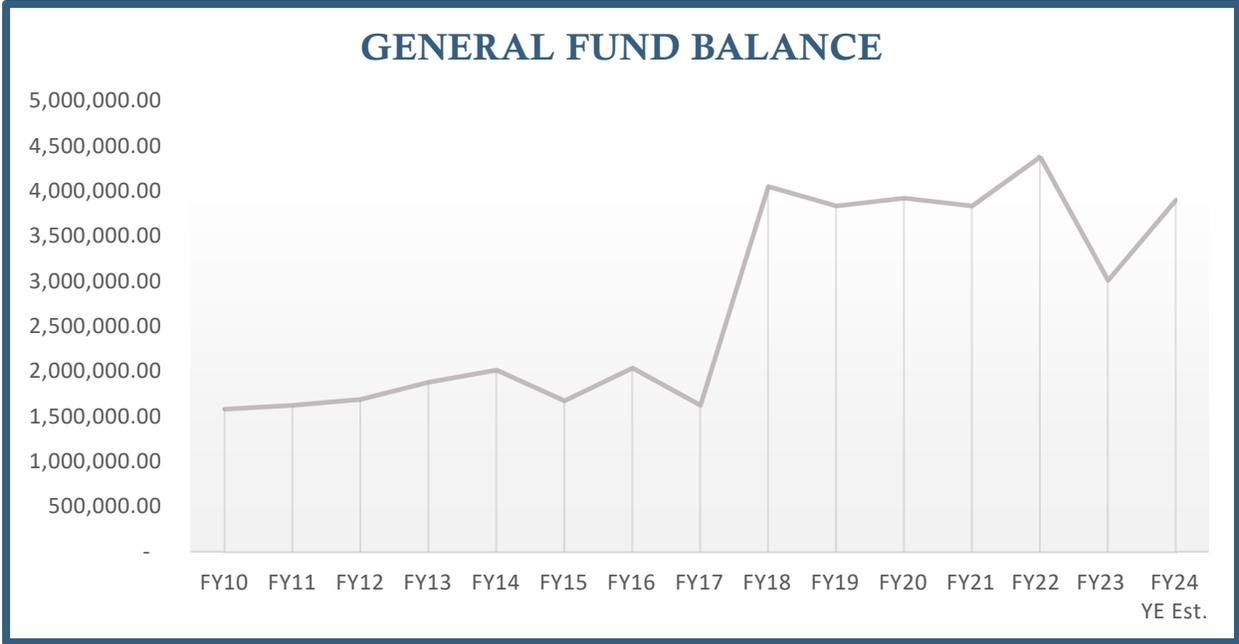
Most of the General Fund revenue comes from taxes to include the "Intergovernmental" amount which is State Shared Income Tax revenue. Charges for services and transfers in from other funds make up most of the remainder.



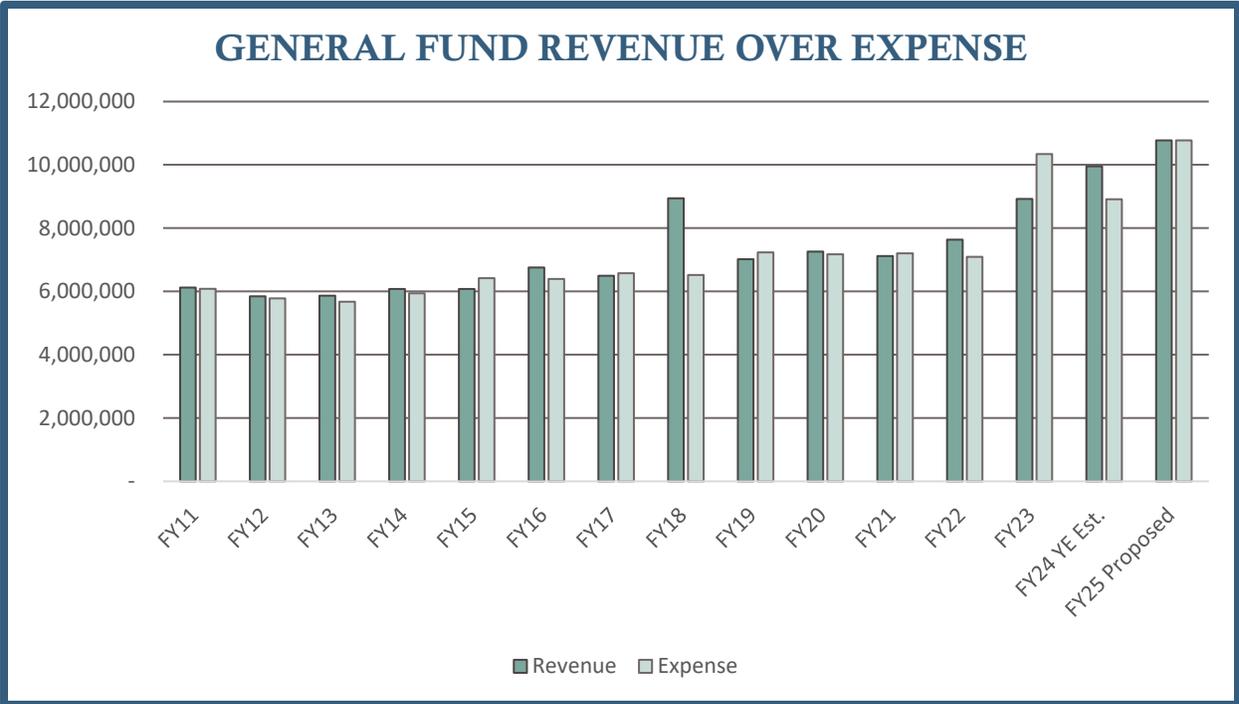


Ideally revenue increases over time to keep up with increasing operational costs. As seen in this graph FY24 is expected to see tax revenue including the Intergovernmental taxes continue to climb. Other revenue sources stay steady:

- The Sales Tax revenue has been increasing since FY18 with an estimated \$600,000 increase from FY23 to FY24. Some of this increase is due to the additional 1% sales tax for Streets that is now shared between Streets and the General Fund so that the General Fund may pay down the large Public Safety Retirement debt.
- Charges for Services revenue has stayed steady the last three years after having dips in revenue between FY16 – FY21. The largest revenue source in this category is from Ambulance Fees.
- Intergovernmental revenue is the Income Tax allocated to municipalities throughout Arizona. The recent revenue increase is temporary to help ease the transition to future projected decreases in this income caused by the new 2.5% flat state income tax rate.
- Miscellaneous Income is revenue that does not fit into the other revenue categories. Out of ordinary events such as the City Hall Fire insurance reimbursement and grants during the pandemic caused revenue spikes.
- Licenses and Permits revenue has been increasing slightly each year since FY15.

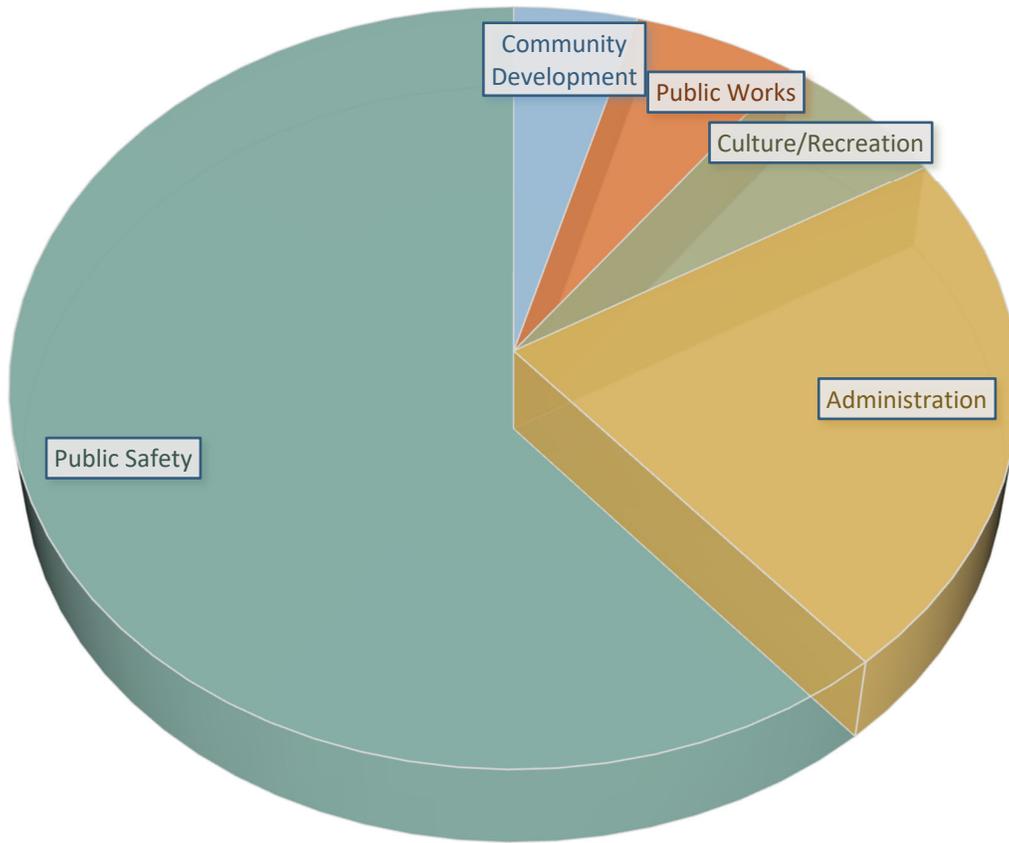


The jump in Fund Balance in FY18 was the insurance for the City Hall Fire and the dip in FY23 was transferring the insurance payment to the Capital Improvement Fund in anticipation of rebuilding City Hall. The added revenue this fiscal year has almost made up for this transfer. The Fund Balance Reserve Policy requires the City to maintain a balance of at least \$1.4 million in the General Fund.

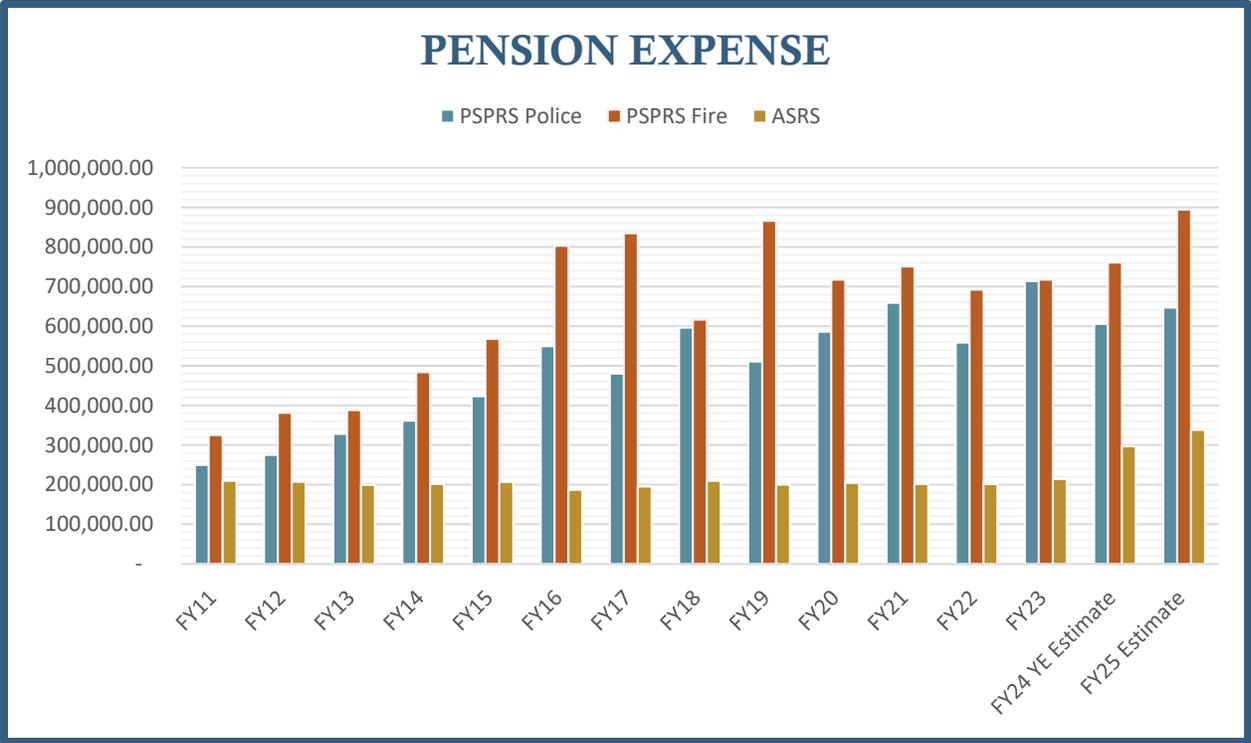


General Fund revenue and expenses are closely matched in most fiscal years.

## GENERAL FUND EXPENDITURES BY SERVICE TYPE



Above is a breakdown of General Fund Expenditures by Service Type. As shown here Public Safety Police and Fire expense accounts for 61% of the General Fund's cost. About 25% of this can be attributed to the Public Safety Retirement System (PSPRS) expense, both current and payment towards the bond debt used to pay down the PSPRS unfunded liability. This also includes a \$500,000 grant match for a ladder truck in the event the City is awarded a grant towards this purchase. Administration is made up of several departments including Mayor & Council, City Manager, Finance, City Clerk, Administration & General Government, Personnel, Legal Services, IT, City Magistrate and Contingency. Cultural and Recreational departments include Parks, Pool, Library and Senior Center. Public works departments include the Water Systems (fire suppression), Cemetery, Building Maintenance, Public Works Administration, and the Garage. Community Development is made up of the Building Inspectors, City Planners, and funding for the City's Animal Shelter.



The Police and Fire PSPRS expense has fluctuated over the years caused by staffing changes and the volatility of the PSPRS unfunded contribution rates but overall, this expense has continued to rise. The City paid off the PSPRS unfunded liability through a bond in FY2022. This is expected to stabilize the contribution rate and the bond payments are scheduled for the next 24 years at a regular increase each year. This is anticipated to moderate these extreme fluctuations and any increases should stabilize to smaller annual increases.

A steady rise in ASRS expense would be expected each year with cost of living and other salary increases but expenses stayed flat or dropped each year up until FY23. In FY23 there was a fifty-cent hourly rate increase to all employees which caused the FY23 ASRS expense to increase by about \$30,000. In FY24 there was a \$1.50 salary increase across all departments along with additional positions which caused the ASRS expense to rise again. Fiscal Year 2025 is expected to see similar increases in positions and wages.

GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
<b>TAXES</b>						
10-31-10000	CITY SALES TAX	2,030,325	2,433,481	2,427,600	3,038,187	2,900,000
10-31-20200	STATE SALES TAX	697,604	725,949	739,297	756,214	764,096
10-31-24000	VEHICLE LICENSE TAX	313,211	294,893	314,549	293,954	315,887
10-31-24500	PROPERTY TAX	1,202,464	1,234,828	1,292,059	1,292,059	1,351,729
<b>TOTAL TAXES:</b>		<b>4,243,605</b>	<b>4,689,150</b>	<b>4,773,505</b>	<b>5,380,414</b>	<b>5,331,712</b>
<b>LICENSES &amp; PERMITS</b>						
10-32-10400	BUILDING/SIGN PERMITS	112,091	101,678	100,000	125,584	110,000
10-32-10401	CODE VIOLATION FINES	5,556	2,896	3,000	8,221	10,000
10-32-10402	COMMUNITY DVLP MNT FILING FEES	125	0	0	0	0
10-32-10403	HOT WORK PERMIT	75	675	500	600	600
10-32-10404	BURN PERMIT	50	75	150	50	50
10-32-10600	BUSINESS LICENSES	60,913	76,999	75,000	85,000	85,000
10-32-10640	LIQUOR LICENSES	1,000	750	1,000	850	1,000
10-32-10650	SPECIAL EVENT LICENSES	1,984	1,439	2,000	3,189	3,000
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	995	785	1,000	367	500
<b>TOTAL LICENSES &amp; PERMITS:</b>		<b>182,789</b>	<b>185,297</b>	<b>182,650</b>	<b>223,860</b>	<b>210,150</b>
<b>INTERGOVERNMENTAL</b>						
10-33-20100	URBAN REVENUE SHARING	654,675	931,624	1,316,964	1,327,078	1,075,523
<b>TOTAL INTERGOVERNMENTAL:</b>		<b>654,675</b>	<b>931,624</b>	<b>1,316,964</b>	<b>1,327,078</b>	<b>1,075,523</b>
<b>CHARGES FOR SERVICES</b>						
10-34-10100	PLANNING/ZONING APPLICATIONS	7,903	10,476	10,000	12,509	10,000
10-34-10120	PLAN EXAMINATION FEE	25,655	13,482	10,000	24,879	15,000
10-34-10300	LIBRARY FEES	2,272	7,700	6,000	7,708	8,000
10-34-10400	FIRE INSPECTION-INITIAL	475	1,950	2,000	1,400	2,000
10-34-10401	FIRE INSPECTION-RENEWAL/ANNUAL	900	3,075	6,000	2,133	5,000
10-34-10402	FIRE INSP. FOLLOW-UP COMPLIANCE	0	0	0	100	500
10-34-10501	CEMETERY PLOT FEES	10,530	7,150	9,000	8,333	8,000
10-34-10510	CEMETERY MAINTENANCE FEES	3,840	3,010	4,000	3,267	3,000
10-34-10700	PUBLIC COPY FEES	1,192	1,295	600	1,780	1,200
10-34-10702	CITY CLERK CLERICAL FEES	0	50	200	0	200
10-34-10862	VEHICLE IMPOUND FEES	22,798	43,134	30,000	38,443	30,000
10-34-10870	TOWING FEES	13,864	18,264	20,000	19,888	20,000
10-34-10880	PARKS USE PERMIT	11,078	10,872	7,000	7,255	10,000
10-34-10881	PARK PERMIT - UTILITY USE	0	0	0	0	0
10-34-10882	VENDOR FEES	0	211	0	365	0
10-34-11500	FRANCHISE FEES	188,064	219,457	188,000	188,000	190,000
10-34-15500	POOL ADMISSIONS	10,817	4,904	10,000	5,000	10,000
10-34-15560	ELECTION FEES	0	0	0	0	0
10-34-16080	RECREATION PROGRAM FEES	0	81	0	0	0
10-34-40066	AMBULANCE FEES	617,275	523,038	700,000	601,894	620,000
10-34-40067	WILDLAND FIRE SERVICES	29,712	102,887	50,000	10,000	50,000
10-34-40069	FD OUT OF CITY SERVICES	4,122	2,770	1,000	4,000	2,000
10-34-40071	NEW CONSTRUC. PLAN REVIEW-FIRE	450	100	15,000	6,008	10,000
10-34-40072	CONST. PERMITS/PLAN REV. FIRE	1,050	11,877	0	0	0
<b>TOTAL CHARGES FOR SERVICES:</b>		<b>951,998</b>	<b>985,783</b>	<b>1,068,800</b>	<b>942,963</b>	<b>994,900</b>
<b>FINES &amp; FORFEITURES</b>						
10-35-10502	MUNICIPAL COURT FINES	62	6,249	100	3,000	100
<b>TOTAL FINES &amp; FORFEITURES:</b>		<b>62</b>	<b>6,249</b>	<b>100</b>	<b>3,000</b>	<b>100</b>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
<b>MISCELLANEOUS</b>						
10-36-11062	SERVICE REIMB - POLICE DEPT	1,001	90	1,000	2,574	1,000
10-36-11063	POLICE VEHICLE USE FEES	2,235	1,911	1,000	5,723	1,000
10-36-11064	SERVICE REIMB - FIRE DEPT	0	75	500	680	500
10-36-11087	INSURANCE REIMBURSEMENTS	3,250	17,756	5,000	1,066	100,000
10-36-11090	DEMA REIMBURSEMENT	0	0	0	4,125	0
10-36-11600	OVER/SHORT	(174)	6	0	(21)	0
10-36-12064	POLICE & FIRE STUDY GUIDES	40	0	0	0	0
10-36-13500	RENTAL INCOME	58,405	55,149	58,405	58,405	59,815
10-36-13597	CITY AUCTION FUNDS	0	8,063	15,000	4,599	6,000
10-36-14062	POLICE SMART & SAFE AZ FUND	26,614	25,216	30,000	26,446	26,500
10-36-14064	FIRE SMART & SAFE AZ FUND	43,414	56,035	30,000	37,024	37,000
10-36-21000	INTEREST EARNED	7,648	209,658	100,000	248,975	200,000
10-36-50000	UNASSIGNED REVENUES	176	0	0	0	0
10-36-54000	SEWER LINE WARRANTY-ROYALTY	1,010	1,124	1,000	684	700
10-36-54000	EV CHARGING STATIONS	0	0	0	1,400	1,800
10-36-70000	MOU HIGGINS HILL RECREATION	6,000	0	0	0	0
<b>TOTAL MISCELLANEOUS:</b>		<b>149,619</b>	<b>375,084</b>	<b>241,905</b>	<b>391,680</b>	<b>434,315</b>
<b>CONTRIBUTIONS &amp; TRANSFERS</b>						
10-38-40000	DONATIONS - MISC	100	0	100	0	100
10-38-40080	DONATIONS - RECREATIONAL	0	300	100	0	0
10-38-40088	DONATIONS - POLICE DEPT	0	0	1,000	5	0
10-38-40089	DONATIONS - POOL	1,013	67	0	0	0
10-38-40090	DONATIONS - FIRE DEPT	0	0	100	0	0
10-38-40091	DONATIONS - LIBRARY	2,275	0	5,000	140	0
10-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
<b>10-38-51000</b>	<b>USE OF RESERVES</b>	<b>0</b>	<b>0</b>	<b>406,759</b>	<b>0</b>	<b>952,308</b>
10-38-51002	FUND BALANCE-CITY HALL	0	0	0	0	0
10-38-99998	GF INTERNAL SERVICES	1,459,749	1,468,548	1,682,240	1,682,240	1,880,563
10-38-99999	OTHER REVENUE & TRANSFERS	473	275,544	0	0	0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS:</b>		<b>1,463,610</b>	<b>1,744,459</b>	<b>2,095,299</b>	<b>1,682,385</b>	<b>2,832,971</b>
<b>DEBT PROCEEDS - PSPRS BOND</b>						
10-39-99999	DEBT PROCEEDS	21,650,000	0	0	0	0
<b>TOTAL DEBT PROCEEDS - PSPRS BOND</b>		<b>21,650,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL GENERAL FUND REVENUE:</b>		<b>29,296,358</b>	<b>8,917,647</b>	<b>9,679,223</b>	<b>9,951,380</b>	<b>10,879,671</b>

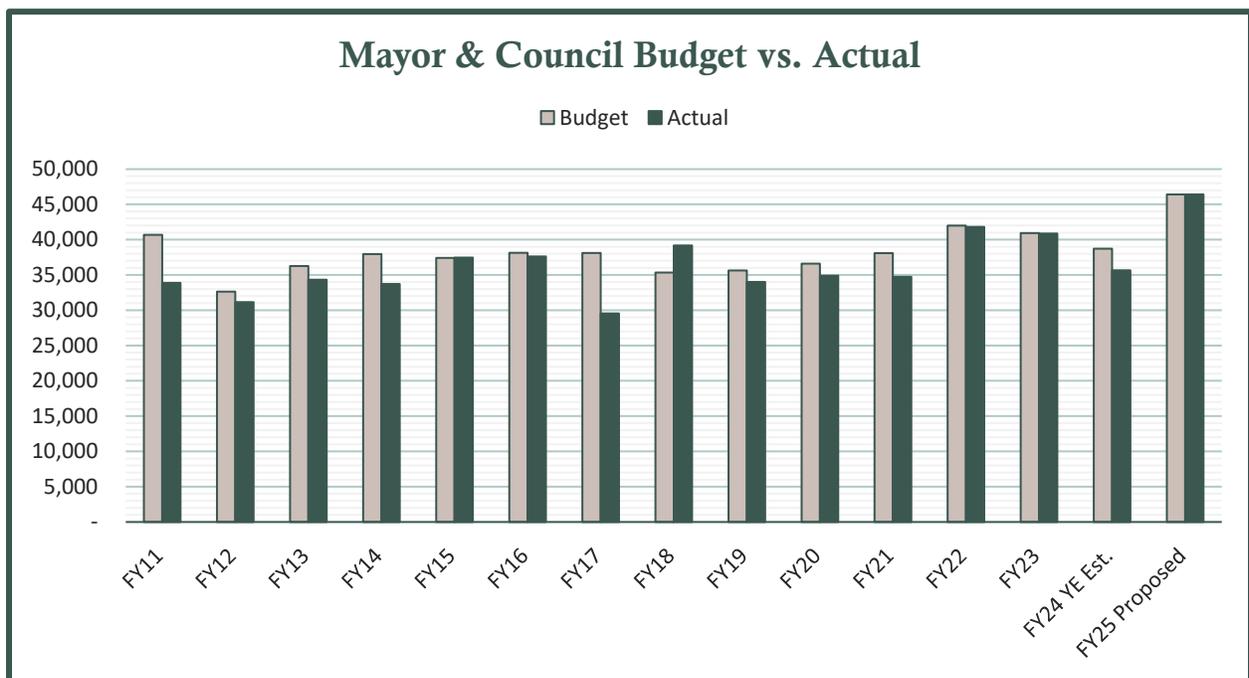
# MAYOR & COUNCIL

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies, and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

- Mayor Ken Budge
- Ward I Council Member Leslie Johns
- Ward I Council Member Frank Davis
- Ward II Council Member Melhem Sowid
- Ward II Council Member Pete Skinner
- Ward III Council Member Anna Cline
- Ward III Council Member Juanetta Hill

Council Sessions are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month, with Special Sessions and Work Sessions held on an “as needed” basis.

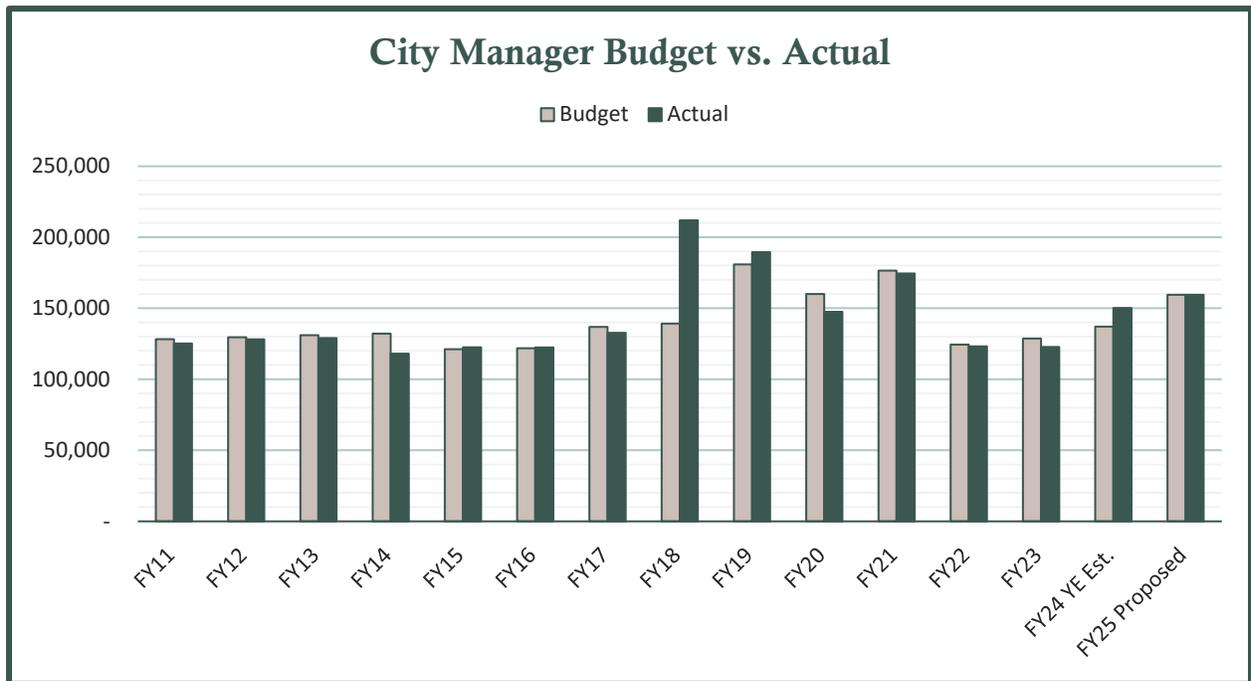


MAYOR & COUNCIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-50-11000	SALARIES - GENERAL	18,800	19,200	19,200	19,200	19,200
10-50-11100	F.I.C.A.	1,166	1,190	1,190	1,190	1,190
10-50-11200	MEDICARE	273	278	278	278	278
10-50-11700	WORKERS COMPENSATION	45	49	47	49	47
<b>MAYOR &amp; COUNCIL PERSONNEL EXPENSE:</b>		<b>20,283</b>	<b>20,717</b>	<b>20,715</b>	<b>20,718</b>	<b>20,715</b>
10-50-13100	BUSINESS TRAVEL	296	4,030	500	618	1,000
10-50-13400	EDUCATION & TRAINING	3,343	2,290	3,000	385	3,000
10-50-13500	SUBSCRIPTIONS & DUES	7,399	7,008	7,299	7,299	7,500
10-50-37000	FIREWORKS INSURANCE	0	0	0	0	4,000
10-50-41500	OFFICE SUPPLIES	113	46	150	150	150
10-50-43000	FOURTH OF JULY FIREWORKS	5,996	5,859	6,000	6,000	8,000
10-50-43500	POSTAGE	225	0	50	50	50
10-50-46000	OPERATIONAL EXPENSES	4,146	919	1,000	390	2,000
10-50-99998	GF INTERNAL SERVICES	3,871	3,746	3,734	3,734	5,093
<b>TOTAL MAYOR &amp; COUNCIL EXPENSE:</b>		<b>45,673</b>	<b>44,615</b>	<b>42,448</b>	<b>39,344</b>	<b>51,508</b>

# CITY MANAGER

The City of Bisbee operates under a Council-Manager form of government. The Mayor and Council appoint the City Manager. The City Manager is responsible for the day-to-day operations of all city government functions under policy direction from the Mayor and City Council. The Mayor and Council, acting as the legislative body, determine City policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the administration of the City operating budget once approved by the Mayor and Council. In addition to the Charter responsibilities, the City Manager serves the community and the region by participating with various agencies and groups.



CITY MANAGER

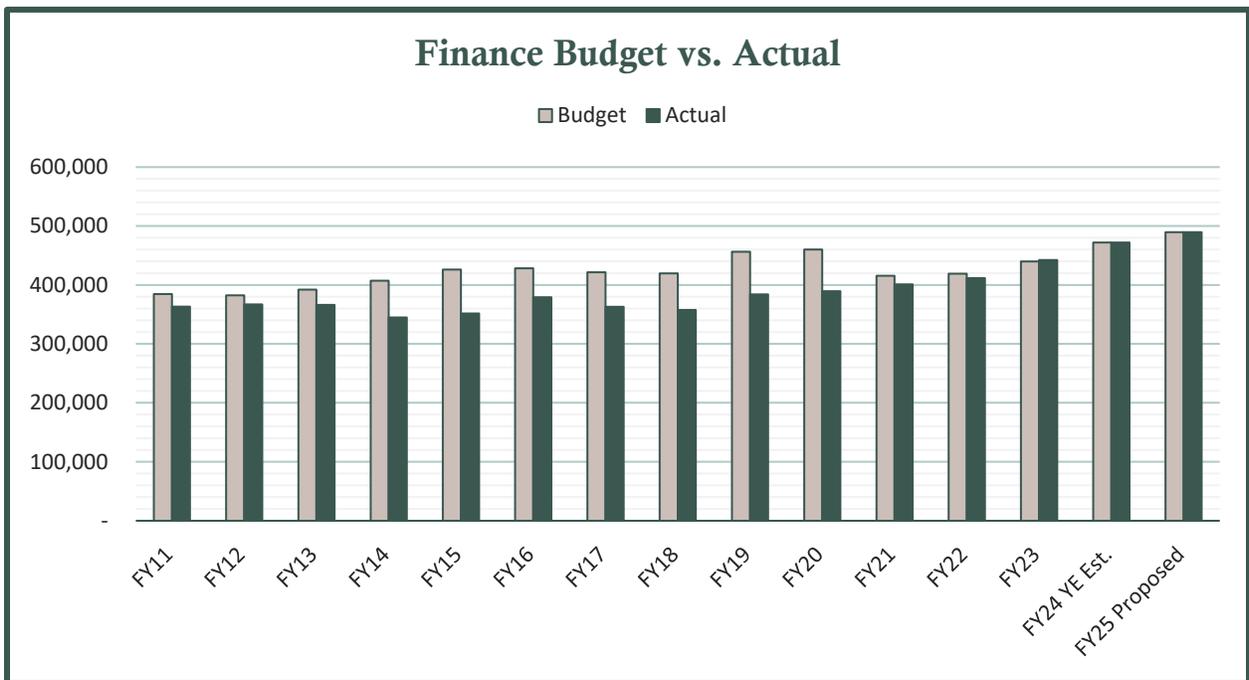
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-51-11000	SALARIES - GENERAL	99,654	100,000	112,504	112,504	125,000
10-51-11100	F.I.C.A.	6,231	6,250	6,975	6,975	7,750
10-51-11200	MEDICARE	1,457	1,462	1,631	1,631	1,813
10-51-11300	A.S.R.S.	0	0	7,682	0	0
10-51-11301	A.S.R.S. - ALT CONTRIBUTION	9,899	9,744	4,970	11,735	12,738
10-51-11500	MEDICAL INSURANCE	0	0	3,502	0	0
10-51-11501	STANDARD DISABILITY INSURANCE	269	269	269	308	135
10-51-11505	DEFERRED COMP	840	770	840	1,200	420
10-51-11510	DENTAL INSURANCE	921	675	737	1,052	368
10-51-11600	LIFE INSURANCE	82	75	104	78	41
10-51-11700	WORKERS COMPENSATION	238	254	278	381	309
10-51-11800	STATE UNEMPLOYMENT	0	0	0	0	0
	<b>CITY MANAGER PERSONNEL EXPENSE:</b>	<b>119,591</b>	<b>119,499</b>	<b>139,492</b>	<b>135,864</b>	<b>148,574</b>
10-51-13100	BUSINESS TRAVEL	986	1,488	2,000	1,859	2,000
10-51-13400	EDUCATION & TRAINING	845	530	1,250	1,000	1,500
10-51-13500	SUBSCRIPTIONS & DUES	1,250	575	900	900	900
10-51-24000	PHONES	612	611	700	611	700
10-51-41500	OFFICE SUPPLIES	66	13	200	20	200
10-51-42030	BOOKS & REFERENCE MATERIALS	0	0	0	0	0
10-51-42050	NON CAP ADMIN EQUIP/FURN	0	0	500	0	500
10-51-43500	POSTAGE	2	1	50	0	50
10-51-46000	OPERATIONAL EXPENSES	0	0	5,000	500	5,000
10-51-99998	GF INTERNAL SERVICES	12,669	12,874	14,475	14,475	17,492
	<b>TOTAL CITY MANAGER EXPENSE:</b>	<b>136,021</b>	<b>135,590</b>	<b>164,567</b>	<b>155,229</b>	<b>176,916</b>

# FINANCE

The Finance Department provides fiscal oversight, payroll, accounts receivable, accounts payable, bookkeeping, and internal audit services for the City. Adherence to procurement and other City policies, compliance with state statutes as applicable, ensuring accurate recording of all transactions and completing all fiscal year-end close out activities to obtain a clean audit is a priority of the department. The department also plays a vital role working with the City Manager on the preparation, implementation, and oversight of the Annual Budget. The department provides utility billing and collection services for the Sanitation and Wastewater Funds with staff dedicated to monitoring and collecting delinquent sewer and garbage accounts. Other duties include business license processing, ambulance payment processing and assisting with grant management.

Finance consists of five full-time employees:

- Finance Director
- Accountant/Collections
- Accountant/Payroll
- Accounts Receivable Clerk
- Accounts Payable Clerk



FINANCE

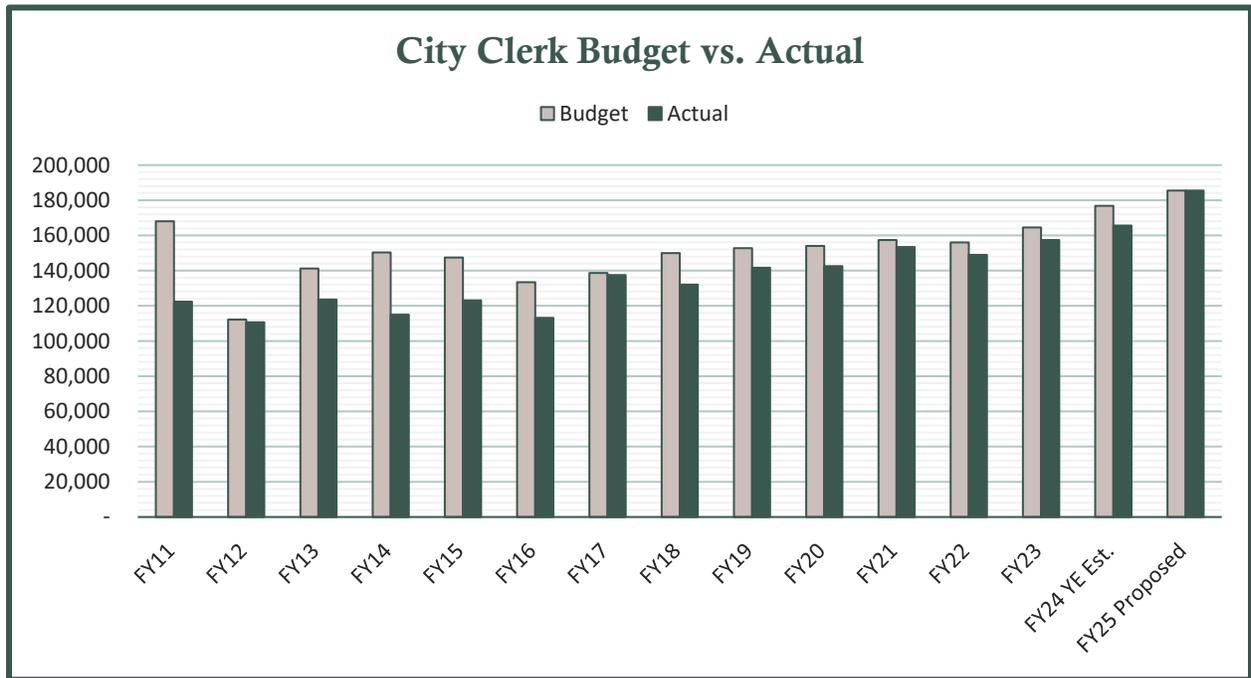
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-52-11000	SALARIES - GENERAL	228,723	233,950	252,667	252,548	264,680
10-52-11001	OVERTIME - GENERAL	0	289	0	0	500
10-52-11100	F.I.C.A.	14,116	14,208	15,665	15,313	16,441
10-52-11200	MEDICARE	3,301	3,323	3,664	3,581	3,845
10-52-11300	A.S.R.S.	24,558	28,513	31,053	31,038	32,534
10-52-11301	A.S.R.S. - ALT CONTRIBUTION	2,807	0	0	0	0
10-52-11500	MEDICAL INSURANCE	14,833	24,691	28,014	28,012	28,865
10-52-11501	STANDARD DISABILITY INSURANCE	1,212	1,151	1,167	934	1,167
10-52-11502	MEDICAL INS DEPENDENT SUPPL.	1,424	2,393	3,000	3,110	3,000
10-52-11505	DEFERRED COMP	4,200	3,850	4,200	4,200	4,200
10-52-11510	DENTAL INSURANCE	3,217	2,949	2,750	3,543	3,217
10-52-11600	LIFE INSURANCE	561	578	630	630	630
10-52-11700	WORKERS COMPENSATION	539	594	625	647	656
10-52-11800	STATE UNEMPLOYMENT	0	0	0	0	0
<b>FINANCE PERSONNEL EXPENSE:</b>		<b>299,491</b>	<b>316,488</b>	<b>343,435</b>	<b>343,557</b>	<b>359,735</b>
10-52-12500	RECRUITMENT/EMPLOYEE TESTING	492	0	0	0	0
10-52-13100	BUSINESS TRAVEL	0	0	1,000	0	1,000
10-52-13400	EDUCATION & TRAINING	0	0	2,000	0	2,000
10-52-13500	SUBSCRIPTIONS & DUES	170	170	200	200	300
10-52-31200	AUDITING & ACCOUNTING	36,000	39,500	39,500	41,000	41,000
10-52-34000	CONTRACT SERVICES	34,147	48,366	46,000	49,400	50,500
10-52-41500	OFFICE SUPPLIES	2,418	3,018	3,500	1,992	3,500
10-52-42000	ADMIN SPECIAL SUPPLIES	674	138	0	1,066	1,000
10-52-42030	BOOKS & REFERENCE MATERIALS	750	750	750	750	1,000
10-52-42040	ADVERTISING	3,948	3,645	4,000	4,000	4,000
10-52-42050	NON CAP ADMIN EQUIP/FURN	80	638	1,000	1,000	1,000
10-52-43100	FEES- FUND MANAGEMENT	10,862	9,601	11,500	9,046	11,500
10-52-43110	CREDIT CARD FEES	14,168	16,478	15,600	20,578	19,500
10-52-43120	OTHER FEES	281	54	200	90	200
10-52-43500	POSTAGE & METER TAPES	7,795	2,538	3,100	2,385	3,100
10-52-46000	OPERATIONAL EXPENSES	98	10	300	300	300
10-52-99085	TRANSFER TO DEBT SERVICE	0	1,000	0	1,000	1,000
10-52-99998	GF INTERNAL SERVICES	42,690	44,044	45,528	45,528	54,350
<b>TOTAL FINANCE EXPENSE:</b>		<b>454,064</b>	<b>486,438</b>	<b>517,613</b>	<b>521,894</b>	<b>554,985</b>

# CITY CLERK

The City Clerk’s Office is responsible to the Mayor and Council, serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk’s Office maintains, updates, and monitors the Laser Fiche Documents Imaging System which allows public and City staff access. The City Clerk staff provides administrative support for twenty-one (21) Boards and Commissions of the City, and administers support to the Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back up material for meetings, Action Agendas and Minutes. Other services provided by the City Clerk’s Office include website management, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, and ensuring video equipment and recording system for meetings are operational. The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

The City Clerk Department consists of two full-time employees:

- City Clerk
- Deputy City Clerk



CITY CLERK

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-53-11000	SALARIES - GENERAL	104,854	107,416	123,797	123,818	128,128
10-53-11001	OVERTIME - GENERAL	0	0	0	0	0
10-53-11100	F.I.C.A.	6,562	6,715	7,675	7,737	7,944
10-53-11200	MEDICARE	1,535	1,571	1,795	1,810	1,858
10-53-11300	A.S.R.S.	13,007	13,055	15,215	15,217	15,721
10-53-11500	MEDICAL INSURANCE	6,331	6,173	7,003	7,003	7,216
10-53-11501	STANDARD DISABILITY INSURANCE	518	508	508	407	508
10-53-11505	DEFERRED COMP	1,680	1,540	1,680	1,680	1,680
10-53-11510	DENTAL INSURANCE	737	675	737	737	737
10-53-11600	LIFE INSURANCE	252	231	252	252	252
10-53-11700	WORKERS COMPENSATION	247	272	306	278	317
<b>CITY CLERK PERSONNEL EXPENSE:</b>		<b>135,722</b>	<b>138,156</b>	<b>158,968</b>	<b>158,939</b>	<b>164,361</b>
10-53-13100	BUSINESS TRAVEL	706	0	1,500	828	1,500
10-53-13400	EDUCATION & TRAINING	630	2,035	1,200	1,060	1,500
10-53-13500	SUBSCRIPTIONS & DUES	480	515	500	420	600
10-53-24000	PHONES	441	445	500	442	500
10-53-34000	CONTRACT SERVICES	1,281	1,281	1,300	1,300	1,300
10-53-41500	OFFICE SUPPLIES	1,124	886	1,000	815	1,000
10-53-42040	ADVERTISING	3,049	4,043	4,000	4,100	4,000
10-53-42050	NON CAP ADMIN EQUIP/FURN	0	361	1,000	1,485	2,500
10-53-43500	POSTAGE	197	130	200	200	200
10-53-46000	OPERATIONAL EXPENSES	595	202	600	600	600
10-53-46531	ELECTION EXPENSE	4,783	9,324	6,000	0	12,000
10-53-99998	GF INTERNAL SERVICES	15,895	16,474	17,047	17,047	20,606
<b>TOTAL CITY CLERK EXPENSES:</b>		<b>164,904</b>	<b>173,853</b>	<b>193,815</b>	<b>187,235</b>	<b>210,667</b>

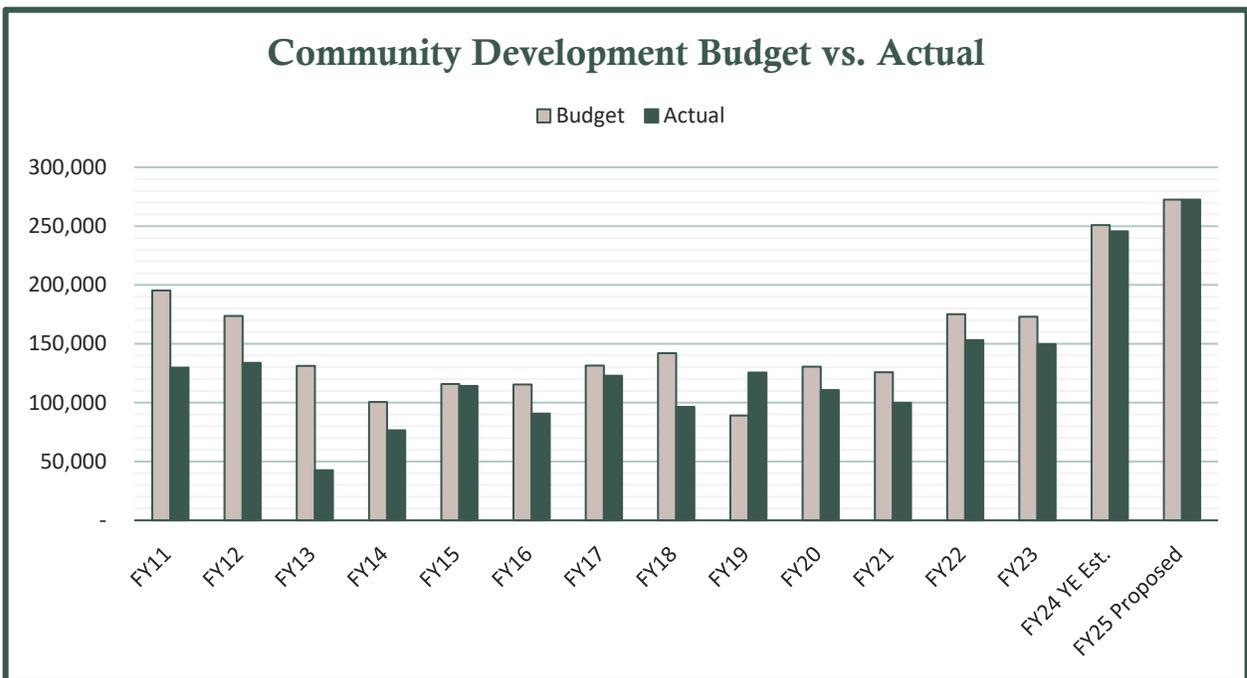
# COMMUNITY DEVELOPMENT

The Community Development Department provides various services including planning and zoning, design review board oversight, managing the Workforce Housing Program, applying for and managing grants related to housing and rehabilitation of properties and infrastructure along with other general planning related duties.

This department is also used to record the costs of the Animal Shelter operated by the Friends of the Bisbee Animal Shelter.

The Community Development Department consists of two employees:

- Full-time Planner
- Part-time Planner



COMMUNITY DEVELOPMENT

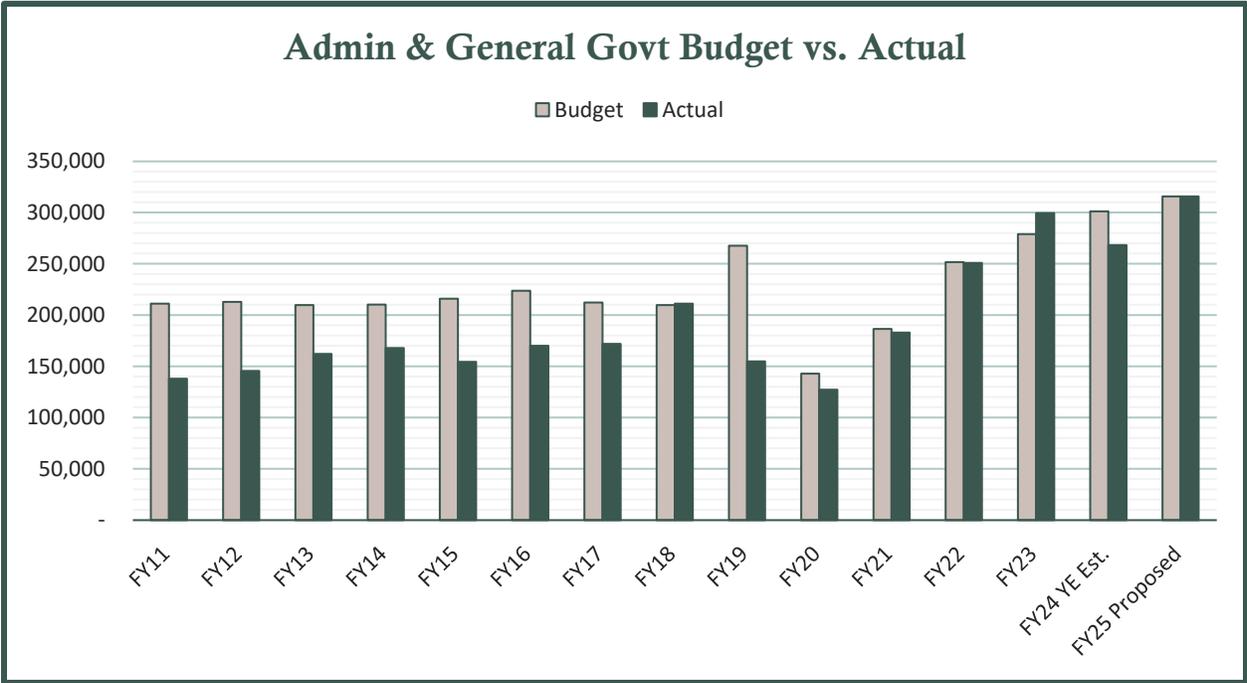
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-54-11000	SALARIES - GENERAL	39,436	126	49,005	48,421	51,080
10-54-11001	OVERTIME - GENERAL	2,587	0	2,400	0	2,400
10-54-11050	SALARIES - PART TIME	1,134	42,588	42,588	50,176	43,602
10-54-11100	F.I.C.A.	2,442	2,648	5,828	5,828	6,019
10-54-11200	MEDICARE	571	619	1,363	1,363	1,408
10-54-11300	A.S.R.S.	5,071	0	11,552	4,959	11,912
10-54-11500	MEDICAL INSURANCE	4,721	0	7,003	6,809	7,216
10-54-11501	STANDARD DISABILITY INSURANCE	224	(22)	269	192	269
10-54-11502	MEDICAL INS. DEPENDENT SUPPL.	1,259	0	0	0	0
10-54-11505	DEFERRED COMP	630	0	840	700	840
10-54-11510	DENTAL INSURANCE	553	0	737	263	270
10-54-11600	LIFE INSURANCE	55	0	126	105	126
10-54-11700	WORKERS COMPENSATION	99	108	232	232	240
10-54-11800	STATE UNEMPLOYMENT	0	0	0	0	0
<b>COMM. DEVELOPMENT PERSONNEL EXPENSE:</b>		<b>58,781</b>	<b>46,068</b>	<b>121,943</b>	<b>119,048</b>	<b>125,382</b>
10-54-12500	RECRUITMENT/EMPLOYEE TESTING	477	629	600	16	0
10-54-13100	BUSINESS TRAVEL	0	804	1,000	1,610	3,500
10-54-13400	EDUCATION & TRAINING	0	107	1,000	500	1,000
10-54-13500	SUBSCRIPTIONS & DUES	0	0	0	0	500
10-54-21000	ELECTRIC - SHELTER	2,192	2,443	2,500	3,315	3,500
10-54-22000	WATER - SHELTER	1,559	1,214	1,400	1,084	1,200
10-54-22550	SEWER & GARBAGE - SHELTER	780	780	780	780	827
10-54-24000	PHONES-SHELTER	872	1,116	1,200	1,627	650
10-54-24050	PHONES-COMMUNITY DEVELOPMENT	0	0	0	0	1,200
10-54-24001	INTERNET FEES - SHELTER	1,077	1,036	1,100	1,016	1,100
10-54-31000	PROFESSIONAL FEES	0	0	0	0	10,800
10-54-34000	CONTRACT SERVICES	6,600	4,400	4,400	5,938	11,888
10-54-41500	OFFICE SUPPLIES	1,063	297	600	600	600
10-54-42020	PRINTING & REPRODUCTION	0	0	0	43	2,000
10-54-42040	ADVERTISING	952	2,640	2,500	1,633	2,500
10-54-42050	NON CAP ADMIN EQUIP/FURN	619	461	200	292	1,500
10-54-42060	INVENTORIED TOOLS	0	0	0	1,128	0
10-54-43500	POSTAGE	1,792	1,371	1,700	1,743	2,500
10-54-46000	OPERATIONAL EXPENSES	6,923	15,653	5,000	4,276	5,000
10-54-46541	ECONOMIC DEVELOPMENT	330	0	5,000	152	5,000
10-54-46542	ANIMAL SHELTER EXPENSES	69,162	70,700	14,000	2,252	10,000
10-54-47000	FRIENDS OF THE SHELTER	0	0	86,000	86,000	86,000
10-54-50100	BLDG REPAIR & MAINT-SHELTER	0	0	0	0	0
10-54-99998	GF INTERNAL SERVICES	17,850	17,320	16,484	16,484	30,100
<b>TOTAL COMM. DEVELOPMENT EXPENSE:</b>		<b>171,030</b>	<b>167,038</b>	<b>267,407</b>	<b>249,536</b>	<b>306,747</b>

# ADMINISTRATION & GENERAL GOVERNMENT

The Administration and General Government department accounts for the general operating expenses for City Hall such as utilities, telephone, and copier maintenance fees, as well as government-wide expenses such as liability insurance, postage, and special supplies. This fund also includes transfers to other departments as needed, such as the Bisbee Bus to provide the City’s required match contribution and to the Airport to cover revenue shortfalls.

One full-time administrative assistant is budgeted to this department. This person’s duties include assisting the City Manager, City Clerk, Fire Marshal, Building Inspector, and other departments as needed.

The Fiscal Year 2025 budget includes a \$500,000 grant match for a ladder truck and a \$400,000 transfer to the Debt Service Reserve for the Pension Bond. These out-of-the-ordinary expenses are not included in the graph below, for comparability of the usual operating expenses.



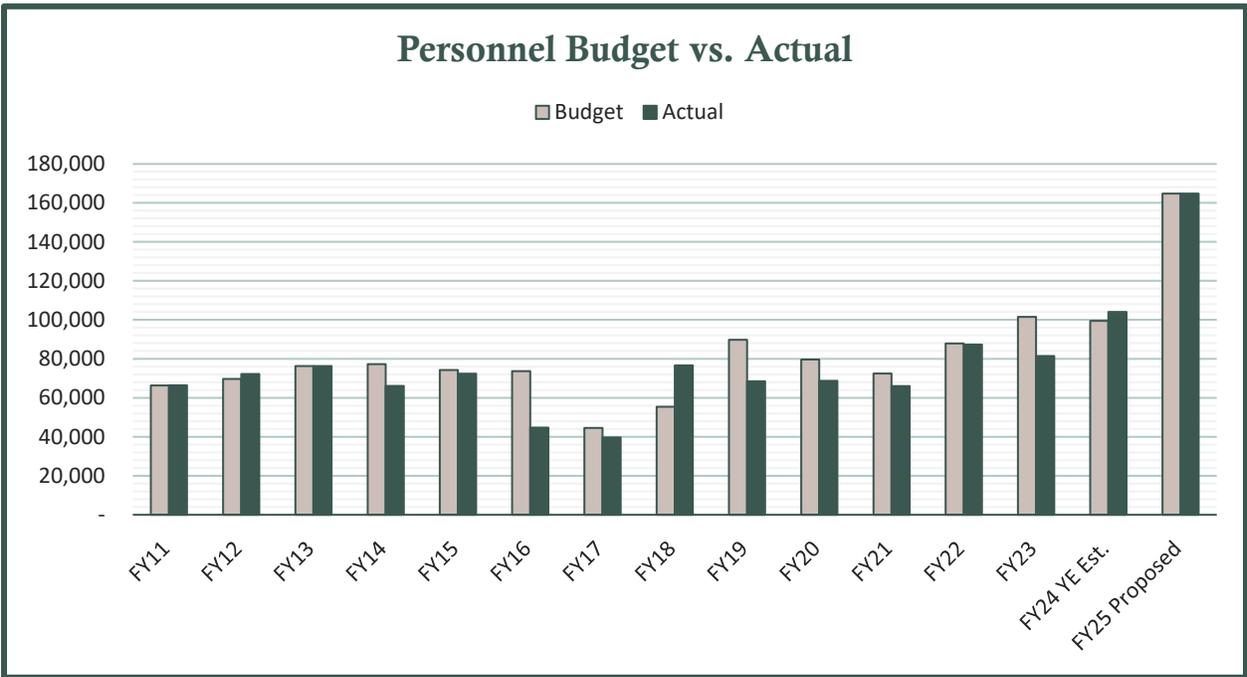
ADMINISTRATION & GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-55-11000	SALARIES - GENERAL	0	26,240	35,360	35,117	37,440
10-55-11001	OVERTIME - GENERAL	0	151	0	0	0
10-55-11100	F.I.C.A.	0	1,682	2,192	2,187	2,321
10-55-11200	MEDICARE	0	393	513	512	543
10-55-11300	A.S.R.S.	0	3,213	4,346	4,316	4,594
10-55-11500	MEDICAL INSURANCE	0	0	7,003	7,003	7,216
10-55-11501	STANDARD DISABILITY INSURANCE	0	186	203	163	203
10-55-11505	DEFERRED COMPENSATION	0	700	840	840	840
10-55-11510	DENTAL INSURANCE	0	0	737	737	737
10-55-11600	LIFE INSURANCE	0	105	126	126	126
10-55-11700	WORKERS COMPENSATION	0	65	87	90	93
<b>ADMIN &amp; GEN GOVT PERSONNEL EXPENSE:</b>		<b>0</b>	<b>32,735</b>	<b>51,407</b>	<b>51,090</b>	<b>54,113</b>
10-55-13500	SUBSCRIPTIONS & MEMBERSHIPS	155	152	500	155	500
10-55-21000	ELECTRIC	9,161	9,262	9,000	10,780	10,000
10-55-22000	WATER	5,081	2,769	1,900	2,906	3,000
10-55-22550	SEWER AND GARBAGE SERV.	5,454	5,516	4,900	5,500	5,830
10-55-23000	GAS	1,646	2,475	2,500	2,400	2,500
10-55-24000	PHONES	10,177	10,816	9,000	9,150	9,000
10-55-24001	INTERNET ACCESS	1,799	1,976	4,000	1,961	2,000
10-55-24110	RENT/LEASE	931	894	1,000	897	1,000
10-55-31000	PROFESSIONAL FEES	2,965	3,054	3,100	2,787	3,100
10-55-34000	CONTRACT SERVICES	3,598	5,565	5,500	5,500	5,500
10-55-37000	PROPERTY, CASUALTY, LIABILITY	68,128	91,052	145,000	109,663	100,000
10-55-37100	INSURANCE CLAIMS & DEDUCTIBLES	24,900	2,318	5,000	5,000	5,000
10-55-41500	OFFICE SUPPLIES	1,592	2,054	2,000	1,810	2,200
10-55-42040	ADVERTISING	0	525	0	700	300
10-55-42050	NON CAP ADMIN EQUIP/FURN	430	869	600	500	600
10-55-43500	POSTAGE	2,292	359	700	350	700
10-55-45300	CUSTODIAL SUPPLIES	0	18	0	44	0
10-55-46000	OPERATIONAL EXPENSES	4,475	5,954	3,000	3,000	3,500
10-55-99017	TRANSFER TO PUBLIC SAFETY GRANT	0	0	0	0	500,000
10-55-99050	TRANSFER TO AIRPORT	19,648	2,700	9,877	9,877	5,002
10-55-99085	TRANSFER TO DEBT SERVICE	2,087	2,082	2,083	2,083	5,400
10-55-99096	TRANSFER TO BISBEE BUS	73,121	95,313	40,000	40,000	52,674
10-55-99099	TRANSFER TO CAPITAL PROJECTS	0	2,000,000	0	0	0
10-55-99985	GF TRANS TO DSR-PENSION BOND	0	0	400,000	400,000	400,000
10-55-99990	TRANSFER-GRANT MATCH	15,986	21,022	0	0	0
10-55-99998	GF INTERNAL SERVICES	24,310	19,871	24,225	24,225	27,742
<b>TOTAL ADMIN &amp; GEN GOVT EXPENSE:</b>		<b>277,938</b>	<b>2,319,351</b>	<b>725,292</b>	<b>690,377</b>	<b>1,199,661</b>

# PERSONNEL

The Personnel Department, reporting to the City Manager, is responsible for administration of benefits and all personnel actions throughout the employment lifecycle. The Personnel Department ensures the City complies with employment related State and Federal laws, the City Charter, City Code, and the City Personnel Rules and Regulations. The Personnel Director serves as the Staff Liaison to the Civil Service Commission, the Employee Council, the Police and Fire Advisory Council, and the Public Safety Personnel Retirement System.

This department consists of one full-time Personnel Director and one part-time assistant.

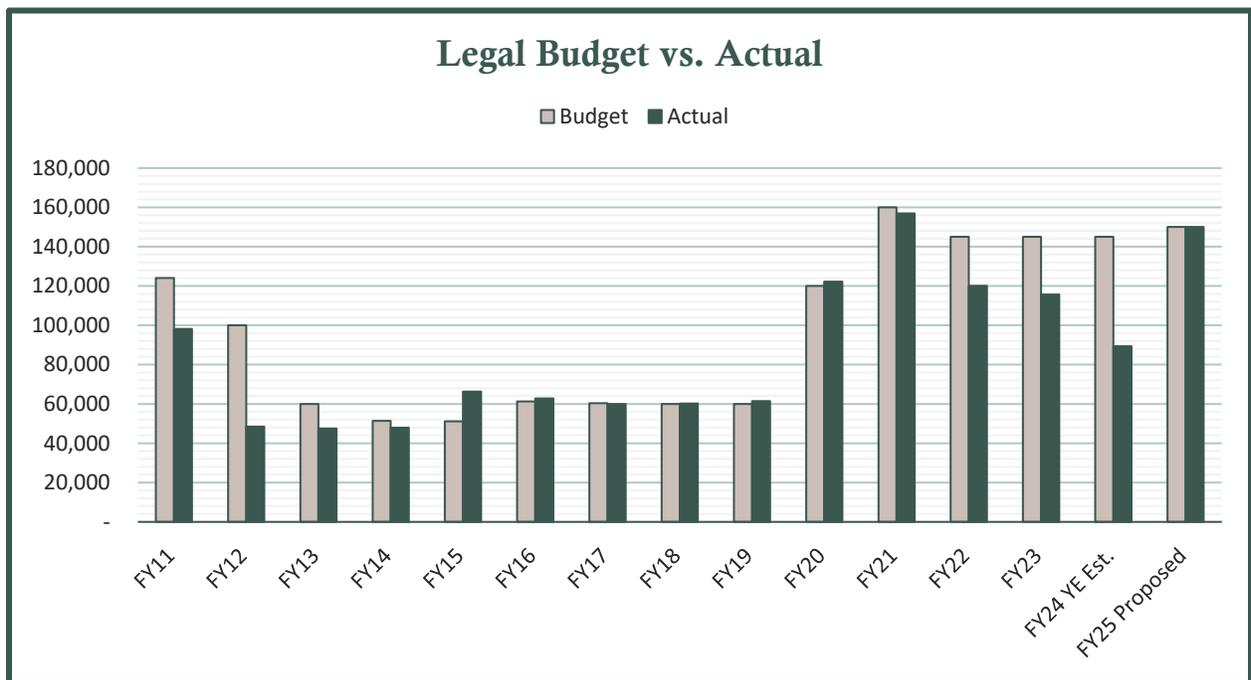


PERSONNEL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-56-11000	SALARIES - GENERAL	52,295	54,941	62,005	60,505	64,085
10-56-11050	SALARIES - PART TIME	0	0	0	6,381	17,238
10-56-11100	F.I.C.A.	3,294	3,456	3,844	3,979	5,042
10-56-11200	MEDICARE	771	808	899	931	1,179
10-56-11300	A.S.R.S.	6,487	6,688	7,620	7,620	7,863
10-56-11500	MEDICAL INSURANCE	0	0	0	0	0
10-56-11501	STANDARD DISABILITY INSURANCE	269	269	269	215	269
10-56-11505	DEFERRED COMP	840	770	840	840	840
10-56-11510	DENTAL INSURANCE	737	675	737	737	737
10-56-11600	LIFE INSURANCE	126	116	126	126	126
10-56-11700	WORKERS COMPENSATION	123	140	153	162	201
10-56-12100	STATE UNEMPLOYMENT	0	0	0	0	0
<b>PERSONNEL EXPENSE:</b>		<b>64,942</b>	<b>67,862</b>	<b>76,493</b>	<b>81,496</b>	<b>97,580</b>
10-56-12500	RECRUITMENT/EMPLOYEE TESTING	2,291	5,644	4,000	1,917	5,000
10-56-13100	BUSINESS TRAVEL	208	0	500	0	1,850
10-56-13400	EDUCATION & TRAINING	1,765	495	500	0	1,500
10-56-13500	SUBSCRIPTIONS & DUES	0	0	500	0	100
10-56-24000	PHONES	436	436	500	436	500
10-56-31000	PROFESSIONAL FEES	0	0	0	0	5,000
10-56-31100	PROFESSIONAL FEES - LEGAL	0	0	0	0	0
10-56-34000	CONTRACT SERVICES	14,600	5,318	15,000	17,430	55,000
10-56-41500	OFFICE SUPPLIES	133	126	500	205	500
10-56-42000	ADMIN SPECIAL SUPPLIES	60	0	0	0	0
10-56-42020	PRINTING & REPRODUCTION	2,354	29	100	74	250
10-56-42030	BOOKS & REFERENCE MATERIALS	0	0	200	0	0
10-56-42040	ADVERTISING	110	931	0	20	0
10-56-42050	NON CAP ADMIN EQUIP/FURN	113	68	500	301	500
10-56-43500	POSTAGE	13	52	50	31	50
10-56-46000	OPERATIONAL EXPENSES	254	496	650	0	500
10-56-99998	GF INTERNAL SERVICES	7,321	10,160	9,595	9,595	18,272
<b>TOTAL PERSONNEL EXPENSE:</b>		<b>94,600</b>	<b>91,617</b>	<b>109,088</b>	<b>111,505</b>	<b>186,602</b>

# LEGAL SERVICES

The Mayor and City Council currently contracts for legal service with the Pierce Coleman PLLC Law Firm to provide legal counsel to the City Council and the City staff, pursue actions to enforce the City Code and legal obligations as requested by City Officials, represent the City in lawsuits, and work with designated outside counsel. The law firm assists in reviewing contracts, drafting ordinances, and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.



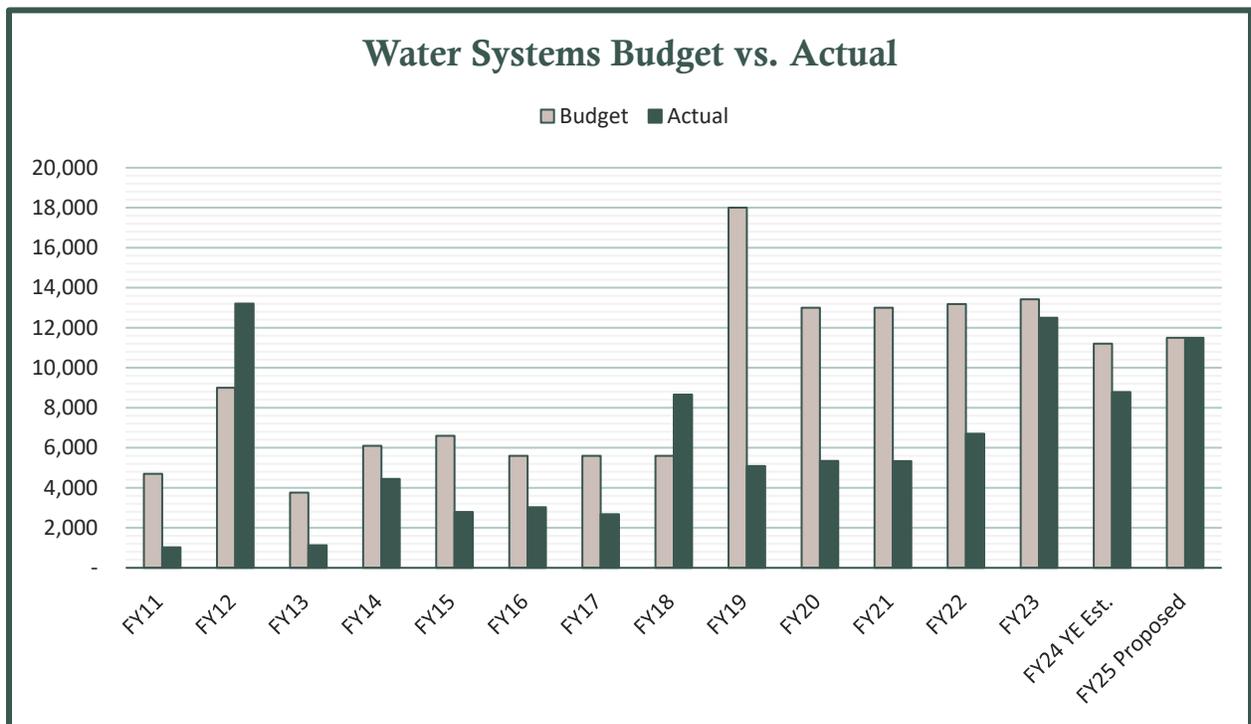
LEGAL SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-57-31100	PROFESSIONAL FEES - LEGAL	(2,450)	0	20,000	0	25,000
10-57-34000	CONTRACT SERVICES	122,568	115,637	125,000	103,000	125,000
10-57-99998	GF INTERNAL SERVICES	14,774	14,516	13,984	13,984	16,458
<b>TOTAL LEGAL SERVICES EXPENSE:</b>		<b>134,892</b>	<b>130,153</b>	<b>158,984</b>	<b>116,984</b>	<b>166,458</b>

# WATER SYSTEMS

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. Upper Tombstone/West Boulevard are served by separate pumps which boost the pressure to assure ample firefighting water supply and pressure. Maintenance of this system is handled by Public Works. The expenditures of this department include expenses attendant to the system, and do not include personnel costs.

A grant was awarded from DEMA to fund the engineering required to replace the current Old Bisbee Fire Suppression System with water supplied by Arizona Water Company's water system. The City applied for a second grant to fund construction of this system but was unsuccessful. The City is currently awaiting the results of a different grant to fund replacement of the water system in old Bisbee. An additional grant would be required to fund new fire hydrants throughout Old Bisbee. If these grants are successful and once the projects are complete, this department will no longer be needed.

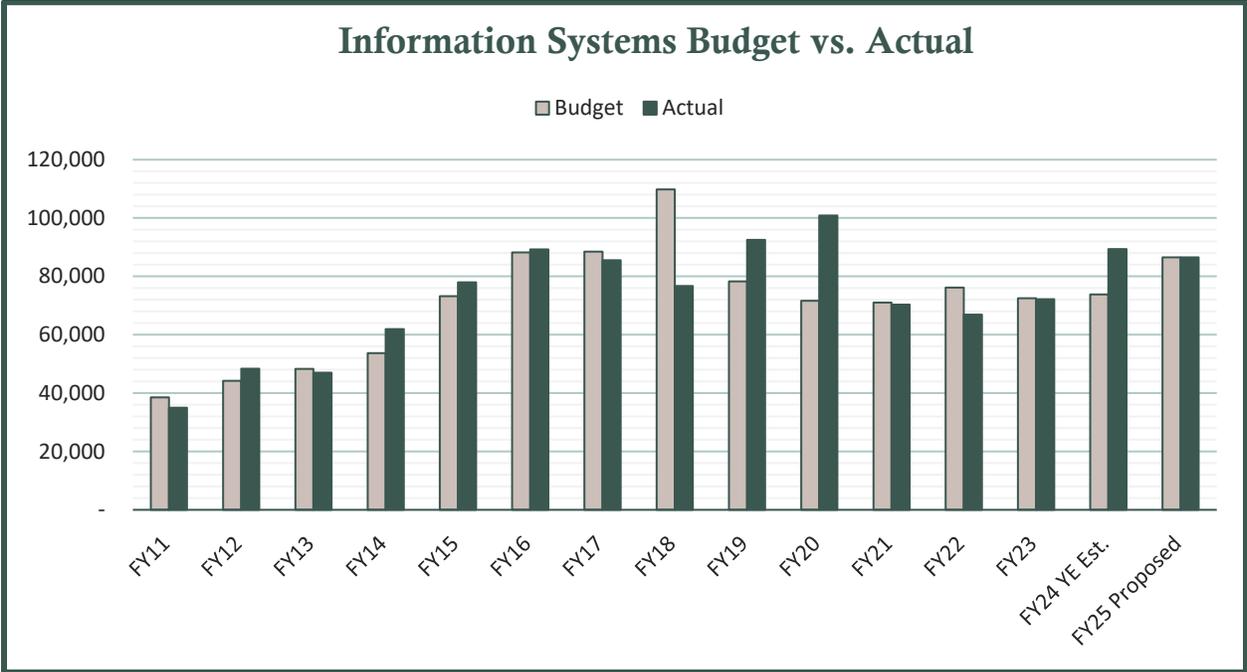


WATER SYSTEMS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-58-21000	ELECTRIC	5,970	4,537	5,000	3,288	5,000
10-58-22000	WATER	681	0	0	0	0
10-58-34000	CONTRACT SERVICES	0	5,541	4,000	4,000	4,000
10-58-46000	OPERATIONAL EXPENSES	54	2,417	700	0	500
10-58-55000	EQUIPMENT REPAIR & MAINT	0	0	1,500	1,500	2,000
10-58-99998	GF INTERNAL SERVICES	1,343	342	1,080	1,080	1,262
<b>TOTAL WATER SYSTEMS EXPENSE:</b>		<b>8,048</b>	<b>12,837</b>	<b>12,280</b>	<b>9,868</b>	<b>12,762</b>

# INFORMATION SYSTEMS

The Information Systems Department funds the purchase, maintenance, email, website hosting and consulting services for city-wide computer systems. The department does not fund any employees but provides for the services of consultants for city-wide computer systems. The department does not fund department specific hardware or software; those costs are recorded in each department's expense.



INFORMATION SYSTEMS

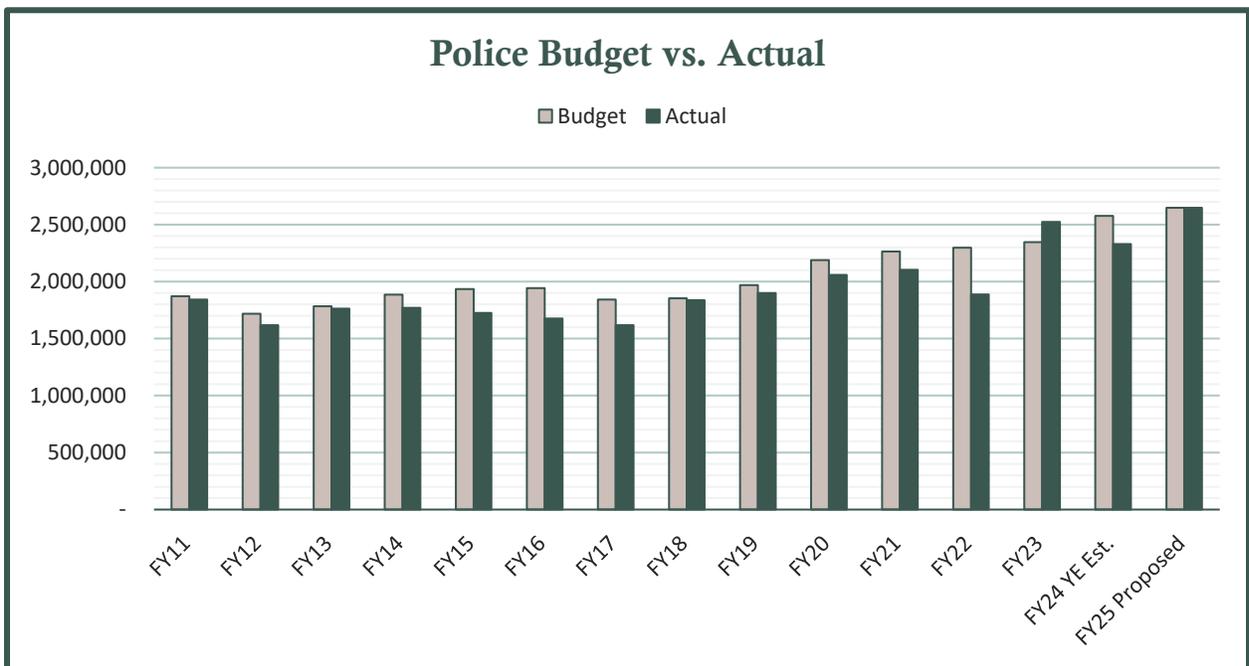
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-59-13500	SUBSCRIPTIONS & DUES	5,967	6,030	6,200	7,602	7,500
10-59-24001	INTERNET ACCESS	3,092	3,357	3,100	3,060	3,500
10-59-31000	PROFESSIONAL FEES	57,174	50,136	58,000	70,783	61,000
10-59-34000	CONTRACT SERVICES	302	9,363	3,000	3,000	3,000
10-59-46000	OPERATIONAL EXPENSES	203	2,691	1,500	1,500	1,500
10-59-55200	NON CAP EQUIP PURCHASES	138	560	2,000	3,381	10,000
10-59-99998	GF INTERNAL SERVICES	7,759	6,758	7,117	7,117	9,491
<b>TOTAL INFORMATION SYSTEMS EXPENSE:</b>		<b>74,635</b>	<b>78,896</b>	<b>80,917</b>	<b>96,443</b>	<b>95,991</b>

# POLICE DEPARTMENT

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains the peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously and take pride in their service. Under agreements with Cochise County, AZ DPS, D.E.A., U.S. Border Patrol, and surrounding Fire Districts, the department aids with service calls, maintains records of incidents, and provides reports to City, County, State, Federal jurisdictions, and courts.

The Police Department is budgeted for 22 employees:

- 1 Full-time Police Chief
- 1 Full-time Deputy Police Chief
- 3 Full-time Police Sergeants
- 11 Full-time Police Officers (4 vacant)
- 2 Part-time Police Officer-Reserve (2 vacant)
- 1 Full-time Record Clerk (vacant)
- 1 Full-time Animal Control Officer
- 1 Full-time Administrative Assistant
- 1 Full-time Communications Officer



POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-62-11000	SALARIES - GENERAL	708,683	556,075	953,456	782,313	1,017,489
10-62-11001	OVERTIME - GENERAL	91,175	98,524	93,516	104,333	111,510
10-62-11050	SALARIES - PART TIME	35,484	19,616	23,563	267	7,200
10-62-11100	F.I.C.A.	50,575	42,810	66,373	54,249	70,444
10-62-11200	MEDICARE	11,857	10,012	15,523	12,687	16,475
10-62-11300	A.S.R.S.	14,275	11,000	22,360	12,371	14,029
10-62-11301	A.S.R.S - ALT CONTRIBUTION	8,606	4,244	4,207	4,284	4,525
10-62-11400	A.P.S.P.R.S.	544,785	416,283	128,742	93,794	86,470
10-62-11450	PSPRS LIABILITY PAYDOWN	9,732,258	0	0	0	0
10-62-11500	MEDICAL INSURANCE	89,645	65,657	140,069	98,613	144,324
10-62-11501	STANDARD DISABILITY INSURANCE	6,369	4,764	8,189	5,522	8,400
10-62-11502	MEDICAL INS DEPENDENT SUPPL.	6,855	4,399	10,000	12,161	12,000
10-62-11505	DEFERRED COMP	13,792	9,310	17,640	13,027	16,800
10-62-11510	DENTAL INSURANCE	7,077	5,115	11,270	8,766	11,000
10-62-11600	LIFE INSURANCE	1,995	1,407	2,646	2,054	2,520
10-62-11700	WORKERS COMPENSATION	29,235	29,484	45,383	39,948	51,682
10-62-11800	STATE UNEMPLOYMENT	0	0	0	0	0
<b>POLICE PERSONNEL EXPENSE:</b>		<b>11,352,668</b>	<b>1,278,699</b>	<b>1,542,937</b>	<b>1,244,389</b>	<b>1,574,868</b>

POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-62-12300	UNIFORMS & CLOTHING	11,707	13,876	17,000	17,000	19,000
10-62-12500	RECRUITMENT/EMPLOYEE TESTING	2,934	2,621	2,500	3,819	2,500
10-62-12600	VACCINES	0	0	0	0	0
10-62-12700	CANCER INS POLICY	650	450	700	500	700
10-62-13100	BUSINESS TRAVEL	3,584	7,858	5,000	4,866	8,000
10-62-13400	EDUCATION & TRAINING	3,016	3,226	14,500	7,067	13,500
10-62-13500	SUBSCRIPTIONS & MEMBERSHIPS	435	965	1,500	1,000	1,500
10-62-21000	ELECTRIC	11,699	11,528	12,500	12,913	13,500
10-62-22000	WATER	791	921	1,000	837	1,000
10-62-22550	SEWER AND GARBAGE SERV.	1,890	1,890	1,800	1,894	2,005
10-62-23000	GAS	2,999	3,515	3,000	3,350	3,000
10-62-24000	PHONES	10,035	9,665	15,000	10,197	10,000
10-62-24001	INTERNET ACCESS FEES	10,427	8,982	10,000	9,198	10,000
10-62-34000	CONTRACT SERVICES	31,071	142,491	150,000	172,530	150,000
10-62-34100	DOC WORKERS	1,000	1,435	1,500	1,271	1,500
10-62-36000	MAINTENANCE & SUPPORT AGREEMNTS	6,927	7,261	0	0	0
10-62-41500	OFFICE SUPPLIES	2,655	3,499	4,000	3,406	4,000
10-62-42030	BOOKS & REFERENCE MATERIALS	404	418	425	972	500
10-62-42050	NON CAP ADMIN EQUIP/FURN	760	10,297	2,000	2,000	2,000
10-62-42060	INVENTORIED TOOLS	112	0	200	0	200
10-62-43500	POSTAGE	512	553	600	754	600
10-62-45100	DISPOSABLE EQUIP & TOOLS	15	0	1,000	0	1,000
10-62-45200	SAFETY EQUIP & SUPPLIES	66	709	1,000	0	1,000
10-62-45300	CUSTODIAL SUPPLIES	1,606	1,064	2,000	1,376	2,000
10-62-46000	OPERATIONAL EXPENSES	23,222	1,592	15,000	12,523	15,000
10-62-46621	AMMUNITION	1,519	3,976	5,000	3,602	7,000
10-62-46623	CITY AUCTION EXPENSES	128	539	1,000	50	500
10-62-46624	MOVING, TOWING, STORAGE EXP	20,148	28,464	20,000	30,002	20,000
10-62-46626	ANIMAL CONTROL EXPENSE	374	372	1,000	375	1,000
10-62-50100	BLDG REPAIR & MAINT	0	0	500	0	500
10-62-55000	EQUIPMENT REPAIR & MAINT	1,728	1,215	5,000	961	5,000
10-62-55200	NON CAP EQUIP PURCHASES	2,816	0	3,000	0	3,000
10-62-61000	VEHICLE PARTS & LABOR	9,361	10,594	13,000	14,338	13,000
10-62-62002	TIRES	5,834	5,109	6,000	5,169	6,000
10-62-62003	GASOLINE	40,306	41,099	35,500	38,244	38,000
10-62-91000	CAPITAL EXPENDITURES	0	207,283	65,000	65,000	65,000
10-62-99085	TRANS TO DEBT SERVICE	56,523	711,098	616,316	616,316	650,847
10-62-99998	GF INTERNAL SERVICES	239,907	234,908	248,476	248,476	293,608
<b>TOTAL POLICE EXPENSE:</b>		<b>11,859,825</b>	<b>2,758,170</b>	<b>2,824,954</b>	<b>2,534,395</b>	<b>2,940,828</b>

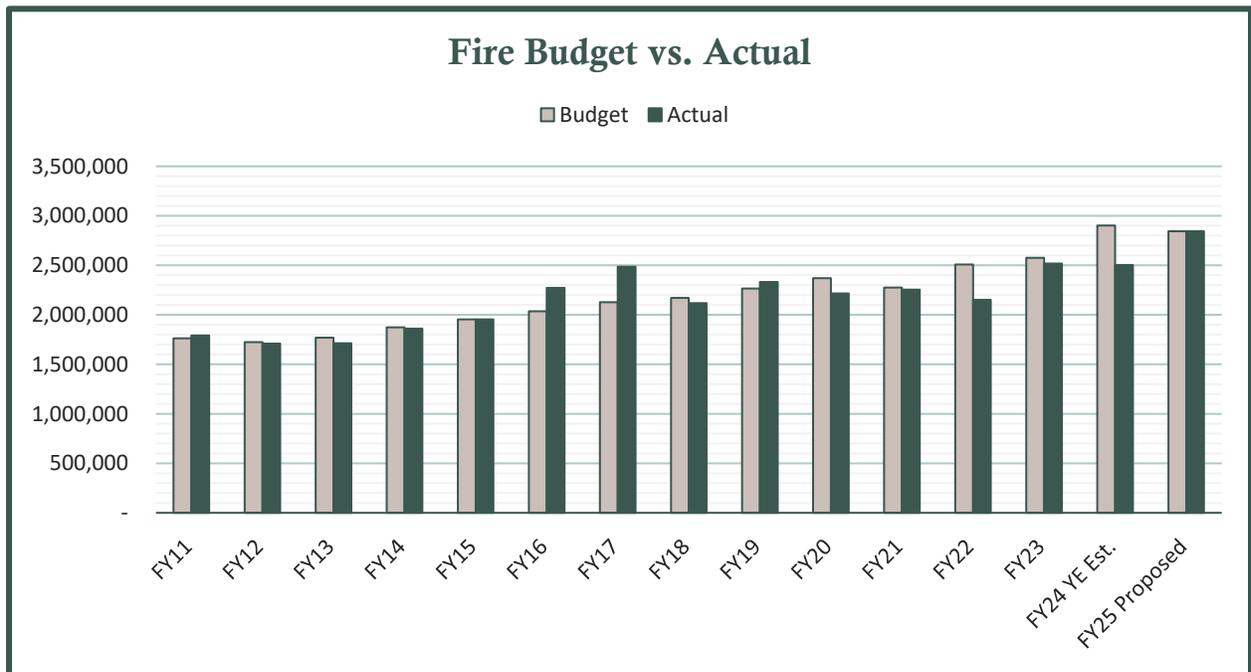
# FIRE DEPARTMENT

The Fire Department is headed by the Fire Chief, who reports to the City Manager. The Fire Department has five basic functional responsibilities:

- **Fire Suppression:** includes residential, automobile, and urban/wildland interface fires. Bisbee Fire Department practices fast attack firefighting to minimize the risk to life, property, and the environment.
- **Emergency Medical Services:** are provided twenty-four hours a day by advanced life support personnel. Requests for medical aid constitute the majority of calls answered by the Fire Department. Fire Department paramedics and EMT's respond to most medical calls within three minutes.
- **Fire Prevention:** is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection, and fire safety inspections. The small number of structure fires fought annually in the City is an indication of the prevention bureau's efficacy.
- **Training:** of the Fire Department personnel is conducted in accordance with county, state, and federal standards. Firefighters, EMT's and paramedics receive updates on advances in technology, and participate in continuing education. To control costs, training is conducted in- house whenever possible.
- **Transfers:** inter-facility transfer of patients to the hospital in Sierra Vista and other Cochise County area hospitals.

The Fire Department is budgeted for 24 employees:

- 1 Full-time Fire Chief
- 2 Full-time Fire Captain/Paramedics
- 1 Full-time Fire Lieutenant/EMT
- 4 Full-time Fire Firefighter/Paramedics (1 vacancies)
- 13 Full-time Firefighter/EMTs (2 vacancies)
- 1 Full-time Fire Marshal
- 2 Part-time paramedics (25 hours/week)



FIRE DEPARTMENT

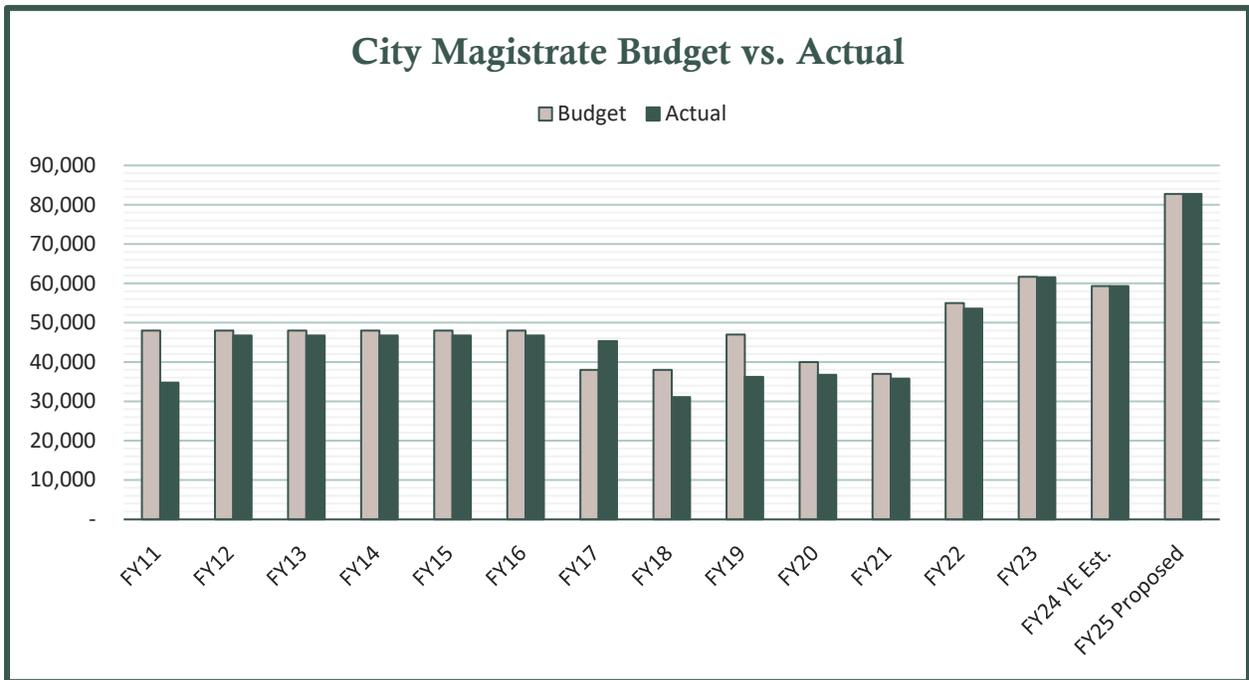
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-64-11000	SALARIES - GENERAL	808,520	782,844	1,035,519	1,020,455	1,133,998
10-64-11001	OVERTIME - GENERAL	207,969	212,158	209,662	132,169	183,921
10-64-11050	SALARIES - PART TIME	0	62,380	124,800	25,660	48,614
10-64-11100	F.I.C.A.	1,245	6,848	7,738	2,281	3,014
10-64-11200	MEDICARE	14,727	15,689	19,865	16,949	19,815
10-64-11300	A.S.R.S.	0	2,221	15,338	1,368	5,965
10-64-11400	A.P.S.P.R.S.	697,409	353,788	216,035	136,303	195,513
10-64-11450	PSPRS LIABILITY PAYDOWN	11,017,742	0	0	0	0
10-64-11500	MEDICAL INSURANCE	114,344	90,910	147,072	116,951	158,756
10-64-11501	STANDARD DISABILITY INSURANCE	8,560	7,424	9,931	7,569	10,573
10-64-11502	MEDICAL INS DEPENDENT SUPPL.	7,565	5,571	10,000	7,266	8,000
10-64-11505	DEFERRED COMP	15,330	12,732	17,640	15,876	18,480
10-64-11510	DENTAL INSURANCE	8,460	7,565	12,670	9,502	11,540
10-64-11600	LIFE INSURANCE	2,300	1,859	2,646	2,432	2,772
10-64-11700	WORKERS COMPENSATION	45,114	51,330	67,026	57,822	66,858
<b>FIRE PERSONNEL EXPENSE:</b>		<b>12,949,285</b>	<b>1,613,317</b>	<b>1,895,942</b>	<b>1,552,604</b>	<b>1,867,819</b>

FIRE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-64-12300	UNIFORMS & CLOTHING	12,367	11,871	15,750	15,750	17,850
10-64-12301	UNIFORMS - PART-TIME EMPLOYEES	0	0	1,500	0	1,500
10-64-12400	TURNOUT GEAR	4,697	9,658	12,500	5,276	12,500
10-64-12500	RECRUITMENT/EMPLOYMENT TESTING	1,575	1,530	1,500	1,081	1,500
10-64-12700	CANCER INS POLICY	1,050	1,050	1,100	750	1,100
10-64-13100	BUSINESS TRAVEL	1,454	2,758	2,500	732	2,500
10-64-13400	EDUCATION & TRAINING	2,958	1,148	10,000	6,053	20,000
10-64-13500	SUBSCRIPTIONS & DUES	100	100	1,450	175	1,450
10-64-21000	ELECTRIC	10,400	8,721	12,000	9,670	13,500
10-64-22000	WATER	998	1,173	1,500	1,101	1,500
10-64-22550	SEWER AND GARBAGE SERV.	2,850	2,850	2,800	2,859	3,027
10-64-23000	GAS	4,985	5,396	4,000	4,361	4,000
10-64-24000	PHONES	4,633	4,585	5,000	4,959	5,700
10-64-24001	INTERNET ACCESS FEES	2,236	1,952	2,400	2,071	2,500
10-64-34000	CONTRACT SERVICES	4,880	8,316	12,500	8,500	12,500
10-64-34010	AMBULANCE BILLING SERVICES	19,751	19,623	20,000	17,382	21,000
10-64-40067	WILDLAND FIRE SVCS EXPENSE	357	18,955	20,000	5,249	15,000
10-64-40069	OUT OF CITY SERVICES	0	0	5,000	0	5,000
10-64-41500	OFFICE SUPPLIES	632	663	700	350	500
10-64-42030	BOOKS & REFERENCE MATERIALS	0	0	250	0	750
10-64-42050	NON CAP ADMIN EQUIP/FURN	936	553	5,000	2,500	5,000
10-64-42060	INVENTORIED TOOLS	283	0	0	170	0
10-64-43500	POSTAGE	224	522	200	32	500
10-64-45100	DISPOSABLE EQUIP & TOOLS	599	67	3,000	487	3,000
10-64-45300	CUSTODIAL SUPPLIES	3,730	4,127	3,800	4,122	5,200
10-64-46000	OPERATIONAL EXPENSES	15,321	3,635	20,000	16,634	22,000
10-64-46100	FIRE REPLACEMENT EXPENSE	0	0	500	0	500
10-64-46641	MEDICAL SUPPLIES	38,784	34,807	40,000	28,773	40,000
10-64-47000	PERMITS & LICENSES	1,230	1,180	1,000	1,000	1,000
10-64-50100	BLDG REPAIR & MAINT	0	0	0	0	0
10-64-55000	EQUIPMENT REPAIR & MAINT	9,051	5,095	10,000	10,000	10,000
10-64-55200	NON CAP EQUIP PURCHASES	609	0	2,000	1,000	2,000
10-64-61000	VEHICLE PARTS & LABOR	34,534	34,825	45,000	45,000	50,000
10-64-62003	GASOLINE	20,556	21,241	22,000	9,491	15,000
10-64-62004	DIESEL	13,917	15,839	14,000	12,125	15,000
10-64-62006	DIESEL EXHAUST FLUID	3,790	0	2,500	2,500	2,500
10-64-91000	CAPITAL EXPENDITURES	0	3,266	50,000	50,000	50,000
10-64-99017	TRANSFER GRANT MATCH	0	2,153	27,000	0	0
10-64-99998	TRANSFER TO DEBT SERVICE	948	677,399	626,970	626,970	694,603
10-64-99998	GF INTERNAL SERVICES	255,447	255,854	279,808	279,808	316,779
<b>TOTAL FIRE EXPENSE:</b>		<b>13,425,168</b>	<b>2,774,229</b>	<b>3,181,170</b>	<b>2,729,534</b>	<b>3,244,278</b>

# CITY MAGISTRATE

The City Magistrate’s Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge along with administrative services provided by the County. Beginning in January 2023 the City Magistrate is paid through the City’s payroll system, rather than as a contract employee. This enables the City to collect/submit the payroll taxes on behalf of the Magistrate and was at the request of the Magistrate under the latest contract. This added the “Personnel” expenses to this budget that have not been in this budget for several years.



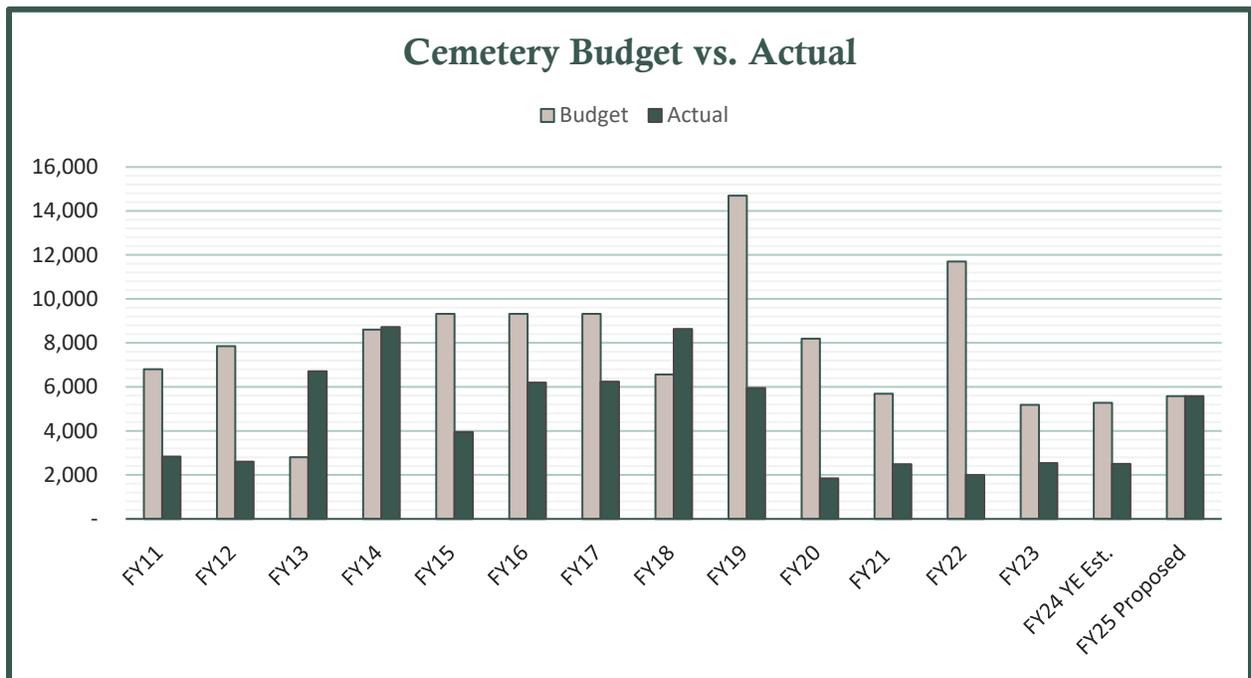
CITY MAGISTRATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-68-11050	SALARIES - PART TIME	0	7,788	15,000	15,000	15,000
10-68-11100	F.I.C.A.	0	483	930	930	930
10-68-11200	MEDICARE	0	113	218	218	218
10-68-11700	WORKERS COMPENSATION	0	18	37	37	37
<b>CITY MAGISTRATE PERSONNEL EXPENSE:</b>		<b>0</b>	<b>8,402</b>	<b>16,185</b>	<b>16,185</b>	<b>16,185</b>
10-68-34000	CONTRACT SERVICES	53,584	53,158	43,130	43,130	66,550
10-68-99998	GF INTERNAL SERVICES	5,604	6,073	5,720	5,720	9,078
<b>TOTAL CITY MAGISTRATE EXPENSE:</b>		<b>59,188</b>	<b>67,633</b>	<b>65,035</b>	<b>65,035</b>	<b>91,813</b>

# CEMETERY

The Cemetery is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those lain to rest. There are no employees dedicated exclusively to work on the cemetery, various Public Works Departments maintain the Cemetery grounds and inter remains/cremains at the cemetery.

The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and other needs of the cemetery.

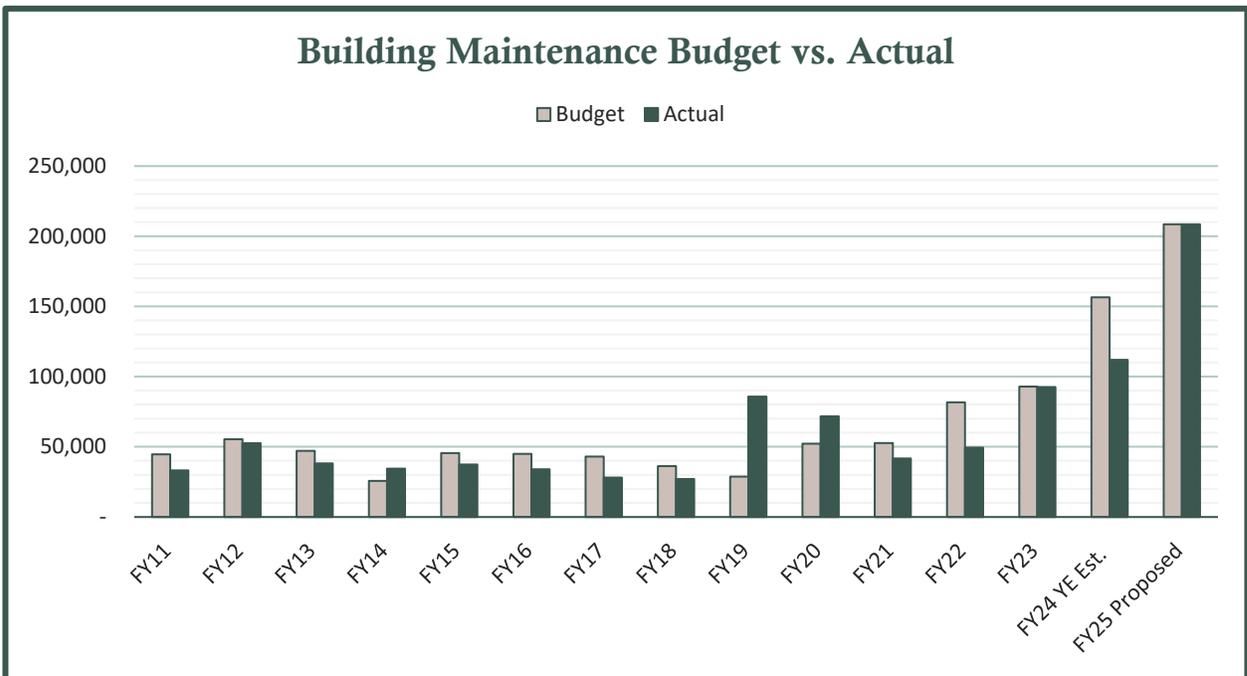


CEMETERY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-70-22550	SEWER AND GARBAGE SERV.	780	780	780	780	780
10-70-34100	DOC WORKERS	0	0	3,000	0	3,000
10-70-43500	POSTAGE	0	2	0	1	0
10-70-45100	DISPOSABLE EQUIP & TOOLS	0	81	100	100	100
10-70-45200	SAFETY EQUIP & SUPPLIES	0	0	0	0	0
10-70-46000	OPERATIONAL EXPENSES	1,218	1,675	1,400	1,621	1,700
10-70-91000	CAPITAL EXPENDITURES	0	0	0	0	0
10-70-99998	GF INTERNAL SERVICES	1,192	649	509	509	612
<b>TOTAL CEMETERY EXPENSE:</b>		<b>3,189</b>	<b>3,186</b>	<b>5,789</b>	<b>3,011</b>	<b>6,192</b>

# BUILDING MAINTENANCE

The City employs a full-time staff member to take care of general maintenance and repair of all city buildings and furnishings. This includes inspecting the buildings, planning, and carrying out maintenance, and supervising inmates in the process. Additionally, one part-time staff member is responsible for janitorial services. The budget includes the projected cost of building maintenance on all city buildings.



**BUILDING MAINTENANCE**

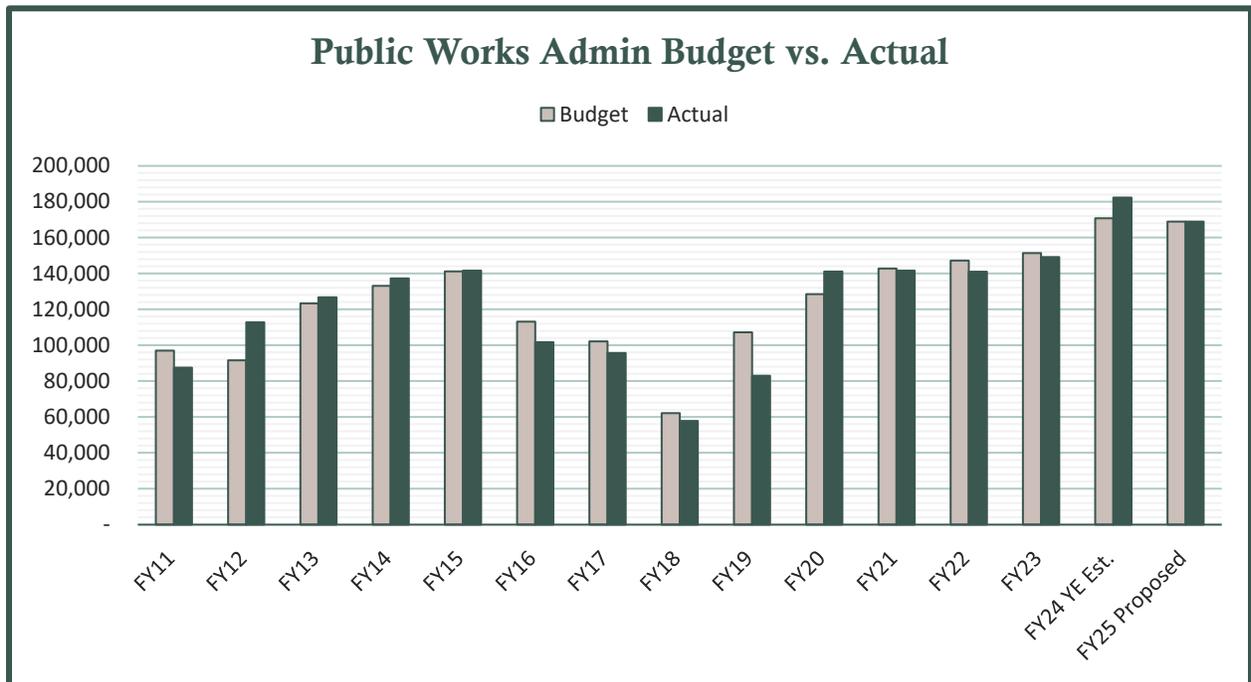
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-74-11000	SALARIES - GENERAL	0	119	36,400	16,880	56,680
10-74-11050	SALARIES - PART TIME	9,206	14,289	0	15,118	0
10-74-11100	F.I.C.A.	571	893	2,257	2,257	3,514
10-74-11200	MEDICARE	133	209	528	528	822
10-74-11300	A.S.R.S	0	0	4,474	4,474	6,955
10-74-11301	A.S.R.S - ALT CONTRIBUTION	940	1,395	0	194	0
10-74-11500	MEDICAL INSURANCE	0	0	7,003	7,003	10,824
10-74-11501	STANDARD DISABILITY INSURANCE	0	0	192	150	295
10-74-11505	DEFERRED COMP	0	0	840	940	1,260
10-74-11510	DENTAL INSURANCE	0	0	737	575	1,105
10-74-11600	LIFE INSURANCE	0	0	126	95	189
10-74-11700	WORKERS COMPENSATION	329	547	1,357	1,357	2,113
<b>BLDG MAINTENANCE PERSONNEL EXPENSE:</b>		<b>11,179</b>	<b>17,452</b>	<b>53,914</b>	<b>49,572</b>	<b>83,757</b>
10-74-13400	EDUCATION & TRAINING	0	0	0	0	2,000
10-74-24000	PHONES	0	0	0	336	1,200
10-74-34000	CONTRACT SERVICES	2,248	3,699	10,000	3,883	11,200
10-74-34100	DOC WORKERS	0	0	2,000	300	2,000
10-74-41500	OFFICE SUPPLIES	3	0	0	0	100
10-74-42050	NON CAP ADMIN EQUIP/FURNITURE	0	0	500	500	1,000
10-74-42060	INVENTORIED TOOLS	0	174	2,000	1,651	2,500
10-74-45100	DISPOSABLE EQUIP & TOOLS	0	84	1,000	500	1,000
10-74-45200	SAFETY EQUIP & SUPPLIES	2,393	(1,766)	500	3,000	2,000
10-74-45300	CUSTODIAL SUPPLIES	1,318	3,547	4,000	3,152	4,000
10-74-46000	OPERATIONAL EXPENSES	543	1,987	2,000	3,171	2,500
10-74-50100	BLDG REPAIR & MAINT	29,346	60,999	75,000	43,584	93,500
10-74-50101	ERIE ST. REPAIRS	167	0	0	0	0
10-74-50102	HILLCREST EXPENSE	2,116	4,549	2,000	5	0
10-74-55000	EQUIPMENT REPAIR & MAINT	0	1,790	1,000	0	2,000
10-74-61000	VEHICLE PARTS & LABOR	0	0	1,000	1,506	1,000
10-74-62003	GASOLINE	51	0	1,500	700	2,000
10-74-99998	GF INTERNAL SERVICES	8,318	7,994	15,085	15,085	23,063
<b>TOTAL BUILDING MAINTENANCE EXPENSE:</b>		<b>57,682</b>	<b>100,508</b>	<b>171,499</b>	<b>126,943</b>	<b>234,820</b>

# PUBLIC WORKS ADMINISTRATION

The Public Works Administration is responsible for managing all the administrative paperwork for various departments that fall under the Public Works Director. These departments include the Water Systems, Cemetery, Building Maintenance, Garage, Parks, Swimming Pool, Senior Center, Streets, Airport, Wastewater, Sanitation, Bisbee Bus, and Camp Naco. A portion of the personnel costs of this department are distributed among the public works departments that are outside the General Fund. These include Streets, Wastewater and Sanitation.

The Public Works Administration department consists of four employees:

- 1 Full-time Public Works Director
- 1 Full-time Public Works Operations Manager
- 2 Full-time Administrative Assistants



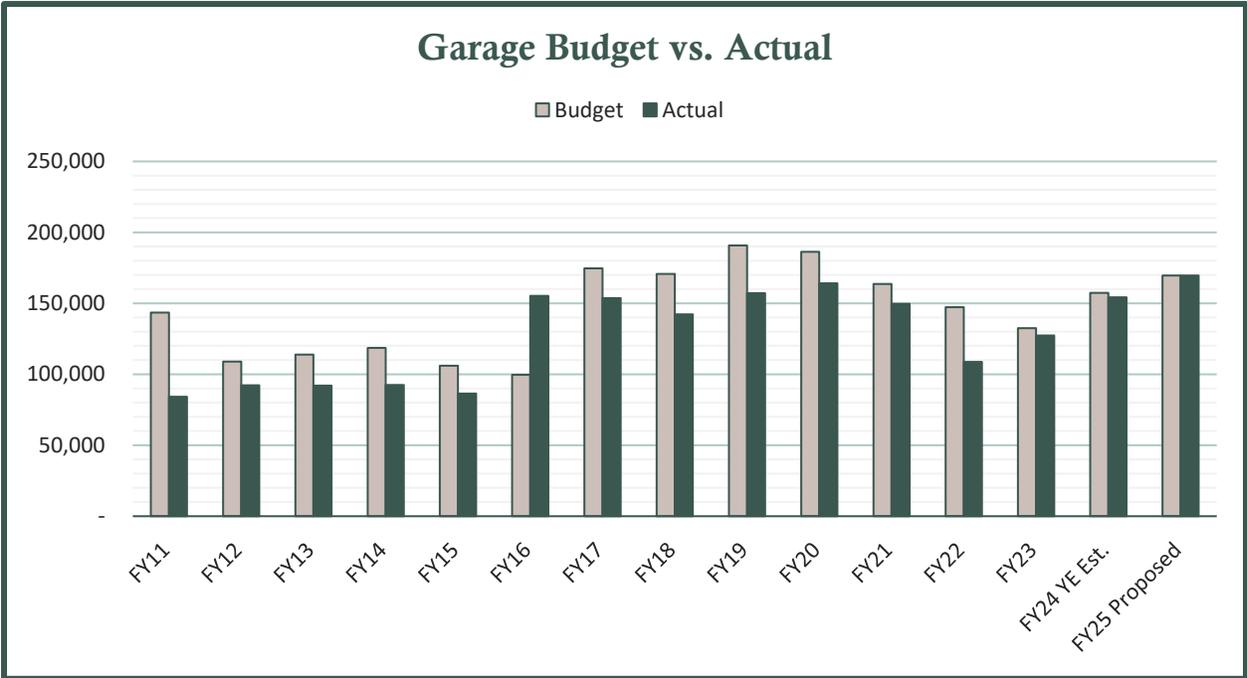
PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-75-11000	SALARIES - GENERAL	77,489	84,540	90,721	91,067	94,673
10-75-11001	OVERTIME - GENERAL	156	695	500	1,874	1,000
10-75-11100	F.I.C.A.	4,209	4,585	5,656	5,137	5,932
10-75-11200	MEDICARE	985	1,072	1,323	1,201	1,387
10-75-11300	A.S.R.S.	9,472	10,371	11,211	11,422	11,739
10-75-11500	MEDICAL INSURANCE	11,898	11,728	13,307	13,306	13,711
10-75-11501	STANDARD DISABILITY INSURANCE	909	951	423	423	423
10-75-11502	MEDICAL INS DEPENDENT SUPPL.	3,098	3,342	0	3,232	3,600
10-75-11505	DEFERRED COMP	1,579	1,463	1,596	1,638	1,596
10-75-11510	DENTAL INSURANCE	1,058	984	1,073	1,162	1,073
10-75-11600	LIFE INSURANCE	237	220	239	259	239
10-75-11700	WORKERS COMPENSATION	187	215	225	237	237
<b>PUBLIC WORKS ADMIN PERSONNEL EXPENSE:</b>		<b>111,276</b>	<b>120,166</b>	<b>126,274</b>	<b>130,959</b>	<b>135,610</b>
10-75-12500	RECRUITMENT/EMPLOYEE TESTING	8	8	0	0	0
10-75-13100	BUSINESS TRAVEL	371	0	1,200	304	2,000
10-75-13200	SUBSCRIPTIONS & DUES	0	0	200	0	500
10-75-13400	EDUCATION & TRAINING	1,607	6,173	11,112	11,523	7,408
10-75-21000	ELECTRIC	678	526	1,000	756	1,000
10-75-22000	WATER	312	321	350	351	350
10-75-22550	SEWER AND GARBAGE SERV.	1,142	1,142	1,143	1,147	1,214
10-75-23000	GAS	527	568	500	971	500
10-75-24000	PHONES	1,167	1,215	1,300	1,224	1,300
10-75-34000	CONTRACT SERVICES	(3,047)	5,703	5,390	8,850	4,200
10-75-41500	OFFICE SUPPLIES	2,597	2,513	3,000	3,500	3,500
10-75-42020	PRINTING & REPRODUCTION	0	0	0	64	50
10-75-42040	ADVERTISING	425	0	0	0	0
10-75-42050	NON CAP ADMIN EQUIP/FURN	833	436	2,000	2,000	4,000
10-75-42060	INVENTORIED TOOLS	23	1	100	412	100
10-75-43500	POSTAGE	87	39	100	10	50
10-75-45200	SAFETY EQUIP & SUPPLIES	4,435	2,096	0	0	0
10-75-45300	CUSTODIAL SUPPLIES	90	1,864	300	497	350
10-75-46000	OPERATIONAL EXPENSES	3,084	143	2,000	540	2,000
10-75-50100	BLDG REPAIR & MAINT	0	0	0	0	0
10-75-55000	EQUIPMENT REPAIR & MAINT	0	25	0	25	0
10-75-61000	VEHICLE PARTS & LABOR	19	204	150	499	150
10-75-62003	GASOLINE	3,180	2,622	2,500	1,731	2,500
10-75-91000	CAPITAL EXPENDITURES	0	66,045	0	0	0
10-75-99085	TRANS TO DEBT SVC	12,188	3,384	12,189	12,189	6,202
10-75-99998	GF INTERNAL SERVICES	14,993	15,155	16,473	16,473	18,770
<b>TOTAL PUBLIC WORKS ADMIN EXPENSE:</b>		<b>155,997</b>	<b>230,348</b>	<b>187,281</b>	<b>194,026</b>	<b>191,754</b>

# PUBLIC WORKS GARAGE

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. This includes automobiles, garbage trucks, street sweepers, power vacuum truck, excavators, mowers, motor graders, street paving equipment, city buses, and police and fire vehicles. The City utilizes an intergovernmental agreement (IGA) with the City of Sierra Vista for major mechanical work on the vehicles and equipment.

The Public Works Garage consists of two full-time mechanics.



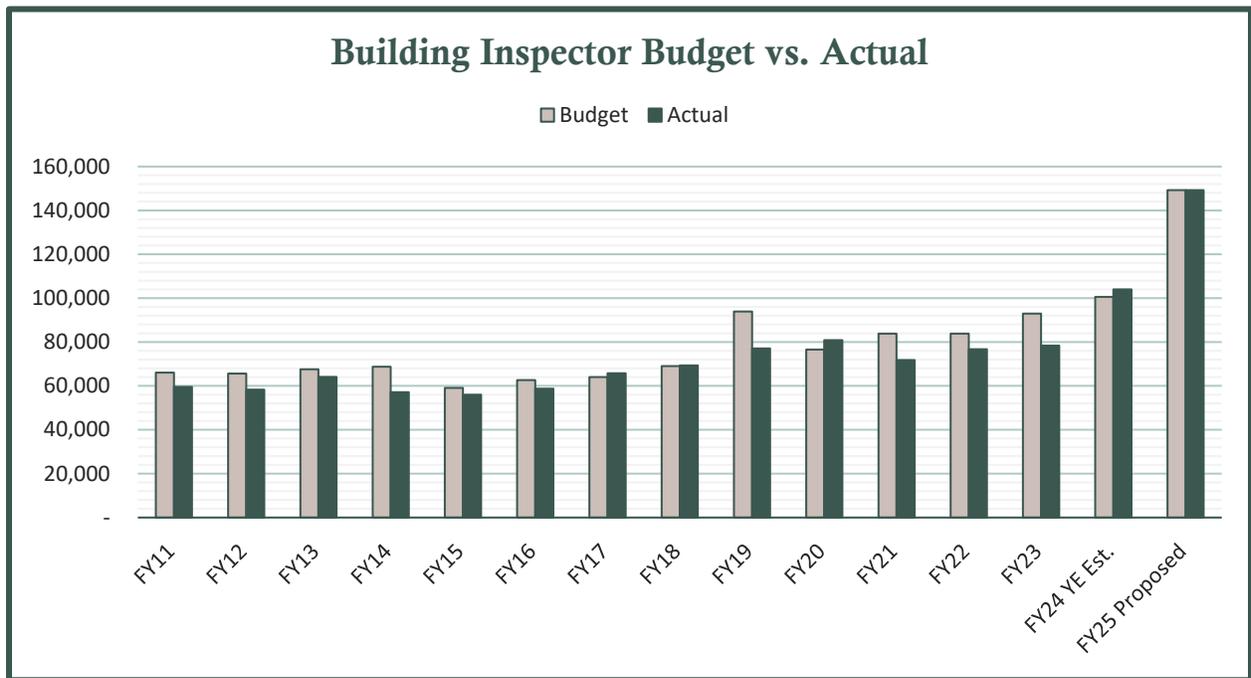
PUBLIC WORKS GARAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-77-11000	SALARIES - GENERAL	57,140	65,066	79,040	75,720	83,906
10-77-11001	OVERTIME - GENERAL	1,966	3,729	4,000	6,247	6,000
10-77-11100	F.I.C.A.	2,809	4,299	5,148	5,195	5,574
10-77-11200	MEDICARE	657	1,006	1,204	1,215	1,304
10-77-11300	A.S.R.S.	5,445	8,263	10,206	10,074	11,032
10-77-11500	MEDICAL INSURANCE	7,052	12,346	14,007	14,006	14,432
10-77-11501	STANDARD DISABILITY INSURANCE	247	434	430	344	430
10-77-11502	MEDICAL INS DEPENDENT SUPPL.	0	0	0	0	0
10-77-11505	DEFERRED COMP	936	1,540	1,680	1,680	1,680
10-77-11510	DENTAL INSURANCE	301	495	540	540	540
10-77-11600	LIFE INSURANCE	140	231	252	252	252
10-77-11700	WORKERS COMPENSATION	1,170	1,960	2,386	2,382	2,584
<b>GARAGE PERSONNEL EXPENSE:</b>		<b>77,863</b>	<b>99,369</b>	<b>118,893</b>	<b>117,654</b>	<b>127,734</b>
10-77-12300	UNIFORMS & CLOTHING	286	251	300	200	300
10-77-12500	RECRUITMENT/EMPLOYEE TESTING	8	0	0	0	0
10-77-13100	BUSINESS TRAVEL	0	0	500	0	0
10-77-13400	EDUCATION & TRAINING	458	0	3,000	0	1,500
10-77-21000	ELECTRIC	2,004	2,137	2,100	2,395	2,100
10-77-22550	SEWER AND GARBAGE SERV.	1,244	1,244	1,245	1,244	1,319
10-77-23000	GAS	2,482	2,298	2,100	2,743	2,200
10-77-24000	PHONES	1,614	871	2,100	872	1,000
10-77-24001	INTERNET ACCESS	857	720	860	720	800
10-77-34000	CONTRACT SERVICES	5,647	2,489	5,700	5,106	9,200
10-77-42050	NON CAP ADMIN EQUIP/FURN	153	0	1,000	0	1,000
10-77-42060	INVENTORIED TOOLS	1,549	1,196	3,000	754	3,000
10-77-45100	DISPOSABLE EQUIP & TOOLS	38	44	200	200	200
10-77-45200	SAFETY EQUIP & SUPPLIES	367	265	400	638	500
10-77-45300	CUSTODIAL SUPPLIES	1,184	426	1,500	1,003	1,000
10-77-46000	OPERATIONAL EXPENSES	3,602	761	1,500	2,056	1,500
10-77-50100	BLDG REPAIR & MAINT	0	0	0	0	0
10-77-55000	EQUIPMENT REPAIR & MAINT	1,160	2,198	1,500	1,331	1,500
10-77-55200	NON CAP EQUIP PURCHASES	0	3,785	3,000	1,183	5,500
10-77-61000	VEHICLE PARTS & LABOR	954	1,054	1,500	844	1,500
10-77-62003	GASOLINE	678	2,109	2,000	2,500	2,000
10-77-62004	DIESEL	61	619	0	2,311	2,000
10-77-62006	DIESEL EXHAUST FLUID	2,678	570	0	982	1,000
10-77-62007	OTHER FLUIDS & LUBRICANTS	3,334	2,680	5,000	5,008	5,000
10-77-63000	PARTS & LABOR	452	0	0	0	0
10-77-91000	CAPITAL EXPENDITURES	0	2,201	0	0	0
10-77-99085	TRANSFER TO DEBT SERVICE	0	0	0	2,201	2,201
10-77-99998	GF INTERNAL SERVICES	15,000	14,330	15,179	15,179	18,865
<b>TOTAL GARAGE EXPENSE:</b>		<b>123,674</b>	<b>141,617</b>	<b>172,577</b>	<b>167,126</b>	<b>192,919</b>

# BUILDING INSPECTOR

The Building Inspector and Code Enforcement Officer issues building permits, performs plan reviews, conducts inspections, and responds to concerns regarding Building, Zoning, and City Code violations. The Building Inspector/Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve and protect the health and safety of Bisbee residents. In addition, the inspector acts as support staff to the Planning and Zoning Commission and the Board of Adjustment. The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the City, performs inspections for business licenses, and assists with the development of the GIS system, zoning maps, and zoning code changes.

The Building Inspector Department consists of two full-time building inspectors/code enforcement officers.



**BUILDING INSPECTOR**

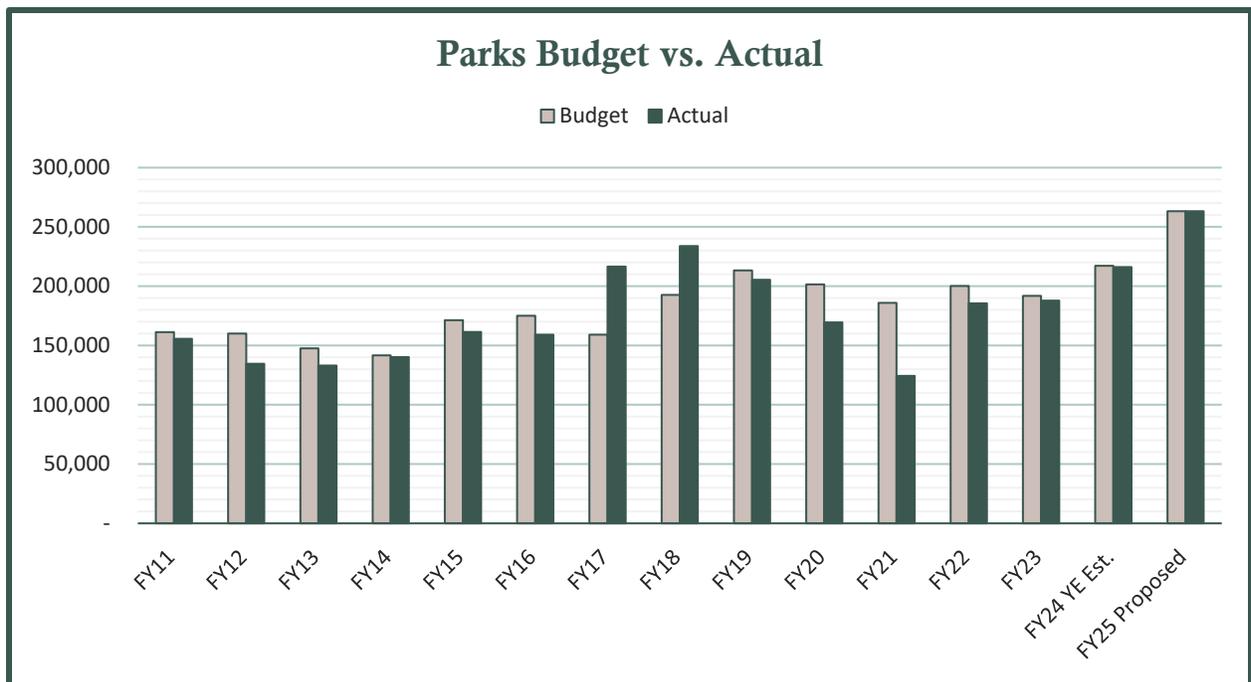
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-79-11000	SALARIES - GENERAL	52,476	53,400	68,868	30,931	90,480
10-79-11001	OVERTIME - GENERAL	1,331	2,429	2,000	1,425	2,000
10-79-11050	SALARIES - PART TIME	0	0	0	34,035	0
10-79-11100	F.I.C.A.	3,345	3,460	4,394	4,086	5,734
10-79-11200	MEDICARE	782	809	1,028	956	1,341
10-79-11300	A.S.R.S.	6,675	6,796	8,710	6,906	11,347
10-79-11500	MEDICAL INSURANCE	6,331	6,173	9,104	8,514	14,432
10-79-11501	STANDARD DISABILITY INSURANCE	269	269	337	54	496
10-79-11505	DEFERRED COMP	836	727	1,092	897	1,680
10-79-11510	DENTAL INSURANCE	270	248	491	376	1,473
10-79-11600	LIFE INSURANCE	126	116	164	88	252
10-79-11700	WORKERS COMPENSATION	917	1,018	1,277	1,705	1,667
<b>BUILDING INSPECTOR PERSONNEL EXPENSE:</b>		<b>73,358</b>	<b>75,444</b>	<b>97,465</b>	<b>89,972</b>	<b>130,902</b>
10-79-12500	RECRUITMENT/EMPLOYEE TESTING	241	0	0	290	1,000
10-79-13100	BUSINESS TRAVEL	0	0	0	149	1,000
10-79-13400	EDUCATION & TRAINING	0	0	0	635	2,000
10-79-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	300
10-79-24000	PHONES	228	518	250	720	1,200
10-79-31000	PROFESSIONAL FEES	0	0	0	867	0
10-79-34000	CONTRACT SERVICES	0	0	0	2,438	11,188
10-79-41500	OFFICE SUPPLIES	186	174	250	482	250
10-79-42020	PRINTING & REPRODUCTION	0	0	0	43	0
10-79-42030	BOOKS & REFERENCE MATERIALS	142	0	500	500	500
10-79-42050	NON CAP ADMIN EQUIP/FURN	577	0	200	1,934	2,000
10-79-42060	INVENTORIED TOOLS	0	19	50	50	200
10-79-43500	POSTAGE	146	188	150	440	150
10-79-45100	DISPOSABLE EQUIP & TOOLS	0	0	0	0	0
10-79-45200	SAFETY EQUIPMENT	0	0	0	16	200
10-79-46000	OPERATIONAL EXPENSES	143	68	200	200	250
10-79-61000	VEHICLE PARTS & LABOR	43	265	500	807	500
10-79-62003	GASOLINE	1,638	1,690	1,000	1,297	2,000
10-79-99998	GF INTERNAL SERVICES	8,544	9,354	9,698	9,698	16,633
<b>TOTAL BUILDING INSPECTOR EXPENSE:</b>		<b>85,247</b>	<b>87,719</b>	<b>110,263</b>	<b>110,537</b>	<b>170,273</b>

# PARKS

The Parks department includes parks maintenance, special events, and recreation programs. There is an established Parks and Recreation Committee to advise and make recommendations to the City Council regarding various park and recreation functions. Community volunteers can assist with the maintenance and planting at City parks through the Adopt-a-Park program. The City maintains 12 developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. City events play a large role in activities for the residents and visitors which include the Fourth of July Events, Festival of Lights, and Movies in the Park. City sponsored events include the Copper Classic Car Show, Brewery Gulch Daze, Bisbee Blues Festival, Boys and Girls Club Halloween Bash, and Bisbee Bloomers Garden Tour, among other events.

The Parks department consists of three employees:

- 2 Groundskeepers, Full-Time
- 1 Groundskeeper, Part-Time



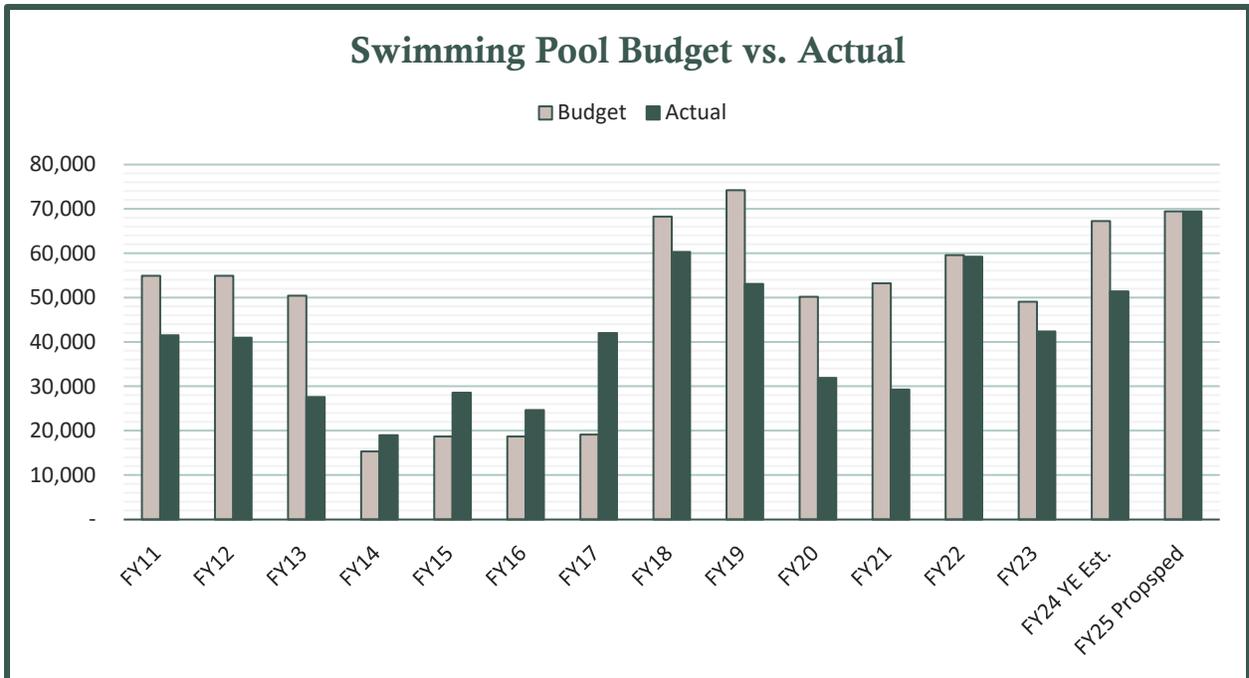
PARKS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-80-11000	SALARIES - GENERAL	61,891	66,921	74,318	73,831	96,147
10-80-11001	OVERTIME - GENERAL	10,396	5,559	1,500	1,617	2,000
10-80-11050	SALARIES - PART TIME	10,861	9,844	15,002	10,377	0
10-80-11100	F.I.C.A.	5,113	5,188	5,631	5,434	6,085
10-80-11200	MEDICARE	1,196	1,213	1,317	1,271	1,423
10-80-11300	A.S.R.S.	8,654	8,699	9,318	9,224	12,043
10-80-11500	MEDICAL INSURANCE	12,690	12,346	14,007	14,006	18,041
10-80-11501	STANDARD DISABILITY INSURANCE	390	363	377	301	462
10-80-11505	DEFERRED COMP	1,683	1,540	1,623	1,680	2,100
10-80-11510	DENTAL INSURANCE	541	495	540	540	675
10-80-11600	LIFE INSURANCE	252	231	252	252	315
10-80-11700	WORKERS COMPENSATION	2,298	2,602	2,900	2,589	3,134
10-80-11800	STATE UNEMPLOYMENT	0	0	0	0	0
<b>PARKS PERSONNEL EXPENSE:</b>		<b>115,964</b>	<b>115,001</b>	<b>126,785</b>	<b>121,123</b>	<b>142,425</b>
10-80-12300	UNIFORMS & CLOTHING	80	657	450	0	450
10-80-13100	BUSINESS TRAVEL	0	0	200	0	300
10-80-13400	EDUCATION & TRAINING	0	0	500	2,199	1,000
10-80-21000	ELECTRIC	4,194	4,258	4,000	3,946	4,000
10-80-22000	WATER	21,506	17,592	25,000	22,913	25,000
10-80-22550	SEWER AND GARBAGE SERV.	2,936	2,936	2,937	2,944	3,117
10-80-24000	PHONES	1,156	1,323	1,106	1,320	1,200
10-80-34000	CONTRACT SERVICES	3,514	2,761	4,000	2,792	9,200
10-80-34100	DOC WORKERS	9,887	8,349	10,000	7,707	10,000
10-80-41500	OFFICE SUPPLIES	0	0	0	0	50
10-80-42020	PRINTING & REPRODUCTION	0	0	0	32	40
10-80-42060	INVENTORIED TOOLS	3,123	1,584	1,500	958	1,500
10-80-43500	POSTAGE	3	5	0	2	0
10-80-45100	DISPOSABLE EQUIP & TOOLS	232	41	400	192	200
10-80-45200	SAFETY EQUIP & SUPPLIES	1,691	1,825	2,000	2,720	1,700
10-80-45300	CUSTODIAL SUPPLIES	1,931	3,138	2,000	4,499	3,200
10-80-46000	OPERATIONAL EXPENSES	4,423	8,270	8,000	13,600	8,000
10-80-46801	REC PROGRAMS/SPECIAL EVENTS	2,912	4,000	4,000	3,052	4,000
10-80-46802	LANDSCAPING MATERIALS	1,898	2,117	2,000	2,240	3,000
10-80-50100	BLDG REPAIR & MAINT	0	223	350	0	0
10-80-50110	BLDG REPAIR & MAINT-VANDALISM	319	713	1,000	262	1,000
10-80-55000	EQUIPMENT REPAIR & MAINT	382	155	500	358	500
10-80-55100	REPAIR & MAINT - OTHER	0	142	0	0	0
10-80-55200	NON CAP EQUIP PURCHASES	2,949	1,167	3,000	5,878	3,000
10-80-61000	REPAIRS & MAINT - VEHICLES	2,226	2,184	1,500	925	2,000
10-80-62003	GASOLINE	4,197	2,956	3,500	1,306	3,500
10-80-62004	DIESEL	0	0	0	0	0
10-80-70000	MOU HIGGINS HILL RECREATION	0	0	6,000	3,992	2,008
10-80-91000	CAPITAL EXPENDITURES	0	0	0	0	32,000
10-80-99085	TRANSFER TO DEBT SERVICE	0	6,406	6,407	6,407	6,406
10-80-99998	GF INTERNAL SERVICES	20,030	19,709	20,362	20,362	29,206
<b>TOTAL PARKS EXPENSE:</b>		<b>205,554</b>	<b>207,512</b>	<b>237,497</b>	<b>231,728</b>	<b>298,002</b>

# SWIMMING POOL

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,000 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for changing rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the changing rooms have been restructured. Major repairs have been made to bring the pool into compliance with the ADA. A large donation was made in Fiscal Year 2017 to repair the baby pool, improvements were made to the grounds, and new furniture was purchased for around the pool. In Fiscal Year 2022 the pool deck was repaired with the assistance of the ARPA grant. In Fiscal Year 2023 the Pool was shut down for major repairs to the pumping and electrical system as well as structural cracking in the pool floor and walls. The pool typically opens Memorial Day weekend and closes when school resumes; however, with the help of donations and warm weather conditions the pool season may be extended.

The Pool is budgeted for ten part-time seasonal lifeguard positions.



SWIMMING POOL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-81-11000	SALARIES - GENERAL	1,995	0	0	0	0
10-81-11001	OVERTIME - GENERAL	0	822	0	0	0
10-81-11050	SALARIES - PART TIME	28,795	27,402	42,730	20,000	43,745
10-81-11100	F.I.C.A.	1,909	1,750	2,649	1,310	2,712
10-81-11200	MEDICARE	446	409	620	300	634
10-81-11700	WORKERS COMPENSATION	1,021	1,151	1,593	650	1,631
	<b>POOL PERSONNEL EXPENSE:</b>	<b>34,167</b>	<b>31,533</b>	<b>47,592</b>	<b>22,260</b>	<b>48,722</b>
10-81-12300	UNIFORMS & CLOTHING	347	0	500	500	500
10-81-12500	RECRUITMENT/EMPLOYEE TESTING	432	160	0	100	0
10-81-13400	EDUCATION & TRAINING	1,800	0	1,000	1,000	1,000
10-81-21000	ELECTRIC	6,859	3,748	4,840	5,000	5,500
10-81-22000	WATER	4,486	4,697	6,300	6,300	6,500
10-81-24000	PHONES	0	0	300	120	300
10-81-34000	CONTRACT SERVICES	43	0	0	0	0
10-81-42040	ADVERTISING	0	0	0	0	200
10-81-42060	INVENTORIED TOOLS	52	0	0	0	150
10-81-45100	DISPOSABLE EQUIP & TOOLS	0	0	0	0	50
10-81-45300	CUSTODIAL SUPPLIES	39	0	200	100	0
10-81-46000	OPERATIONAL EXPENSES	10,996	2,229	4,500	15,000	10,000
10-81-55000	EQUIPMENT REPAIR & MAINT	0	0	2,000	1,000	1,000
10-81-55200	NON CAP EQUIP PURCHASES	0	0	0	0	1,000
10-81-99998	GF INTERNAL SERVICES	5,865	4,920	6,484	6,484	8,221
	<b>TOTAL POOL EXPENSE:</b>	<b>65,087</b>	<b>47,288</b>	<b>73,716</b>	<b>57,864</b>	<b>83,143</b>

# COPPER QUEEN LIBRARY

The Copper Queen Library, Arizona's oldest continuously operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907. The Copper Queen Annex opened in December 2018 to provide much needed library services to the San Jose Neighborhood of Bisbee, including Naco, AZ.

In March of 2024, the Copper Queen Library was named a finalist for the National Medal for Museum and Library Service. The National Medal is the nation's highest honor given to museums and libraries that demonstrate excellence in service to their communities. Since 1996, the award has honored more than 200 institutions that demonstrated extraordinary and innovative approaches to public service. The winner will be announced in late May 2024. The Copper Queen Library was nominated for the National Medal by Congressman Raul Grijalva.

The mission of the Copper Queen Library is to:

- Build Community
- Inspire Curiosity
- Share Ideas
- Bridge Gaps
- Embrace Knowledge
- Enrich Lives

Programs at the Copper Queen Library Annex in San Jose have gained momentum over the last year and a strengthened relationship with the Bisbee Science Lab has made both organizations stronger. The Annex checked out 6,404 items this past fiscal year, a 65% increase from the previous year.

The Copper Queen Library's new Culture Pass program allows patrons to check out free admissions to popular museums and attractions in Tucson and Phoenix. The program is sponsored by Act One, a non-profit dedicated to providing access to students, retirees, and under-resourced families to visit Arizona's arts and cultural treasures.

The Copper Queen Library completed its third year in the federal e-rate program which offers

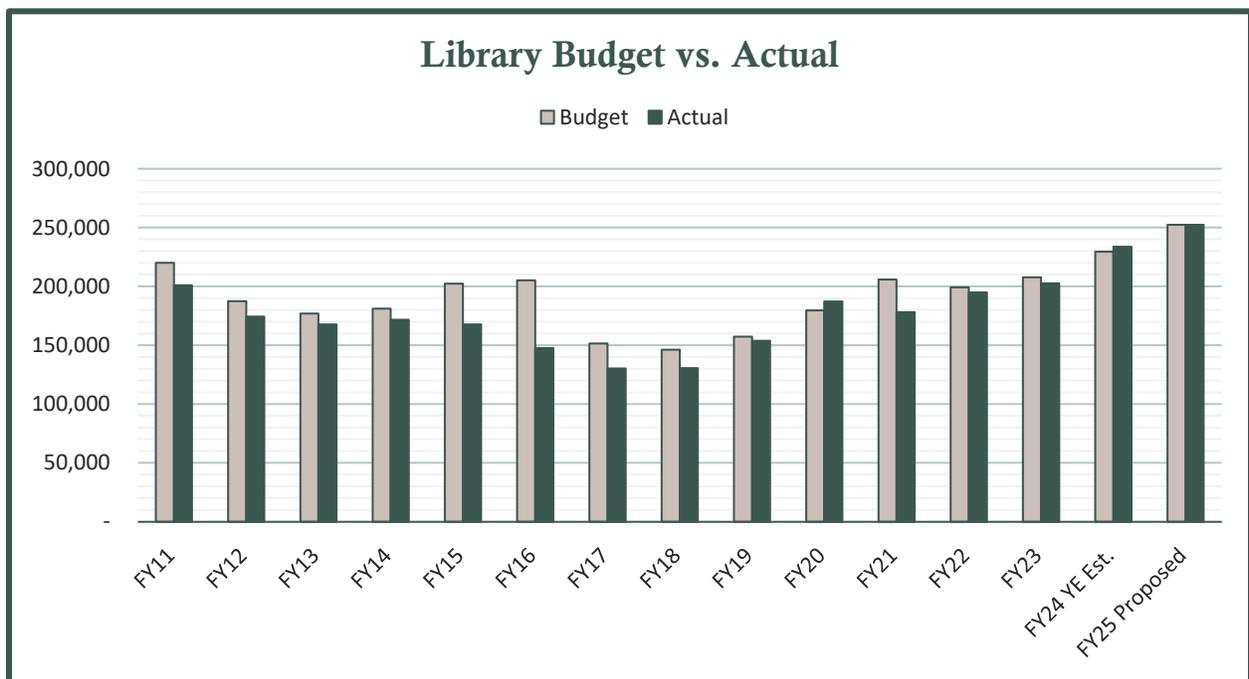
discounted high-speed internet (1,000 Mbps) based on the school lunch program. The library received a 90% discount on its internet this past fiscal year. Projections show that the discount rate for the upcoming fiscal year will be 80%. The program also helped the library install Wi-Fi access points throughout the building, providing better wireless coverage for our patrons.

The Copper Queen Library worked with various organizations to create new programs and partnerships, including University of Arizona Center for Rural Health, Cochise County Health Dept., Copper Queen Community Hospital, Chiricuhua Community Clinic, University of Arizona Cooperative Extension, WaterWise, Bisbee Science Lab, Freeport McMoRan, Artemizia Foundation, Bisbee Foundation, Legacy Foundation, Bisbee Bloomers, Arizona State University, Arizona Community Foundation, Bisbee Mining & Historical Museum, Bisbee Unified School District, Central School Project, Sky Island Alliance, Old Bisbee FireWise, SEAGO, and more.

Bisbee City Council voted to remove overdue fines on library materials this past year, which has improved the relationship between the library and patrons. Increases in checkouts and library visits could be attributed to this effort to build equity in the Bisbee Community.

The Library consists of six employees:

- 1 Full-time Library Manager
- 1 Full-time Program Coordinator
- 1 Part-time Early Literacy Coordinator (24 hours/week)
- 3 Part-time Library Assistants (One at 19.5 hours/week & two at 10 hours/week)

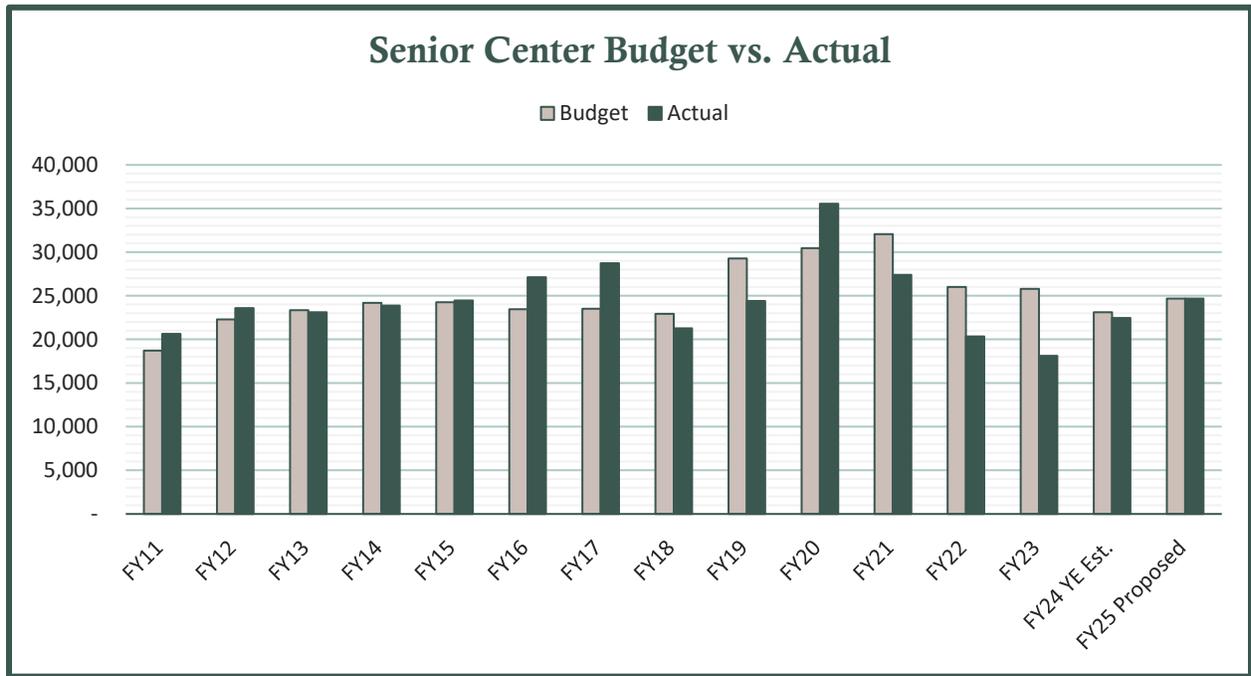


COPPER QUEEN LIBRARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-83-11000	SALARIES - GENERAL	83,143	85,093	90,584	93,150	94,744
10-83-11050	SALARIES - PART TIME	36,006	30,362	41,378	41,629	52,859
10-83-11100	F.I.C.A.	7,460	7,245	8,182	8,415	9,151
10-83-11200	MEDICARE	1,745	1,694	1,913	1,968	2,140
10-83-11300	A.S.R.S.	12,022	11,157	13,357	13,719	14,152
10-83-11500	MEDICAL INSURANCE	12,662	12,346	14,007	14,006	14,432
10-83-11501	STANDARD DISABILITY INSURANCE	483	479	479	383	479
10-83-11505	DEFERRED COMP	1,680	1,540	1,680	1,680	1,680
10-83-11510	DENTAL INSURANCE	1,007	923	1,087	1,007	1,007
10-83-11600	LIFE INSURANCE	252	231	272	252	252
10-83-11700	WORKERS COMPENSATION	539	661	1,576	442	1,615
<b>LIBRARY PERSONNEL EXPENSE:</b>		<b>156,999</b>	<b>151,730</b>	<b>174,515</b>	<b>176,652</b>	<b>192,511</b>
10-83-12500	RECRUITMENT/EMPLOYEE TESTING	96	122	0	50	0
10-83-13100	BUSINESS TRAVEL	0	0	2,500	1,540	2,500
10-83-13400	EDUCATION & TRAINING	324	0	1,000	867	1,000
10-83-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	150
10-83-21000	ELECTRIC	5,725	6,415	7,000	6,105	10,000
10-83-22000	WATER	875	908	1,000	854	1,000
10-83-22550	SEWER AND GARBAGE SERV.	1,425	1,425	1,426	1,429	1,514
10-83-24000	PHONES	2,274	1,964	2,500	1,790	2,500
10-83-24001	INTERNET ACCESS	829	1,944	1,500	985	2,000
10-83-34000	CONTRACT SERVICES	4,961	9,308	9,000	9,000	11,000
10-83-41500	OFFICE SUPPLIES	1,867	2,645	3,000	3,000	3,000
10-83-42040	ADVERTISING	173	331	360	50	360
10-83-42050	NON CAP ADMIN EQUIP/FURN	221	76	500	500	500
10-83-43500	POSTAGE	2,121	1,685	2,000	1,752	2,200
10-83-45300	CUSTODIAL SUPPLIES	1,052	1,868	2,000	1,826	2,200
10-83-46000	OPERATIONAL EXPENSES	1,842	543	750	750	750
10-83-46831	BOOKS	6,352	7,969	8,000	8,000	8,000
10-83-46832	AUDIO VISUAL MATERIAL	2,038	1,885	2,000	2,000	2,000
10-83-46833	CHILDRENS MATERIALS	1,409	1,532	2,000	2,000	2,000
10-83-46834	PERIODICALS	2,202	2,054	2,500	2,500	3,000
10-83-46835	ELECTRONIC MEDIA	252	75	100	150	150
10-83-47000	PERMITS & LICENSES	743	674	1,300	1,300	1,000
10-83-50100	BLDG REPAIR & MAINT	0	0	0	0	0
10-83-55000	EQUIPMENT REPAIR & MAINT	0	0	500	500	500
10-83-55200	NON CAP EQUIP PURCHASES	0	0	3,000	3,000	7,000
10-83-91000	CAPITAL EXPENDITURES	0	5,529	0	0	0
10-83-99085	TRANS TO DEBT SVC	1,109	1,922	1,109	1,109	1,190
10-83-99998	GF INTERNAL SERVICES	20,295	20,797	22,139	22,139	27,943
<b>TOTAL LIBRARY EXPENSE:</b>		<b>215,186</b>	<b>223,401</b>	<b>251,699</b>	<b>249,848</b>	<b>285,968</b>

# SENIOR CENTER

The Bisbee Senior Center provides activities and programming for the City's senior citizen population. The City of Bisbee pays a contribution towards the Senior Center Coordinator's salary along with payment of all the building's utilities, phone, internet service and custodial supplies. The Center's Building and grounds are maintained by Public Works.

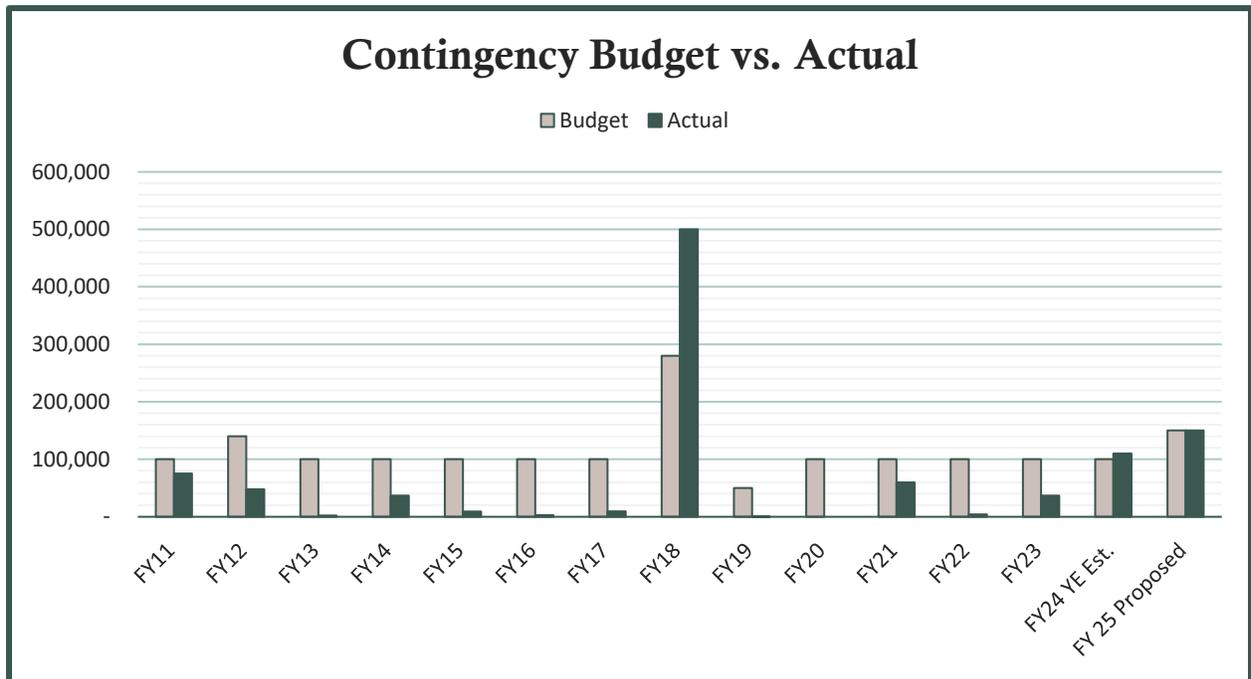


SENIOR CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-85-21000	ELECTRIC	4,587	3,207	5,000	5,103	5,000
10-85-22000	WATER	892	1,053	1,000	1,740	1,500
10-85-22550	SEWER AND GARBAGE SERV.	909	909	910	913	966
10-85-23000	GAS	3,824	3,511	5,000	4,883	6,000
10-85-24000	PHONES	839	834	854	877	870
10-85-24001	INTERNET ACCESS FEES	840	782	840	765	840
10-85-34000	CONTRACT SERVICES	827	0	600	527	600
10-85-34085	COORDINATOR CONTRIBUTIONS	7,400	7,400	7,400	7,400	7,400
10-85-34100	DOC WORKERS	218	0	1,000	0	1,000
10-85-45100	DISPOSABLE EQUIP & TOOLS	0	60	0	0	0
10-85-45300	CUSTODIAL SUPPLIES	0	353	500	236	500
10-85-50100	BLDG REPAIR & MAINT	0	0	0	0	0
10-85-99998	GF INTERNAL SERVICES	2,649	2,582	2,228	2,228	2,708
<b>TOTAL SENIOR CENTER EXPENSE:</b>		<b>22,985</b>	<b>20,691</b>	<b>25,332</b>	<b>24,671</b>	<b>27,384</b>

# CONTINGENCY

The Contingency account provides a place to budget for opportunities, unexpected expenses, and emergencies.



CONTINGENCY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
10-99-30003	MAIN ST. FIRE EXPENSES	0	0	0	10,000	0
10-99-91000	LEASE/DEBT PRINCIPAL PAYMENT	683,607	0	0	0	0
10-99-92000	LEASE/DEBT INTEREST PAYMENT	3,900	0	0	0	0
10-99-99100	UNASSIGNED EXPENSES	169,870	36,665	100,000	100,000	150,000
<b>TOTAL CONTINGENCY EXPENSE:</b>		<b>857,378</b>	<b>36,665</b>	<b>100,000</b>	<b>110,000</b>	<b>150,000</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>29,296,358</b>	<b>8,917,647</b>	<b>9,679,223</b>	<b>9,951,380</b>	<b>10,879,671</b>
<b>TOTAL GENERAL FUND EXPENSES</b>		<b>28,697,963</b>	<b>10,339,356</b>	<b>9,679,223</b>	<b>8,783,134</b>	<b>10,879,671</b>
<b>TOTAL GENERAL FUND REVENUES OVER EXPENSES</b>		<b>598,395</b>	<b>(1,421,709)</b>	<b>0</b>	<b>1,168,246</b>	<b>(0)</b>

# GOVERNMENT GRANTS

The Government Grants Fund accounts for federal and state grants for improvements throughout the City. Community Development Block Grants (CDBG) in particular, are recorded here. CDBG funds are federal entitlement dollars that are awarded to cities and towns in every state. Funds are for various community development programs such as repairing or creating infrastructure or improving housing among many possible uses. Most recently the City has used CDBG funds for the Tintown Streets Improvement Project. The City is currently using CDBG funds for Saginaw housing repairs and is in the process of applying for CDBG and CDBG Colonias Set Aside Funds for other new projects within the City.

A \$275,000 DEMA grant was awarded to the City for an engineering study to replace the Old Bisbee Fire Suppression Systems. The engineering for this project is complete and the City is currently awaiting a determination on a DEMA grant to construct the new water system.

Two grants to fund the Bisbee Bikeways have been awarded and are in the beginning phases of construction planning. These are the Bisbee Bikeways Grant from the Economic Development Administration (EDA) for \$4,500,000 and another \$4,000,000 has been awarded by the Department of Transportation.

Several other grants in various stages from awaiting award notification, to awarded and working towards completion.

GOVERNMENT GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
11-30-22509	CITY HALL SOLAR SYSTEM	0	0	250,000	0	250,000
11-30-22512	MOON CANYON BRIDGE	0	0	1,200,000	0	1,200,000
11-30-22513	COMMERCE ST GRANT	0	0	7,500,000	0	7,500,000
11-30-22514	BISBEE BIKEWAYS EDA GRANT	0	0	4,500,000	30,793	4,500,000
11-30-22515	BISBEE BIKEWAYS DOT GRANT	0	0	4,000,000	0	4,000,000
11-30-22516	EPA RECYCLING GRANT	0	0	2,000,000	0	133,000
11-30-22517	AZ DOH/CDBG-SAGINAW REPAIRS	0	0	0	48,000	48,000
11-30-22518	CDBG	0	0	0	0	515,000
11-30-22519	CDBG - COLONIAS SET ASIDE FUNDS	0	0	0	0	1,900,000
11-30-22524	TINTOWN PAVING & IMPR PHASE 3	210,271	0	0	0	0
11-30-22800	DEMA-FIRE SUPPRESSION SYSTEM	33,182	55,402	0	0	0
11-30-22801	WATER SYSTEMS GRANT	0	0	25,250,000	0	50,000,000
11-30-22802	FIRE HYDRANT GRANT	0	0	1,000,000	0	20,000,000
11-30-22803	EPA HILLCREST GRANT	0	0	500,000	468,000	500,000
11-38-99000	GRANT MATCH	15,986	21,022	0	0	0
<b>TOTAL GOVERNMENT GRANTS REVENUE:</b>		<b>259,440</b>	<b>76,424</b>	<b>46,200,000</b>	<b>546,793</b>	<b>90,546,000</b>
11-40-22509	CITY HALL SOLAR SYSTEM	0	0	250,000	0	250,000
11-40-22512	MOON CANYON BRIDGE	0	0	1,200,000	0	1,200,000
11-40-22513	COMMERCE ST GRANT	0	0	7,500,000	0	7,500,000
11-40-22514	BISBEE BIKEWAYS EDA GRANT	0	0	4,500,000	30,793	4,500,000
11-40-22515	BISBEE BIKEWAYS DOT GRANT	0	0	4,000,000	0	4,000,000
11-40-22516	EPA RECYCLING GRANT	0	0	2,000,000	0	133,000
11-40-22517	AZ DOH/CDBG-SAGINAW REPAIRS	0	0	0	48,000	48,000
11-40-22518	CDBG	0	0	0	0	515,000
11-40-22519	CDBG - COLONIAS SET ASIDE FUNDS	0	0	0	0	1,900,000
11-40-22524	TINTOWN PAVING & IMPR PHASE 3	310,271	0	0	0	0
11-40-22800	DEMA-FIRE SUPPRESSION SYSTEM	74,919	76,424	0	0	0
11-40-22801	WATER SYSTEMS GRANT	0	0	25,250,000	0	50,000,000
11-40-22802	FIRE HYDRANT GRANT	0	0	1,000,000	0	20,000,000
11-40-22803	EPA HILLCREST GRANT	0	0	500,000	468,000	500,000
<b>TOTAL GOVERNMENT GRANTS EXPENSE:</b>		<b>385,190</b>	<b>76,424</b>	<b>46,200,000</b>	<b>546,793</b>	<b>90,546,000</b>

# PUBLIC SAFETY FIRE GRANTS

The Public Safety – Fire Grants Fund is used to account for public safety grants awarded to the Fire Department. Each year FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past this funding has enabled the City to purchase a fire engine and an ambulance. More recently the Fire Department was awarded a \$365,000 grant to replace the Fire Department’s Self-Contained Breathing Apparatus (SCBA) equipment. And a micro grant through FEMA in the amount of \$52,000 was awarded in FY23 to purchase firefighting hose and wildland personal protective equipment.

The Fire Department is currently seeking a FEMA grant for a ladder truck. A \$500,000 grant match was included in this budget in the event this grant is awarded. The ladder truck would cost over \$1.5 million and the City would seek other funding sources to help pay this cost.

Additionally, the Fire Department was awarded a Fuels Reduction Grant from the AZ Department of Forestry and Fire Management to clear brush from areas surrounding the City that would cause a fire hazard.

PUBLIC SAFETY FIRE GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
17-30-22501	FEMA	0	0	522,000	0	600,000
17-30-22503	STATE GRANTS	0	0	750,000	0	1,500,000
17-30-22504	FIRE HOUSE SUBS GRANT	0	0	25,000	0	25,000
17-30-22505	AZ COMM FOUNDATION ED GRANT	0	0	2,000	0	0
17-30-22506	FEMA EQUIPMENT GRANT	0	0	0	0	0
17-30-22507	100 CLUB FIRE GRANT-VESTS	(11)	0	0	0	0
17-30-22508	FM GLOBAL GRANT	(297)	0	0	0	0
17-30-22510	GOVERNOR'S HWY SAFETY GRANT	0	0	20,000	0	0
17-30-22511	FEMA MICRO GRANT	0	40,904	0	0	0
17-30-22512	FUEL REDUCTION GRANT	0	9,176	0	0	140,000
17-30-22513	FREEPORT GRANT-FF TURNOUT GEAR	0	0	0	45,000	0
17-38-99964	TRANSFER FROM GF-GRANT MATCH	0	2,153	27,000	0	500,000
<b>TOTAL PUBLIC SAFETY FIRE GRANTS REVENUE:</b>		<b>(308)</b>	<b>52,233</b>	<b>1,346,000</b>	<b>45,000</b>	<b>2,765,000</b>
17-40-22501	FEMA	0	0	549,000	0	1,100,000
17-40-22503	STATE GRANTS	0	0	750,000	0	1,500,000
17-40-22504	FIRE HOUSE SUBS GRANT	0	0	25,000	0	25,000
17-40-22505	AZ COMM FOUNDATION ED GRANT	0	0	2,000	0	0
17-40-22506	FEMA EQUIPMENT GRANT	0	0	0	0	0
17-40-22507	100 CLUB FIRE GRANT-VESTS	0	0	0	0	0
17-40-22508	FM GLOBAL GRANT	0	0	0	0	0
17-40-22510	GOVERNOR'S HWY SAFETY GRANT	0	0	20,000	0	0
17-40-22511	FEMA MICRO GRANT	0	43,057	0	1,338	0
17-40-22512	FUEL REDUCTION GRANT	0	0	0	0	140,000
17-40-22513	FREEPORT GRANT-FF TURNOUT GEAR	0	0	0	45,000	0
<b>TOTAL PUBLIC SAFETY FIRE GRANTS EXPENSE:</b>		<b>0</b>	<b>43,057</b>	<b>1,346,000</b>	<b>46,338</b>	<b>2,765,000</b>

# TRANSPORTATION GRANTS

The Transportation Grants fund accounts for grants mainly from the FAA for Airport runway and facility improvements. FAA funding is currently suspended due to the lack of a “Through the Fence” agreement with the FAA and nearby property owners.

TRANSPORTATION GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
18-30-22510	ADOT GRANT	0	0	0	0	0
18-30-22519	FAA-AIRPORT ENTITLEMENT GRANT	0	0	150,000	0	0
18-38-99950	TRANSFER FROM AIRPORT	32,285	0	0	0	0
<b>TOTAL TRANSPORTATION GRANTS REVENUE:</b>		<b>32,285</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>
18-40-22510	ADOT GRANT	32,285	0	0	0	0
18-40-22519	FAA-AIRPORT ENTITLEMENT GRANT	0	0	150,000	0	0
<b>TOTAL TRANSPORTATION GRANTS EXPENSE:</b>		<b>32,285</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>

# CAMP NACO

Camp Naco is a touchstone for the history of the Buffalo Soldiers and the proud tradition of Black military regiments after the Civil War. Constructed by the U.S. Army in 1919, these adobe buildings are the only ones remaining from the 35 permanent camps built during that time along the U.S. – Mexico border. After the camp was decommissioned in 1923, the site passed through multiple owners and has suffered vandalism, exposure, erosion, and fire. The City of Bisbee now owns Camp Naco and is working closely with the Naco Heritage Alliance, Arizona’s State Historic Preservation Office (SHPO), Buffalo Soldier organizations and other partners to identify critical funding that will help restore the historic camp buildings and revive them for community, tourism, and educational uses.

The Camp’s fragile adobe barracks and officers’ housing embody the story of the U.S. Government’s early twentieth-century efforts to protect the Border, when the 9<sup>th</sup> and 10<sup>th</sup> Cavalry, known as the “Buffalo Soldiers,” helped to stabilize the U.S. – Mexico border area during the Mexican Revolution. Over the last decade, growing recognition of the importance of the segregated African American military has fostered interest in the site.

Primarily funded by two grants, \$3.5 million from the Mellon Foundation and \$4.6 million from the Governor’s Office of Strategic Planning and Budgeting, Camp Naco will be restored to its former glory and used for a variety of historical, cultural and art events.

The Camp Naco project employs one full-time project/construction manager, one full-time administrative assistant and contracts for consulting services. The budget also includes a full-time executive director and a full-time caretaker. These two positions are currently vacant.

CAMP NACO

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
19-30-22500	MELLON GRANT	0	158,601	1,500,000	3,341,399	1,500,000
19-30-22600	STATE GRANT	0	39,786	4,600,000	134,000	3,782,486
19-30-22700	NACO HERITAGE ALLIANCE FUNDS	0	20,000	0	0	0
19-38-51000	USE OF FUND BALANCE	0	0	1,862,000	0	461,633
19-38-99910	TRANSFER GRANT MATCH	0	0	0	0	0
<b>TOTAL CAMP NACO REVENUE:</b>		<b>0</b>	<b>218,387</b>	<b>7,962,000</b>	<b>3,475,399</b>	<b>5,744,119</b>
19-40-11000	SALARIES - GENERAL	0	31,257	212,618	95,587	208,437
19-40-11001	OVERTIME - GENERAL	0	157	0	0	0
19-40-11050	SALARIES - PART TIME	0	0	0	3,594	0
19-40-11100	F.I.C.A.	0	1,919	13,182	6,271	12,923
19-40-11200	MEDICARE	0	449	3,083	1,467	3,022
19-40-11300	A.S.R.S.	0	1,158	17,759	3,645	17,344
19-40-11301	A.S.R.S. - ALT CONTRIBUTION	0	1,930	6,771	6,500	6,835
19-40-11500	MEDICAL INSURANCE	0	2,806	28,014	13,306	28,865
19-40-11501	STANDARD DISABILITY INSURANCE	0	110	1,077	344	1,028
19-40-11505	DEFERRED COMP	0	350	3,360	1,596	3,360
19-40-11510	DENTAL INSURANCE	0	113	2,947	886	2,480
19-40-11600	LIFE INSURANCE	0	63	504	239	504
19-40-11700	WORKERS COMPENSATION	0	639	526	2,412	2,491
<b>CAMP NACO PERSONNEL EXPENSE:</b>		<b>0</b>	<b>40,950</b>	<b>289,841</b>	<b>135,847</b>	<b>287,289</b>

CAMP NACO - MELLON GRANT EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
19-40-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	0	0	3,000
19-40-13100	BUSINESS TRAVEL-MELLON	0	711	2,500	2,664	2,250
19-40-13400	EDUCATION & TRAINING-MELLON	0	665	2,500	0	2,250
19-40-13500	SUBSCRIPTIONS & DUES	0	0	0	0	500
19-40-21000	ELECTRIC-MELLON GRANT	0	0	0	3,655	3,000
19-40-22000	WATER-MELLON GRANT	0	0	0	1,179	2,000
19-40-22500	MELLON GRANT EXPENDITURES	0	331	0	0	0
19-40-22550	SEWER & GARBAGE-MELLON GRANT	0	0	0	0	1,000
19-40-22600	STATE GRANT EXPENDITURES	0	0	0	0	0
19-40-22700	NACO HERITAGE ALLIANCE	0	0	0	0	0
19-40-23000	GAS-MELLON GRANT	0	0	0	0	1,000
19-40-24000	PHONES-MELLON GRANT	0	0	0	1,550	2,000
19-40-24001	INTERNET-MELLON GRANT	0	0	0	1,562	2,000
19-40-31000	PROFESSIONAL FEES-MELLON	0	78,558	1,866,500	228,485	220,085
19-40-34000	CONTRACT SERVICES-MELLON	0	1,288	15,000	1,264	3,000
19-40-37000	INSURANCE-MELLON GRANT	0	0	0	0	1,000
19-40-37100	INSURANCE CLAIMS-MELLON GRANT	0	0	0	0	9,000
19-40-41500	OFFICE SUPPLIES-MELLON	0	0	10,000	667	5,000
19-40-42020	PRINTING & REPRO-MELLON	0	0	5,000	478	5,000
19-40-42030	BOOKS & REF. MATERIAL-MELLON GRAI	0	72	0	0	500
19-40-42040	ADVERTISING-MELLON	0	109	50,000	5,063	21,500
19-40-42050	NON-CAP ADMIN EQUIP/FURN-MELLON	0	6,051	63,000	2,000	2,000
19-40-42060	INVENTORIED TOOLS-MELLON GRANT	0	1,484	0	0	0
19-40-43500	POSTAGE-MELLON	0	13	5,000	233	2,500
19-40-45100	DISPOSABLE EQUIP/TOOLS-MELLON	0	41	0	0	0
19-40-45200	SAFETY EQUIP/SUPPLIES-MELLON	0	0	0	33	0
19-40-45300	CUSTODIAL SUPPLIES-MELLON	0	0	0	122	0
19-40-46000	OPERATIONAL EXPENSE-MELLON	0	6,903	49,968	10,846	2,500
19-40-46801	REC PROG/SPECIAL EVENTS-MELLON	0	952	0	15,972	17,500
19-40-50100	BLDG REPAIR & MAINT-MELLON	0	0	0	729	15,000
19-40-55000	EQUIP REPAIR & MAINT-MELLON	0	0	0	961	0
19-40-55200	NON-CAP EQUIP PURCHASES-MELLON	0	0	0	2,498	0
19-40-62003	GASOLINE-MELLON GRANT	0	0	0	5	0
19-40-62004	DIESEL-MELLON GRANT	0	0	0	5	0
19-40-91000	CAPITAL EXPENDITURE-MELLON	0	74,510	63,000	1,096	0
19-40-92000	CONSTRUCTION COSTS-MELLON	0	0	1,518,000	23,848	1,436,605
19-40-99998	GF INTERNAL SERVICES-MELLON	0	0	26,617	26,617	21,645

CAMP NACO - STATE GRANT EXPENSES

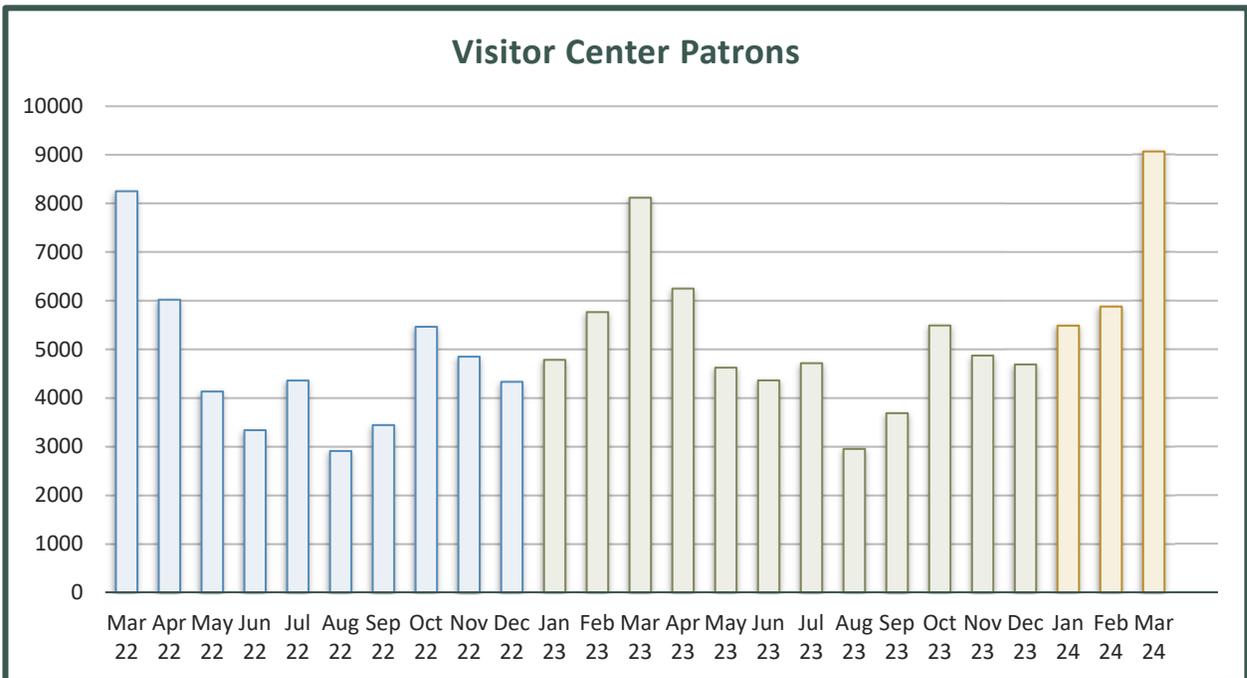
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
19-45-13100	BUSINESS TRAVEL-STATE GRANT	0	0	0	416	500
19-45-22000	WATER-STATE GRANT	0	0	0	0	0
19-45-31000	PROFESSIONAL FEES-STATE GRANT	0	650	400,000	4,693	640,278
19-45-37000	INSURANCE-STATE GRANT	0	0	10,000	0	0
19-45-41500	OFFICE SUPPLIES-STATE GRANT	0	0	0	689	0
19-45-42020	PRINTING & REPRODUCTION-STATE	0	0	0	52	0
19-45-42040	ADVERTISING-STATE GRANT	0	0	0	0	0
19-45-42050	NON-CAP ADMIN EQUIP/FURN-STATE	0	893	20,000	435	0
19-45-42060	INVENTORIED TOOLS-STATE GRANT	0	3,080	25,000	1,786	5,000
19-45-45100	DISPOSABLE EQUIP/TOOLS-STATE	0	434	10,000	272	1,500
19-45-45200	SAFETY EQUIPMENT/SUPPLIES-STATE	0	341	10,000	878	2,000
19-45-45300	CUSTODIAL SUPPLIES-STATE	0	0	5,000	275	4,000
19-45-46000	OPERATIONAL EXPENSE-STATE	0	354	100,000	2,119	6,000
19-45-46801	REC PROG/SPECIAL EVENTS-STATE	0	0	5,000	0	0
19-45-50100	BLDG REPAIR & MAINT-STATE	0	0	10,000	8,404	0
19-45-55000	EQUIP REPAIR & MAINT-STATE	0	0	5,000	0	10,000
19-45-55010	EQUIPMENT RENTAL	0	0	0	0	10,000
19-45-55200	NON-CAP EQUIP PURCHASES-STATE	0	0	0	0	10,000
19-45-62003	GASOLINE-STATE GRANT	0	8	0	31	500
19-45-62004	DIESEL-STATE GRANT	0	19	0	78	500
19-45-91000	CAPITAL EXPENDITURE-STATE	0	0	50,000	0	10,000
19-45-92000	CONSTRUCTION COSTS-STATE	0	0	3,320,000	28,347	2,949,717
19-45-99998	GF INTERNAL SERVICES-STATE	0	0	25,074	25,074	25,000
<b>TOTAL CAMP NACO EXPENSE:</b>		<b>0</b>	<b>218,418</b>	<b>7,962,000</b>	<b>540,927</b>	<b>5,744,119</b>

# TOURISM/VISITOR CENTER

The Transient Room Tax (aka Bed Tax) is the primary revenue source used to promote tourism in the City of Bisbee. This tax supports an official Arizona Office of Tourism designated Visitor Center. The Visitor Center provides information about area attractions, recreational opportunities, and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of printed literature.

The Visitor Center takes on all marketing efforts including press releases, website, social media management, travel writers and participation in trade shows. The Visitor Center is also responsible for maintaining the official tourism website [www.discoverbisbee.com](http://www.discoverbisbee.com), the Discover Bisbee Facebook, Instagram, and Twitter accounts.

The Visitor Center has budgeted for one full-time Visitor Center Manager/Tourism Director and one part-time Visitor Center employee.



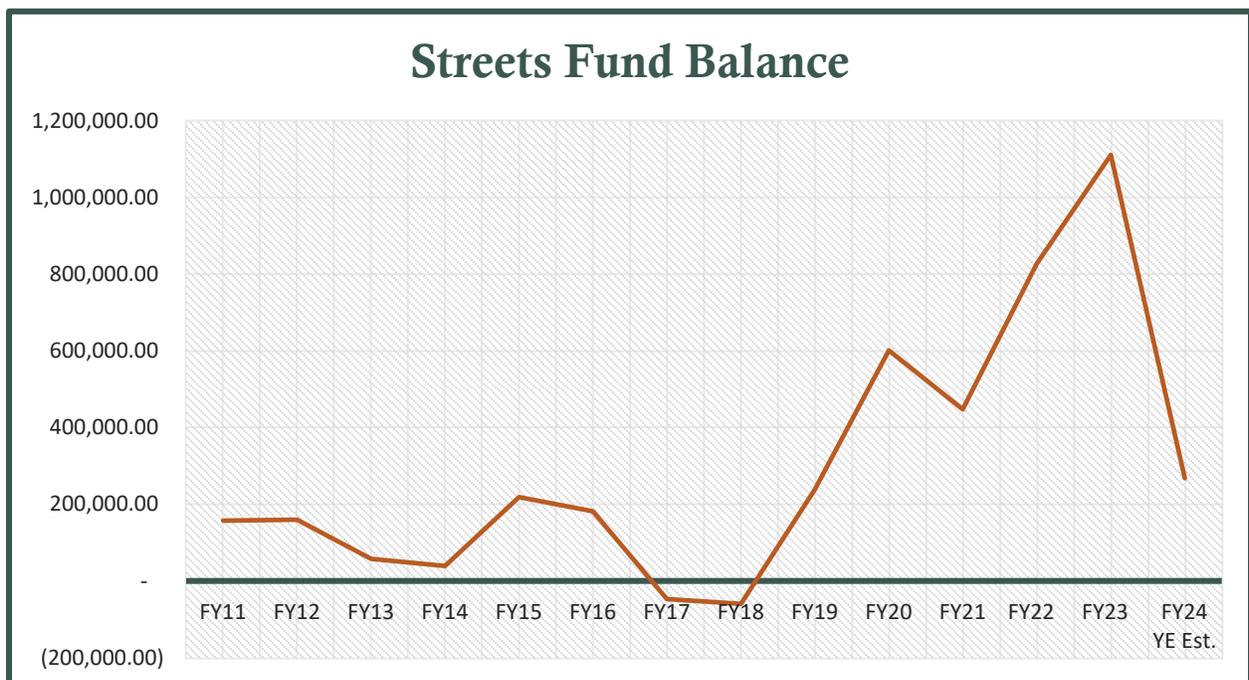
TOURISM/VISITOR CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
20-31-10000	BED TAX	304,611	308,050	240,000	265,955	260,000
20-38-40000	DONATIONS/MISC	0	0	0	0	0
20-38-51000	USE OF FUND BALANCE	0	0	58,537	0	0
<b>TOTAL TOURISM/VISITOR CENTER REVENUE:</b>		<b>304,611</b>	<b>308,050</b>	<b>298,537</b>	<b>265,955</b>	<b>260,000</b>
20-40-11000	SALARIES - GENERAL	10,524	39,944	41,350	44,325	43,430
20-40-11001	OVERTIME - GENERAL	217	3,404	0	5,796	500
20-40-11050	SALARIES - PART TIME	4,956	21,567	24,180	24,195	25,740
20-40-11100	F.I.C.A.	991	4,077	4,063	4,645	4,320
20-40-11200	MEDICARE	232	954	950	1,086	1,010
20-40-11300	A.S.R.S.	1,276	6,436	8,054	8,765	8,549
20-40-11500	MEDICAL INSURANCE	2,135	8,979	14,007	9,804	7,216
20-40-11501	STANDARD DISABILITY INSURANCE	74	223	223	178	223
20-40-11505	DEFERRED COMP	280	1,120	840	1,176	840
20-40-11510	DENTAL INSURANCE	246	675	737	791	737
20-40-11600	LIFE INSURANCE	42	116	126	126	126
20-40-11700	WORKERS COMPENSATION	35	160	162	170	172
20-40-11800	STATE UNEMPLOYMENT	0	0	0	296	0
<b>TOURISM/VISITOR CENTER PERSONNEL EXPENSE:</b>		<b>21,007</b>	<b>87,655</b>	<b>94,692</b>	<b>101,354</b>	<b>92,863</b>
20-40-12500	RECRUITMENT/EMPLOYEE TESTING	333	1,008	200	16	200
20-40-13100	BUSINESS TRAVEL	38	1,785	7,000	1,256	4,000
20-40-13400	EDUCATION & TRAINING	375	465	0	60	100
20-40-13500	SUBSCRIPTIONS & MEMBERSHIPS	459	742	0	2,071	5,000
20-40-21000	ELECTRIC	0	0	900	0	0
20-40-22000	WATER	0	0	600	0	0
20-40-22550	SEWER & GARBAGE SERV.	0	0	1,086	0	0
20-40-23000	GAS	0	0	360	0	0
20-40-24000	PHONES	1,160	2,053	2,000	1,616	2,000
20-40-24001	INTERNET	1,532	1,871	2,000	1,781	2,000
20-40-24110	RENT/LEASE	0	0	12,000	0	0
20-40-31000	PROFESSIONAL FEES	1,600	3,000	0	3,000	3,000
20-40-34000	CONTRACT SERVICES	44,199	15,819	15,000	27,000	15,000
20-40-41500	OFFICE SUPPLIES	1,037	1,842	1,000	1,094	1,000
20-40-42020	PRINTING & REPRODUCTION	1,465	3,780	4,000	6,272	6,000
20-40-42040	ADVERTISING	59,550	80,358	78,000	90,000	73,193
20-40-42050	NON CAP ADMIN EQUIP/FURN	3,003	13	0	0	0
20-40-43500	POSTAGE	513	1,176	700	890	700
20-40-45300	CUSTODIAL SUPPLIES	0	0	0	16	0
20-40-46000	OPERATIONAL EXPENSES	5,779	6,435	12,000	13,735	10,000
20-40-62003	GASOLINE	0	1,025	2,500	810	1,500
20-40-91000	CAPITAL EXPENDITURES	0	0	20,000	0	0
20-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	20,000	20,000	20,000	20,000
20-40-99998	GF INTERNAL SERVICES	16,259	19,111	24,499	24,499	23,444
<b>TOTAL TOURISM/VISITOR CENTER EXPENSE:</b>		<b>158,309</b>	<b>248,137</b>	<b>298,537</b>	<b>295,470</b>	<b>260,000</b>

# STREETS

The Streets Fund provides for the operation and maintenance of streets, alleys, sidewalks, stairs, drainage channels, retaining walls, right of ways, and street lighting throughout the City. Currently the main source of funding for the Streets Fund is the 1% sales tax adopted December 16<sup>th</sup>, 2014. The purpose of this tax is for the maintenance, repair, replacement and improvement of the 42 miles of City streets and related infrastructure. The other major source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). HURF funds are designated by the state to be used for all costs related to street maintenance and repair. Aside from road paving and repair work performed by the Streets Department employees, other responsibilities include repairing, replacing, or installing traffic and pedestrian signage, controlling vegetation which may impede vehicular or pedestrian traffic or the visibility of signs or markers, preparation and clean-up of all events conducted in the City, and open/close of cemetery plots. Since the City discourages the use of herbicides, the vegetation must be cleared manually on roadside, public walkways and drainage ways in the City. The 1% tax renewed by the voters in 2022 will be shared 50/50 with the General Fund until the PSPRS bond debt is paid.

The Streets Department consists of four full-time equipment operators.



STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
21-31-20000	H.U.R.F. GAS TAX	498,903	467,875	499,147	497,157	506,488
21-36-10000	1% Sales Tax Increase	940,073	737,173	486,200	511,963	500,000
21-36-10500	CEMETERY OPEN/CLOSE FEES	4,950	3,650	5,500	5,067	4,000
21-36-11000	SERVICE REIMB - OTHER	0	0	0	19,484	0
21-36-11060	STREET PAVEMENT CUT FEES	19,229	3,677	19,000	1,131	5,000
21-36-11070	RIGHT OF WAY PERMITS	4,940	5,842	5,500	4,423	5,000
21-36-21000	INTEREST INCOME (LGIP)	2	24	10	35	24
21-36-50000	UNASSIGNED REVENUES	84,395	0	0	0	0
21-38-51000	USE OF FUND BALANCE	0	0	1,023,581	0	450,000
<b>TOTAL STREETS REVENUE:</b>		<b>1,552,492</b>	<b>1,218,241</b>	<b>2,038,938</b>	<b>1,039,259</b>	<b>1,470,512</b>
21-40-11000	SALARIES - GENERAL	177,716	193,862	233,722	219,615	202,731
21-40-11001	OVERTIME - GENERAL	3,548	1,731	4,000	3,844	4,000
21-40-11050	SALARIES - PART TIME	0	0	0	0	0
21-40-11100	F.I.C.A.	10,835	11,892	14,739	13,750	12,817
21-40-11200	MEDICARE	2,534	2,781	3,447	3,216	2,998
21-40-11300	A.S.R.S.	22,488	23,813	29,216	27,463	25,366
21-40-11500	MEDICAL INSURANCE	28,729	23,906	39,219	32,104	33,195
21-40-11501	STANDARD DISABILITY INSURANCE	910	987	1,242	932	1,028
21-40-11502	MEDICAL INS DEPENDENT SUPPL.	2,136	1,260	1,600	865	2,000
21-40-11505	DEFERRED COMP	3,952	3,752	4,704	4,311	3,864
21-40-11510	DENTAL INSURANCE	2,976	2,725	3,126	2,948	2,432
21-40-11600	LIFE INSURANCE	593	574	706	668	580
21-40-11700	WORKERS COMPENSATION	12,608	14,678	17,952	16,664	15,023
<b>STREETS PERSONNEL EXPENSE:</b>		<b>269,024</b>	<b>281,959</b>	<b>353,673</b>	<b>326,378</b>	<b>306,034</b>

STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
21-40-12300	UNIFORMS & CLOTHING	1,042	1,624	1,500	1,712	1,500
21-40-12500	RECRUITMENT/EMPLOYEE TESTING	8	235	200	11	500
21-40-13100	BUSINESS TRAVEL	82	819	2,000	0	1,000
21-40-13400	EDUCATION & TRAINING	1,675	842	5,000	2,402	3,000
21-40-21000	ELECTRIC	90,874	135,594	95,500	89,449	109,000
21-40-23000	GAS	1,144	1,140	925	1,371	1,200
21-40-24000	PHONES	2,528	3,113	2,700	3,474	3,200
21-40-24001	INTERNET	0	0	0	0	0
21-40-34000	CONTRACT SERVICES	6,944	22,554	7,000	18,225	24,200
21-40-34100	DOC WORKERS	8,295	10,030	8,000	10,313	9,000
21-40-37000	PROPERTY, CASUALTY, LIABILITY	30,870	33,612	52,040	39,358	40,000
21-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	802	500	4,963	3,000
21-40-41500	OFFICE SUPPLIES	0	0	200	43	200
21-40-42040	ADVERTISING	0	0	0	0	0
21-40-42050	NON CAP ADMIN EQUIP/FURN	0	0	1,000	478	2,000
21-40-42060	INVENTORIED TOOLS	5,997	6,569	4,500	3,761	4,000
21-40-45100	DISPOSABLE EQUIP & TOOLS	1,020	1,194	2,500	2,172	2,000
21-40-45200	SAFETY EQUIP & SUPPLIES	1,461	1,323	2,000	1,636	4,000
21-40-45300	CUSTODIAL SUPPLIES	164	25	200	89	200
21-40-46000	OPERATIONAL EXPENSES	34,412	31,658	45,000	59,453	40,000
21-40-46200	SIGNS & POSTS	0	0	0	0	10,000
21-40-46210	STREET REPAIR MAT - SALES TAX	488,974	64,741	800,000	800,000	265,242
21-40-46211	STREET REPAIR MATERIAL	6,003	3,661	40,000	5,870	40,000
21-40-55000	EQUIPMENT REPAIR & MAINT	824	1,059	2,500	4,238	5,000
21-40-55010	EQUIPMENT RENTAL	3,478	0	4,000	7,472	4,000
21-40-55100	REPAIR & MAINT - OTHER	3,029	2,655	4,000	791	3,000
21-40-55200	NON CAP EQUIP PURCHASES	4,359	2,292	10,000	1,319	58,000
21-40-61000	VEHICLE PARTS & LABOR	15,157	6,466	12,000	36,921	15,000
21-40-62002	TIRES	1,620	4,660	6,000	3,710	6,000
21-40-62003	GASOLINE	10,969	15,105	8,000	13,295	12,000
21-40-62004	DIESEL	7,676	8,265	8,000	5,858	6,000
21-40-91000	CAPITAL EXPENDITURES	0	79,241	341,744	8,700	306,000
21-40-99085	TRANSFERS TO DEBT SERVICE	13,349	22,384	20,183	20,183	22,384
21-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	20,540	20,540	20,540	20,540
21-40-99998	GF INTERNAL SERVICES	161,675	170,108	177,533	177,533	143,312
<b>TOTAL STREETS EXPENSE:</b>		<b>1,172,655</b>	<b>934,269</b>	<b>2,038,938</b>	<b>1,671,720</b>	<b>1,470,512</b>

# RICO FUND

RICO funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organizations Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These monies are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paperwork is submitted to the Cochise County Attorney for approval of the expenditures. Monies are used during the year for a variety of items which enhance and/or aid in Police duties and obligations. Items such as training, tires, computers, emergency equipment, donations to youth activities, etc. are acceptable uses of these monies.

RICO FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
39-33-13597	RICO AUCTION FUNDS (COUNTY)	0	617	100,000	0	100,000
39-33-22506	COUNTY REIMBURSEMENTS - RICO	345	6,362	15,000	7,431	15,000
39-34-10862	VEHICLE IMPOUND FEES	0	0	2,000	0	2,000
<b>TOTAL RICO REVENUES:</b>		<b>345</b>	<b>6,979</b>	<b>117,000</b>	<b>7,431</b>	<b>117,000</b>
39-40-13597	RICO AUCTION EXPENSE (COUNTY)	0	0	100,000	0	100,000
39-40-50006	RICO - AUTHORIZED EXPENDITURES	345	6,525	17,000	7,431	17,000
<b>TOTAL RICO EXPENSES:</b>		<b>345</b>	<b>6,525</b>	<b>117,000</b>	<b>7,431</b>	<b>117,000</b>

# BISBEE ARTS COMMISSION

The Bisbee Arts Commission (BAC) promotes the arts and artists in Bisbee, both within and outside the community. Use of the BAC funds are approved by City Council. Funds for the BAC are raised through various events throughout the year and their Community Involved Giving (CIG) Art Vending Machine.

**BISBEE ARTS COMMISSION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
42-34-40500	OTHER PROGRAM REVENUE	50	0	50	0	30
42-34-40520	BAC EVENTS	50	0	6,000	1,918	2,500
42-34-40530	CIG ART VENDING MACHINE REV.	19,785	14,146	10,000	7,067	10,000
42-34-40540	BISBEE FESTIVAL OF THE ARTS	0	11,473	0	1,000	2,500
42-34-40550	DONATION BOX RENTAL	0	0	0	95	50
42-38-40011	DONATIONS PARK BENCH	0	0	0	500	1,500
42-38-42060	ARPA GRANT-FESTIVAL OF ARTS	15,000	0	0	0	0
42-38-51000	USE OF FUND BALANCE	0	0	5,000	0	5,000
<b>TOTAL BISBEE ARTS COMMISSION REVENUE:</b>		<b>34,885</b>	<b>25,619</b>	<b>21,050</b>	<b>10,580</b>	<b>21,580</b>
42-40-10530	GRANTS	2,400	1,500	5,000	3,200	5,000
42-40-40011	DONATIONS PARK BENCH	0	0	0	0	1,500
42-40-42040	ADVERTISING	0	0	500	0	500
42-40-42060	BAC EVENTS	3,021	33,090	4,320	1,444	2,500
42-40-43500	POSTAGE	0	9	30	0	30
42-40-46000	OPERATIONAL EXP	11,386	7,054	11,000	7,514	11,550
42-40-55000	EQUIPMENT REPAIR & MAINT	0	0	200	0	500
42-40-95000	RESERVE ACCUMULATION	0	0	0	0	0
<b>TOTAL BISBEE ARTS COMMISSION EXPENSE:</b>		<b>16,807</b>	<b>41,653</b>	<b>21,050</b>	<b>12,158</b>	<b>21,580</b>

# HOUSING INITIATIVE

The Housing Initiative Fund accounts for the expenses and revenues of homes purchased, rehabilitated, and sold for the Bisbee Workforce Housing Initiative. This program has the dual purpose of rehabilitating vacant/dilapidated homes within the City and providing affordable housing to essential workers such as public safety, education, health care, and government workers. The vision is to attract and retain these workers throughout their careers, thereby creating a more resilient community. The program was kick started with a donation from the Women and Children's Hope Foundation. Homes are acquired and donated to the program by Southeast Arizona Renovations, LLC and rehabilitated by volunteers with Step Up Bisbee/Naco. A total of 9 homes have been restored/built and sold since the beginning of this program with several other houses in the works.

HOUSING INITIATIVE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
45-35-10000	HOUSING SALES	239,673	300,110	400,000	270,140	400,000
45-38-10000	DONATIONS	45,993	0	0	0	0
45-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
<b>TOTAL HOUSING INITIATIVE REVENUE:</b>		<b>285,666</b>	<b>300,110</b>	<b>400,000</b>	<b>270,140</b>	<b>400,000</b>
45-40-10000	COST OF HOUSING SOLD	72,868	156,993	0	0	391,000
45-40-21000	ELECTRIC	174	493	1,000	726	1,000
45-40-22000	WATER	556	852	1,000	920	1,000
45-40-22550	SEWER AND GARBAGE SERV.	380	554	1,000	0	1,000
45-40-23000	GAS	551	372	1,000	0	1,000
45-40-46000	OPERATIONAL EXPENSES	11,995	4,209	396,000	275,880	5,000
45-40-50100	BLDG REPAIR & MAINT	0	0	0	0	0
45-40-91000	CAPITAL EXPENDITURES	0	0	0	0	0
45-40-95000	RESERVE ACCUMULATION	0	0	0	0	0
<b>TOTAL HOUSINT INITIATIVE EXPENSE:</b>		<b>86,524</b>	<b>163,473</b>	<b>400,000</b>	<b>277,526</b>	<b>400,000</b>

# MISCELLANEOUS DONATIONS

The Miscellaneous Donations fund was established to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues and expenses in this fund are segregated by purpose with each account title designating the purpose.

MISCELLANEOUS DONATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
48-38-22500	MISC DONATIONS	0	0	1,000,000	0	1,000,000
48-38-22506	FIREWORKS	0	0	5,000	0	5,000
48-38-22507	PARKS AND REC MISC DONATIONS	150	0	200	1,300	2,000
48-38-22509	CEMETERY DONATIONS	5,200	660	5,000	10,570	5,000
48-38-22515	LIBRARY DONATIONS SPEC BEQUEST	5,000	1,030	1,000	0	1,000
48-38-22516	MOVIES IN THE PARK/EQUIPMENT	0	0	2,000	0	2,000
48-38-22518	FIRE DEPARTMENT DONATIONS	0	0	1,000	0	1,000
48-38-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-38-22520	FESTIVAL OF LIGHTS DONATIONS	0	2,100	1,000	506	2,000
48-38-22521	SECRET SANTA DONATIONS-LIBRARY	40	0	0	0	0
48-38-22522	CHILDREN'S LITERACY PROGRAM	0	0	500	0	0
48-38-22523	FUELS REDUCTION - FIREWISE	4,999	5,000	0	5,000	5,000
48-38-22524	PROJECT WILDLIFE	0	5,000	0	0	0
48-38-22525	UNASSIGNED LIBRARY DONATIONS	0	815	1,000	1,406	1,000
48-38-22526	USS BISBEE DONATIONS	0	0	0	4,000	0
48-38-28100	FRIENDS OF THE POOL DONATIONS	(7)	6,870	1,000	0	1,000
48-38-28200	POOL FUNDRAISER	0	0	0	2,666	0
<b>TOTAL MISCELLANEOUS DONATION REVENUE:</b>		<b>15,382</b>	<b>21,475</b>	<b>1,018,200</b>	<b>25,448</b>	<b>1,025,500</b>
48-40-22500	MISC DONATION EXP	0	0	1,000,000	0	1,000,000
48-40-22506	FIREWORKS EXP	0	0	5,000	0	5,000
48-40-22507	PARKS AND REC MISC DONATIONS	0	3,004	200	1,945	2,000
48-40-22509	CEMETERY DONATIONS	1,778	3,552	5,000	4,000	5,000
48-40-22515	LIBRARY-SPEC BEQUEST EXPENSE	2,364	1,328	1,000	0	1,000
48-40-22516	MOVIES IN THE PARK/EQUIPMENT	759	0	2,000	0	2,000
48-40-22517	FESTIVAL OF LIGHTS	0	63	1,000	376	0
48-40-22518	FIRE DEPARTMENT DONATIONS	0	0	1,000	0	1,000
48-40-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-40-22520	FESTIVAL OF LIGHTS DONATIONS	0	1,335	0	3,272	2,000
48-40-22521	SECRET SANTA DONATIONS-LIBRARY	0	0	0	0	0
48-40-22522	CHILDREN'S LITERACY PROGRAM	0	0	500	0	0
48-40-22523	FUELS REDUCTION - FIREWISE	0	0	0	0	5,000
48-40-22524	PROJECT WILDLIFE	0	9,675	0	0	0
48-40-22525	UNASSIGNED LIBRARY DONATIONS	0	2,344	1,000	52	1,000
48-40-22526	USS BISBEE DONATIONS	0	0	0	2,000	0
48-40-28100	FRIENDS OF THE POOL DONATIONS	0	0	1,000	0	1,000
48-40-28200	POOL FUNDRAISER	0	19	0	0	0
<b>TOTAL MISCELLANEOUS DONATION EXPENSE:</b>		<b>4,901</b>	<b>21,319</b>	<b>1,018,200</b>	<b>11,645</b>	<b>1,025,500</b>

# AIRPORT

The City of Bisbee owns and operates the Bisbee Municipal Airport. The Airport Advisory Committee meets on a regular basis as an advisory group for the operation and planning of the Airport. Revenue to operate the Airport is generated through airport fuel sales, hangar rentals, and airport access fees. The Airport is not generally able to cover all its operational costs with fees and is supplemented by the General Fund. Large maintenance and improvement projects are funded through grants and recorded in the Transportation Grants Fund.



AIRPORT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
50-34-12500	GAS REVENUE	35,986	39,062	35,000	37,678	39,000
50-36-13500	RENTS	10,589	11,235	10,800	11,000	11,000
50-36-13501	BISBEE AIRPARK-ACCESS FEES	790	720	200	720	720
50-36-13509	AIRPORT PROPERTY LEASE	0	0	0	0	0
50-38-50079	ARPA GRANT-AIRPORT SEALING	32,385	0	0	0	0
50-38-51000	USE OF FUND BALANCE	0	0	0	0	0
50-38-99010	TRANSFERS FROM GENERAL FUND	19,648	2,700	9,877	9,877	5,002
<b>TOTAL AIRPORT REVENUE:</b>		<b>99,398</b>	<b>53,717</b>	<b>55,877</b>	<b>59,275</b>	<b>55,722</b>
50-40-21000	ELECTRIC	2,911	3,994	3,100	3,037	3,400
50-40-22000	WATER	446	635	460	1,012	1,500
50-40-22550	SEWER AND GARBAGE SERV.	302	256	302	192	302
50-40-23000	GAS	933	1,095	920	1,201	950
50-40-24000	PHONES	434	309	0	0	0
50-40-34000	CONTRACT SERVICES	566	100	420	0	500
50-40-37000	PROPERTY, CASUALTY, LIABILITY	3,660	3,660	3,660	3,660	3,660
50-40-42050	NON CAP ADMIN EQUIP/FURN	90	0	0	0	0
50-40-42060	INVENTORIED TOOLS	0	410	0	0	50
50-40-43110	CREDIT CARD FEES	0	0	0	0	0
50-40-45100	DISPOSABLE EQUIP & TOOLS	0	19	100	100	50
50-40-45200	SAFETY EQUIP & SUPPLIES	0	0	300	0	150
50-40-45300	CUSTODIAL SUPPLIES	0	177	150	150	200
50-40-46000	OPERATIONAL EXPENSES	14,875	3,891	4,000	4,703	4,000
50-40-46501	FUEL FOR RESALE	34,706	34,219	35,000	34,000	35,000
50-40-50100	BLDG REPAIR & MAINT	0	0	2,000	0	0
50-40-55000	EQUIPMENT REPAIR & MAINT	0	769	250	0	250
50-40-61000	VEHICLE PARTS & LABOR	0	0	0	1,225	150
50-40-62003	GASOLINE	0	0	300	0	100
50-40-99018	AIRPORT GRANT MATCH	32,285	0	0	0	0
50-40-99998	GF INTERNAL SERVICES	10,333	4,162	4,915	4,915	5,460
<b>TOTAL AIRPORT EXPENSE:</b>		<b>101,540</b>	<b>53,695</b>	<b>55,877</b>	<b>54,195</b>	<b>55,722</b>

# POLICE SPECIAL REVENUES AND GRANTS

The Police Special Revenues and Grants Fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and the RICO Fund. This fund also receives and expends monies from the Federal Asset Forfeitures program in which the City is a participant. In FY24 the Police Department received over \$1.5 million in grants for police equipment and vehicles.

POLICE SPECIAL REVENUE & GRANTS

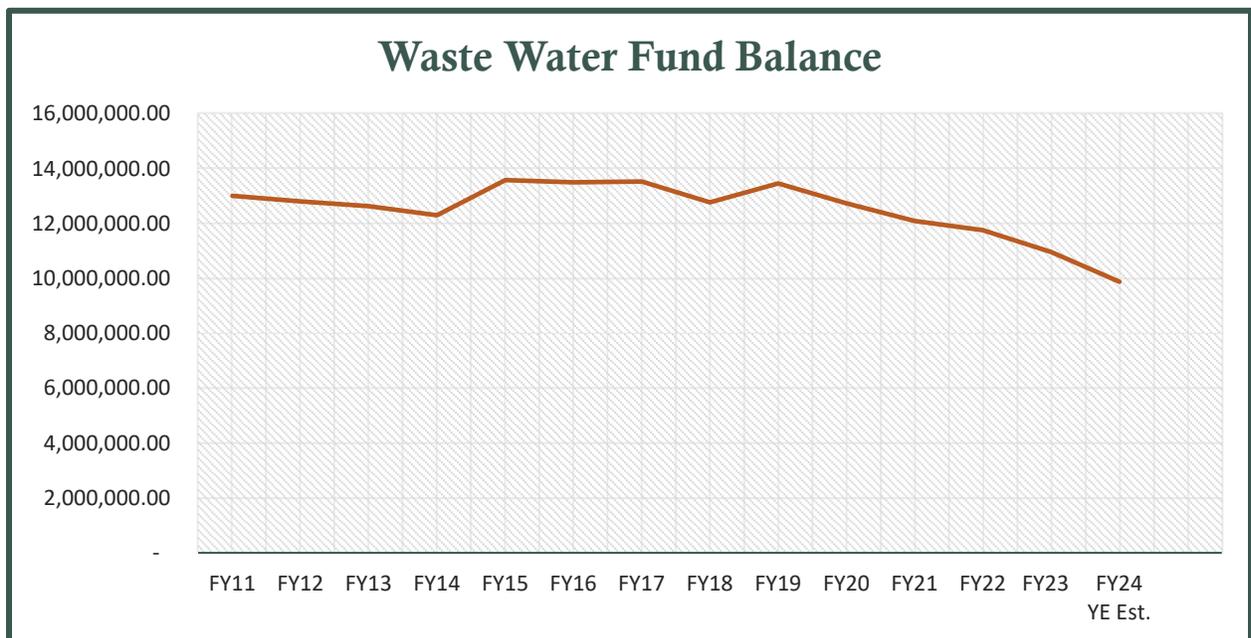
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
53-30-30003	HOMELAND SECURITY GRANTS	0	0	1,640,000	0	1,000,000
53-30-30006	100 CLUB GRANT	0	0	20,000	14,000	20,000
53-30-30007	PD SAFETY EQUIPMENT GRANT	20,000	0	0	0	0
53-30-30008	GOVERNOR'S HWY SAFETY GRANT	72,876	93,577	60,000	60,000	60,000
53-30-30009	FY23 DEMA GRANT	0	0	0	600,000	1,640,000
53-30-30010	LEGACY FOUNDATION GRANT	0	0	0	2,500	2,500
53-35-31000	DEPT. OF JUSTICE (VESTS)	0	2,589	1,500	1,328	1,500
53-35-35000	FEDERAL ASSET FORFEITURES	0	0	0	15,508	30,000
<b>TOTAL POLICE SPECIAL REV. &amp; GRANTS REVENUE:</b>		<b>92,876</b>	<b>96,166</b>	<b>1,721,500</b>	<b>693,336</b>	<b>2,754,000</b>
53-40-30003	HOMELAND SECURITY GRANTS	0	0	1,640,000	0	1,000,000
53-40-30006	100 CLUB GRANT	0	0	20,000	14,000	20,000
53-40-30007	PD SAFETY EQUIPMENT GRANT	20,000	0	0	0	0
53-40-30008	GOVERNOR'S HWY SAFETY GRANT	72,876	93,577	60,000	60,000	60,000
53-40-30009	FY23 DEMA GRANT	0	0	0	600,000	1,640,000
53-40-30010	LEGACY FOUNDATION GRANT	0	0	0	2,500	2,500
53-40-31000	DEPT. OF JUSTICE (VESTS)	0	2,589	1,500	1,328	1,500
53-40-35000	EXPENDITURES - FED ASSET FORFT	0	0	0	15,508	30,000
<b>TOTAL POLICE SPECIAL REV. &amp; GRANTS EXPENSE:</b>		<b>92,876</b>	<b>96,166</b>	<b>1,721,500</b>	<b>693,336</b>	<b>2,754,000</b>

# WASTEWATER

The Wastewater Fund provides collection and treatment of all wastewater produced in the City of Bisbee. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are responsible for making Blue Stake requests. The Wastewater Treatment Plant is currently operated by Operations Management International (Jacobs) at a cost of about \$842,000 per year. Jacobs assumes all costs to operate and makes most repairs to the plant with the exception of the electric bill and maintenance of the solar grid. The City continues to maintain the collection system which includes the pumps and infrastructure throughout the City that carries the wastewater to the treatment plant.

The Wastewater Fund is supported mainly by user fees. These fees cover the operational costs of the department with a small amount of surplus. However, any large/expensive repairs are not covered by the small surplus and the surplus does not cover the \$1.3 million annual depreciation expense on the Wastewater plant and equipment. As the value of the assets depreciate over time and repairs on the aging plant are required the Wastewater fund balance decreases as show in the graph below.

The Wastewater Department is budgeted for four full-time Wastewater Collection Systems Operators.



WASTEWATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
54-30-10551	REFUNDS/ADJUSTMENTS	598	0	0	0	0
54-31-10000	CITY SALES TAX	470,037	424,247	486,200	511,963	510,000
54-36-21000	INTEREST/PENALTIES EARNED	50,128	(1,358)	50,000	44,723	40,000
54-36-30000	SHUTOFF VALVES & FEES	1,100	125	0	0	0
54-36-50000	MISCELLANEOUS REVENUE	36,408	400	1,000	175	1,000
54-36-51000	APS SOLAR REIMBURSEMENT - WWTP	37,143	17,312	37,700	45,000	40,000
54-37-10550	USER FEES	2,039,654	2,042,196	2,038,000	2,086,867	2,162,000
54-37-10551	SERVICE CHARGE/PENALTY	18,869	14,730	18,400	21,208	18,400
54-37-10552	HOOK-UP FEES	6,000	6,050	4,000	6,000	6,000
54-37-10553	NEW ACCOUNT FEE	700	0	1,000	0	0
54-38-51000	USE OF FUND BALANCE	0	0	1,329,456	0	1,279,794
<b>TOTAL WASTEWATER REVENUE:</b>		<b>2,660,637</b>	<b>2,503,701</b>	<b>3,965,756</b>	<b>2,715,936</b>	<b>4,057,194</b>
54-40-11000	SALARIES - GENERAL	136,767	173,097	190,364	186,833	199,911
54-40-11001	OVERTIME - GENERAL	16,845	20,097	16,500	28,578	30,000
54-40-11050	SALARIES - PART TIME	0	0	0	5,239	0
54-40-11100	F.I.C.A.	9,494	11,459	12,826	13,355	14,254
54-40-11200	MEDICARE	2,220	2,680	3,000	3,124	3,334
54-40-11300	A.S.R.S.	19,492	21,227	25,424	26,397	28,210
54-40-11302	A.S.R.S. PENSION EXPENSE	(76,134)	(68,168)	0	0	0
54-40-11500	MEDICAL INSURANCE	23,031	27,329	32,916	31,514	33,916
54-40-11501	STANDARD DISABILITY INSURANCE	627	747	958	607	984
54-40-11502	MEDICAL INS DEPENDENT SUPPL.	2,299	2,616	3,000	2,413	3,000
54-40-11505	DEFERRED COMP	3,056	3,409	3,948	3,696	3,948
54-40-11510	DENTAL INSURANCE	2,633	2,364	3,416	2,428	2,482
54-40-11600	LIFE INSURANCE	458	511	592	567	592
54-40-11700	WORKERS COMPENSATION	3,956	5,249	5,838	5,716	6,607
54-40-11800	STATE UNEMPLOYMENT	0	1,880	0	0	0
<b>WASTEWATER PERSONNEL EXPENSE:</b>		<b>144,746</b>	<b>204,497</b>	<b>298,782</b>	<b>310,467</b>	<b>327,238</b>

WASTEWATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
54-40-12300	UNIFORMS & CLOTHING	268	635	600	600	600
54-40-12500	RECRUITMENT/EMPLOYEE TESTING	131	0	0	192	200
54-40-13100	BUSINESS TRAVEL	300	176	2,000	727	1,500
54-40-13400	EDUCATION & TRAINING	994	926	3,000	3,000	3,000
54-40-13500	SUBSCRIPTIONS & DUES	299	299	1,000	1,035	1,200
54-40-21000	ELECTRIC	77,908	109,716	74,400	100,194	90,000
54-40-22000	WATER	1,329	1,352	2,000	2,002	2,000
54-40-24000	PHONES	2,509	2,552	2,600	2,855	2,600
54-40-24001	INTERNET ACCESS FEE	0	0	0	0	0
54-40-31000	PROFESSIONAL FEES	0	0	0	0	0
54-40-34000	CONTRACT SERVICES	748,150	814,248	770,000	900,000	770,000
54-40-34010	CONTRACT SERVICES-COLLECTIONS	1,386	8,288	81,000	81,000	92,200
54-40-37000	PROPERTY, CASUALTY, LIABILITY	45,773	50,698	78,494	59,365	55,000
54-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	5,000	0	5,000
54-40-41500	OFFICE SUPPLIES	0	0	200	0	200
54-40-42020	PRINTING & REPRODUCTION	0	0	100	32	50
54-40-42030	BOOKS & REFERENCE MATERIALS	0	328	300	0	300
54-40-42050	NON CAP ADMIN EQUIP/FURN	0	0	1,000	478	1,000
54-40-42060	INVENTORIED TOOLS	3,870	4,907	4,000	3,251	4,000
54-40-43120	OTHER FEES	858	967	890	1,193	900
54-40-43300	INTEREST EXPENSE	26,930	26,930	26,930	26,930	26,930
54-40-43500	POSTAGE	45	31	0	0	0
54-40-45100	DISPOSABLE EQUIP & TOOLS	443	188	1,000	712	1,000
54-40-45200	SAFETY EQUIP & SUPPLIES	1,913	1,864	3,000	2,516	3,000
54-40-45300	CUSTODIAL SUPPLIES	549	331	300	227	300
54-40-46000	OPERATIONAL EXPENSES	4,144	42,959	20,000	19,716	20,000
54-40-46541	CHEMICALS	945	0	2,500	1,372	3,000
54-40-46542	LAB SUPPLIES & TESTING	0	14	0	0	300
54-40-46543	MANHOLE, PIPE & FITTINGS	17,041	39,193	20,000	20,890	25,000
54-40-47000	PERMITS & LICENSES	8,500	15,152	15,000	13,169	15,200
54-40-47500	BAD DEBT	(153,526)	(124,600)	30,000	30,000	30,000
54-40-50100	BLDG REPAIR & MAINT	0	0	0	0	0
54-40-55000	EQUIPMENT REPAIR & MAINT	104,666	105,245	140,000	140,000	140,000
54-40-55005	EQUIP REPAIR&MAINT-COLLECTIONS	1,412	5,358	15,000	27,668	20,000
54-40-55006	PUMP REPAIR & REPLACEMENT	2,939	5,075	30,000	8,266	30,000
54-40-55010	EQUIPMENT RENTAL	0	8,846	5,000	0	10,000
54-40-55100	REPAIR & MAINT - OTHER	0	300	4,000	818	2,000
54-40-55200	NON CAP EQUIP PURCHASES	2,639	2,545	6,000	1,246	6,000
54-40-61000	VEHICLE PARTS & LABOR	3,013	2,977	5,000	10,105	10,000
54-40-62002	TIRES	1,188	0	2,000	1,469	30,000
54-40-62003	GASOLINE	13,726	11,725	9,000	8,505	10,000
54-40-62004	DIESEL	1,696	1,779	2,500	976	2,500

WASTEWATER

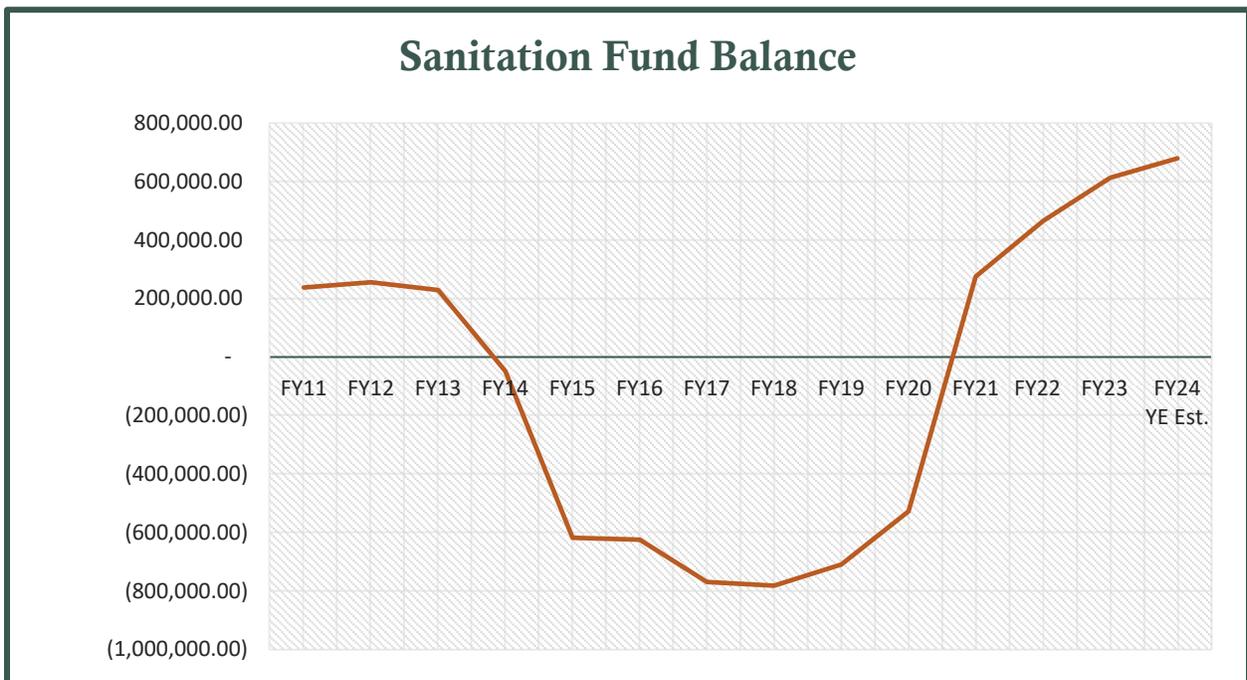
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
54-40-81000	PRINCIPAL PMTS, LEASE PURCHAS	35,349	44,406	42,684	42,684	46,447
54-40-81500	INTEREST PMTS, LEASE PURCHASE	7,013	8,580	6,513	6,513	4,950
54-40-89000	DEPRECIATION EXPENSE	1,291,351	1,272,952	1,290,000	1,290,000	1,300,000
54-40-91000	CAPITAL EXPENDITURES	0	0	300,000	0	300,000
54-40-98000	PRINCIPAL PAYMENT - OFFSET	(370,557)	(392,206)	(403,124)	(403,124)	(419,575)
54-40-99085	TRANSFERS TO DEBT SERVICE	0	0	0	0	0
54-40-99086	TRANSFER TO DEBT SERVICE WWP	625,020	625,035	624,624	624,624	625,000
54-40-99090	TRFS TO RESERVES - DSR	0	0	0	0	0
54-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	63,800	63,800	63,800	63,800
54-40-99157	TRANSFER TO P.W. GRANTS	0	0	0	0	0
54-40-99998	GF INTERNAL SERVICES	310,649	319,679	378,663	378,663	394,354
<b>TOTAL WASTEWATER EXPENSE:</b>		<b>2,965,610</b>	<b>3,287,749</b>	<b>3,965,756</b>	<b>3,784,137</b>	<b>4,057,194</b>

# SANITATION

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. A downturn in the recyclables market has seen a decrease in the revenues from the sale of recyclables. For several years the Sanitation Fund balance continued dropping because of the personnel costs associated with recycling employees without an equal or greater amount of revenue collected from recycling materials. Likewise, the costs to collect and dispose of solid waste increased each year without an equivalent fee increase. In 2018 a fee increase was adopted to cover these increasing costs. Since that time the fund balance has been recovering with positive net revenue over expense each year. However, the fund has not fully recovered. The sanitation assets are made up of vehicles, equipment, and amounts due on customer accounts less a negative cash balance as of FY23. Fiscal Year 24 may end with a slight positive cash balance.

The Sanitation Fund is budgeted for nine employees:

- 1 Full-time Sanitation Supervisor
- 4 Full-time Sanitation Drivers
- 4 Recycle Coordinators, 2 Full-time/2 Part-time



SANITATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
56-36-11400	RECYCLING REVENUE	4,304	2,098	2,500	3,026	3,000
56-36-11500	RECYCLING ANNUAL PASS	4,224	3,087	4,500	4,116	4,000
56-37-10550	USER FEES	981,956	985,020	979,000	997,841	1,000,000
56-37-10551	USERS FEES - RECYCLING	236,438	238,964	233,500	243,180	250,000
56-37-10553	SPECIAL PICK-UP FEES	932	1,594	1,500	956	1,500
56-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
56-38-51000	USE OF FUND BALANCE	0	0	0	0	213,882
<b>TOTAL SANITATION REVENUE:</b>		<b>1,227,855</b>	<b>1,230,763</b>	<b>1,221,000</b>	<b>1,249,119</b>	<b>1,472,382</b>
56-40-11000	SALARIES - GENERAL	254,745	274,623	271,876	303,074	321,380
56-40-11001	OVERTIME - GENERAL	9,408	9,203	14,500	6,236	14,500
56-40-11050	SALARIES - PART TIME	24,724	18,591	29,256	31,049	30,369
56-40-11100	F.I.C.A.	18,719	18,506	21,697	20,677	22,707
56-40-11200	MEDICARE	4,378	4,328	5,074	4,835	5,311
56-40-11300	A.S.R.S.	34,125	34,392	39,414	38,008	41,212
56-40-11302	A.S.R.S. PENSION EXPENSE	(32,529)	11,281	0	0	0
56-40-11500	MEDICAL INSURANCE	44,268	41,414	54,627	47,621	56,286
56-40-11501	STANDARD DISABILITY INSURANCE	1,469	1,278	1,580	1,184	1,666
56-40-11502	MEDICAL INS DEPENDENT SUPPL.	2,138	2,776	3,000	2,595	3,000
56-40-11505	DEFERRED COMP	6,436	5,796	6,552	6,468	6,552
56-40-11510	DENTAL INSURANCE	3,738	4,163	4,743	4,743	4,743
56-40-11600	LIFE INSURANCE	965	869	983	982	983
56-40-11700	WORKERS COMPENSATION	15,633	17,097	19,492	17,294	20,438
<b>SANITATION PERSONNEL EXPENSE:</b>		<b>388,215</b>	<b>444,318</b>	<b>472,794</b>	<b>484,766</b>	<b>529,147</b>

SANITATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
56-40-12300	UNIFORMS & CLOTHING	150	2,378	1,350	1,350	1,350
56-40-12500	RECRUITMENT/EMPLOYEE TESTING	840	455	300	150	300
56-40-13100	BUSINESS TRAVEL	281	1,422	500	0	250
56-40-13400	EDUCATION & TRAINING	0	0	500	2,199	500
56-40-21000	ELECTRIC	884	1,068	1,100	1,198	1,100
56-40-23000	GAS	1,144	1,140	900	1,371	1,000
56-40-24000	PHONES	3,493	4,314	3,500	4,013	4,000
56-40-24001	INTERNET	0	0	0	0	0
56-40-34000	CONTRACT SERVICES	6,585	3,260	10,000	5,364	35,200
56-40-37000	PROPERTY, CASUALTY, LIABILITY	24,052	21,475	33,248	25,145	23,000
56-40-42060	INVENTORIED TOOLS	157	639	1,000	1,305	1,000
56-40-43500	POSTAGE	13	0	1,000	0	0
56-40-45100	DISPOSABLE EQUIP & TOOLS	0	312	500	294	500
56-40-45200	SAFETY EQUIP & SUPPLIES	1,792	2,296	2,000	3,313	2,300
56-40-45300	CUSTODIAL SUPPLIES	129	0	200	89	200
56-40-46000	OPERATIONAL EXPENSES	61,589	1,875	10,000	15,000	10,000
56-40-46561	COUNTY TIPPING FEE	229,904	233,072	229,500	232,756	233,900
56-40-46562	RECYCLING PROGRAM	21,419	18,729	20,000	12,530	20,000
56-40-47500	BAD DEBT	(30,565)	(62,348)	30,000	30,000	30,000
56-40-55000	EQUIPMENT REPAIR & MAINT	213	0	1,500	1,500	1,500
56-40-55100	REPAIR & MAINT - OTHER		0	0	717	0
56-40-55200	NON CAP EQUIP PURCHASES	39,731	46,931	16,000	16,000	32,000
56-40-61000	VEHICLE PARTS & LABOR	2,711	27,222	22,000	26,416	24,000
56-40-62002	TIRES	5,011	22,835	12,000	20,000	20,000
56-40-62003	GASOLINE	10,082	3,744	4,000	3,947	4,000
56-40-62004	DIESEL	21,645	38,128	30,000	24,876	30,000
56-40-81000	PRINCIPAL PAYMENTS	97,218	104,373	107,814	107,814	113,536
56-40-81500	INTEREST PAYMENTS	16,928	20,575	14,934	14,934	11,412
56-40-89000	DEPRECIATION EXPENSE	79,265	25,069	78,000	78,000	78,000
56-40-91000	CAPITAL EXPENDITURES	(37,092)	0	17,000	22,340	215,000
56-40-95000	RESERVE ACCUMULATION	0	0	72,198	0	0
56-40-98000	PRINCIPAL PAYMENT OFFSET	(97,218)	(104,373)	(107,814)	(107,814)	(113,536)
56-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	20,000	20,000	20,000	20,000
56-40-99998	GF INTERNAL SERVICES	112,831	99,550	114,976	114,976	142,723
<b>TOTAL SANITATION EXPENSE:</b>		<b>961,408</b>	<b>978,460</b>	<b>1,221,000</b>	<b>1,164,550</b>	<b>1,472,382</b>

# PUBLIC WORKS GRANTS

The Public Works Grants Fund is used to account for grants related to the sewer system. A grant to replace the Old Bisbee Sewer Laterals has been in the works for several years and a grant for this project has been requested.

PUBLIC WORKS GRANTS

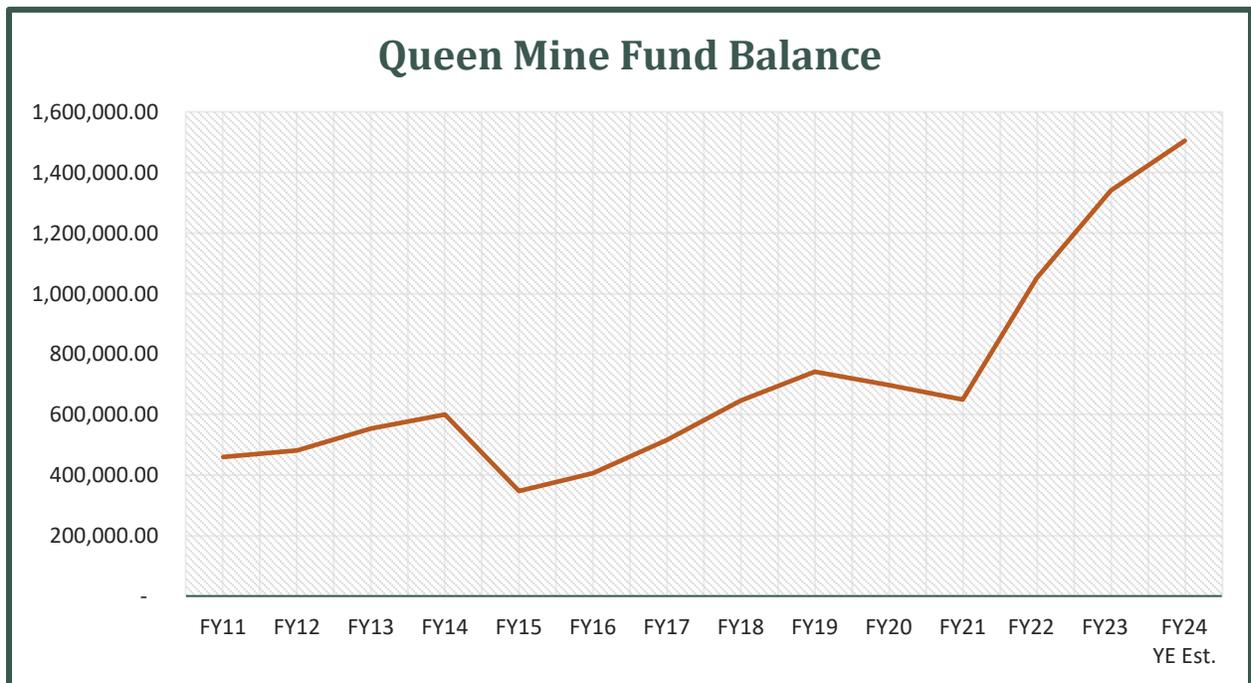
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
57-30-22557	OB SEWER LATERALS-ENGINEERING	0	0	500,000	62,365	50,000,000
57-30-22558	BISBEE EFFLUENT UPGRADE TO A+	0	0	500,000	0	0
57-38-99054	TRANSFER FROM SEWER	0	0	0	0	
<b>TOTAL WASTEWATER GRANT REVENUE:</b>		<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>62,365</b>	<b>50,000,000</b>
57-40-22557	OB SEWER LATERALS-ENGINEERING	0	0	500,000	62,365	50,000,000
57-40-22558	BISBEE EFFLUENT UPGRADE TO A+	0	0	500,000	0	0
<b>TOTAL WASTEWATER GRANT EXPENSE:</b>		<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>62,365</b>	<b>50,000,000</b>

# QUEEN MINE

The Queen Mine Tour is an enterprise fund which means it operates like a business and is self-supporting without need of assistance from the General Fund. Revenue generated is used to maintain, improve, and expand the program. Funded by the sale of tour tickets and gift shop sales, the Queen Mine entertains over 50,000 visitors a year from all 50 states and from around the world.

The Queen Mine Tour is budgeted for 15 employees:

- 1 Full-time Mine Tour Operations Manager
- 1 Full-time Office Manager
- 1 Full-time Admin Assistant
- 1 Part-time Office Assistant
- 2 Full-time Mine Maintenance Mechanics
- 2 Gift Shop Attendants (1 Full-time, 1 Part-time)
- 1 Part-Time Tour Attendants
- 7 Tour Guides (2 Full-time, 5 Part-time)



QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
59-31-25000	TAX CREDITS TAKEN	788	798	600	800	600
59-34-15001	MERCHANDISE SALES	541,227	530,310	500,000	600,000	500,000
59-34-17500	MINE TOURS	617,071	671,867	600,000	750,000	600,000
59-36-11600	OVER/SHORT	161	279	0	(613)	0
59-38-51000	USE OF FUND BALANCE	0	0	450,649	0	524,445
<b>TOTAL QUEEN MINE REVENUE:</b>		<b>1,159,247</b>	<b>1,203,254</b>	<b>1,551,249</b>	<b>1,350,187</b>	<b>1,625,045</b>
59-40-11000	SALARIES - GENERAL	149,753	169,421	202,739	227,163	280,693
59-40-11001	OVERTIME - GENERAL	675	4,063	5,000	1,552	5,000
59-40-11050	SALARIES - PART TIME	123,781	123,197	145,151	119,922	137,888
59-40-11100	F.I.C.A.	16,512	18,448	21,879	21,465	26,262
59-40-11200	MEDICARE	3,862	4,314	5,659	5,020	6,683
59-40-11300	A.S.R.S.	25,378	25,485	29,956	33,692	42,053
59-40-11301	A.S.R.S - ALT CONTRIBUTION	0	0	0	0	0
59-40-11302	A.S.R.S. PENSION EXPENSE	(4,595)	1,065	0	0	0
59-40-11500	MEDICAL INSURANCE	25,324	28,059	35,017	37,116	39,689
59-40-11501	STANDARD DISABILITY INSURANCE	830	964	1,029	957	1,147
59-40-11502	MEDICAL INS DEPENDENT SUPPL.	1,689	1,659	1,500	1,324	2,000
59-40-11505	DEFERRED COMP	3,360	3,500	4,200	4,788	4,620
59-40-11510	DENTAL INSURANCE	2,480	2,447	3,217	2,799	2,418
59-40-11600	LIFE INSURANCE	504	525	630	718	693
59-40-11700	WORKERS COMPENSATION	10,737	12,544	14,739	13,731	17,652
59-40-11800	STATE UNEMPLOYMENT	923	0	0	0	0
<b>QUEEN MINE PERSONNEL:</b>		<b>361,212</b>	<b>395,692</b>	<b>470,716</b>	<b>470,247</b>	<b>566,798</b>

QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
59-40-12300	UNIFORMS & CLOTHING	705	739	900	1,463	1,200
59-40-12500	RECRUITMENT/EMPLOYEE TESTING	115	55	200	11	200
59-40-13100	BUSINESS TRAVEL	1,572	1,775	2,500	1,320	2,500
59-40-13400	EDUCATION & TRAINING	550	0	1,200	652	1,200
59-40-21000	ELECTRIC	8,340	12,267	10,000	14,279	13,000
59-40-22000	WATER	973	1,042	1,800	1,112	1,800
59-40-22550	SEWER AND GARBAGE SERV.	4,917	4,917	5,000	4,936	5,224
59-40-23000	GAS/WOOD	2,652	1,200	2,600	0	2,600
59-40-24000	PHONES	2,359	2,426	2,400	2,450	2,500
59-40-24001	INTERNET ACCESS FEE	958	914	980	897	980
59-40-24110	RENTS/LEASES	10	10	1,200	0	1,200
59-40-31000	PROFESSIONAL FEES	0	0	0	0	0
59-40-34000	CONTRACT SERVICES	576	576	1,600	768	1,600
59-40-34100	DOC WORKERS	2,772	3,693	3,700	3,491	3,700
59-40-36000	MAINTENANCE & SUPPORT AGREEMNTS	0	0	800	0	800
59-40-37000	PROPERTY, CASUALTY, LIABILITY	27,284	37,570	42,000	42,000	46,000
59-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	500	0	500
59-40-41000	DISPOSABLE EQUIPMENT/TOOLS	42	0	0	0	0
59-40-41500	OFFICE SUPPLIES	5,915	5,627	6,000	7,215	6,000
59-40-42020	PRINTING & REPRODUCTION	0	0	1,200	0	1,200
59-40-42040	ADVERTISING	2,725	14,740	25,000	4,737	20,000
59-40-42050	NON CAP ADMIN EQUIP/FURN	1,362	2,436	3,500	500	1,500
59-40-42060	INVENTORIED TOOLS	2,352	1,791	2,500	11,705	3,000
59-40-43110	CREDIT CARD FEES	32,512	33,187	28,000	35,753	34,000
59-40-43500	POSTAGE	31	114	200	50	150
59-40-45100	DISPOSABLE EQUIP & TOOLS	108	215	1,400	500	1,400
59-40-45200	SAFETY EQUIP & SUPPLIES	7,386	8,431	7,000	10,520	8,000
59-40-45300	CUSTODIAL SUPPLIES	2,706	2,438	3,700	3,366	3,700
59-40-46000	OPERATIONAL EXPENSES	93	515	3,000	1,500	1,000
59-40-46591	MERCHANDISE	208,344	201,629	250,000	260,371	250,000
59-40-55000	EQUIPMENT REPAIR & MAINT	6,935	4,107	11,000	6,336	11,000
59-40-55100	REPAIR & MAINT - OTHER	19,321	23,086	25,000	21,310	30,000
59-40-61000	VEHICLE PARTS & LABOR	214	133	1,000	1,229	1,000
59-40-62003	GASOLINE	1,242	798	1,200	1,370	1,100
59-40-62004	DIESEL	0	0	200	0	200
59-40-63000	USE OF EMERGENCY RESERVES	42,500	0	250,000	0	250,000
59-40-89000	DEPRECIATION EXPENSE	12,865	12,625	0	13,000	13,000
59-40-91000	CAPITAL EXPENDITURES	0	0	227,000	88,597	157,000
59-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	21,720	21,720	21,720	21,720
59-40-99998	GF INTERNAL SERVICES	101,676	117,508	134,533	134,533	158,273
<b>TOTAL QUEEN MINE EXPENSES:</b>		<b>863,323</b>	<b>913,975</b>	<b>1,551,249</b>	<b>1,167,936</b>	<b>1,625,045</b>

# MISCELLANEOUS GRANTS

This budget reflects grants not accounted for elsewhere in the budget. It is currently being used to account for various Library Grants.

MISCELLANEOUS GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
78-30-23008	LIBRARY LSTA GRANT,FED THRU AZ	0	0	0	0	25,000
78-30-23011	LIBRARY - BAC GRANT	500	0	500	0	500
78-30-23012	FREEMPORT SANJOSE LIBRARY ANNEX	0	0	0	7,280	0
78-30-23013	LSTA SANJOSE LIBRARY ANNEX	0	0	0	325	0
78-30-23014	LIBRARY GRANT-SHPO	0	0	0	0	0
78-30-23016	FY21 ARPA ALLOTMENT-LIBRARY	15,451	0	0	0	0
78-40-23017	AZLA/UA MINI GRANT	0		0	5,050	0
78-30-23112	LIBRARY GRANTS	0	0	250,000	0	1,100,000
78-30-23113	SCIENCE CENTER GRANT	0	0	0	0	0
78-30-23114	LSTA-ANNEX PATIO	13,024	2,156	0	0	0
78-30-23116	WATER HARVESTING GRANT-ANNEX	2,000	0	0	0	0
78-30-23117	CQ LIBRARY VERANDA PROJECT	23,840	1,407	0	173	0
78-30-23118	LIBRARY STORYWALK GRANT	10,568	171	0	5,387	0
78-30-23203	BISBEE BIKEWAYS GRANT	0	0	0	0	0
78-30-23204	BISBEE BIKEWAYS PHASE II	323	0	0	0	0
78-30-23600	AZ OFFICE OF TOURISM	0	49,250	0	0	0
78-30-79000	MISCELLANEOUS GRANTS	0	0	500,000	0	500,000
78-38-99966	TRANSFERS FROM GEN FUND	0	0	0	0	0
<b>TOTAL MISCELLANEOUS GRANTS REVENUE:</b>		<b>65,706</b>	<b>52,983</b>	<b>750,500</b>	<b>18,215</b>	<b>1,625,500</b>
78-40-23008	LIBRARY LSTA GRANT,FED THRU AZ	297	0	0	0	25,000
78-40-23011	LIBRARY - BAC GRANT	0	500	500	0	500
78-40-23012	FREEMPORT SANJOSE LIBRARY ANNEX	0	2,284	0	7,280	0
78-40-23013	LSTA SANJOSE LIBRARY ANNEX	366	559	0	325	0
78-40-23014	LIBRARY GRANT-SHPO	0	0	0	0	0
78-40-23016	FY21 ARPA ALLOTMENT-LIBRARY	15,451	0	0	0	0
78-40-23017	AZLA/UA MINI GRANT	0	0	0	5,050	0
78-40-23112	LIBRARY GRANTS	0	0	250,000	0	1,100,000
78-40-23113	SCIENCE CENTER GRANT	0	0	0	0	0
78-40-23114	LSTA-ANNEX PATIO	13,024	2,156	0	0	0
78-40-23117	CQ LIBRARY VERANDA PROJECT	23,840	1,407	0	173	0
78-40-23118	LIBRARY STORY WALK GRANT	10,568	171	0	5,387	0
78-40-23203	BISBEE BIKEWAYS GRANT	0	0	0	0	0
78-40-23204	BISBEE BIKEWAYS PHASE II	323	49,250	0	0	0
78-40-23600	AZ OFFICE OF TOURISM	0	0	0	0	0
78-40-79000	MISCELLANEOUS GRANTS	0	0	500,000	0	500,000
<b>TOTAL MISCELLANEOUS GRANTS EXPENSE:</b>		<b>63,869</b>	<b>56,326</b>	<b>750,500</b>	<b>18,215</b>	<b>1,625,500</b>

# AMERICAN RESCUE PLAN ACT (ARPA) FUND

This fund was set up in FY22 to account for the \$872,500 received from the ARPA Grant to more clearly track and record how these funds are being spent for transparency and for Federal reporting purposes. In FY23 an additional \$872,500 was received. To date funds have been spent for several purposes including grants to non-profits, building repair & maintenance, pool deck repair, parks projects, emergency equipment, sewer system repairs, grant matches, and employee retention payments.

As of April 2024, about \$652,000 cash is remaining in this fund. Uses for FY25 include completing the HVAC systems for the Library and Fire Station, other building and parks improvements, grant matches and infrastructure repairs.

AMERICAN RESCUE PLAN ACT (ARPA) FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
79-30-10000	ARPA ALLOTMENT FY22	872,523	0	0	0	0
79-30-20000	ARPA ALLOTMENT FY23	0	872,523	0	0	0
79-30-51000	USE OF FUND BALANCE	0	0	910,000	0	670,000
<b>TOTAL ARPA REVENUE:</b>		<b>872,523</b>	<b>872,523</b>	<b>910,000</b>	<b>0</b>	<b>670,000</b>
79-40-10000	CQCH GRANT	31,352	0	0	0	0
79-40-10001	FIRE DEPT. LIFEPAK DEFIB	40,246	40,246	0	0	0
79-40-10002	BISBEE RESTORATION MUSEUM	13,200	0	0	0	0
79-40-10003	VFW POST 836 GRANT	4,600	0	0	0	0
79-40-10004	COMM. MONTESSORI SCHOOL	5,700	0	0	0	0
79-40-10005	THE BISBEE WOMAN'S CLUB GRANT	4,830	0	0	0	0
79-40-10006	CENTRAL SCHOOL PROJECT GRANT	4,830	0	0	0	0
79-40-10007	BISBEE SENIOR ASSOC. GRANT	2,685	0	0	0	0
79-40-10008	COALITION FOR THE HOMELESS	8,714	0	0	0	0
79-40-10009	BISBEE SCIENCE CENTER GRANT	8,114	0	0	0	0
79-40-10010	HEALTHY BISBEE INC. GRANT	3,142	0	0	0	0
79-40-10011	BISBEE PRIDE, INC. GRANT	3,417	0	0	0	0
79-40-10012	BISBEE VOGUE, INC. GRANT	1,583	0	0	0	0
79-40-10013	FRIENDS OF BISBEE ANIMAL SHELTER	7,667	0	0	0	0
79-40-10024	KIWANIS CLUB OF BISBEE GRANT	4,830	0	0	0	0
79-40-10025	ST. VINCENT DE PAUL BISBEE	1,000	0	0	0	0
79-40-10026	THE BISBEE BLOOMERS GRANT	4,000	0	0	0	0
79-40-10027	BISBEE COMMUNITY CHORUS	2,400	0	0	0	0
79-40-10028	BISBEE ROTARY CLUB GRANT	3,000	0	0	0	0
79-40-10029	BHS ATHLETES FUND ORG. GRANT	4,800	0	0	0	0
79-40-10030	BISBEE COMMUNITY Y, INC. GRANT	11,056	0	0	0	0
79-40-10031	MINING & HISTORICAL MUSEUM	5,350	0	0	0	0
79-40-10032	BISBEE HOLISTIC WELLNESS CTR.	1,857	0	0	0	0
78-40-10033	AEDS FOR CITY BUILDINGS	14,920	0	0	0	0
79-40-10034	POOL DECK	37,710	0	0	0	0
79-40-10035	CITY HALL DEMOLITION	70,250	29,750	0	0	0
79-40-10036	SEWER SYSTEM UPGRADES	19,912	0	0	0	0
79-40-10037	RADIO PROJ.-15 PORTABLE RADIOS	18,193	8,099	0	0	0
79-40-10039	CAMP NACO REPAIRS	0	1,619	0	0	0
79-40-10040	BAC FESTIVAL OF THE ARTS	15,000	0	0	0	0
79-40-10041	AIRPORT RUNWAY SEALING PROJECT	32,385	0	0	0	0
79-40-10042	FIRE DEPT. BAY DOOR	7,800	0	0	0	0
79-40-10043	VISITOR CENTER UPGRADES	1,718	0	0	0	0
79-40-10044	COVID-19 RAPID TESTS	651	0	0	0	0
79-40-10045	MUHEIM HOUSE PRESERVATION	2,979	0	0	0	0
79-40-10046	CITY PLANNER OFFICE & EQUIP	0	3,902	0	0	0
79-40-20000	FY23 ARPA EXPENSES	0	9,000	0	7,343	0
79-40-20001	SENIOR CENTER ROOF & REPAIRS	15,789	46,529	0	0	0
79-40-20002	GARAGE BATHROOM REMODEL	0	11,759	0	0	0
79-40-20003	BISBEE COMMUNITY COASTER RACE	0	4,000	0	0	0
79-40-20004	BOYS & GIRLS CLUB	0	8,000	0	0	0
79-40-20005	STEP UP BISBEE NACO	0	7,000	0	0	0
79-40-20006	HOPE & BEYOND FOOD PANTRY	0	3,500	0	0	0
79-40-20007	FRIENDS OF THE WARREN BALLPARK	0	7,000	0	0	0
79-40-20008	BISBEE BIKEWAYS	0	4,000	0	0	0

AMERICAN RESCUE PLAN ACT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
79-40-20009	BISBEE RADIO PROJECT	0	3,250	0	0	0
79-40-20010	ARIZONA RANGERS BISBEE CO.	0	7,000	0	0	0
79-40-20011	BISBEE FIBER ARTS GUILD	0	4,000	0	0	0
79-40-20012	BISBEE UNIFIED SCHOOL DISTRICT	0	4,550	0	0	0
79-40-20013	COCHISE HARM REDUCTION	0	4,000	0	0	0
79-40-20014	BISBEE COCHISE TENANT UNION	0	3,000	0	0	0
79-40-20015	PROJECT WILDLIFE BISBEE	0	3,000	0	0	0
79-40-20016	BI-NATIONAL ART INSTITUTE	0	2,000	0	0	0
79-40-20017	PREMIER ALLIANCES	0	2,000	0	0	0
79-40-20018	CENTRAL SCHOOL PROJECT	0	1,500	0	0	0
79-40-20019	BB COALITION FOR THE HOMELESS	0	3,000	0	0	0
79-40-20020	HEALTHY BISBEE INC.	0	2,000	0	0	0
79-40-20021	FRIENDS OF THE ANIMAL SHELTER	0	3,500	0	0	0
79-40-20022	BISBEE SENIOR ASSOCIATION	0	2,000	0	0	0
79-40-20023	ST. PATRICKS	0	2,500	0	0	0
79-40-20024	BISBEE HOLISTIC WELLNESS CTR.	0	1,000	0	0	0
79-40-20025	BISBEE COMMUNITY Y	0	3,500	0	0	0
79-40-20026	KIWANIS CLUB OF BISBEE	0	2,000	0	0	0
79-40-20027	BHS ATHLETES FUND	0	2,500	0	0	0
79-40-20028	BISBEE COMMUNITY CHORUS	0	1,500	0	0	0
79-40-20029	BISBEE SCIENCE CENTER	0	3,000	0	0	0
79-40-20030	BISBEE PRIDE	0	2,500	0	0	0
79-40-20031	BISBEE VOGUE	0	1,500	0	0	0
79-40-20032	BISBEE BLOOMERS	0	1,000	0	0	0
79-40-20033	FRIENDS OF THE BISBEE POOL	0	4,000	0	0	0
79-40-20034	PARK RENOVATIONS	0	33,069	0	40,000	0
79-40-20035	EMPLOYEE FY22 RETENTION PYMNTS	0	120,405	0	0	0
79-40-20036	BUILDING IMPROVEMENTS	0	34,434	0	310,000	0
79-40-30000	FY24 ARPA EXPENSES	0	0	910,000	42,488	0
79-40-30001	FY24 EMPLOYEE RETENTION PYMNTS	0	0	0	140,252	0
79-40-40000	FY25 ARPA EXPENSES	0	0	0	0	670,000
<b>TOTAL ARPA EXPENSE:</b>		<b>415,681</b>	<b>442,111</b>	<b>910,000</b>	<b>540,083</b>	<b>670,000</b>

# DEBT SERVICE FUND

This fund accounts for the accumulation of resources and payment of debt related to the General Fund and Streets Fund. Payments to include:

- Police & Fire Pension Bonds
- Caterpillar Skid Steer – Streets
- 5 Enterprise Ford Fusion Hybrids – Police
- 2 Enterprise Chevy Colorado's – Public Works
- Chevy Silverado – Streets
- Chevy Silverado – Parks
- 2 Chevy Tahoe's – Police
- Xerox – Admin & General Govt., Admin Public Works & Fire Department
- Ricoh Copier – Library & Police Department

This fund is also showing a transfer in of \$400,000 from the General Fund to go towards the pension bond debt service reserve. The anticipated reserve balance will be kept at \$1.5 million and will be used towards any unfunded liability balance that may accumulate in the future depending on PSPRS investment performance.

DEBT SERVICE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
85-35-99083	TRANS FROM GF-LIBRARY	1,109	1,922	1,109	1,109	1,190
85-38-99010	TRANSFER FROM GFUND ADMIN/GEN	2,087	2,082	2,083	2,083	5,400
85-38-99021	TRANSFERS FROM STREETS FUND	13,349	22,384	20,183	20,183	22,384
85-38-99052	TRANSFER FROM FINANCE	0	1,000	0	1,000	1,000
85-38-99062	TRANSFER FROM POLICE	56,523	711,098	616,316	616,316	650,847
85-38-99064	TRANSFER FROM FIRE DEPT	948	677,399	626,970	626,970	694,603
85-38-99075	TRANS FROM PW ADMIN	12,188	3,384	12,189	12,189	6,202
85-38-99077	TRANSFER FROM GARAGE	0	2,201	0	2,200	2,201
85-38-99080	TRANS FROM PARKS	0	6,406	6,407	6,407	6,406
85-38-99910	GF TRANS TO DSR-PENSION BOND	0	0	400,000	400,000	400,000
85-39-99999	DEBT PROCEEDS	0	0	0	0	0
<b>TOTAL DEBT SERVICE REVENUE:</b>		<b>86,205</b>	<b>1,427,876</b>	<b>1,685,257</b>	<b>1,688,457</b>	<b>1,790,233</b>
85-40-99010	RESERVE ACCUMULATION-BOND	0	0	400,000	0	400,000
85-70-81000	PRINCIPAL PMTS, LEASE PURCHAS	77,205	140,623	130,120	130,120	116,513
85-70-81500	INTEREST PMTS, LEASE PURCHASE	8,999	718,143	16,917	16,917	12,531
85-70-82000	PRINCIPAL PMTS, PSPRS BOND DEBT	0	0	0	0	125,000
85-70-82500	INTEREST PMYTS, PSPRS BOND DEBT	0	0	1,138,220	1,138,220	1,136,189
85-79-99999	CAPITAL OUTLAY	0	0	0	0	0
<b>TOTAL DEBT SERVICE EXPENSE:</b>		<b>86,205</b>	<b>858,766</b>	<b>1,685,257</b>	<b>1,285,257</b>	<b>1,790,233</b>

# DEBT SERVICE WASTEWATER TREATMENT PLANT

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Treatment Plant and includes the annual debt payments to WIFA for the Solar Loan and US Bank for the Wastewater Treatment Plant Debt Restructure.

DEBT SERVICE - WASTEWATER TREATMENT PLANT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
86-36-21000	INTEREST INCOME	41	523	350	656	350
86-38-99000	TRANSFERS IN - DEBT SERVICE	625,020	625,035	624,624	624,624	625,000
86-38-99010	TRF IN--DEBT SERVICE RESERVES	0	0	0	0	0
<b>TOTAL DEBT SERVICE - WWTP REVENUE:</b>		<b>625,061</b>	<b>625,558</b>	<b>624,974</b>	<b>625,280</b>	<b>625,350</b>
86-40-98010	RESERVE ACCUMULATION	0	0	350	0	350
86-80-81000	PRINCIPAL PAYMENTS	335,208	347,800	360,440	360,440	374,000
86-80-81500	INTEREST PAYMENTS	283,641	270,826	264,184	264,184	251,000
<b>TOTAL DEBT SERVICE - WWTP EXPENSE:</b>		<b>618,849</b>	<b>618,626</b>	<b>624,974</b>	<b>624,624</b>	<b>625,350</b>

# YOUTH FUND

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. The interest income and fund balances from previous year's activity that exceeds the \$103,000 may be budgeted for expenditures consistent with the purposes of this fund.

This fund has approximately \$40,400 available to spend on projects designated by the Youth Council. No money has been spent from this fund in several years.

YOUTH FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
89-36-21000	INTEREST INCOME	342	5,201	2,000	7,541	3,000
89-36-50010	FUND RAISING PROCEEDS	0	0	0	0	0
89-36-99925	USE OF FUND BALANCE	0	0	10,000	0	10,000
<b>TOTAL YOUTH FUND REVENUE:</b>		<b>342</b>	<b>5,201</b>	<b>12,000</b>	<b>7,541</b>	<b>13,000</b>
89-40-50000	AUTHORIZED EXPENDITURES	0	0	12,000	0	13,000
89-40-90000	CAPITAL EXPENDITURES	0	0	0	0	0
<b>TOTAL YOUTH FUND EXPENSE:</b>		<b>0</b>	<b>0</b>	<b>12,000</b>	<b>0</b>	<b>13,000</b>

# BISBEE BUS FUND

The Bisbee Bus operations are funded through the Arizona Department of Transportation's (ADOT) 5311 program, a SEAGO AAA grant, and bus fares. The costs of the bus program are not 100% covered by these sources; General Funds are utilized to cover any revenue shortfall.

The day-to-day operations of the Bisbee Bus are contracted through the City of Douglas which provides drivers, safety training, and oversight of operations, ridership, marketing, and administration. The Bisbee Bus runs a fixed route deviated service Monday through Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year-round except for holidays. The route includes Old Bisbee, Warren, Saginaw, Tintown, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. The cost to ride the bus is \$1.00 for adults, \$0.50 for seniors, and \$0.25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes.

BISBEE BUS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
96-30-50000	ADOT GRANT	0	0	80,000	0	0
96-30-50045	SEAGO TRANSPORTATION	30,000	31,298	30,000	30,000	30,000
96-30-50050	BUS LOCAL SHARE	13,402	13,629	12,000	14,415	14,000
96-30-50060	FEDERAL SHARE	201,146	148,953	204,403	180,000	188,000
96-38-99010	TRANSFERS FROM GEN FUND	73,121	95,313	40,000	73,126	52,674
<b>TOTAL BISBEE BUS FUND REVENUE:</b>		<b>317,668</b>	<b>289,193</b>	<b>366,403</b>	<b>297,541</b>	<b>284,674</b>
96-40-37000	PROPERTY, CASUALTY, LIABILITY	5,323	4,668	7,228	5,467	5,500
96-40-41505	ADMIN MISC EXPENSES	130	1,270	2,000	349	2,000
96-40-41606	CONTRACTOR OPERATING EXPENSES	209,271	222,661	227,125	227,125	227,124
96-40-41607	CITY OPERATING EXPENSE	21,087	24,209	20,000	4,860	20,000
96-40-43500	POSTAGE	42	27	50	33	50
96-40-62000	FUEL & LUBRICANTS	31,100	31,792	30,000	23,394	30,000
96-40-91000	CAPITAL EXPENDITURES	11,535	4,538	80,000	36,313	0
<b>TOTAL BISBEE BUS FUND EXPENSE:</b>		<b>278,488</b>	<b>289,167</b>	<b>366,403</b>	<b>297,541</b>	<b>284,674</b>

# CAPITAL IMPROVEMENTS FUND

The Capital Improvements Fund was established by City Council to receive monies from the sale of City assets, mostly land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may also include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

In FY23 the \$2,000,000 from insurance reimbursement from the City Hall fire was transferred into this fund along with contributions from the Visitor Center, Streets, Wastewater, Sanitation and Queen Mine. FY24 and again in FY25 includes additional contributions from these funds along with anticipated proceeds from the sale of the Hillcrest building and any other land sale. These combined funds are to cover the cost to build the new City Hall.

CAPITAL IMPROVEMENTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 BUDGET	YEAR END ESTIMATE	2024-25 PROPOSED
99-30-50999	MISC. INCOME	36,478	39,874	0	8,083	0
99-30-51000	CONTRIBUTIONS	585,000	120,000	0	0	0
99-36-50013	SALE OF HILLCREST	0	0	600,000	0	600,000
99-38-51000	USE OF RESERVES	0	0	3,230,724	0	2,900,000
99-38-99010	TRANSFERS FROM GENERAL FUND	0	2,000,000	0	0	0
99-38-99020	TRANSFERS FROM VISITOR CENTER	0	20,000	20,000	20,000	20,000
99-38-99021	TRANSFERS FROM STREETS	0	20,540	20,540	20,540	20,540
99-38-99054	TRANSFERS FROM WASTE WATER	0	63,800	63,800	63,800	63,800
99-38-99056	TRANSFERS FROM SANITATION	0	20,000	20,000	20,000	20,000
99-38-99059	TRANSFERS FROM QUEEN MINE	0	21,720	21,720	21,720	21,720
<b>TOTAL CAPITAL IMPROVEMENTS FUND REVENUE:</b>		<b>621,478</b>	<b>2,305,934</b>	<b>3,976,784</b>	<b>154,143</b>	<b>3,646,060</b>
99-40-05409	CITY HALL BUILDING	71,399	135,243	3,976,784	480,000	3,646,060
99-40-05410	AFFORDABLE HOUSING	0	0	0	0	0
99-40-05411	SENIOR CENTER REPAIRS	0	0	0	0	0
<b>TOTAL CAPITAL IMPROVEMENTS FUND EXPENSE:</b>		<b>71,399</b>	<b>135,243</b>	<b>3,976,784</b>	<b>480,000</b>	<b>3,646,060</b>
<b>TOTAL REVENUE ALL FUNDS:</b>		<b>39,610,150</b>	<b>21,812,035</b>	<b>87,072,248</b>	<b>24,558,780</b>	<b>181,848,542</b>
<b>TOTAL EXPENSES ALL FUNDS:</b>		<b>37,074,224</b>	<b>19,822,916</b>	<b>87,072,248</b>	<b>22,365,382</b>	<b>181,848,542</b>
<b>TOTAL REVENUE OVER EXPENSES ALL FUNDS:</b>		<b>2,535,926</b>	<b>1,989,119</b>	<b>0</b>	<b>2,193,398</b>	<b>(0)</b>