

## INDIVIDUAL PROJECT ORDER NUMBER 01

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and City of Bisbee (the Client) in accordance with the terms and conditions of the October 4th, 2022 On Call Engineering Services Agreement between City of Bisbee and Kimley-Horn and Associates, Inc., which are incorporated by reference.

### **Identification of Project:**

**Project Name:** *Copper Queen Library Structural Assessment and Report of Findings*  
**KH Project Manager:** Arnoldo Artiles

### **Specific scope of basic Services:**

#### **Task 1: Site visit and Report of Findings**

##### **Site Visit**

Kimley-Horn will review prior reports, plans and file materials provided by the Client concerning the existing building located at **6 Main Street, Bisbee, AZ 85603**. Kimley-Horn will perform a baseline property condition assessment (PCA) in general conformance with ASTM E2018-15. The purpose of the PCA is to observe and report, to the extent feasible, on the visible physical condition of the exterior columns, exterior walls, and balconies. Assessment of interior elements, roof, architectural elements is excluded. No destructive investigation will be conducted.

##### **Report of Findings**

Kimley-Horn will prepare a report of findings listing our observations, conclusions, and recommendations from the condition assessment. The report will also include photographs.

### **Additional Services if required:**

- Opinion of Probable Cost
- Additional Site Visits

### **Schedule:**

We will provide our services as expeditiously as practicable to meet a mutually agreed-upon schedule.

### **Deliverables:**

Kimley-Horn will prepare a report of findings listing our observations, conclusions, and recommendations from the condition assessment. The report will also include photographs.

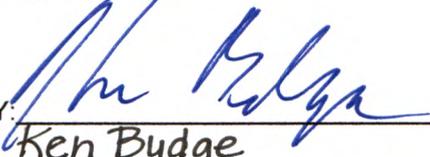
**Terms of compensation:**

Kimley-Horn will perform the services in Tasks 1 for the total lump sum fee of \$14,100. All permitting, application, and similar project fees will be paid directly by the Client.

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

ACCEPTED:

CITY OF BISBEE

BY:   
Ken Budge  
TITLE: Mayor

DATE: 5-21-2024

KIMLEY-HORN AND ASSOCIATES, INC.

BY: Arnoldo A. Artiles, P.E.   
TITLE: Vice President

P.E. No.: 68454

DATE: 5-10-24