

**EVERGREEN CEMETERY COMMITTEE**  
**ACTION AGENDA**

**AGENDA OF THE SPECIAL SESSION OF THE EVERGREEN CEMETERY COMMITTEE WAS CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON THURSDAY, MAY 2, 2024, AT 5:30 P.M. AT COUNCIL CHAMBERS.**

MEETING CALLED TO ORDER BY LINDA HALLSTEAD AT 5:31 PM.

**ROLL CALL**

<b>COMMITTEE MEMBERS</b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>EXCUSED</u></b>
Carolyn Harris	<b>X</b>		
Marisol Renteria	<b>X</b>		
Linda Hallstead	<b>X</b>		
Cherry Graeme Larkin "Annie"	<b>X</b>		
Sandra Michel	<b>X</b>		
Pete Skinner, Council Liaison			<b>X</b>
Matthew Gurney, City Liaison			<b>X</b>
Logan Dodd, City Liaison	<b>X</b>		

**CALL TO THE PUBLIC:**

"This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (H), action taken as a result of public comment will be limited to requesting to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

THE FOLLOWING IS TO BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON DURING THIS MEETING:

**APPROVAL OF ACTION AGENDA**

Approval of the Minutes of the Special Session of the Evergreen Cemetery Committee Meeting held on October 26, 2023.

MOTION: MARISOL RENTERIA                      SECOND: CAROLYN HARRIS  
APPROVED: UNANIMOUSLY

**OLD BUSINESS:**

1. Discussion on Columbarium Committee/open meeting laws.  
NO ACTION. LOGAN WILL EMAIL JOE ESTES ON SETTING UP ANOTHER COMMITTEE FOR THE COLUMBARIUM ONLY.
2. Discussion on samples of signs with Cemetery Rules.

NO ACTION. A COPY OF CEMETERY RULES FROM ANOTHER CEMETERY WERE PRESENTED. HOWEVER, THE CITY MANAGER WOULD LIKE NEW RULES FOR OUR CEMETERY FOR HIS APPROVAL.

3. Presentation and update on financial report on cemetery tours and what monies were used for.  
NO ACTION.
4. Discussion on painting of Cemetery fence and whether high school students can assist with this project.  
NO ACTION. JONI GIACOMINO TO INFORM COMMITTEE IF THERE ARE STUDENTS AVAILABLE TO ASSIST.

NEW BUSINESS:

1. Discussion and update on Luke Oldfield's project-was it completed and paid for?  
NO ACTION. LOGAN TO OBTAIN A TOTAL OF THREE QUOTES TO PROCEED WITH THIS PROJECT.
2. Discussion on self-guiding tour- grave designations.  
NO ACTION. COMMITTEE DISCUSSED REGARDING OBTAINING NUMBERS ON GRAVES OR MARKING SOMEHOW FOR EASIER ACCESS TO FIND A GRAVE.
3. Discussion on Bisbee Foundation Donation.  
NO ACTION. COMMITTEE REQUESTED LOGAN PROVIDE AN AMOUNT OF FUNDING AND EXPENDITURES FOR NEXT MEETING.
4. Discussion on brochures and cemetery markers.  
NO ACTION. THE COMMITTEE WOULD LIKE TO REDO THE CEMETERY BROCHURE. CEMETERY MARKERS WERE DISCUSSED IN ITEM 2.
5. Discussion on Wreaths Across America.  
NO ACTION. MARISOL INFORMED THAT WREATHS ACROSS AMERICA WEND REALLY WELL. THEY ACTUALLY HAD EXTRA WREATHS AND WERE ABLE TO PLACE THEM IN OTHER GRAVES.

MEMBER COMMENTS:

CAROLYN ASKED THAT JONI GIACOMINO BE AT NEXT MEETING AT CALL FOR PUBLIC.  
CAROLYN ASKED THAT WE PLACE NO MOW IN MAY ON THE NEXT CEMETERY AGENDA

STAFF COMMENTS:

NONE.

FUTURE ITEMS FOR DISCUSSION:

-“NO MOW IN MAY” AT CEMETERY WITH APPROVAL.  
-RESEARCH ON LYDAR-COSTS AND CAPABILITIES

Next Regular Meeting: August 1, 2024

ADJOURNMENT: MEETING ADJOURNED BY LINDA HALLSTEAD AT 6:18 PM.

MOTION: CAROLYN HARRIS      SECOND: ANNIE LARKIN  
APPROVED: UNANIMOUSLY