

**AGENDA
DESIGN REVIEW BOARD
JULY 10, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____ AT _____ PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff			
Peter Gaffer			
Lori Gunnell, Chair			
John Guy			
Ben Lepley			
Doug Taylor, Vice Chair	---	---	X
Theodore Schriever			
Frank Davis, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

Agenda Item 1.

Application Number: 24-61

Address: 745C Tombstone Canyon

Contributing/Non-Contributing: Commercial District: (NC) #230

Residential/Commercial: Residential

Property Owner/Representative: Chuck Mills, Owner / Luke Oldfield, Applicant / Sean Hicks, Representative

Description of Work to be done: Remediation of Stop Work Order – Demolition & Rebuild

300ft. Notification was sent out June 11, 2024

No Public Comments received at the time of this agenda

PUBLIC HEARING:

APPLICATION: Applicant/Representative will present their application to the Board.

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: Opposed / In Favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: No additional comments will be made once the public hearing is closed.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS:

Agenda Item 2.

Application Number: 24-60

Address: 27 Wood Canyon

Contributing/Non-Contributing: (C) #815

Residential/Commercial: Residential

Property Owner/Representative: Leah McAdaragh

Description of Work to be done: Re-roof; possible changes to siding / pending stability of support beams.

APPLICATION: *Applicant/Representative will present their application to the Board.*

PUBLIC COMMENTS: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3.

Application Number: 24-67

Address: Unaddressed Parcels – Locklin Avenue

Contributing/Non-Contributing: New Construction

Residential/Commercial: Residential

Property Owner/Representative: Thomas Carlson, Owner / Ben Lepley, Applicant - Representative

Description of Work to be done: Construction of a Single-Family Residence

300ft. Notification was sent out June 5, 2024

No Public Comments received at the time of this agenda

PUBLIC HEARING:

APPLICATION: *Applicant/Representative will present their application to the Board.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / In Favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the public hearing is closed.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application Number: 24-71

Address: 223C Youngblood Hill

Contributing/Non-Contributing: Commercial District: (NC) #637

Residential/Commercial: Residential

Property Owner/Representative: Mercedes Agullo, Owner / Benjamin Harvey, Applicant

Description of Work to be done: Solar Installation

300ft. Notification was sent out June 7, 2024
No Public Comments received at the time of this agenda

PUBLIC HEARING:

APPLICATION: Applicant/Representative will present their application to the Board.

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: Opposed / In Favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: No additional comments will be made once the public hearing is closed.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application Number: 24-72

Address: 120 Locklin Avenue

Contributing/Non-Contributing: (C) #224

Residential/Commercial: Residential

Property Owner/Representative: Susan Mathews, Owner / Michael Graves, Applicant

Description of Work to be done: Retro-Active Approval for Windows

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Approval of the June 5, 2024, Design Review Board Meeting Minutes.

Agenda Item 7.

Update regarding the Old Bisbee High School. (Xavier Rodriguez)

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 24-62: 37 Ok Street – Stairs
- DRB Application 24-63: 25 Art Avenue – Roof & Fascia Boards
- DRB Application 24-64: 49 Main Street – Window Sign
- DRB Application 24-65: 61B Shearer – Re-roof
- DRB Application 24-66: 178B Quality Hill – Mini Split
- DRB Application 24-68: 46 Main Street – Signage
- DRB Application 24-69: 118 Quarry Canyon – Fence
- DRB Application 24-70: 822D Pace Ave – Mini Split w/ condition unit is protected
- DRB Application 24-73: 735 Tombstone Canyon – Stairs & Fence
- DRB Application 24-74: 15 Main Street – Roof

- DRB Application 24-75: 35 Main Street - HVAC Replacement
- DRB Application 24-76: 632 Tombstone Canyon – Re-roof
- DRB Application 24-77: 406C Mason Hill – Deck Repair
- DRB Application 24-78: 201B Quality Hill - Roof
- DRB Application 24-79: 523 Tombstone Canyon – Electrical Upgrade
- DRB Application 24-80: 223C Youngblood Hill – HVAC Replacement

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board ***will not*** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.