



ADMINISTRATIVE APPROVAL CHECKLIST FOR SOLAR DEVICES IN THE HISTORIC DISTRICT



For Additional Information
www.BisbeeAZ.gov or 520.432.6000

CHECKLIST		YES	NO	N/A
1	Is your solar device located in an inconspicuous location in a manner that limits visibility, but with due respect to any historical landscape features?			
2	Are there areas of new construction or additions where the solar devices could be located in order to maintain compatibility with the historic building and protect it from alteration?			
3	Is your solar device in an area that minimizes its visibility from the public streets, public right-of-way, and roads?			
4	Does your solar installation avoid installations that would result in permanent loss of significant character-defining features of historic structures?			
5	Does your solar installation avoid the removal or permanent alteration of significant architectural features?			
6	Is your solar device mounted flush with, or no higher than a few inches above, the existing roof surface so that they are not visible above the roof line of the primary façade?			
7	Is your solar device set back from the roof edge, and adjusted so that they are no visible from below?			
8	Does your solar installation avoid disjointed or multi-roof installations?			
9	Have you ensured that solar photovoltaic panels mounted on the face of a pitched roof, which can be seen from the public right-of-way, if panels are mounted flush with the roof and the visible portion of the panels does not project beyond 6 inches, measured perpendicularly, from any point of the roof, and the panels are not mounted within 6 inches of any edge of the roof (and the panels DO NOT HANG OVER THE ROOF) ?			
10	Have you ensured that the solar device, support structures, and conduits blend into the surrounding features of the supporting structure.			
11	Does your solar device exceed a height of more than 6 feet above the roof surface, measured from the mounting location; or, if the device is not mounted on a roof, have a cumulative footprint or total surface collection area in excess of 600 square feet or a maximum height more than 10 feet above the existing grade?			

This checklist will allow the Building Official the ability to administratively approve certain Design Review Board Solar Installation Applications.