

**MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Monday, July 15, 2024 at 5:30 PM
at the Copper Queen Library located at 6 Main Street, Bisbee, AZ 85603**

ROLL CALL: The Meeting was called to order by Angelika Johnson at 5:30 PM
BOARD MEMBERS

CINDA COMBS (excused)
DONNA WIRTEL
MARY ANN HARLAN
MICHAEL WILSON
WILL GRONLUND
ANGELIKA JOHNSON
MATT COOK (absent)

CITY COUNCIL LIAISON: LESLIE JOHNS, WARD 1
CITY STAFF LIAISON: JASON MACOVIAK - LIBRARY MANAGER

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES.

Minutes from the April 15, 2024 meeting were approved.

2. CORRESPONDENCE AND COMMUNICATIONS.

NONE

3. CALL TO PUBLIC.

There was no call to the public.

4. OLD BUSINESS.

None

5. NEW BUSINESS.

STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER

STATISTICS : Mr. Macoviak presented fiscal year 2023-2024 statistics with comparisons to fiscal year 2022-2023. Adult checkouts for FY 23-24 were 15,603 compared to 16,287 for FY 22-23; juvenile checkouts for FY 23-24 were 5,970 (5,237 for FY 22-23); audio CD checkouts for FY 23-23 were 1,622 (2,888 for FY 22-23); DVD checkouts for FY 23-24 were 21,911 (24,755 for FY 22-23); and Annex checkouts for FY 23-24 were 5,815 (6,404 for 22-23). Mr. Macoviak also went over statistics for the Children's Library : Juvenile fiction checkouts for FY 23-24 were 1154 (955 for FY 22-23); Graphic novel checkouts for 23-24 were 939 (1171 for FY 22-23); Juvenile nonfiction checkouts for FY 23-24 were 921 (792 for FY 22-23); Young adult checkouts for 23-24 were 539 (526 for FY 22-23); Board book checkouts for FY 23-24 were 428 (289 for FY 22-23); Early reader checkouts for FY 23-24 were 246 (302 for FY 22-23); and Easy book checkouts were 1,606 for FY 23-24 (1064 for FY 22-23), Other statistics discussed included : Interlibrary Loans Lent (7,668/7,763); Interlibrary loans borrowed (4,124/4,471); Users Added (459/442); Books added to the collection (838/644); Kids books added to the collection (550/555); DVDs added to the collection (318/573); Adult programs (229/175); Adult program participants (2,596/1,814); Juvenile programs (202/201); Juvenile participants (1,759/1,795); Public computer use (4,620/3,446); Internet hotspot loans (524/623); Culture Pass loans (141/61); and Seeds (1,006/866). Mr. Macoviak noted that this year's statistics were down just a bit from last year's statistics, but overall, checkouts remained strong, and were actually up in some areas.

STAFFING : Mr. Macoviak noted that there were no changes to Library Staff. He did note that the library had a few new volunteers that were working at both the CQ Library Annex and the Main Library.

PROGRAMMING : Mr. Macoviak updated the Board on the Copper Queen Library's programming efforts, including the Library's Summer Fun Program. He highlighted some of the programs, including the Foam Party at the Annex which included over 75 participants; the Freeport Van Tour; the San Pedro River Tour with Doug Danforth. He also noted that staff was working on programming for the Fall 2024 season.

INCIDENT UPDATE (June 14, 2024 Bomb Threat) : Mr. Macoviak updated the Library Advisory Board on the Bomb Threat that occurred on Friday, June 14, 2024. He explained that the threat was made because the sender was unhappy with the Copper Queen Library hosting Drag Story Hour during Bisbee's PRIDE weekend. He said that the library had received no phone calls, emails, or in-person complaints about the event. He also stated that the event was well attended and that participants had fun. He noted that the threat did not come in until around 10 PM on Friday night and that it was sent via email. He stated the police notified him at his house and said that his address, the library's address and two other addresses were targeted. He explained that the police evacuated the targeted areas and checked for bombs. He stated that the police did not find anything, but he was appreciative that the police took the threats seriously and kept everyone safe. He noted that the incident was reported to the FBI and also to the American Library Association's Office of Intellectual Freedom. Mr. Macoviak also noted that the City of Bisbee and Library Staff participated in a Critical Incident Session to discuss what happened. He noted that threats like this were reported from libraries across the country during PRIDE month.

NATIONAL MEDAL UPDATE : Mr. Macoviak updated the Board on the Library's upcoming trip to Washington D.C. to receive the National Medal for Museum and Library Service. He stated that the ceremony would take place on Tuesday, July 31, 2024 at the Renwick Gallery in Washington D.C. He noted that the trip was being paid for by the Institute of Museum and Library Services and that they would be leaving on Sunday, July 28, 2024 and would be returning on Wednesday, July 31, 2024. He noted that they were trying to schedule a tour of the Capital Building and the Library of Congress. Mr. Macoviak noted that library staff would bring the medal to a City Council Meeting sometime in August. He explained the medal would be framed alongside an award. The Board was very enthusiastic about the award and commended library staff for their work with the community.

OTHER : None

6. **FOR THE GOOD OF THE ORDER.**

7. **ADJOURNMENT.** The Meeting was adjourned at 6:07 PM