

**MINUTES
DESIGN REVIEW BOARD
AUGUST 7, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY LORI GUNNELL AT 5:30 PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff	---	---	X
Peter Gaffer	X		
Lori Gunnell, Chair	X		
John Guy	X		
Ben Lepley	X		
Doug Taylor, Vice Chair	---	---	X
Theodore Schriever	X		
Frank Davis, Council Liaison	---	---	X
J. Emanuel Stuart, Staff Liaison	---	---	X
Xavier Rodriguez, Bldg. Inspector	X		

CALL TO THE PUBLIC: NONE

OLD BUSINESS:

Agenda Item 1.

Application Number: 24-60

Address: 27 Wood Canyon

Contributing/Non-Contributing: (C) #815

Residential/Commercial: Residential

Property Owner/Representative: Leah McAdaragh

Description of Work to be done: Re-roof; possible changes to siding / pending stability of support beams.

This application was tabled per request of the applicant until the August meeting.

APPLICATION: Ms. McAdaragh spoke regarding her application to the Board and answered questions.

PUBLIC COMMENTS: NONE

STAFF COMMENTS: Mr. Rodriguez stated that the chimney was a main feature of the home.

BOARD DISCUSSION: Board discussed.

MOTION: Ms. Gunnell moved to approve application 24-60 with the contingency that the chimney not be removed, that the contractor attempt to save the chimney once the roof has been repaired and if the contractor believes that he cannot save the chimney call the Building Inspector to review and if the Building Inspector agrees then he can administratively approve it and if not it will come back before the Board.

SECOND: Mr. Lepley

MOTION PASSED: UNANIMOUSLY

NEW BUSINESS:

Agenda Item 2.

Application Number: 24-89

Address: 51A Spring Canyon Rd.

Contributing/Non-Contributing: (NC) #480

Residential/Commercial: Residential

Property Owner/Representative: Peter and Jane Gaffer

Description of Work to be done: Extend the workshop with a two-vehicle carport.

300ft. Notification was sent out July 18, 2024

Two public comments were received in favor of this application at the time of this agenda.

PUBLIC HEARING:

APPLICATION: Mr. Gaffer spoke regarding his application to the Board and answered questions.

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: Ms. Gunnell declared the public hearing open.

Ms. Betsy Breault's public comment was read into the record. She was in support of this application.

Mr. & Mrs. David Nelson's public comment was read into the record. They were in support of this application.

DECLARE THE PUBLIC HEARING CLOSED: Ms. Gunnell declared the public hearing closed.

STAFF COMMENTS: Mr. Rodriguez stated that this was a great addition to the workshop.

BOARD DISCUSSION: Board discussed.

MOTION: Ms. Gunnell moved to allow our Building Inspector Xavier Rodriguez to administratively approve application 24-89.

SECOND: Mr. Schriever

MOTION PASSED: 3/1 (Lepley)

Agenda Item 3.

Approval of the July 10, 2024, Design Review Board Meeting Minutes.

MOTION: Ms. Gunnell moved to approve the July 10, 2024, Design Review Board Meeting Minutes.

SECOND: Mr. Guy

MOTION PASSED: UNANIMOUSLY

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 24-81: 416 Pearly Street – Solar installation
- DRB Application 24-82: 422 Roberts – Mini Splits

- DRB Application 24-83: 19 Wood Canyon– Mini Splits

- DRB Application 24-84: 611 Tombstone Cyn. – Siding replacement
- DRB Application 24-85: 225 Tombstone Cyn. – Fence and wall
- DRB Application 24-86: 514 Tombstone Cyn. – Mini Splits
- DRB Application 24-87: 11B OK Street – AC
- DRB Application 24-88: 134C Quality Hill – Pending review
- DRB Application 24-90: 404 Roberts – Split system installation
- DRB Application 24-91: 408 Roberts – Service Panel

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT: 6:02PM