

**AGENDA
DESIGN REVIEW BOARD
SEPTEMBER 4, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____ AT _____ PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff			
Peter Gaffer			
Lori Gunnell, Chair			
John Guy			
Ben Lepley			
Doug Taylor, Vice Chair	---	---	X
Theodore Schriever			
Frank Davis, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

NEW BUSINESS:

Agenda Item 1

Application Number: 24-101

Address: 237 B Youngblood Hill

Contributing/Non-Contributing: (C)#28

Residential/Commercial: Residential

Property Owner/Representative: Stephen Amarillas

Description of Work to be done: Deck, exterior and 4ft. fence.

300ft. Notification was sent out June 5, 2024

No Public Comments received at the time of this agenda

PUBLIC HEARING:

APPLICATION: Applicant/Representative will present their application to the Board.

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: Opposed / In Favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: No additional comments will be made once the public hearing is closed.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

Application Number: 24-92

Address: 517 A MAYOR AVE

Contributing/Non-Contributing: (C)#272

Residential/Commercial: Residential

Property Owner/Representative: John Guy

Description of Work to be done: Mini-Split, Porch, Railing, and Fence.

APPLICATION: *Applicant/Representative will present their application to the Board.*

PUBLIC COMMENTS: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3.

Application Number: 24-94

Address: 313 Oak Avenue

Contributing/Non-Contributing: (C)#571

Residential/Commercial: Residential

Property Owner/Representative: Frances Hanson

Description of Work to be done: Replace existing Patio Posts.

APPLICATION: *Applicant/Representative will present their application to the Board.*

PUBLIC COMMENTS: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application Number: 24-97

Address: 20 Sowles Ave.

Contributing/Non-Contributing: No # in Commercial District

Residential/Commercial: Residential

Property Owner/Representative: Christine Oxley

Description of Work to be done: Replacement of vinyl siding w/ wood shiplap to match, and in-kind for rotted wood, replace windows with aluminum clad, double-hung. Replace columns with appropriate materials, resize/relocate doors, R&R entry doors, replace corrugated metal roofing panels, rebuild noncompliant deck in kind, closet addition, new roof over deck.

APPLICATION: *Applicant/Representative will present their application to the Board.*

PUBLIC COMMENTS: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application Number: 24-100

Address: 732 Tombstone

Contributing/Non-Contributing: (NC) #164

Residential/Commercial: Residential

Property Owner/Representative: Astra Kelly

Description of Work to be done: Approved as submitted by XR EXCEPT For the Coyote Fence.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application Number: 24-102

Address: 1012 Tombstone Canyon

Contributing/Non-Contributing: (C) #725

Residential/Commercial: Residential

Property Owner/Representative: Ryan Hatch, Backroad Construction.

Description of Work to be done: Replacing 18 windows. No removal of trim.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Approval of the August 7, 2024, Design Review Board Meeting Minutes.

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 24-95: 184A Quality Hill – Electrical, Vent, Windows, Door, Siding.
- DRB Application 24-96: 644A Tombstone Canyon –Correction to Mini Split install.
- DRB Application 24-98: 9 Clawson Ave -- Retaining wall.
- DRB Application 24-99: 621 Tombstone Cyn. – Electrical panel.
- DRB Application 24-103: 105 Tombstone Cyn. -HVAC Hood on AC.

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.