

**MINUTES  
DESIGN REVIEW BOARD  
SEPTEMBER 4, 2024, AT 5:30PM  
CITY OF BISBEE COUNCIL CHAMBERS  
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

**THE MEETING CALLED TO ORDER BY LORI GUNNELL AT 5:30PM**

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Bob de Kruyff	---	---	X
Peter Gaffer	X		
Lori Gunnell, Chair	X		
John Guy	X		
Ben Lepley	X		
Doug Taylor, Vice Chair	---	---	X
Theodore Schriever	---	---	X
Frank Davis, Council Liaison	X		
J. Emanuel Stuart, Staff Liaison	---	---	X
Xavier Rodriguez, Bldg. Inspector	---	---	X
Nina Williams, Deputy City Clerk	X		

**CALL TO THE PUBLIC:**

- *Mr. Guy congratulated Mr. Lepley for the Glass Sidewalk Project Grant the city received.*

**OLD BUSINESS:**

**NEW BUSINESS:**

**Agenda Item 3.**

**Application Number:** 24-94

**Address:** 313 Oak Avenue

**Contributing/Non-Contributing:** (C)#571

**Residential/Commercial:** Residential

**Property Owner/Representative:** Frances Hanson

**Description of Work to be done:** Replace existing Patio Posts.

**APPLICATION:** *Ms. Hanson spoke regarding her application to the Board and answered questions.*

**PUBLIC COMMENTS:** *None*

**STAFF COMMENTS:** *None*

**BOARD DISCUSSION:** *Board discussed.*

**MOTION:** Mr. Gaffer moved to approve application 24-94 as submitted.

**SECOND:** Ms. Gunnell

**MOTION PASSED:** UNANIMOUSLY

**Agenda Item 4.**

**Application Number:** 24-97

**Address:** 20 Sowles Ave.

**Contributing/Non-Contributing:** No # in Commercial District

**Residential/Commercial:** Residential

**Property Owner/Representative:** Christine Oxley

**Description of Work to be done:** Replacement of vinyl siding w/ wood shiplap to match, and in-kind for rotted wood, replace windows with aluminum clad, double-hung. Replace columns with appropriate materials, resize/relocate doors, R&R entry doors, replace corrugated metal roofing panels, rebuild noncompliant deck in kind, closet addition, new roof over deck.

**APPLICATION:** Ms. Oxley spoke regarding her application to the Board and answered questions.

**PUBLIC COMMENTS:** None

**STAFF COMMENTS:** None

**BOARD DISCUSSION:** Board discussed.

**MOTION:** Mr. Lepley moved to approve application 24-97 as presented with a corrugated roof to match the same pattern as what's on there so it's like for like and the two front columns on the right to be replaced to match the two on the left and then for the applicant to work with the Building Inspector Xavier Rodriguez to see if there's a way to strengthen the original historic doors or use them as an outside decorative door, secondary door if possible and everything else approved as .

**SECOND:** Ms. Gunnell

**MOTION PASSED:** UNANIMOUSLY

**Agenda Item 5.**

**Application Number:** 24-100

**Address:** 732 Tombstone

**Contributing/Non-Contributing:** (NC) #164

**Residential/Commercial:** Residential

**Property Owner/Representative:** Astra Kelly

**Description of Work to be done:** Approved as submitted by XR EXCEPT For the Coyote Fence.

**APPLICATION:** Ms. Kelly spoke via telephone regarding her application to the Board and answered questions.

**PUBLIC COMMENTS:** None

**STAFF COMMENTS:** None

**BOARD DISCUSSION:** Board discussed.

**MOTION:** Ms. Gunnell moved to approve application 24-100 as presented.

**SECOND:** Mr. Guy

**MOTION PASSED:** UNANIMOUSLY

**Agenda Item 6.**

**Application Number:** 24-102

**Address:** 1012 Tombstone Canyon

**Contributing/Non-Contributing:** (C) #725

**Residential/Commercial:** Residential

**Property Owner/Representative:** Ryan Hatch, Backroad Construction.

**Description of Work to be done:** Replacing 18 windows. No removal of trim.

**APPLICATION:** Ms. Faucon, Owner, and Mr. Hatch spoke regarding this application to the Board and answered questions.

**PUBLIC COMMENTS:** None

**STAFF COMMENTS:** None

**BOARD DISCUSSION:** Board discussed.

**MOTION:** Ms. Gunnell moved to table application 24-102 and give the homeowner and the contractor 30 days to figure out a solution to keep these windows.

**SECOND:** Mr. Guy

**MOTION PASSED:** UNANIMOUSLY

### **Agenda Item 1**

**Application Number:** 24-101

**Address:** 237 B Youngblood Hill

**Contributing/Non-Contributing:** (C)#28

**Residential/Commercial:** Residential

**Property Owner/Representative:** Stephen Amarillas

**Description of Work to be done:** Deck, exterior and 4ft. fence.

300ft. Notification was sent out June 5, 2024

No Public Comments received at the time of this agenda.

### **PUBLIC HEARING:**

**APPLICATION:** Mr. Amarillas spoke via the telephone regarding this project to the Board and answered questions.

**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:** Ms. Gunnell declared the public hearing open.

- Ms. Williams read into the record the public comment from Hunter Bachrach in support of this project.

**DECLARE THE PUBLIC HEARING CLOSED:** Ms. Gunnell declared the public hearing closed.

**STAFF COMMENTS:** None

**BOARD DISCUSSION:** Board discussed.

**MOTION:** Mr. Guy moved to approve application 24-101 as submitted.

**SECOND:** Mr. Gaffer

**MOTION PASSED:** UNANIMOUSLY

### **Agenda Item 2.**

**Application Number:** 24-92

**Address:** 517 A MAYOR AVE

**Contributing/Non-Contributing:** (C)#272

**Residential/Commercial:** Residential

**Property Owner/Representative:** John Guy

**Description of Work to be done:** Mini-Split, Porch, Railing, and Fence.

**MOTION:** Ms. Gunnell moved to table this application until the next meeting.

**SECOND:** Mr. Gaffer

**MOTION PASSED:** 3/1 (Guy Recused himself)

**Agenda Item 7.**

Approval of the August 7, 2024, Design Review Board Meeting Minutes.

**MOTION:** Mr. Gaffer moved to approve the August 7, 2024, Design Review Board Meeting Minutes provided that my name is spelled correctly on page two (2).

**SECOND:** Mr. Guy

**MOTION PASSED:** 3/1 (Guy Recused himself)

**STAFF COMMENTS (NO DISCUSSION) –**

**FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED**

- DRB Application 24-95: 184A Quality Hill – Electrical, Vent, Windows, Door, Siding.
- DRB Application 24-96: 644A Tombstone Canyon –Correction to Mini Split install.
- DRB Application 24-98: 9 Clawson Ave -- Retaining wall.
- DRB Application 24-99: 621 Tombstone Cyn. – Electrical panel.
- DRB Application 24-103: 105 Tombstone Cyn. -HVAC Hood on AC.

**FUTURE AGENDA ITEM SUGGETIONS** (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

**ADJOURNMENT:** 6:34PM