

**City of Bisbee  
 Planning and Zoning Commission Meeting  
 City of Bisbee Council Chambers  
 915 S. Tovreaville Road Bisbee, AZ  
 October 17, 2024 @ 5:30 pm**

**Agenda**

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

**5:30 pm Call to Order**

**Roll Call - Commission Members**

	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
<b>Michael Ablin</b>			
<b>David Brown</b>			
<b>David Cobb</b>			
<b>Douglas Dunn, Chair</b>			
<b>Alisia Espiriti</b>			
<b>Sandy Heusman, Vice-Chair</b>			
<b>Doug Taylor</b>			
<b>Mel Sowid, Council Liaison</b>			
<b>J. Emanuel Stuart, Staff Liaison</b>			

**CALL TO THE PUBLIC –**

**Agenda Item 1.**

Discussion and Possible Recommendation to remove David Brown as a Planning & Zoning Commission member due to lack of attendance at meetings since his appointment.

**Agenda Item 2.**

**Public Hearing for an Amendment to the Zoning Code**

**Possible Recommendation to the Mayor and Council**

Consideration of a proposed amendment to the Zoning Code Article 3, Section 3.5 “Architectural Design Review for Historic Preservation (HP) Overlay District”, Subsection 3.5.5 “Demolition and Movement of Historic Buildings” by adding “D” “Penalty for Demolition without a Permit in the Historic District”.

**All Public Notice Requirements have been met.**

- Staff Report / Presentation of Item
- Declare the Public Hearing open and receive public comments:  
**Opposed/In Favor, Speaking time limit three (3) minutes per person.**

- Declare the Public Hearing closed:

**No Additional comments will be made once the Public Hearing is closed.**

- Commission discussion
- Additional Staff Comments/Recommendations
- Motion
- Discussion of Motion
- Vote

**A possible motion:** I move that the Planning and Zoning Commission recommend to the Mayor and Council a proposed amendment to the Zoning Code Article 3, Section 3.5 “Architectural Design Review for Historic Preservation (HP) Overlay District”, Subsection 3.5.5 “Demolition and Movement of Historic Buildings” by adding “D” “Penalty for Demolition without a Permit in the Historic District”.

**Agenda Item 3.**

**Public Hearing for an Amendment to the Zoning Code**

**Possible Recommendation to the Mayor and Council**

Consideration of a proposed amendment to the Zoning Code Article 3, Section 3.5 “Architectural Design Review for Historic Preservation (HP) Overlay District”, Subsection 3.5.2 “Review Requirements and Procedures” by amending subsection “C” and adding two new subsections regarding Design Review Board application extensions and amendments.

**All Public Notice Requirements have been met.**

- Staff Report / Presentation of Item
- Declare the Public Hearing open and receive public comments:  
**Opposed/In Favor, Speaking time limit three (3) minutes per person.**

- Declare the Public Hearing closed:

**No Additional comments will be made once the Public Hearing is closed.**

- Commission discussion
- Additional Staff Comments/Recommendations
- Motion
- Discussion of Motion
- Vote

**A possible motion:** I move that the Planning and Zoning Commission recommend to the Mayor and Council a proposed amendment to the Zoning Code Article 3, Section 3.5 “Architectural Design Review for Historic Preservation (HP) Overlay District”, Subsection 3.5.2 “Review Requirements and Procedures” by amending subsection “C” and adding two new subsections regarding Design Review Board application extensions and amendments.

**STAFF COMMENTS: (No Discussion)**

**COMMISSIONER COMMENTS:**

Please refrain from any discussion, comments only.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but the Board will not here discuss, deliberate, or take any action on these topics.)

**Adjournment:**

*Next Regular Meeting will be held on Thursday, November 21, 2024, at 5:30pm.*

**Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.**

***Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.***

***Public documents referred to herein may be viewed during regular business hours at the City Clerk’s Office at 76 Erie Street, Bisbee.***