

**MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Monday, April 20, 2015 at 6:00 P.M.
IN COUNCIL CHAMBERS AT CITY HALL
118 ARIZONA STREET, BISBEE, ARIZONA**

ROLL CALL:

BOARD MEMBERS

CINDA COMBS, CHAIR

WILL GRONLUND

FAYE HOESE

ABSENT

JENNIFER JOHNSON

KAREN JUSTICE

JOAN REICHEL

EXCUSED

DORIS WELLS

ABSENT

CITY COUNCIL LIAISON: SHIRLEY DOUGHTY, WARD 3

CITY STAFF LIAISON: PEG WHITE, LIBRARY DIRECTOR

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON:

1. **APPROVAL OF MINUTES.** Minutes of the January 21, 2015 meeting were approved as written.
2. **CORRESPONDENCE AND COMMUNICATIONS.**
 - 1) Ms. Combs, LAB representative to the Cochise County Library District's Citizens' Liaison Council, reported on their April 15 meeting in Willcox. She also inquired about CQL's original card catalog.
 - 2) Ms. White reported that the Friends of the Copper Queen Library had voted to fund replacement of some of the library's XP-based computers
3. **CALL TO PUBLIC.** No public

OLD BUSINESS.

4. NONE

NEW BUSINESS.

5. STATE OF THE LIBRARY REPORT FROM DIRECTOR

A. **Statistical Report** – Ms. White presented monthly statistics for January - March 2015 and an FY14/15 Third Quarter statistical report. During Q3, there were 9,310 patron visits; 11,630 physical items circulated; 2,350 public computer users; 6,674 library website hits; 763 program attendees; 1,328 reference questions answered; 858 interlibrary loan items supplied; 1,097 interlibrary loan items borrowed; and 60 new library cards issued.

B. **Staffing Report** – March 10 was the last day at CQL for Ms. Danielle Herbst, Library Assistant/ Programming. She resigned due to her husband's transfer from Ft. Huachuca to Nashville, TN. Recruitment is currently in process to fill the Programming vacancy.

C. **Programming Update** – Ms. White distributed the May 2015 program flyer and shared information regarding the Friends of the Copper Queen Library's Annual Tea, to be held May 2 at the Bisbee Woman's Club from 1-3pm. Ms. Justice indicated that she would be interested in presenting programs related to financial planning when dates are available.

D. **Projects** – Painting of exterior benches will be completed once the weather warms up and the wind dies down.

E. **Other** – Ms. White mentioned that the FY15/16 budget process is underway and that she had met with the Finance Director and the City Manager to present the library's proposed budget.

6. **FOR THE GOOD OF THE ORDER.** The next LAB meeting will be held July 20, 2015.

7. **ADJOURNMENT.** The meeting was adjourned at 6:40 pm.