

**AGENDA  
DESIGN REVIEW BOARD  
JANUARY 8, 2025, AT 5:30PM  
CITY OF BISBEE COUNCIL CHAMBERS  
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_ PM.

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Bob de Kruffyff			
Peter Gaffer			
Lori Gunnell, Chair			
John Guy			
Ben Lepley			
Doug Taylor, Vice Chair			
Theodore Schriever	---	---	X
Mel Sowid, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

**CALL TO THE PUBLIC:** Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

**OLD BUSINESS:**

**NEW BUSINESS:**

**Agenda Item 1.**

**Application Number:** 24-165

**Address:** 37A Moon Canyon

**Contributing/Non-Contributing:** (C)#317

**Residential/Commercial:** Residential

**Property Owner/Representative:** Douglas & Georgia Kellough, Owner

**Description of Work to be done:** Replacement of 5 4'x4' wooden single pane top hinged windows on the sleeping porch with aluminum framed.

**APPLICATION:** Applicant/Representative will present their application to the Board.

**PUBLIC COMMENTS:** Only on this item and there will be a time limit for speaking, three (3) minutes per person.

**STAFF COMMENTS:**

**BOARD DISCUSSION:** No public comments beyond this point.

**BOARD WILL TAKE A MOTION AND VOTE**

**Agenda Item 5.**

Approval of December 4, 2024, Design Review Board Meeting Minutes.

**STAFF COMMENTS (NO DISCUSSION) –**

## **FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED**

- DRB Application 24-156: 10 Naco Road- Backflow Preventor
- DRB Application 24-157: 23 Sowles Ave – Mini Split with Cover
- DRB Application 24-158: 25 Sowles Ave- Mini Split as Submitted
- DRB Application 24-159: 207C Tombstone Canyon – Retaining Wall
- DRB Application 24-160: 69A Ok Street – Roof
- DRB Application 24-161: 310 Brewery Ave- Roof
- DRB Application 24-162: 51A Spring Canyon- HVAC Unit Replacement
- DRB Application 24-163: 151 Quality Hill Rd- Wall
- DRB Application 24-164: 100 Clawson Ave – Roof 4,100 sq. ft.
- DRB Application 24-167: 69 Ok Street – Exterior Finishes & Retaining Wall (Window, Stucco, Wall, & Fencing)
- DRB Application 24-168: 918 Tombstone Canyon-Mini Splits (If visible from sidewalk units must be screened)
- DRB Application 24-169: 404B Mason Hill – Pending Review by the Building Inspector Mini Split Installation

**FUTURE AGENDA ITEM SUGGETIONS** (Board members may suggest topics for future meeting agendas, but the Board **will not** discuss, deliberate, or take any action on these topics.)

### **ADJOURNMENT:**

**Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.**

***Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).***

***Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.***

***Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.***