

**MINUTES
DESIGN REVIEW BOARD
JANUARY 8, 2025, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____Lori Gunnell AT 5:31 PM.

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff	X		
Peter Gaffer	X		
Lori Gunnell, Chair	X		
John Guy	X		
Ben Lepley	X		
Doug Taylor, Vice Chair	X		
Theodore Schriever	---	---	X
Mel Sowid, Council Liaison	X		
J. Emanuel Stuart, Staff Liaison	X		
Xavier Rodriguez, Bldg. Inspector	X		

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

NEW BUSINESS:

Agenda Item 1.

Application Number: 24-165

Address: 37A Moon Canyon

Contributing/Non-Contributing: (C)#317

Residential/Commercial: Residential

Property Owner/Representative: Douglas & Georgia Kellough, Owner

Description of Work to be done: Replacement of 5 4'x4' wooden single pane top hinged windows on the sleeping porch with aluminum framed.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS: The Building Inspector did not see a problem with the project.

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

MOTION: Mr. Guy moved to approve as submitted.

SECOND: Mr. Lepley

MOTION PASSED: UNANIMOUSLY

Agenda Item 5.

Approval of December 4, 2024, Design Review Board Meeting Minutes.

MOTION: Ms. Gunnell moved to approve the meeting minutes.

SECOND: Mr. Gaffer.

MOTION PASSED: UNANIMOUSLY

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 24-156: 10 Naco Road- Backflow Preventor
- DRB Application 24-157: 23 Sowles Ave – Mini Split with Cover
- DRB Application 24-158: 25 Sowles Ave- Mini Split as Submitted
- DRB Application 24-159: 207C Tombstone Canyon – Retaining Wall
- DRB Application 24-160: 69A Ok Street – Roof
- DRB Application 24-161: 310 Brewery Ave- Roof
- DRB Application 24-162: 51A Spring Canyon- HVAC Unit Replacement
- DRB Application 24-163: 151 Quality Hill Rd- Wall
- DRB Application 24-164: 100 Clawson Ave – Roof 4,100 sq. ft.
- DRB Application 24-167: 69 Ok Street – Exterior Finishes & Retaining Wall (Window, Stucco, Wall, & Fencing)
- DRB Application 24-168: 918 Tombstone Canyon-Mini Splits (If visible from sidewalk units must be screened)
- DRB Application 24-169: 404B Mason Hill – Pending Review by the Building Inspector Mini Split Installation

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but the Board **will not** discuss, deliberate, or take any action on these topics.)

- Discussion on the timelines for application of building permits after receiving DRB approval.

ADJOURNMENT: 5:46PM