

## ACTION AGENDA

THE **REGULAR SESSION** OF THE POLICE AND FIRE ADVISORY COMMITTEE (PFAC)  
HELD ON **WEDNESDAY, NOVEMBER 20, 2024, AT 5:30 PM**  
**IN PERSON** AT THE CITY OF BISBEE COUNCIL CHAMBERS ON 915 TOVREAVILLE ROAD, BISBEE, AZ.

### ROLL CALL: 5:32 PM

#### Committee Members:

- P** - M. Elizabeth Luek, Ward 1  
Alexis Claire, Ward 1
  - P** - Cynthia Conroy, Ward 2
  - P** - M. Kay Gojkovich, Ward 2
  - P** - Thomas Schelling, Ward 3
  - P** - Nolan, Greg, Ward 3
  - P** - Cheri Chase, Member at Large
- City Council Liaison:**  
**P** - Pete Skinner, Councilmember

#### Fire Department Representatives

- P** - NICHOLAS HAUSER, FIRE CAPTAIN  
Firefighter

#### Police Department Representatives

- P** - JAY RITCHIE, DEPUTY CHIEF OF POLICE  
Police Officer

#### City Staff:

- Joelle Landers, Personnel Director

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

The following Agenda Items are presented for Discussion and Possible Recommendation:

1. Discussion and possible approval of the Minutes (Action Agenda) of the meeting of the Police and Fire Advisory Committee (PFAC) held on September 11, 2024.  
**AGENDA ITEM TABLED. ADD STATE STATUTES REFERENCED BY DEPUTY CHIEF RITCHIE ON AGENDA ITEM 5 FROM THE SEPTEMBER 11, 2024, PFAC AGENDA.**
2. Review of ADOT Blue Envelope Program.
  - Police Department officers are aware of the program and are in the process of getting materials for distribution and availability in Bisbee.  
**DC RITCHIE SHARED THE DEPT HAS A MEETING WITH ADOT ON FRIDAY, NOVEMBER 15, 2024, TO DISCUSS THE BLUE ENVELOPE PROGRAM.**
3. Discussion and follow up on Plan for Homeless.
  - As this topic relates to the Police and Fire Advisory Committee, the Police Department responds to calls and enforces the law. Policy or Plan regarding Homeless issues would come from the City and is not the responsibility of the Police Department.
  - The City works with the Homeless Shelter and Cochise Harms Reduction in response to public concerns.
  - The Fuels Mitigation grant will address the City lot behind Safeway.  
**GENERAL DISCUSSION AMONG COMMITTEE MEMBERS ON HOMELESS ISSUES AND CONCERNS.**
4. Discussion on Police Foot Patrol.
  - The Police Department does not require or assign foot patrol to officers.
  - Individual officers may make the choice to do so.  
**DC RITCHIE SHARED INFORMATION ON FOOT PATROL.**
5. Discussion on Electric Bicycle donation in lieu of foot patrol.
  - Electric Bicycles have benefits but is not a practical option at this time.
  - Additional staffing and training costs outweigh the advantages.

- The unique, spread-out area of Bisbee makes it difficult to maintain efficient response time.
- Bisbee has had bicycle patrol in the past at points when the department was fully staffed.

**CYNTHIA CONROY DISCUSSED USE OF EBIKES IN OTHER CITIES.**

6. Board Comments or Future Agenda Item Suggestions *(Board members may suggest topics for future meeting agendas, but will not discuss, deliberate, or take any action on these topics.)*
  1. **CITIZENS SPEAKING/COMMENTING AT THE MEETING, CALL TO THE PUBLIC, ETC.**
  2. **SKATEBOARDING SAFETY CONCERNS IN OLD BISBEE.**
  3. **FUELS MITIGATION TIMELINE**
  4. **STEPS FOR HOMEOWNERS TO ADDRESS FIRE CONCERNS OF NEIGHBORING PROPERTIES.**
  5. **BLUE ENVELOPE PROGRAM**

**ADJOURNMENT 6:09 PM**

**MOTION: CYNTHIA CONROY**

**SECOND: GREG NOLEN**

**UNANIMOUS**