

**MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Monday, January 13, 2025 at 5:30 PM
at the Copper Queen Library located at 6 Main Street, Bisbee, AZ 85603**

ROLL CALL: The Meeting was called to order by Cinda Combs at 5:30 PM

BOARD MEMBERS

CINDA COMBS
DONNA WIRTEL
MARY ANN HARLAN (excused)
MICHAEL WILSON
WILL GRONLUND (absent)
ANGELIKA JOHNSON
MATT COOK

CITY COUNCIL LIAISON: LESLIE JOHNS, WARD 1
CITY STAFF LIAISON: JASON MACOVIAK - LIBRARY MANAGER

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES.

Minutes from the July 17, 2024 meeting were approved.

2. CORRESPONDENCE AND COMMUNICATIONS.

NONE

3. CALL TO PUBLIC.

There was no call to the public.

4. OLD BUSINESS.

None

5. NEW BUSINESS.

STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER

STATISTICS : Mr. Macoviak presented statistics for July - December 2024. He noted that the library checked out 25,373 physical items in that six month time period, including 7,479 adult books, 3,632 kids books, 107 audio cds and 9,749 dvds. He also gave statistics for the Children's Library and noted that 4 of the top 10 authors read at the Copper Queen Library in 2024 included 4 children's authors. He stated that the library checked out 628 juvenile fiction books, 589 graphic novels, 553 juvenile nonfiction books, 244 young adult novels, 373 board books, 147 early reader books, 123 easy books (which was incorrect : it should be 1,495); and 24 kids audio CDs. He also stated that the library hosted 87 preschool programs with 846 participants. He noted that the library was still lending out more materials to other county libraries than borrowing, which shows that patrons are finding a lot of what they need right here in the library. He also noted that the library signed up 178 new users over the six month time period. Mr. Macoviak also discussed the number of items added to the library, including over 100 children's books that were purchased by patrons for this year's Secret Santa program. He noted that over \$2000 in books were purchased this year and that the books included everything from board books to young adult novels. Mr. Macoviak also talked about the Library of Things checkouts, including 240 internet hotspots, 64 culture passes, 425 packs of seeds, 126 tools and 159 other non-conventional items. He also distributed graphs comparing checkouts from this period to other years. He noted that the library has still not made it back to the level of checkouts before the pandemic. He noted that this is the case for a lot of libraries and businesses. He stated that the library will continue to add content to bring patrons into the library and will continue their outreach efforts and promotion to reach more people.

STAFFING : Mr. Macoviak noted that there were no changes to Library Staff. He did note that the library had a few new volunteers that were training at the Main Library. He noted that volunteers help library staff concentrate on other tasks.

PROGRAMMING : Mr. Macoviak updated the Board on the Copper Queen Library's programming efforts. He noted that library staff was already working on bigger programs like Poetry Month in April, the Ice Cream Social in May and the Summer Fun Program in June and July, whose theme will be Color Your World. Mr. Macoviak also talked about the transition from the Friends Kanopy Collection to the Cochise County Library District's Kanopy collection. He explained that the Friends budgeted \$20,000 at the beginning of the pandemic to offer Kanopy so that patrons could stream movies from the safety of their homes. He explained that the Cochise County Library District is now offering a limited Kanopy collection that will be free for all Cochise County card holders, including Copper Queen Library patrons.

2025 PLANS : Mr. Macoviak updated the board on ideas that library staff were considering for 2025. He stated that library staff would like to expand the Tool Lending Library. He also talked about expanding the Library of Things, including creating more Pretend & Play Kits; creating new Early Literacy Kits which help parents/guardians teach their children about things like sorting, matching, colors and numbers; creating memory and sensory kits for patrons dealing with memory loss and patrons on the autism spectrum; as well as creating more kits, like the library's new Ghost Hunting Backpack. Mr. Macoviak talked about how items like these encourage families to do activities together and bring people into the library. He also noted that getting the word out is one of the hardest things to do. There was some discussion on ways to promote the library, including being on KBRP radio more. Mr. Macoviak also noted that he met with staff from the Cochise County Law Library who are working on a legal display that will offer patrons legal packets for common court procedures, including custody and divorce.

OTHER : Mr. Cook presented a check for the Friends of the Copper Queen Library for \$1000.00 to be used for the CQ Tool Library. Mr. Macoviak asked if the Library Advisory Board would be willing to change the time of their meetings to a second or fourth Tuesday of the month at 5:30 PM. The board agreed to change the date and time. Mr. Macoviak stated that he would check with the City Clerk to make the change and let the board know the outcome. Mr. Macoviak also stated that he would like the board to review all of the library's existing policies over the next couple of meetings to see if they are still viable and equitable for the whole community.

6. FOR THE GOOD OF THE ORDER.

7. ADJOURNMENT. The Meeting was adjourned at 6:17 PM.