

**AGENDA  
DESIGN REVIEW BOARD  
MARCH 5, 2025, AT 5:30PM  
CITY OF BISBEE COUNCIL CHAMBERS  
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_ PM.

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Bob de Kruffyff			
Peter Gaffer			
Lorriane Rogge			
John Guy			
Frank Davis			
VACANT			
Joe Ward			
Mel Sowid, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

**CALL TO THE PUBLIC:** Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

**OLD BUSINESS:**

**NEW BUSINESS:**

**Agenda Item 1.**

Election of a Chair for the Design Review Board.

**Agenda Item 2.**

Election of a Vice-Chair for the Design Review Board.

**Agenda Item 3.**

**Application Number:** 25-09

**Address:** 142 Ok Street

**Contributing/Non-Contributing:** (C)#84

**Residential/Commercial:** Residential

**Property Owner/Representative:** Head West Holdings LLC, Owner / Greg Nolen, Representative

**Description of Work to be done:** Full Scale rehab of building remnants with an addition of a porch.

300ft. Notification was sent out January 29, 2025

Received 1 Public Comment in support of this Item.

**PUBLIC HEARING:**

**APPLICATION:** Applicant/Representative will present their application to the Board.

**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:** Opposed / In Favor, speaking time limit is three (3) minutes per person.

**DECLARE THE PUBLIC HEARING CLOSED:** *No additional comments will be made once the public hearing is closed.*

**STAFF COMMENTS:**

**BOARD DISCUSSION:** *No public comments beyond this point.*

**BOARD WILL TAKE A MOTION AND VOTE**

**Agenda Item 4.**

**Application Number:** 25-14

**Address:** Unaddressed Parcel APN 103-60-245A

**Contributing/Non-Contributing:** N/A New Construction

**Residential/Commercial:** Residential

**Property Owner/Representative:** Wells Crawley and Nancy Fowler-Crawley, Owner

**Description of Work to be done:** New Construction project for a one floor single family home.

*300ft. Notification was sent out February 6, 2025*

*No Public Comment was received at the time of this agenda.*

**PUBLIC HEARING:**

**APPLICATION:** *Applicant/Representative will present their application to the Board.*

**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:** *Opposed / In Favor, speaking time limit is three (3) minutes per person.*

**DECLARE THE PUBLIC HEARING CLOSED:** *No additional comments will be made once the public hearing is closed.*

**STAFF COMMENTS:**

**BOARD DISCUSSION:** *No public comments beyond this point.*

**BOARD WILL TAKE A MOTION AND VOTE**

**Agenda Item 5.**

**Application Number:** 25-17

**Address:** 729 A Tombstone Canyon

**Contributing/Non-Contributing:** (NC)#418

**Residential/Commercial:** Residential

**Property Owner/Representative:** Martha Salas & Morgan Shipley, Owner / Sky High Limited Applicant

**Description of Work to be done:** Concrete slab with an extension to meet / become flush with building; to be supported by beams for stability.

**APPLICATION:** *Applicant/Representative will present their application to the Board.*

**PUBLIC COMMENTS:** *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

**STAFF COMMENTS:**

**BOARD DISCUSSION:** *No public comments beyond this point.*

**BOARD WILL TAKE A MOTION AND VOTE**

**Agenda Item 6.**

Approval of February 5, 2025, Design Review Board Meeting Minutes.

**Agenda Item 7.**

Discussion regarding the Design Review Board 2024 Annual Report to be presented before Mayor and Council.

**Agenda Item 8.**

Discussion on Matrices for Windows, Doors and Siding. (Board Member Guy)

**STAFF COMMENTS (NO DISCUSSION) –**

**FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED**

- DRB Application 25-10: 58 Opera Drive – Roof
- DRB Application 25-11: 57A Subway Street – Graffiti Removal with Conditions
- DRB Application 25-12: 55 Angius Avenue – Business Sign
- DRB Application 25-13: 501 Laundry Hill – Retaining Wall
- DRB Application 25-15: 81C Main Street – Roof
- DRB Application 25-16: 54B Brewery Avenue – Business Sign
- DRB Application 25-18: 543 E Adams Avenue – Mini split installation with conditions
- DRB Application 25-19: 819A Tombstone Canyon – Windows & Doors

**FUTURE AGENDA ITEM SUGGETIONS** (Board members may suggest topics for future meeting agendas, but the Board **will not** discuss, deliberate, or take any action on these topics.)

**ADJOURNMENT:**

**Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.**

***Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).***

***Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.***

***Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.***