

ACTION AGENDA

THE **SPECIAL SESSION** OF THE POLICE AND FIRE ADVISORY COMMITTEE (PFAC)

TO BE HELD ON **WEDNESDAY, FEBRUARY 26, 2025, AT 5:30 PM**

IN PERSON AT THE CITY OF BISBEE COUNCIL CHAMBERS ON 915 TOVREAVILLE ROAD, BISBEE, AZ.

ROLL CALL: **5:30 pm**

Committee Members:

P - M. Elizabeth Lueck, Ward 1

P - Alexis Claire, Ward 1

P - Cynthia Conroy, Ward 2

P - M. Kay Gojkovich, Ward 2

P - Thomas Schelling, Ward 3

P - Nolan, Greg, Ward 3

A - Cheri Chase, Member at Large

City Council Liaison:

P - Pete Skinner, Councilmember

Fire Department Representatives

P - Chief Jim Richardson

Fire Captain Representative

Police Department Representatives

P - Deputy Chief Jay Ritchie

Police Representative

City Staff:

P - Joelle Landers, Personnel Director

INVOCATION & PLEDGE OF ALLEGIANCE

The following Agenda Items are presented for Discussion and Possible Recommendation:

1. Discussion and possible approval of the Minutes (Action Agenda) of the meeting of the Police and Fire Advisory Committee (PFAC) held on November 20, 2024. (Attachment #1)
MOTION: THOMAS SCHELLING MOVED TO APPROVE MINUTES (ACTION AGENDA) FOR NOVEMBER 20, 2024
SECOND: M. ELIZABETH LEUCK
UNANIMOUS
2. Discussion and possible approval of the Minutes (Action Agenda) of the meeting of the Police and Fire Advisory Committee (PFAC) held on September 11, 2024. (Attachment #2)
MOTION: CYNTHIA CONROY MOVED TO APPROVE MINUTES (ACTION AGENDA) FOR SEPTEMBER 11, 2024
SECOND: GREG NOLAN
UNANIMOUS
3. Discussion to clarify the purpose of the PFAC within the City Code and discuss goals as an advisory committee. (Attachment #3 & #4)
MOTION: KAY GOJKOVICH MOVED TO MOVE AGENDA ITEM #3 TO THE END OF THE AGENDA.
SECOND: M. ELIZABETH LEUCK
UNANIMOUS
RETURNED TO AGENDA ITEM AT 6:34 PM AFTER A 2 MINUTE BREAK
GREG NOLAN STARTED THE DISCUSSION QUESTIONING A NEED FOR A LENGTHY DISCUSSION WHAT ROLE IS CLEARLY DEFINED IN THE ATTACHED CITY CODE. C. CONROY REQUESTED BI-MONTHLY MEETINGS.

MOTION: CYNTHIA CONROY MOVED TO REQUEST MEETINGS BE HELD EVERY OTHER MONTH OR BI-MONTHLY.

SECOND: THOMAS SCHELLING

UNANIMOUS

FURTHER DISCUSSION AND ASKING SPECIFIC DETAILS ON ORDINANCE O-03-10.

MOTION: KAY GOJKOVICH MOVED TO HAVE STAFF LIASON INQUIRE INTO WHEN PFAC CAN HAVE A WORK SESSION.

SECOND: THOMAS SCHELLING

UNANIMOUS

GREG NOLAN ADDED THAT IN THE NEXT FEW WEEKS COMMITTEE SHOULD READ CITY CODE INFORMATION.

4. Discussion on improvements to means of communication between Public Safety departments and citizens of Bisbee.

COMMITTEE MEMBERS SHARED AND DISCUSSED OPTIONS TO IMPROVE COMMUNICATION. C. CONROY SUGGESTED A BOX FOR COMMENTS LIKE THEY HAVE IN HOTELS.

5. Discussion on weather and seasonal fire warnings and possible restrictions.

K. GOJKOVICH ASKED ABOUT HAVING A RESOLUTION, PROCLIMATION OR PUBLIC SERVICE ANNOUNCEMENT AGAINST OPEN FIRES DURING FIRE SEASON. FIRE CHIEF RICHARDSON SHARED INFORMATION ABOUT FIRE WARNINGS AND NOTIFICATIONS.

6. Discussion on current condition of fire hydrants and water systems.

CHIEF RICHARDSON SHARED THE STATUS OF THE CITY FIRE HYDRANTS AND EXPLAINED AZ WATER HAS HYDRANTS IN OLD BISBEE. K. GOJKOVICH ASKED FOR RECORDS FROM AZ WATER BE REQUESTED.

7. Discussion and update on recent fires throughout Bisbee.

CHIEF RICHARDSON SHARED STATUS ON RECENT FIRES. C. CONROY ASKED FURTHER QUESTIONS ABOUT THE FIRE INVESTIGATORS.

8. Discussion on Law Enforcement presence in the Bisbee, as the Cochise County Seat and Court System, including County Jail. Response to specific, "Police Concern," questions from PFAC committee member. (Attachment #5)

GENERAL DISCUSSION LOCAL LAW ENFORCEMENT FUNCTIONS. QUESTIONS ON FEDERAL LAW ENFORCEMENT DEFERRED TO RESPECTIVE FEDERAL AGENCIES.

9. Discussion on AZ Open Meeting Law and best practice regarding communication between committee members, citizens and Call to the Public. (Attachment #6)

C. CONROY OPENED DISCUSSION WITH SUGGESTION FOR WORK SESSION FOR OPEN MEETING LAW TRAINING. DISCUSSION ABOUT CONTACT INFORMATION.

MOTION: CYNTHIA CONROY MOVED TO APPROVE CONTACT INFORMATION BE SHARED WITH COMMITTEE CHAIRPERSON KAY GOJKOVICH.

SECOND: ALEXIS CLAIRE

UNANIMOUS

MOTION: CYNTHIA CONROY MOVED TO ADD CALL TO THE PUBLIC BE ADDED TO REGULAR AGENDA.

SECOND: ELIZABETH LUECK

UNANIMOUS

10. Staff Report

- a. Skateboarding – City Code 10.1.16 - Use of Skateboards and Roller Skates (Attachment #7)
- b. Reporting Community Concerns –
 - i. Fire Hazards: Call the Fire Department (520-432-4110) or City Hall Main line (520-432-6000) and request to speak to Fire Inspector, Kevin Pacheco. If unavailable, request to speak with Code Enforcement Officer, David Quiroz.
 - ii. Streetlights: Obtain number displayed on the pole. Call the Public Works Department (520-432-6002) to report the issue and provide pole number. Information will be forwarded to proper authority.

11. Board Comments or Future Agenda Item Suggestions (*Board members may suggest topics for future meeting agendas, but will not discuss, deliberate, or take any action on these topics.*)

NONE OTHER THAN WHAT HAD BEEN DISCUSSED DURING THE MEETING.

ADJOURNMENT

MOTION: CYNTHIA CONROY MOVED TO ADJOURN.

SECOND: GREG NOLAN

UNANIMOUS