



**City of Bisbee  
Transit Advisory Committee  
118 Arizona Street  
Bisbee, AZ 85603**

Wednesday, May 20, 2015 at 9:00am

**Action Agenda**

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

9:05 a.m. Call to Order

**Roll Call:**

Bonnie Baccus,	Present	Bliss Frings,	Not Present
Connie Gastelum,	Present	Luiz Ruiz,	Present
Humberto Rivera,	Present	Jessica Urrea,	Present
Troy Lopes,	Present	Tina Munoz,	Not Present
Shirley Doughty,	Not Present	Corinna Carbajal,	Present

**CALL TO THE PUBLIC** – no one from the public wished to speak

**Item 1.**

**Discussion and Possible Action on Rider Guide.**

Discuss and possible action on rider guide.

**TAC reviewed possible items to place on the Passenger guide for the City of Bisbee, discussion of items like Prohibited Items and Activities, Passenger Rights, Appeals, Complaints Process, Connie Gastelum and Humberto Rivera mentioned of a uniform Passenger Guide they have and will be sending to the City of Bisbee. Jessica Urrea mentioned verifying disability for PASS program riders. Corinna Carbajal will verify requirements to allow for the change in the new PASS Cards and have the Contractor verify information. Luis Ruiz commented on the liability to the City on interfering. The TAC consensus it that rules are rules regardless of any disability, everyone must follow the rules.**

**Item 2.**

**Discussion and Possible Action, Review of Transit Policies and Handbooks, Including Title VI, Procurement, Maintenance, and Others.**

Discussion and possible action, review of transit policies and handbooks including Title VI, Procurement, Maintenance, and Others.

**Corinna Carbajal mentioned to meet the Public Participation requirements the advertising for a Public hearing on the City of Bisbee/Bisbee Bus Policies will be held prior to the next meeting, August 19, 2015. This will include but is not limited to the Procurement Policy, Title VI, Passenger Guide, and Website.**

**Item 3.**

**Discussion and Possible Action, Report on FY2014-2015 Bisbee Bus 5311 Grant Administrative, Operating, and Capital costs.**

Discussion and Possible Action, report on the FY 2014-2015 5311 Grant, Administrative, Operating and Capital costs.

**Corinna Carbajal, City of Bisbee Program/Grants Administrator Transit Manager presented the overview of the Administrative, Operating, and Ridership Information to TAC for the last quarter.**

**Item 4.**

**Discussion Only, Report from Catholic Community Services.**

Discussion Only, Report on last quarter including ridership statistics, maintenance and equipment, personnel updates and training, future goals and changes since prior meeting, marketing and future plans.

**Troy Lopes, CCS Transit Manager presented the report from Catholic Community Services. Commented on a handling a complaint and possible actions.**

**STAFF COMMENTS:** RFP's or State Contracts for Video Equipment & Shelters will be out this summer. Possibly addressing fare changes at the next meeting. AAA Pass program requires passengers to show proof for a disability AAA Card.

**MEMBER'S COMMENTS:** Shelters by Turquoise Valley is a priority, a bench at Washington Federal Bank also, guides that are larger print and adaptable.

**ADJOURNMENT: 10:30 a.m.**

**Next regular meeting: August 19th, 2015**

**PERSONS NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT CORINNA CARBAJAL, COMMITTEE LIAISON, AT (520) 432-6016, AT LEAST TWENTY-FOUR HOURS BEFORE THE MEETING.**