



**Transit Advisory Committee**  
118 Arizona Street  
Bisbee, AZ 85603

Monday, May 11, 2015 at 10:00 a.m.

**Special Meeting Action Agenda**

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

10:05 a.m. Called to Order

**Roll Call:**

Bonnie Baccus,	Not Present	Bliss Frings,	Excused
Connie Gastelum,	Present	Luiz Ruiz,	Present
<del>Humberto Rivera/Jessica Urrea,</del>	<del>Douglas Rides</del>	<del>Troy Lopes,</del>	<del>CCS</del>
Tina Munoz,	Excused	Shirley Doughty,	Not Present
Corinna Carbajal,	Present		

**CALL TO THE PUBLIC** – No one from the public present to speak

**Item 1**

**Discussion and Possible Action on RFP Bisbee Bus Contractor for the Public Transit Program funded by the ADOT/FTA 5311 Grant Program - Contract Beginning October 1, 2015.**

Discussion and possible action on the RFP for the City of Bisbee Transit/Bisbee Bus Contractor, Catholic Community Services (CCS) told the City of Bisbee in 2014 CCS will not seek another contract. An agreement/extension on the then current contract allowed CCS to continue as the Bisbee Bus Transit Contractor for the Federal FY2014-2015. The RFP will seek a contract beginning October 1, 2015. Several TAC members may be interested in seeking the RFP so they will not be able to attend due to a conflict of interest and have been struck from this agenda. The RFP will be handed out to be reviewed at this meeting for corrections and necessary changes and collected afterwards. Due to "Full and Open Competition" any sharing of information of the contents of the RFP with a possible Bidder/Contractor prior to the advertisement is prohibited.

**Discussion on the RFP, dates on the RFP are subject to change based on approval, discussion of the ADOT requirement to submit payment in 30 days, the need to add SEAGO in the insurance clauses, the addition of the language of a "Central Registry Background Check for Level One" fingerprint clearance, removal of unclear language in 21.3.11 "following additional", discussion on protest and appeals, DBE, addition of all the required provisions and clauses found per Procurement Pro and the ADOT checklists, also the addition of the required Certification and Lobbying, Government-wide Debarment and Suspension (Non-**

**Procurement) certification, budget lines, request to increase the size of the font for the Offer page, change in the evaluation criteria – moving 5 points to Experience, Qualifications, and Resources from Price. In addition, TAC would like to ask ADOT if adding 5 points to a Bidder who qualifies as a DBE.**

**Suggested panel to review Bids were Ryan, Sierra Vista Transit, SEAGO, City of Benson - Dustin W. DeSpain, Melanie Greene – Greene PRD, Karen Lamberton – Cochise County Transportation Planner, Luis Ruiz - Premiere Alliances, Inc., Bliss Frings from TAC, Cheryl Wilson, Blake Easter Seals Safford, Mobility Manager**

**ADJOURNMENT: 11:30 a.m.**

**Next regular meeting: May 20, 2015 at 9:00am**

**PERSONS NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT CORINNA CARBAJAL, COMMITTEE LIAISON, AT (520) 432-6016, AT LEAST TWENTY-FOUR HOURS BEFORE THE MEETING.**