

## ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MAY 6, 2025, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

### ROLL CALL

#### **COUNCIL**

Councilmember Juanetta Hill, Ward III	Absent
Councilmember Pete Skinner, Ward II	Excused
Councilmember Karen Schumacher, Ward I	
Mayor Ken Budge	
Councilmember Leslie Johns, Ward I	
Councilmember Mel Sowid, Ward II	
Councilmember Anna Cline, Ward III, Mayor Pro Tempore	

#### **STAFF**

Stephen J. Pauken, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Matthew Gurney, Public Works Director  
Tim Cox, Police Chief  
Jim Richardson, Fire Chief  
J. Emanuel Stuart, City Planner

#### **CITY ATTORNEY**

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Arbor Day Proclamation

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, April 15, 2025.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, April 15, 2025.  
Ashlee Coronado, City Clerk
- C. Approval of the Minutes of the Special Session of Mayor and Council held on Monday, April 21, 2025.  
Ashlee Coronado, City Clerk
- D. Approval of the Minutes of the Work Session of Mayor and Council held on Monday, April 21, 2025.  
Ashlee Coronado, City Clerk
- E. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, April 22, 2025.  
Ashlee Coronado, City Clerk
- F. Approval of the Park, Facility and Right-of-Way Use Permit for the Bisbee Rotary Club for the use of Cole Avenue, Bisbee Road, and Arizona Street for the Annual 4<sup>th</sup> of July Parade on Friday, July 4, 2025, from 11:00am to 1:00pm.  
Ashlee Coronado, City Clerk
- G. Approval of the Park, Facility and Right-of-Way Use Permit submitted by the Pirates of the Sky Islands for the use of City Park for Music, Circus Performances and Vendors and Main Street for a Parade to be held on August 9, 2025, from 7:00am to 8:00pm.  
Ashlee Coronado, City Clerk
- H. Approval of the Park, Facility and Right-of-Way Use Permit for the Easterseals Blake Foundation for the Blues in Bisbee Event to be held on Saturday, September 6, 2025, from 11:30am to 9:00pm.  
Ashlee Coronado, City Clerk
- I. Approval of the Park, Facility and Right-of-Way Use Permit for the use of Howell Avenue in front of the Copper Queen Hotel for a Street Party to be held on Saturday, June 14, 2025, from 5:00pm to 1:00am.  
Ashlee Coronado, City Clerk
- J. Approval of the Park, Facility and Right-of-Way Use Permit for the use of Howell Avenue in front of the Copper Queen Hotel for a Halloween Block Party, Saturday, October 25, 2025, from 5:00pm to 2:00am.  
Ashlee Coronado, City Clerk
- K. Approval of the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Grassy Park and Adjacent Parking for the Pride Village to be held starting Friday, June 13, 2025, through Sunday, June 15, 2025, from 8:00am to 6:00pm each day.  
Ashlee Coronado, City Clerk
- L. Approval of the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Naco Road (between Ok Street and Brewery Avenue) for the Pride Village to be held Saturday, June 14, 2025, from 8:00am to 6:00pm.  
Ashlee Coronado, City Clerk

- M. Approval of the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Goar Park and Adjacent Parking for the Day Stage to be held Saturday, June 14, 2025, from 8:00am to 6:00pm.

Ashlee Coronado, City Clerk

- N. Approval of the Park, Facility and Right-of-Way Use Permit for Bisbee Pride, Inc. for the use of Main Street from Quality Hill to Brewery Avenue for the Pride Parade to be held on Saturday, June 14, 2025, from 9:00am to 11:30am.

Ashlee Coronado, City Clerk

- O. Approval of an Application for an Extension of Premises/Patio Permit submitted by Electric Brewing for events to be held at 1326 W. Highway 92 #8 Bisbee, Arizona on Sunday, August 10, 2025, from 12:00pm (noon) to 7:00pm; Joseph Fredrickson, Applicant.

Ashlee Coronado, City Clerk

- P. Approval of an Application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, June 14, 2025, from 5:00pm to 12:00am (Midnight) to Sunday, June 15, 2025, from 12:01am to 1:00am; Jenna Faith Lampinen, Applicant.

Ashlee Coronado, City Clerk

- Q. Approval of an Application for an Extension of Premises/Patio Permit submitted by the Copper Queen Hotel for an Event to be held on Howell Avenue, Bisbee, Arizona on Saturday, October 25, 2025, from 5:00pm to 12:00am (Midnight) to Sunday, October 26, 2025, from 12:01am to 2:00am; Jenna Faith Lampinen, Applicant.

Ashlee Coronado, City Clerk

- R. Approval of a Special Event Liquor License Application submitted by Easterseals Blake Foundation for an Event to be held at 99 Arizona Street (Warren Ballpark) Bisbee, Arizona on Saturday, September 6, 2025, from 11:30am to 9:00pm; Dina Scalone, Applicant.

Ashlee Coronado, City Clerk

- S. Approval of a Special Event Liquor License Application submitted Bisbee Pride, Inc. for an event to be held at the Bisbee Coffee Company, on Friday, June 13, 2025, and Saturday, June 14, 2025, from 6:00pm to 12:00pm (Midnight) each day; Ramon M. Garcia, Applicant.

Ashlee Coronado, City Clerk

**ACTION ITEMS: A, B, C, D, E, H, I, J, N, O, P, Q, R, AND S APPROVED**

**ACTION ITEMS: F, G, K, AND M APPROVED**

**ACTION ITEM: L NOT APPROVED**

**OLD BUSINESS**

3. Discussion and Possible Approval of Ordinance O-25-05: Repealing Ordinance O-05-01 and Abolishing the Committee on Disability Issues; Amending the Zoning Code, Article 2 Officials, Boards and Commissions, Section 2.3 Planning and Zoning Commission, Subsection 2.3.2 Powers and Duties, Adding the New Subsection H providing for Additional Duties; providing a Housing Impact Statement for the Zoning Code Text Amendment; providing for the Repeal of Conflicting Ordinances; providing for Severability.

Ken Budge, Mayor

**ACTION APPROVED**

**NEW BUSINESS**

10. Discussion and Possible Approval to declare 113 E Street as Surplus Property and approval to move it forward to a Public Auction.

Stephen J. Pauken, City Manager

**ACTION: BACK TO CITY ADMIN (CLINE RECUSED)**

4. Presentation of the Annual Design Review Board Report.

Mel Sowid, Council Liaison

**NO ACTION REQUIRED**

5. Discussion and Possible Approval of Resolution R-25-05; Adopting the Tentative Budget for the City of Bisbee for FY25-26 as well as give notice of the time for Public Hearing to taxpayers for adoption of the Budget.

Stephen J. Pauken, City Manager

**ACTION APPROVED**

6. Discussion and Possible of Resolution R-25-04; a Resolution of the Mayor and City Council establishing Fire Preventive Measures to enhance public safety through education of its citizens and emphasizing the use of Nationally Recognized Firewise Practices.

Jim Richardson, Fire Chief

**ACTION APPROVED**

7. Discussion and Possible Approval of the FY26 Employee Benefit Renewal Agreements.

Joelle Landers, Personnel Director

**ACTION APPROVED**

8. Discussion and Possible Approval to pay to cover the additional costs incurred by ADOT for the Moon Canyon Bridge Project.

Matthew Gruney, Public Works Director

**ACTION APPROVED**

9. Discussion and Possible Approval to award the bid to Degan Construction LLC to rehabilitate the concrete surface in digester 1&2 also known as WAS (Waste Activated Sludge) Vaults.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

10. Discussion and Possible Approval of a Financial Assistance Agreement Grant between the City of Bisbee and Water Infrastructure Finance Authority of Arizona (WIFA).  
Stephen J. Pauken, City Manager

**ACTION APPROVED**

11. Discussion and Possible Approval of an Intergovernmental Agreement supporting Cochise County Tourism & Economic Council, an Economic Development Initiative.  
Stephen J. Pauken, City Manager

**ACTION APPROVED (4/1 JOHNS)**

12. Discussion and Possible Approval of a motion to go into Executive Session for the following matter:

1. *An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion or consultation for legal advice with the City Attorney, a Notice of Claim from Pamela Heiman.*

Joe Estes, City Attorney

**ACTION APPROVED**

13. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

**ADJOURNMENT: 8:48PM**

**ACTION APPROVED**