

Action Agenda
Design Review Board
June 3rd at 6:00 PM
118 Arizona Street Bisbee AZ 85603

The Meeting Called to Order by Frank Davis at 6 PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
William Bohnacker	x		
Sam Woolcott	x		
Donna Pulling	x		
Frank Davis	x		
Jeffrey Trujillo	x		
John Crow			x
Eugene Connors, Liaison to the Board			x

Staff: Britt Hanson, City Attorney, Joe Ward, Building Inspector

CALL TO THE PUBLIC : No one spoke at this time.

NEW BUSINESS:

1. DRB Application 15-011

Bisbee Residential Historic District Property # 467, Contributing Structure

This is an application to replace and enlarge the existing window on the front of the home at 125 Star Avenue with a sliding unit.

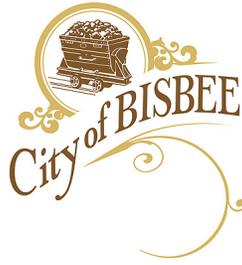
The Staff Liaison presented this application to the Board.

Action: The Board did not approve this application. The Board voted unanimously in favor of requiring the applicant to submit a new application that,

A. Comprehensively covers all of the exterior work planned for this structure,

B. Has elevation drawings drawn to scale,

C. Proposes windows that are compatible with the Historic District's "Design Guidelines"



2. DRB Application 15-021

Bisbee Residential Historic District Property # 313, Contributing Structure

This is a DRB Application to build a covered front porch on the south side of the home at 621F Adams Avenue.

The applicant addressed the board regarding his proposed porch. He amended his application to allow the option of inseting the stairs into the porch.

Action: the board unanimously approved this amended application.

3. DRB Application 15-023

Bisbee Commercial Historic District Property, Contributing Structure

This DRB Application is seeking approval to build an addition onto his home at 7A OK Street.

The applicant presented to the board his proposed construction, explained the need for the proposed work and amended his application to include only “Design Guidelines” recommended windows.

Action: the board unanimously approved the amended application.

4. For Discussion and Possible Action

The board will consider creating a letter for realtors doing business in the Historic District. This letter will be given to purchasers of property as an effort to familiarize them with the responsibilities of ownership in our Historic District.

The Board discussed this proposal and agreed that this idea should advance.

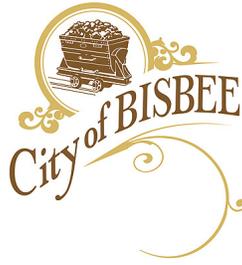
Ms Sam Woolcott will attend the realtor’s monthly function to discuss this idea with them and obtain their input.

Ms Donna Pulling will contact the State Historic Preservation Office to learn if or how other Historic Districts have taken this approach.

This Item will be on next month’s agenda

5. For Discussion Only

The Board will discuss the controversy over the sign installed at 307 Tombstone Canyon and its appropriateness for the Historic District.



There have been numerous complaints and inquiries from the public about this sign. The board brought out that controversial signs should be approved by the DRB not administratively. The board requested that, after the City Attorney has reviewed the legalities of this sign installation, the owner make application and appear before the DRB for their determination on this sign.

6. For Discussion and Possible Action

The Board will discuss the regulation of signs within the Historic District and potential amendments to the Zoning Code that the Design Review Board would recommend for the Planning and Zoning Commission consideration.

The sign at 51 Main Street was discussed. The Board requested that this application be decided by the Board instead of as an administrative approval. This brought up the issue of the lack of awareness in the Historic District of the obligations of property owners to include the “Design Standards” in their decisions. The Board asked the staff liaison to include on next month’s meeting agenda an examination of the Zoning Code and recommending changes that would help preserve the integrity of the Historic Districts.

FUTURE AGENDA ITEM SUGGESTIONS

Enforcement of codes and statutes regarding dilapidated buildings was suggested, the building at 88 Main St. was the case in point.

Adjournment: 6:56 PM

