

**MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Tuesday, July 8, 2025 at 5:30 PM
at the Copper Queen Library located at 6 Main Street, Bisbee, AZ 85603**

ROLL CALL: The Meeting was called to order by Cinda Combs at 5:30 PM
BOARD MEMBERS

CINDA COMBS
DONNA WIRTEL
MARY ANN HARLAN
MICHAEL WILSON
WILL GRONLUND (absent)
ANGELIKA JOHNSON
MATT COOK

CITY COUNCIL LIAISON: LESLIE JOHNS, WARD 1
CITY STAFF LIAISON: JASON MACOVIAK - LIBRARY MANAGER

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES.

Minutes from the April 8, 2025 meeting were approved.

2. CORRESPONDENCE AND COMMUNICATIONS.

NONE

3. CALL TO PUBLIC.

There was no call to the public.

4. OLD BUSINESS.

Review of Library Policies - The Board reviewed the Copper Queen Library's existing policies and recommended the following changes :

Meeting Room Policy & Waiver

There was some discussion on Regulation #2 :

"No meeting will be allowed if there is a commercial intent or solicitation for profit or sales from the group, individual, or organization." Ms. Harlan suggested changing the language to allow for library-sponsored program presenters to sell books, zines, etc.

Ms. Harlan suggested adding a regulation that emphasizes a portion of the CQL's Patron Behavior Policy that states Meeting Room Users and their attendees are not allowed to abuse, bully or be offensive to other patrons, program attendees, volunteers and library staff.

Ms. Combs identified a typo in the Waiver part of the Policy and to change "there from" to "therefrom".

5. NEW BUSINESS.

STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER

STATISTICS : Mr. Macoviak presented statistics for April - June 2025. He noted that the library checked out 15,154 physical items in that three month time period, including 3,669 adult books, 1,957 kids books, 336 audio cds and 4,809 dvds. He also gave statistics for the Children's Library. He stated that the library checked out 280 juvenile fiction books, 293 graphic novels, 140 juvenile nonfiction books, 98 young adult novels, 117 board books, 438 easy books and 20 kids audio CDs. He also stated that the library hosted 52 preschool programs with 511 participants (which includes parents and caregivers). He noted that the library was still lending out more materials to other county libraries than borrowing, which shows that patrons are finding a lot of what they need right here in the library. Mr. Macoviak also talked about the Library of Things checkouts, including 119

internet hotspots, 34 culture passes, 455 packs of seeds, 97 tools. He noted that the total checkouts from the Library of Things 466. He also noted an increase in e-Content downloads, noting 1,217 eBooks, 1,397 eAudiobooks, and 949 digital magazines.

STAFFING : Mr. Macoviak noted the CQL's Early Literacy Coordinator's position was moved from 24 hours/week to 30 hours/week. He explained that this would give the CQL 6 extra hours a week to concentrate on outreach programs, which would include visit to school classrooms, school visits to the library, and more. He thanked the City Manager and Bisbee City Council who approved of the change during the City's Budget Hearings. Mr. Macoviak also talked about the current roster of volunteers at the CQL and how helpful they have been to daily operations at both the CQL and CQ Library Annex.

PROGRAMMING : Mr. Macoviak updated the Board on the Copper Queen Library's programming efforts. Mr. Macoviak talked about this summer's launch of Splish Splash Story Time at the Bisbee City Baby Pool. He said the program has been successful and has helped with the CQL's mission of "taking the library out of the library". He thanked Bisbee Public Works Dept for providing a life guard and letting the library use the space for the summer. He also talked about the CQL's current Summer Fun Program and gave updates on specific programs, including the Foam Party, Wildman Phil and Messy Art Day. He noted that the end of summer party would be held at the Oldfield Oasis, as in years past. He also highlighted the CQL's upcoming Poetry Party and Potato Potluck which is scheduled for Tuesday, July 22 from 5 - 7 PM. He explained that the program was a launch party for the library's Copperopolis #9, which includes poetry written by patrons who participated in the library's Poetry Month workshops. He included that the program will include poetry readings, food, and poetry exchange. Mr. Macoviak provided each member of the board with a copy of Copperopolis. Ms. Harlan inquired about the possibility of the CQL showing "The Librarians" documentary. After some discussion, it was decided that the best time to show that would be during Banned Books Week, which is traditionally held the last week of September.

NEW OFFERINGS : Mr. Macoviak noted that there was no new offerings from the Library of Things this quarter.

OTHER :

Ms. Harlan asked for an update on the funding cuts to IMLS (Institute of Museum and Library Service). Mr. Macoviak stated that IMLS did indeed reimburse the Copper Queen Library for the purchase of the Annex's LiteZilla, which was made with funds awarded by IMLS for winning 2024's National Medal. He also noted that the Arizona State Library recently stated that they would be able to fund the Digital Magazine collection, which is very popular with patrons. He also noted that the CQL was awarded a \$4000 grant for the hotspot program from the State Library which uses IMLS federal funds to fulfill grants. He stated that funding for grants in the future is still unclear.

Ms. Johnson asked about the library's use of electricity during the night. She noted that the interior of the library is lit up, as well as the exterior. Mr. Macoviak explained that the library has "security" lights that cannot be turned off (no switches). He noted that he would inquire about changing that so the lights could be turned off at night and when the library is not in use. He noted that the balcony lights are more for show, but that they could be scheduled to turn off during the night. There was some discussion about the City's Dark Skies Initiative and that turning off the lights would benefit that.

6. **FOR THE GOOD OF THE ORDER** : Mr. Macoviak noted that the next meeting is scheduled for Tuesday, October 14, 2025 at 5:30 PM at the Copper Queen Library.
7. **ADJOURNMENT**. The Meeting was adjourned at 6:15 PM.