

**CONTRACT FOR SERVICES
CITY OF BISBEE**

**PUBLISHING SERVICES TO SERVE AS
OFFICIAL NEWSPAPER OF RECORD**

THIS CONTRACT is made this 1st day of July, 2025, by and between the City of Bisbee (hereinafter “the City”) and The Bisbee Observer, LLC (hereinafter “the Contractor”).

WHEREAS the City is in need of certain services, as more particularly specified in the Notice of Solicitation designated as the “Official Newspaper” and as incorporated herein by reference; and

WHEREAS the Contractor has offered to perform the proposed work in accordance with the terms of this Contract;

NOW, THEREFORE, in consideration of the promises and covenants stated herein, **IT IS HEREBY AGREED THAT:**

1. The Contractor promises and agrees to perform the work and to provide the services as described in the “Notice of Solicitation” and the “Specifications, Scope of Work or Requirements,” each of which is incorporated herein by reference. This work shall be provided in a good and competent manner, and to the satisfaction of the City, or its designees. This work shall also be performed in a manner that is consistent with the “Standard Terms and Conditions, City of Bisbee Contract,” which are incorporated into this Contract by reference, and any special terms and conditions which may be attached to this Contract.
2. The Contractor further agrees to provide all of the services required by this Contract in a complete and acceptable form, as is customarily provided according to professional standards applicable to completion of this type of service work.
3. This Contract shall remain in effect for a period from **July 1, 2025**, through **June 30, 2026**.
4. The City will compensate the Contractor for its performance, and the Contractor agrees to accept as complete payment for such full performance, a sum not to exceed **\$5.35 per column inch per publication**. The City shall have the right to reject all, or any work or work product submitted under this Agreement which does not meet the required specifications. In the event of any such rejection, the Contractor agrees to promptly remedy any and all deficiencies. No compensation shall be due for any rejected work until such deficiencies have been corrected and corrected at the Contractor’s sole cost.
5. Payment shall be made by the City to the Contractor on the basis of invoices detailing the work included within each billing period. The Contractor’s billing period shall be on a monthly basis.
6. All notices, invoices and payment shall be made in writing and may be given by personal delivery or by mail. The names and addresses of the designated recipients for such notices, invoices and payments are as follows:

TO CONTRACTOR:
Laura Swan, Publisher
The Bisbee Observer
#10 Copper Queen Plaza
PO Box 510
Bisbee, AZ 85603

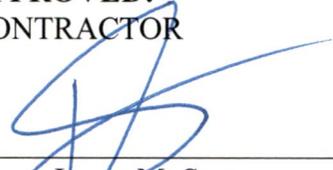
TO CITY:
City of Bisbee
City Clerk Office
118 Arizona Street
Bisbee, AZ 85603

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Contractor as indicated below:

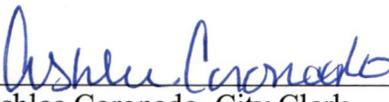
APPROVED:
CITY OF BISBEE

By 
Stephen J. Paulsen, City Manager

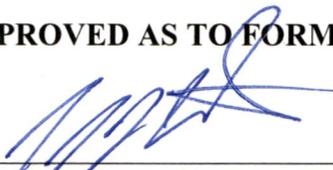
APPROVED:
CONTRACTOR

By 
Name: Laura M. Swan
Title: Publisher
Address: #10 Copper Queen Plaza
PO Box 510
Bisbee, AZ 85603

ATTEST:


Ashlee Coronado, City Clerk

APPROVED AS TO FORM:


Joseph D. Estes, City Attorney

**ACCEPTANCE OF OFFER
NOTICE OF AWARD**

The Offer is hereby accepted by the City of Bisbee. This document shall also constitute notice of award of this Contract to the Contractor.

The Contractor is now bound to sell the materials or services identified in this Notice of Solicitation, subject to all terms, conditions, specifications, amendments, and other associated documents and the Offer.

This Contract shall henceforth be referred to as Contract **Publishing Services / Official Newspaper of Record**. The Contractor has been cautioned not to commence any billable work or to provide any materials or services under this Contract until the Contractor receives a formal notice to proceed from the City of Bisbee.

City of Bisbee

By 
Its: City Manager

Date: 7/8/25