



**PSPRS LOCAL BOARD REGULAR SESSION
MEETING NOTICE**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City of Bisbee Police and Fire Public Safety Personnel Retirement System Boards and to the general public that the Boards will hold the following regular session meeting which will be open to the public on: **THURSDAY, JULY 24, 2025, AT 4:30 P.M.**

ACTION AGENDA

1. ROLL CALL - 4:33 PM

Police Board Members:

- P** - Anna Cline Chairperson
- P** - J. Hugo Valenzuela Jr. Member
- EX** - Bradley Nash Member
- P** - Nina Williams Member, Citizen
- EX** - Keri Bagley Member, Citizen
- P** - Joelle Landers Staff Liaison

Fire Board Members:

- P** - Anna Cline Chairperson
- P** - Andy DeCastro Member
- P** - Kevin Pacheco Member
- P** - Nina Williams Member, Citizen
- EX** - Keri Bagley Member, Citizen
- P** - Joelle Landers Staff Liaison

2. JOINT POLICE AND FIRE AGENDA

- A. Discussion, review, and possible approval of amended Pre-existing condition evaluation process, and new pre-existing condition forms for use by Police and Fire Local Boards.
Action Requested: For discussion and vote to approve of recommended changes to the pre-existing condition evaluation process for all Police and Fire recruits, and to approve of template forms to assist Local Board Secretary with the same.
- B. Discussion, review, and possible approval of Model Rules of Revised Model Uniform Rules of Local Board Procedure for Police and Fire Local Boards.
Action Requested: For discussion and vote to adopt the Model Uniform Rules as drafted by PSPRS.
NINA WILLIAMS: MOTIONED TO TABLE AGENDA ITEM 2-A and 2-B FOR NEXT MEETING.
SECOND: KEVIN PACHECO
UNANIMOUS
- C. Discussion and possible action regarding statutory requirements for Local Board composition and suggested staggering of Local Board members' terms of office for Police and Fire Local Boards.
Action Requested: For discussion and vote to amend future appointment and election process to ensure compliance with statute.
NINA WILLIAMS: MOTIONED TO AMEND FUTURE APPOINTMENT AND ELECTION PROCESS TO ENSURE COMPLIANCE WITH STATUTE.
SECOND: ANNA CLINE
UNANIMOUS
- D. Discussion regarding mandatory Local Board training for Police and Fire Local Boards.
Action Requested: No Local Board action requested.
BOARDMEMBERS WILL RETURN SIGNED ACKNOWLEDGEMENT FORMS CONFIRMING COMPLETION OF MANDATORY LOCAL BOARD TRAINING.

3. POLICE AGENDA

- A. Review and possible approval of Regular Session Action Agenda – October 24, 2024.
Action Requested: For discussion and vote to approval of special session meeting minutes from October 24, 2024, PSPRS Police Local Board meeting.
NINA WILLIAMS: MOTIONED TO APPROVE SPECIAL SESSION MEETING MINUTES FROM OCTOBER 24, 2025.
SECOND: ANNA CLINE
UNANIMOUS
- B. Discussion and Vote on transfers in or out of, and membership into or out of the Public Safety Retirement System for the following employees:

Action Requested: For discussion, comment, and approval or disapproval of transfers in or out of, and membership into or out of the Public Safety Retirement System. Transfer Out of the Bisbee Police Department: Read name and date aloud. Same process for Transfer In.

• **Transfer Out**

Name	Department	Primary Position	Term Date
Fischbeck, Eilidh F	BISBEE POLICE DEPARTMENT	Police Officer	7/27/2024
Yniguez, Carlos	BISBEE POLICE DEPARTMENT	Police Officer	1/31/2024

• **Transfer In**

Name	Department	Primary Position	Hire Date
Gonzalez Jr., Pedro	BISBEE POLICE DEPARTMENT	Police Officer	7/13/2024
Long, Mariah	BISBEE POLICE DEPARTMENT	Police Officer	7/10/2024
Ruiz Jr., Gabriel	BISBEE POLICE DEPARTMENT	Police Officer	5/9/2024

NINA WILLIAMS: MOTIONED TO APPROVE TRANSFER OUT OF & TRANSFER INTO MEMBERSHIP FOR LISTED MEMBERS.

**SECOND: ANNA CLINE
UNANIMOUS**

4. FIRE AGENDA

- A. Review and possible approval of Regular Session Action Agenda – October 24, 2024.
Action Requested: For discussion and vote to approval of special session meeting minutes from October 24, 2024, PSPRS Police Local Board meeting.

NINA WILLIAMS: MOTIONED TO APPROVE SPECIAL SESSION MEETING MINUTES FROM OCTOBER 24, 2025.

**SECOND: KEVIN PACHECO
UNANIMOUS**

- B. Discussion and Vote on transfers in or out of, and membership into or out of the Public Safety Retirement System for the following employees:
Action Requested: For discussion, comment, and approval or disapproval of transfers in or out of, and membership into or out of the Public Safety Retirement System. Transfer Out of the Bisbee Fire Department: Read name and date aloud. Same process for Transfer In.

• **Transfer Out**

Name	Department	Primary Position	Term Date
Gibbs, Jennifer	BISBEE FIRE DEPARTMENT	Firefighter/Paramedic	6/3/2025
Withrow, Freddy L.	BISBEE FIRE DEPARTMENT	Firefighter/EMT	11/26/2024

• **Transfer In**

Name	Department	Primary Position	Hire Date
Cordova, Sergio	BISBEE FIRE DEPARTMENT	Firefighter/EMT	12/8/2024
Kane, William	BISBEE FIRE DEPARTMENT	Firefighter/Paramedic	12/8/2024
Lopez, Humberto	BISBEE FIRE DEPARTMENT	Firefighter/EMT	12/8/2024

CPT. DECASTRO: MOTIONED TO APPROVE TRANSFER OUT OF & TRANSFER INTO MEMBERSHIP FOR LISTED MEMBERS.

**SECOND: KEVIN PACHECO
UNANIMOUS**

6. Board suggestions for upcoming Agenda Items.
Action Requested: Possible direction to staff related to placing items on a future agenda.
7. Staff Report (not open for discussion)

**ADJOURNMENT: 5:08 PM
MOTION: ANNA CLINE
SECOND: KEVIN PACHECO
UNANIMOUS**