

**AGENDA  
SPECIAL SESSION  
DESIGN REVIEW BOARD  
SEPTEMBER 9, 2025, AT 5:30PM  
CITY OF BISBEE COUNCIL CHAMBERS  
118 ARIZONA STREET, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_ PM.

**ROLL CALL**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Bob de Kruyff			
Peter Gaffer			
Lorriane Rogge			
John Guy, Vice-Chair			
Frank Davis, Chair	---	---	X
Kevin Cole Van Norman			
Joe Ward			
Mel Sowid, Council Liaison			
J. Emanuel Stuart, Staff Liaison			
Xavier Rodriguez, Bldg. Inspector			

**CALL TO THE PUBLIC:** Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

**OLD BUSINESS:**

**NEW BUSINESS:**

**Agenda Item 1.**

**Application Number:** 25-90

**Address:** 934 Sims Road

**Contributing/Non-Contributing:** (C) #737

**Residential/Commercial:** Residential

**Property Owner/Representative:** Simon & Suzanne Crase, Owner / Amanda Reyna, Applicant

**Description of Work to be done:** Stairs to be replaced with concrete and green stained plaster to match house, handrail to remain like for like (wood material)

**APPLICATION:** Applicant/Representative will present their application to the Board.

**PUBLIC COMMENTS:** Only on this item and there will be a time limit for speaking three (3) minutes per person.

**STAFF COMMENTS:**

**BOARD DISCUSSION:** No public comments beyond this point.

**BOARD WILL TAKE A MOTION AND VOTE**

**Agenda Item 2.**

**Application Number:** 25-95

**Address:** 216 B Opera Drive

**Contributing/Non-Contributing:** (C) #435

**Residential/Commercial:** Residential

**Property Owner/Representative:** Maria Asaro, Owner

**Description of Work to be done:** Replacement of the covered deck ceiling and the installation of removable screen panels with two screen doors.

**APPLICATION:** *Applicant/Representative will present their application to the Board.*

**PUBLIC COMMENTS:** *Only on this item and there will be a time limit for speaking three (3) minutes per person.*

**STAFF COMMENTS:**

**BOARD DISCUSSION:** *No public comments beyond this point.*

**BOARD WILL TAKE A MOTION AND VOTE**

### **Agenda Item 3.**

**Application Number:** 25-96

**Address:** 539 C Tombstone Canyon

**Contributing/Non-Contributing:** (NC) #281

**Residential/Commercial:** Residential

**Property Owner/Representative:** Leslie & Alan Michotte, Owner / Amanda Reyna, Applicant

**Description of Work to be done:** Removal of old siding – original tear drop siding

**APPLICATION:** *Applicant/Representative will present their application to the Board.*

**PUBLIC COMMENTS:** *Only on this item and there will be a time limit for speaking three (3) minutes per person.*

**STAFF COMMENTS:**

**BOARD DISCUSSION:** *No public comments beyond this point.*

**BOARD WILL TAKE A MOTION AND VOTE**

### **Agenda Item 4.**

**Application Number:** 25-97

**Address:** 61 B Shearer Avenue

**Contributing/Non-Contributing:** (NC) #142

**Residential/Commercial:** Residential

**Property Owner/Representative:** Bruno Gordonne, Owner

**Description of Work to be done:** Assemble a prefabricated pergola kit in back yard of property. Pergola will not be attached to the house.

**APPLICATION:** *Applicant/Representative will present their application to the Board.*

**PUBLIC COMMENTS:** *Only on this item and there will be a time limit for speaking three (3) minutes per person.*

**STAFF COMMENTS:**

**BOARD DISCUSSION:** *No public comments beyond this point.*

**BOARD WILL TAKE A MOTION AND VOTE**

### **Agenda Item 5.**

**Application Number:** 25-99

**Address:** 124 High Road

**Contributing/Non-Contributing:** (C) #1011

**Residential/Commercial:** Residential

**Property Owner/Representative:** Mark Clancy & Justine Mooney, owner

**Description of Work to be done:** Exterior updates to enhance both function and historic character. Covered front porch will be added; to include door, windows and roofing.

**APPLICATION:** Applicant/Representative will present their application to the Board.

**PUBLIC COMMENTS:** Only on this item and there will be a time limit for speaking three (3) minutes per person.

**STAFF COMMENTS:**

**BOARD DISCUSSION:** No public comments beyond this point.

**BOARD WILL TAKE A MOTION AND VOTE**

### **Agenda Item 6.**

Approval of August 6, 2025, Design Review Board Meeting Minutes.

**STAFF COMMENTS (NO DISCUSSION) –**

### **FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED**

- DRB Application 25-83: 428 A Tombstone Canyon -Railing / Siding
- DRB Application 25-85: 420 A Tombstone Canyon – Roof
- DRB Application 25-86: 38 Main Street – HVAC 2 each Mini Split Units
- DRB Application 25-87: 732 Tombstone Canyon – Accessory Structure (Lean To)
- DRB Application 25-88: 27 A Spring Canyon – Electrical Panel
- DRB Application 25-89: 77 Ok Street – Install a ½" conduit for circuit to carport / lighting to be recessed no fixture visibility
- DRB Application 25-91: 126 Tombstone Canyon – Stairs
- DRB Application 25-92: 21 Temby Avenue – New Construction adding 100sf shed to screen/ cover/water collection
- DRB Application 25-94: 49 Main Street- Business Sign
- DRB Application 25-98: 203 Tombstone Canyon – HVAC

**FUTURE AGENDA ITEM SUGGETIONS** (Board members may suggest topics for future meeting agendas, but the Board **will not** discuss, deliberate, or take any action on these topics.)

### **ADJOURNMENT:**

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.