

## **ACTION AGENDA**

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, SEPTEMBER 16, 2025, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:02PM.

### **ROLL CALL**

#### **COUNCIL**

Councilmember Trish Damon, Ward III

Councilmember Pete Skinner, Ward II

Councilmember Karen Schumacher, Ward I

Mayor Ken Budge

Councilmember Leslie Johns, Ward I

Excused

Councilmember Mel Sowid, Ward II

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

#### **STAFF**

Stephen J. Pauken, City Manager

Ashlee Coronado, City Clerk

Keri Bagley, Finance Director

Joelle Landers, Personnel Director

Matthew Gurney, Public Works Director

Jay Ritchie, Deputy Police Chief

Jim Richardson, Fire Chief

Mike Normand, Construction Project Manager, Camp Naco Project

#### **CITY ATTORNEY**

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, September 2, 2025.

Ashlee Coronado, City Clerk

- B. Appointment of Frank Davis to the Charter Review Committee.  
Ashlee Coronado, City Clerk
- C. Acceptance of the Resignation of Patricia Damon from the Parks and Recreation Committee.  
Ashlee Coronado, City Clerk
- D. Acceptance of the Resignation of Thomas Schelling from the Police and Fire Advisory Committee.  
Ashlee Coronado, City Clerk
- E. Approval of the Park, Facility and Right of Way Use permit for a Film Shoot between 41 and 94 Main Street on Monday, October 6, 2025, from 6:00am to 9:00am and Subway Street and Shearer Avenue and Subway Street and Tack Avenue from 9:00am to 1:00pm.  
Ashlee Coronado, City Clerk
- F. Approval of the Park, Facility and Right of Way Use permit for a Film Shoot on Erie Street on Monday, October 6, 2025, from 2:00pm to 5:00pm.  
Ashlee Coronado, City Clerk
- G. Approval of the Park, Facility and Right of Way Use permit for B.R.A.T.S for the use of Tombstone Canyon and Main Street; from the Iron Man down to the Post Office to hold an Art Car Parade on Saturday, October 25, 2025, from 4:00pm to 4:30pm.  
Ashlee Coronado, City Clerk
- H. Approval of a Special Event Liquor License Application Submitted by the Ukraine Freedom School for the Collateral Kindness Gala-Fundraiser event to be held at the Star Chevrolet Building located at 16 Erie Street, on Saturday, October 4, 2025, from 4:00pm to 8:30pm; Jack Rosoff, Applicant.  
Ashlee Coronado, City Clerk
- I. Approval of a Special Event Liquor License Application Submitted by the Bisbee Council on the Arts & Humanities for their Annual Fundraising Dinner to be held at St. Stephen Nemanja Orthodox Church Hall located at 216 Park Avenue, on Saturday, October 4, 2025, from 5:30pm to 9:00pm; Anne Larkin, Applicant.  
Ashlee Coronado, City Clerk
- J. Approval of a Special Event Liquor License Application Submitted by Friends of the Copper Queen Library for an event to be held at Central School Project located at 43 Howell Ave, Bisbee, on Saturday, November 15, 2025, from 5:30pm to 10:00pm; Cathy Clifton, Applicant.  
Ashlee Coronado, City Clerk

**ACTION ITEMS: 2A-2J APPROVED**

**OLD BUSINESS**

- 3. Discussion and Possible Approval of a Special Event Liquor License Application Submitted by Bisbee Vogue Inc. for an Event to be held at Higgins Hill Park located at 1 Higgins Hill, Bisbee on Saturday, October 18, 2025, from 9:00am to 1:00pm; Cynthia Conroy, Applicant.  
Ashlee Coronado, City Clerk

**ACTION APPROVED**

4. Discussion and Possible Approval of Park Facility and Right of Way Use Permit submitted by POCO for the use of Subway Street for a Halloween Party on Friday, October 31, 2025, from 7:00pm to 11:00pm.  
Ashlee Coronado, City Clerk

**ACTION APPROVED**

**NEW BUSINESS**

5. Discussion and Possible Approval of Change Order #3 for Poster Mirto McDonald.  
Michael Normand, Construction Project Manager, Camp Naco Project

**ACTION APPROVED**

6. Discussion and Possible Approval of Change Orders #2-6, 8 with Durazo Construction.  
Michael Normand, Construction Project Manager, Camp Naco Project

**ACTION APPROVED**

7. Discussion and Possible Approval of Deductive Change Order #7 with Durazo Construction.  
Michael Normand, Construction Project Manager, Camp Naco Project

**ACTION APPROVED**

8. Discussion and Possible Approval of a Guaranteed Maximum Price contract with Durazo Construction for Building Renovations at Camp Naco.  
Michael Normand, Construction Project Manager, Camp Naco Project

**ACTION APPROVED**

9. Discussion and Possible Approval of Resolution R-25-17; Condemning the Israeli Government’s sustained military assault on Gaza, calling for an immediate ceasefire, and affirming Bisbee’s commitment to human rights and the protection of civilians.  
Pete Skinner, Councilmember Ward II  
Trish Damon, Councilmember Ward III

**NO ACTION WAS TAKEN**

10. City Manager’s Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

**ADJOURNMENT: 9:00PM**  
**ACTION APPROVED**