

Mission Statement  
“To Transform Lives and Enrich our Community Through the Arts”



MONDAY, SEPTEMBER 8, 2025, AT 5:30 PM

**ACTION AGENDA**

THIS MEETING WILL BE HELD IN THE CITY OF BISBEE CITY HALL BUILDING  
LOCATED AT 118 ARIZONA STREET, BISBEE, AZ 85603

Call to Order: 5:30pm

**Roll Call-Commission Memebers:**

<b>Bisbee Arts Commission</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>EXCUSED</b>
Erin Clayton	X		
Pamela Feinsilber	X		
Kurt Hauser	X		
Elle Peltola	X		
Janet Reynolds	---	---	X
Stella Rees	X		
Abigail Stage	X		
Karen Schumacher, Council Liaison	X		

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

**CALL TO PUBLIC: NONE**

**Item 1.**

**ELECTION OF A CHAIR FOR THE BISBEE ARTS COMMISSION**

*Commissioner Clayton and Rees nominated Kurt Hauser as the chair of the Bisbee Arts Commission.*

*MOTION: Commissioner Clayton moved to approve Kurt Hauser for the Chair of the Bisbee Arts Commission*

*SECOND: Commissioner Peltola*

*MOTION PASSED: Unanimously*

**Item 2.**

**ELECTION OF A VICE-CHAIR FOR THE BISBEE ARTS COMMISSION**

*Commissioner Rees and Hauser nominated Janet Reynolds as the vice-chair of the Bisbee Arts Commission.*

*MOTION: Commissioner Hauser moved to approve Janet Reynolds for the Vice-Chair of the Bisbee Arts Commission*

*SECOND: Commissioner Peltola*

*MOTION PASSED: Unanimously*

**Item 3.**

**APPROVAL OF THE MINUTES OF THE AUGUST 4, 2025, MEETING**

*MOTION: Commissioner Peltola moved to approve the minutes of the August 4, 2025, meeting.*

*SECOND: Commissioner Rees*

*MOTION PASSED: Unanimously*

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**Item 4.**

**REVIEW OF OPEN MEETING LAWS**

*Council Liaison Schumacher went over Open Meeting Law.*

**Item 5.**

**DISCUSSION REGARDING COMMISSION MEMBERS HELPING WITH THE CIG ART MACHINE**

*Commission discussed and Commissioner Clayton will help with the Cig Art Machine.*

**Item 6.**

**DISCUSSION AND POSSIBLE ACTION REGARDING CIG ART ARTIST CHECKS**

*Commission discussed the Cig Art Artist Checks*

- *Commission will create a policy.*

**Item 7.**

**DISCUSSION REGARDING THE FOLLOWING ITEMS FOR THE BISBEE ARTS COMMISSION'S NEW YEARS EVE EVENT 2025:**

- *Discussed: Potential permits required*
  - *Mayor & Council Approval of the Park, Facility, and Right-of-Way Use Permit*
- *Discussion and Possible Approval of the Timeline for events*  
*Commission discussed*
  - *Commissioner Hauser will put together the timeline for approval at the next meeting.*
- *Discussed: A public meeting to engage the community*
  - *August 14, 2025, City Park Meeting*
- *Discussed: Planning and hosting workshops for the event*
  - *Commissioners to have ideas for next meeting.*
- *Discussed: Child-friendly activities as part of the celebration*
  - *Commissioners to have activity ideas.*
- *Discussed: Advertising*
- *Discussed: Fundraising opportunities*
- *Discussion and Possible Approval of the Letter for donation/ sponsorship*  
*Commission discussed*
  - *Commissioner Peltola will put a letter together for the next meeting.*
- *Discussed: Volunteers*
  - *Commissioner Hauser -preliminary list of what volunteers are needed.*
  - *Commissioner Hauser will put a list together.*
  - *Will need a volunteer lead to help coordinate them on the day of event.*
- *Discussed: Branding for Event – Media Packets Flam Chen*
- *Discussed: Promoting Event on Social Media*
  - *Commissioner to volunteer to promote on social media.*
  - *Commissioner Hauser volunteered to do the social media for the event.*
- *Discussed: Selling T-shirt's and/or Tote Bags*
  - *Commissioner Hauser will donate shirts for the volunteers.*

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**Item 8.**

*No Update / Discussion was needed –*

**UPDATE/DISCUSSION REGARDING THE FOLLOWING:**

- CIG ART MACHINE
- SOCIAL MEDIA
- CAMP NACO

**Item 9.**

**FUTURE AGENDA ITEMS (NO DISCUSSION)**

- *Discussion / Approval of the Timeline for the NYE Event*
- *Discussion / Approval of the Letter for donation/ sponsorship*
- *Discussion regarding Public Art Project*
- *Discussion / Appoint a volunteer lead for the event*
- *Discussion / Approval regarding the bands to perform at the event*
- *Discussion / Approval regarding selling items at the Saturday Market to help raise money and promote the BAC NYE Event*
- *Discussion / Approval regarding the Porta-potties for the NYE Event*
- *Discussion regarding local artists designing a poster for the NYE Event*
- *Discussion regarding options for the t-shirt's and /or tote bags for the NYE Event*

**ADJOURNMENT:6:39pm**