

City of Bisbee
Personnel Department
118 Arizona Street
Bisbee, AZ 85603

EMPLOYEE COUNCIL AGENDA

REGULAR SESSION OF THE **EMPLOYEE COUNCIL** MEETING
WEDNESDAY, OCTOBER 15, 2024, AT 10:00 AM
BISBEE COUNCIL CHAMBERS, 118 ARIZONA STREET, BISBEE, ARIZONA

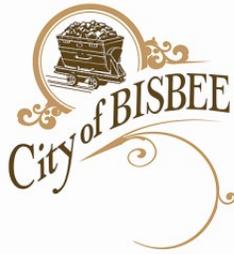
ROLL CALL

Name:	Department:	Position:
Nina Williams	City Clerk's Office	Chair
Alison Williams	Library	Co-Chair
Xavier Rodriguez	Community Development	Department Representative
McKenzie Budrow	Fire Dept.	Department Representative
Kevin Pacheco	Fire Dept.	Department Representative
Ryan Bowie	Police Dept.	Department Representative
SarraH Hugues	Police Dept.	Department Representative
Daniel Flores	Public Works	Department Representative
Lorena Valdez	Public Works	Department Representative
Angelica Coronado	Finance	Department Representative
Frank Tapia	Queen Mine Tour	Department Representative
Joelle Landers	Personnel Director	Staff Liaison

THE FOLLOWING ITEMS ARE FOR REVIEW AND DISCUSSION:

1. Welcome and introduce new members.
2. FY25 Wellness Funds from Blue Cross/Blue Shield
 - a. Allowed to roll over funds from FY25 - \$10,000
 - i. BBQ Grill/Smoker
 - ii. Outdoor Seating at City Hall
 - iii. Outdoor Evaporative Cooler
3. FY26 Wellness Funds from Blue Cross/Blue Shield
 - a. \$10,000 available
 - i. Health Fair – Seasonal focused events
 - ii. Color Run Fundraiser
 - iii. Quarterly Employee Lunch – New Employees, Anniversaries & Birthdays
 - iv. Bisbee Swag

- *Should anyone need any special accommodations for this meeting please contact Joelle Landers, City Staff, at (520) 432-6271 at least 24 hours in advance of the meeting.*
- *Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to meeting location: Bisbee City Hall Council Chambers 10 minutes before the meeting is scheduled to begin.*



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4. Employee Handbook – Plan Overview
 - a. A detailed explanation of the company’s mission, vision, and values
 - i. Member Input – 2 words/phrases
 - b. 4 Core Sections
 - i. Employment Policies
 - ii. Compensation & Benefits
 - iii. Performance Management
 - iv. Employee Relations
 - c. Review and Approval Plan for Introduction and each of the 4 Core Sections
 - i. Personnel Draft
 - ii. Legal Review
 - iii. Civil Service Commission
 - iv. Employee Council
 - v. Mayor & Council
 - d. Completion Goal
 - i. Effective Date - July 1, 2026

COMMENTS:

Agenda items for next meeting.

ADJOURNMENT:

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