

**MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Tuesday, October 14, 2025 at 5:30 PM
at the Copper Queen Library located at 6 Main Street, Bisbee, AZ 85603**

ROLL CALL: The Meeting was called to order by Cinda Combs at 5:31 PM
BOARD MEMBERS

CINDA COMBS
DONNA WIRTEL
MARY ANN HARLAN (excused)
MICHAEL WILSON (excused)
WILL GRONLUND
ANGELIKA JOHNSON
MATT COOK (absent)

CITY COUNCIL LIAISON: LESLIE JOHNS, WARD 1(absent)
CITY STAFF LIAISON: JASON MACOVIAK - LIBRARY MANAGER

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES.

Minutes from the July 8, 2025 meeting were approved.

2. CORRESPONDENCE AND COMMUNICATIONS.

NONE

3. CALL TO PUBLIC.

There was no call to the public.

4. OLD BUSINESS.

Review of Opportunity Card Policy - The Board reviewed a new policy for an Opportunity Card which will allow community members that cannot provide proof of address the opportunity to register for a limited-use library card, allowing them to check out one (1) physical library material at a time. Ms. Johnson requested that the policy reflect that a "valid" picture ID is required to register (instead of just "picture ID"). The Board approved the changes and voted in favor of the policy. Mr. Macoviak noted that the policy will be back up for a second vote at the next Library Advisory Board Meeting.

Mr. Macoviak also noted that all the changes approved by the Board for the CQL's other policies had been changed.

5. NEW BUSINESS.

STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER

STATISTICS : Mr. Macoviak presented statistics for July - September 2025. He noted that the library checked out 12,971 physical items in that three month time period, including 3,752 adult books, 1,614 kids books, 240 audio cds and 4,972 dvds. He also gave statistics for the Children's Library. He stated that the library checked out 259 juvenile fiction books, 276 graphic novels, 129 juvenile nonfiction books, 179 young adult novels, 136 board books, 512 easy books and 42 kids audio CDs.

He also stated that the library hosted 54 preschool programs with 775 participants (which includes parents and caregivers). He noted that the library was still lending out more materials to other county libraries than borrowing, which shows that patrons are finding a lot of what they need right here in the library. Mr. Macoviak also talked about the Library of Things checkouts, including 115 internet hotspots, 30 culture passes, 210 packs of seeds, 39 tools. He noted that the total checkouts from the Library of Things 268. He also noted an increase in e-Content downloads, noting 1,229 eBooks, 1,377 eAudiobooks, and 773 digital magazines.

Mr. Macoviak also made note of the increase in checkouts at the CQ Library Annex over the same quarter last year. There was some Board discussion about the importance of the Annex to patrons that live in the San Jose Neighborhood. There was also some positive discussion on the amount of

hours that volunteers clock at both the Copper Queen Library & CQ Library Annex.

STAFFING : Mr. Macoviak noted no changes to Staffing at the Copper Queen Library

PROGRAMMING : Mr. Macoviak updated the Board on the Copper Queen Library's programming efforts. He noted that the Library just celebrated Banned Books Week with book displays throughout the library, as well as Banned Books Bingo, which was happening at the same time as the meeting. Mr. Macoviak also distributed censorship information from 2024, compiled by the American Library Association. He also talked about upcoming seasonal programs, including Trunk or Treat, Secret Santa, Winter Health & Hygiene Kits, Market Day in December to distribute FREE gift-wrapped books, as well as the Friends of the Copper Queen Library's Holiday Party, which will be held on Tuesday, December 16, 2025 and which will feature the Bisbee Community Chorus.

Mr. Macoviak also talked about the Friends of the Copper Queen Library's new fundraiser, an Adult Spelling Bee, which will be held on Saturday, November 15, 2025 at Central School Project. He explained that the event will feature 6 Spelling Teams as well as an audience. He explained that the Friends will make their money from entry tickets, drinks, food, as well as opportunities for teams and audience members to buy points for their team. He expected a fun time and noted that this was the first year for the event and that the Friends were looking to make it an annual event.

NEW OFFERINGS : Mr. Macoviak noted new offerings from the Library of Things this quarter, including Launchpads and Whazoodles which were purchased through a \$5000 grant from the Arizona State Library using federal funds from the Institute of Museum and Library Services.

Launchpad description : Playaway's Launchpads are preloaded tablets that make learning engaging for ALL ages. From early literacy and math games for kids to language learning and brain training for teens and adults, Launchpads offer a safe, offline way to explore new skills. With no internet or setup required, they're a convenient and fun tool for learning anytime, anywhere.

Whazoodle description : WhaZoodle offers a learning approach that engages children through stories, activities, physical movement, interactive games, guided meditation, and immersive nature soundscapes. This holistic, screen-free experience fosters learning and development in a uniquely fun and engaging way - making it perfect for reading circles and story time.

Ms. Johnson asked how the library would promote the new additions. Mr. Macoviak noted that staff would distribute posters to local schools and the Boys and Girls Club, as well as feature them in the library's story times. He distributed posters for each device, which will also help with promotion.

Mr. Macoviak also noted that the Library received a \$4000 grant for the CQL's internet hotspot program, also from the Arizona State Library with federal funds from the Institute of Museum and Library Service. The Board was pleased to hear that federal funds were still available to libraries.

6. **FOR THE GOOD OF THE ORDER** : Mr. Macoviak noted that he would send out dates for 2026 Library Advisory Board Meetings when they became available.

7. **ADJOURNMENT**. The Meeting was adjourned at 6:15 PM.