

## **ACTION AGENDA**

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, OCTOBER 21, 2025, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:04PM.

### ROLL CALL

#### **COUNCIL**

Councilmember Trish Damon, Ward III  
Councilmember Pete Skinner, Ward II  
Councilmember Karen Schumacher, Ward I  
Mayor Ken Budge  
Councilmember Leslie Johns, Ward I  
Councilmember Mel Sowid, Ward II  
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

#### **STAFF**

Stephen J. Pauken, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Jim Richardson, Fire Chief  
Melissa Hartman, City Planner  
Mike Normand, Construction Project Manager Camp Naco

#### **CITY ATTORNEY**

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, October 7, 2025.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, October 7, 2025.

Ashlee Coronado, City Clerk

- C. Approval of a Park, Facility, and Right-of-Way Use Permit for the use of Grassy Park and Parking Spaces for the Sidepony Vendor Village and Glam Garden on Saturday, November 8, 2025, and Sunday, November 9, 2025, from 10:00am to 5:00pm each day.

Ashlee Coronado, City Clerk

- D. Approval of a Park, Facility, and Right-of-Way Use Permit submitted by Echoing Hope Ranch for the use of Main Street from the Copper Man Statue to Bisbee Coffee Co. for an Empowerment March, Celebrating Abilities in Southern AZ on Saturday, March 14, 2026, from 8:00am to 9:30am.

Ashlee Coronado, City Clerk

**ACTION ITEMS: 2A-2C APPROVED**

**ACTION ITEM: 2D TABLED**

**OLD BUSINESS**

**NEW BUSINESS**

- 3. Public Hearing and Discussion and Possible Approval of a Liquor License Application for the 1880 Room located at 8 Naco Road, Bisbee, AZ; Jennifer Beth Talley, Applicant.

Ashlee Coronado, City Clerk

**ACTION APPROVED**

- 4. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-25-06; Amending the Code of the City of Bisbee, Chapter 7-Building, by Establishing a New Article, Article 7.15-Vacant Building and Property Regulations; Providing for the Repeal of Conflicting Ordinances; Providing for Severability; Providing for Penalties and Providing for an Effective Date.

Melissa Hartman, City Planner

**ACTION APPROVED**

- 5. Discussion and Possible Approval of a Contract with KWR Inc. for renovations at the Bisbee Senior Center using CDBG regional funds in the amount of \$258,860.77.

Melissa Hartman, City Planner

**ACTION APPROVED**

- 6. Discussion and Possible Approval of Resolution R-25-20 Supporting the Bisbee Bus Transit Program and the Application for 5339 Grant Funds to operate the Bisbee Transit/Bus System.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

- 7. Discussion and Possible Approval to enter into a grant agreement with the National Park Service for the rehabilitation of key buildings at Camp Naco.

Mike Normand, Construction Project Manager

**ACTION APPROVED**

8. Discussion and Possible Approval of a motion to go into Executive Session for the following matter:
  1. *An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding Bisbee Forward and Designated DMO.*  
Ken Budge, Mayor

**ACTION APPROVED**

9. Discussion and Possible Action related to the City’s Destination Marketing Organization (“DMO”) and Visitor Center.  
Ken Budge, Mayor

**ACTION TAKEN: DIRECT STAFF TO NEGOTIATE WITH BISBEE FORWARD**

10. City Manager’s Report:

**COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS:** (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

**ADJOURNMENT: 9:13PM**

**ACTION APPROVED**