

Mission Statement
“To Transform Lives and Enrich our Community Through the Arts”



MONDAY, OCTOBER 20, 2025, AT 5:30 PM

SPECIAL SESSDION

ACTION AGENDA

THIS MEETING WILL BE HELD IN THE CITY OF BISBEE CITY HALL BUILDING
LOCATED AT 118 ARIZONA STREET, BISBEE, AZ 85603

Called to Order: 5:30PM

Roll Call-Commission Memebers:

Bisbee Arts Commission	PRESENT	ABSENT	EXCUSED
Erin Clayton	X		
Pamela Feinsilber	---	X	
Kurt Hauser	X		
Elle Peltola	X		
Janet Reynolds	---	---	X
Stella Rees	X		
Abigail Stage	X		
Karen Schumacher, Council Liaison	X		

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

CALL TO PUBLIC: NONE

Item 1.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 8, 2025, MEETING

MOTION: Commissioner Peltola moved to approve the minutes of the September 8, 2025, meeting.

SECOND: Commissioner Rees

MOTION PASSED: Unanimously

Item 2.

DISCUSSION AND POSSIBLE APPROVAL OF FUNDING FOR THE GRANT APPLICATION FROM CARRIAGE HOUSE STUDIOS (DAVID NEUFELD) FOR “THE INFINITE FACE: AN INTERNATIONAL PORTRAIT SHOW” IN THE AMOUNT OF \$500.00

MOTION: Commissioner Hauser moved to approve Funding the Grant Application from Carriage House Studios (David Neufeld) for “The Infinite Face: An International Portrait Show” in the amount of \$500.00.

SECOND: Commissioner Rees

MOTION PASSED: Unanimously

Item 3.

DISCUSSION REGARDING PUBLIC ART PROJECT (COMMISSIONER REES)

Commissioner Rees discussed the Public Art Project with the Commission.

Staff will contact the City Attorney to determine whether the BAC can conduct guided tours.

Will bring this back to the Commission for further discussion in February 2026.

Item 4.

REVIEW AND DISCUSSION OF A POLICY REGARDING CIG ART ARTIST

MOTION: Commissioner Hauser moved to approve the Policy regarding Cig Art Artist.

SECOND: Commissioner Peltola

MOTION PASSED: Unanimously

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Item 5.

DISCUSSION REGARDING THE FOLLOWING ITEMS FOR THE BISBEE ARTS COMMISSION'S NEW YEARS EVE EVENT 2025:

- ***Discussed and Reviewed: Budget for the NYE Event 2025***
 - ***Budget was approved at the April 7, 2025, BAC Meeting***

- ***Discussed: Potential permits required***
 - ***Special Event Liquor License Application***

This will be brought back at the next meeting for further discussion and action.

- ***Discussion and Possible Approval of the Timeline for events***

MOTION: Commissioner Hauser moved to approve the timeline of events for the New Years Eve Event.

SECOND: Commissioner Clayton

MOTION PASSED: Unanimously

- ***Discussed: Planning and hosting workshops for the event***
 - ***Commissioners to have ideas to discuss***

Commissioner Hauser suggested that a circus troupe, composed of his acquaintances, conduct the event workshops. The Commission will revisit this item for discussion and potential approval.

- ***Discussed: Child-friendly activities as part of the celebration***
 - ***Commissioners to have activity ideas to discuss***

Commission will discuss these activities that will take place at the Jonquil at the next meeting.

- ***Discussion: Advertising***

- ***Discussion and Possible Approval using the New Years Eve 2025 Flyer created by Commissioner Hauser***

Commissioner Hauser discussed with the Commission the flyer he created, commission discussed and agreed that changes would be needed for better visual.

MOTION: Commissioner Hauser moved to approve using the flyer Commissioner Hauser created with the specified changes for the New Years Eve 2025 Event.

SECOND: Commissioner Peltola

MOTION PASSED: Unanimously

- ***Discussed: Fundraising opportunities***
 - ***Discussion and Possible Approval of the Vendor Application for the Bisbee Community Market to help raise money and promote the New Years Eve Event***

MOTION: Commissioner Clayton moved to approve the vendor application for the Bisbee Community Market for Fundraising and Promoting for the New Years Eve Event.

SECOND: Commissioner Rees

MOTION PASSED: Unanimously

- ***Discussion and Possible Approval of dates for the Bisbee Community Market to help raise money and promote the New Years Eve Event***

MOTION: Commissioner Clayton moved to approve the following dates: November 1, 2025, November 15, 2025, December 6, 2025, and December 13, 2025, for the Bisbee Community Market Fundraising and Promoting for the New Years Eve Event.

SECOND: Commissioner Stage

MOTION PASSED: Unanimously

Commissioner Clayton addressed the Commission regarding the Bisbee Community Market, noting that there would be no fee if the Commission's participation was solely for fundraising. However, if the Commission sold items for profit, a fee would apply. Given the proximity to the event, the Commission agreed to focus on fundraising rather than selling items for profit.

- ***Discussion and Possible Approval of the Letter for donation/ sponsorship***

MOTION: Commissioner Peltola moved to approve the donation / sponsorship letter subject to formatting changes.

SECOND: Commissioner Clayton

MOTION PASSED: Unanimously

- ***Discussion and Possible Approval for the entertainment at the Jonquil***

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The Commission discussed potential entertainers for the event, including Whiskey Lickers and Ben Dale. Further discussion regarding hours and compensation will take place at the next meeting.

MOTION: Commissioner Clayton moved to approve the following entertainment: Whiskey Lickers and contingent on availability Ben Dale.

SECOND: Commissioner Peltola

MOTION PASSED: Unanimously

- **Discussion and Possible Approval of using Rental Dogs Porta Potty for the porta-potties at the New Years Eve Event in the amount of \$299.00.**
This item was tabled until the next meeting for further discussion
- **Discussion: Volunteers**
 - **Appointing Commissioner Stage as the Volunteer Coordinator**
 - **Preliminary list of what volunteers are needed**

Commissioner Stage presented and discussed the preliminary list of volunteer positions necessary to support the event. She outlined the various tasks and responsibilities associated with each role and emphasized the need for recruitment and coordination to ensure sufficient volunteer participation.

- **No Discussion needed: Local artists designing a poster for the event**
- **No Discussion needed: Branding for Event – Media Packets Flam Chen**
- **Discussed: Promoting Event on Social Media**
 - **Commissioner Hauser promoting event on social media**
- **Discussion:**
 - **Selling T-shirt's and/or Tote Bags**
 - **Options for the T-shirt's and/or Tote Bags**

The Commission felt that, with the event only two months away, completing this beforehand would be overly ambitious, and there were also concerns regarding the available funding.

This will be brought back at the February 2026 meeting.

Item 6.

UPDATE/DISCUSSION REGARDING THE FOLLOWING:

- **CIG ART MACHINE-** Commissioner Hauser gave an update
- **SOCIAL MEDIA – No update**
- **CAMP NACO – No Update**

Item 7.

FUTURE AGENDA ITEMS (NO DISCUSSION)

- Discussion and Possible Action regarding Special Event Liquor License Application
- Discussion regarding NYE Event Parade
- Discussion and Possible Approval regarding Circus Troupe doing workshops
- Discussion and Possible Action regarding Child Friendly Activities at the Jonquil
- Discussion regarding the Ball drop at the NYE Event
- Discussion and Possible Action regarding getting the donation/sponsorship letter out to the public
- Discussion and Possible Approval on payment for the entertainment at the NYE Event
- Discussion and Possible Approval on payment to Sean Hicks for the sound at the NYE Event
- Discussion and Possible Approval of using Rental Dogs Porta Potty for the Porta-Potties at the New Years Eve Event

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- Discussion and Possible Approval for the printing cost of the poster for the NYE Event

ADJOURNMENT: 7:18PM