

ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, NOVEMBER 4, 2025, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Trish Damon, Ward III

Councilmember Pete Skinner, Ward II

Councilmember Karen Schumacher, Ward I

Mayor Ken Budge

Councilmember Leslie Johns, Ward I

Councilmember Mel Sowid, Ward II

7:12pm

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Stephen J. Pauken, City Manager

Ashlee Coronado, City Clerk

Keri Bagley, Finance Director

Matthew Gurney, Public Works Director

Logan Dodd, Operations Manager

Tim Cox, Police Chief

Jay Ritchie, Deputy Police Chief

Jim Richardson, Fire Chief

Melissa Hartman, City Planner

J. Emanuel Stuart, City Planner

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

ACTION APPROVED

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, October 21, 2025.
Ashlee Coronado, City Clerk
- B. Acceptance of the Resignation of Erin Clayton from the Bisbee Arts Commission.
Ashlee Coronado, City Clerk
- C. Acceptance of the Resignation of Matthew Cook from the Library Advisory Board.
Ashlee Coronado, City Clerk
- D. Approval of the Park, Facility, and Right-of-Way Use Permit for the use of Lower Vista Park for the 35th Annual Festival of Lights on Friday, November 28, 2025, from 8:00am to 10:00pm.
Ashlee Coronado, City Clerk

ACTION ITEMS: 2A-2D APPROVED

OLD BUSINESS

- 3. Discussion and Possible Approval of a Park, Facility, and Right-of-Way Use Permit submitted by Echoing Hope Ranch for the use of Main Street from the Copper Man Statue to Bisbee Coffee Co. for an Empowerment March, Celebrating Abilities in Southern AZ on Saturday, March 14, 2026, from 8:00am to 9:30am.
Ashlee Coronado, City Clerk

ACTION APPROVED: WITH USE OF PARKING SPACES BY COFFEE CO.

- 4. Discussion and Possible Approval of Ordinance O-25-06; Amending the Code of the City of Bisbee, Chapter 7-Building, by Establishing a New Article, Article 7.15-Vacant Building and Property Regulations; Providing for the Repeal of Conflicting Ordinances; Providing for Severability; Providing for Penalties and Providing for an Effective Date.
Melissa Hartman, City Planner

ACTION APPROVED (6/1 SCHUMACHER) EFFECTIVE DATE OF JANUARY 1, 2026

NEW BUSINESS

- 5. Discussion and Possible Approval of the Registration and De-Registration Forms for Vacant, Abandoned, and Dilapidated Buildings and Properties.
Melissa Hartman, City Planner

ACTION APPROVED (6/1 SCHUMACHER)

- 6. Discussion and Possible Approval of a Recommendation from the Bisbee Arts Commission to Fund a Grant Application for David Neufeld in the Amount of \$500.00 from the Bisbee Arts Commission Fund.
Karen Schumacher, Council Liaison

ACTION APPROVED

- 7. Discussion and Possible Approval of the Bisbee Arts Commission Cig Art Artist Check Distribution and Required Paperwork Policy.
Karen Schumacher, Council Liaison

ACTION APPROVED

- 8. Public Hearing and Discussion and Possible Approval of a Special Use Permit 25-02, Submitted by Chris Brinkmeyer for the Purpose of Establishing a Remote Tasting Room at 202 Tombstone Canyon, Bisbee, AZ in conjunction with the existing restaurant.

J. Emanuel Stuart, City Planner

ACTION APPROVED

- 9. Discussion and Possible Approval of a Remote Tasting Room Liquor License Application submitted by Chris Brinkmeyer, owner of Skyhaven Wines LLC, for a tasting room to be located offsite from the winery at 202 Tombstone Canyon, Bisbee, AZ.

Ashlee Coronado, City Clerk

ACTION APPROVED

- 10. Discussion and Possible Approval to accept a Comparable Market Analysis for the property located at 252 E Brewery Avenue in lieu of an Appraisal and Discussion and Possible Approval to designate 252 E Brewery Avenue as City of Bisbee Surplus Property and Discussion and Possible Approval to establish the sale price for the property located at 252 E Brewery Avenue based on the Comparable Market Analysis or Council determination with possible waiver of a public auction.

J. Emanuel Stuart, City Planner

ACTION APPROVED (6/1 CLINE) ACCEPTED COMPARABLE MARKET ANALYSIS

ACTION APPROVED (6/1 CLINE) DESIGNATED AS SURPLUS PROPERTY

ACTION APPROVED (6/1 CLINE) ESTABLISHED SALE PRICE

- 11. Discussion and Possible Approval of a Destination Marketing Organization (DMO) Agreement between Bisbee Forward and the City of Bisbee.

Stephen J. Pauken, City Manager

THIS ITEM WAS TABLED

- 12. Discussion and Possible Approval to authorize Westland Resources to divide the Old Bisbee Sewer Lateral Preliminary Engineering Report (PER) into four distinct projects, enabling the City to pursue targeted funding opportunities.

Matthew Gurney, Public Works Director

THIS ITEM WAS TABLED

- 13. City Manager’s Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT: **8:15PM**

ACTION APPROVED