

City of Bisbee  
Personnel Department  
118 Arizona Street  
Bisbee, AZ 85603

## EMPLOYEE COUNCIL AGENDA

SPECIAL SESSION OF THE **EMPLOYEE COUNCIL** MEETING  
WEDNESDAY, NOVEMBER 18, 2025, AT 10:00 AM  
BISBEE COUNCIL CHAMBERS, 118 ARIZONA STREET, BISBEE, ARIZONA

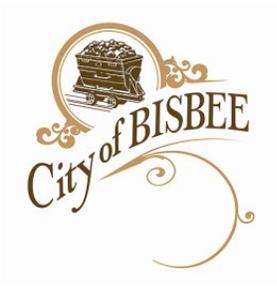
### ROLL CALL

Name:	Department:	Position:
Nina Williams	City Clerk's Office	Chair
Alison Williams	Library	Co-Chair
Xavier Rodriguez	Community Development	Department Representative
McKenzie Budrow	Fire Dept.	Department Representative
Kevin Pacheco	Fire Dept.	Department Representative
Ryan Bowie	Police Dept.	Department Representative
SarraH Hugues	Police Dept.	Department Representative
Daniel Flores	Public Works	Department Representative
Lorena Valdez	Public Works	Department Representative
Angelica Coronado	Finance	Department Representative
Frank Tapia	Queen Mine Tour	Department Representative
Joelle Landers	Personnel Director	Staff Liaison

### THE FOLLOWING ITEMS ARE FOR REVIEW AND DISCUSSION:

1. Discussion and possible approval of the Minutes (Action Agenda) of the meeting of the Employee Council meeting held on October 15, 2025.
2. FY25 & FY26 Wellness Funds from Blue Cross/Blue Shield
  - a. Target Gift Cards
    - i. Benefit Eligible Full Time (40 hrs.) and Part Time (30+ hours) - \$200
    - ii. Non-Benefit Eligible Part Time (less than 30 hours) - \$100
  - b. Funds reserved for Open Enrollment FY27 in May 2026
3. Employee Handbook
  - a. Definitions
  - b. Compensation & Benefit Eligibility
  - c. Bereavement Leave
4. City Charter and City Code Resources
  - a. <https://www.bisbeeaz.gov/2154/Documents-Forms>
    - i. General documents and Forms
      - 2020 City Charter
      - City Code Updated May 2024

- *Should anyone need any special accommodations for this meeting please contact Joelle Landers, City Staff, at (520) 432-6271 at least 24 hours in advance of the meeting.*
- *Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to meeting location: Bisbee City Hall Council Chambers 10 minutes before the meeting is scheduled to begin.*



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COMMENTS: Agenda items for next meeting.

Running List of Personnel Rules & Regulations Suggestions (For reference, not discussion)

- Update Travel Reimbursement
- Update PTO/EIB
- Childcare Services as benefit
- Birthday as paid holiday
- Employee discount for Pool

ADJOURNMENT:

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