

ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, DECEMBER 2, 2025, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Trish Damon, Ward III

Councilmember Pete Skinner, Ward II

Councilmember Karen Schumacher, Ward I

Mayor Ken Budge

Councilmember Leslie Johns, Ward I Excused

Councilmember Mel Sowid, Ward II

Councilmember Anna Cline, Ward III, Mayor Pro Tempore Excused

STAFF

Stephen J. Pauken, City Manager

Ashlee Coronado, City Clerk

Keri Bagley, Finance Director

Joelle Landers, Personnel Director

Matthew Gurney, Public Works Director

Jay Ritchie, Deputy Police Chief

J. Emanuel Stuart, City Planner

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Wreaths Across America Proclamation
- Longevity Award

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

ACTION APPROVED

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, November 18, 2025.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, November 18, 2025.

Ashlee Coronado, City Clerk

- C. Approval of the removal of Alexis Claire from the Police and Fire Advisory Committee.

Ashlee Coronado, City Clerk

- D. Approval of the Park, Facility, and Right-of-Way Use Permit for the use of Grassy Park for a Chanuka Celebration and Public Display of a Menorah from December 11th through December 22nd, a gathering will be held on December 21st from 4:30pm to 6:30pm, with a request for a waiver of fees.

Ashlee Coronado, City Clerk

- E. Approval of a Special Event Liquor License Application Submitted by the Friends of Bisbee Animal Shelter for the Bisbee Arts Commission New Years Eve Event to be held at City Park located at 62 Brewery Avenue, on Wednesday, December 31, 2025, from 9:30pm to 12:30am; Kelly Galligan, Applicant.

Ashlee Coronado, City Clerk

ACTION ITEMS: 2A-2E APPROVED

OLD BUSINESS

- 3. Discussion and Possible Approval of an Amendment to the Park, Facility, and Right of Way Use Permit submitted by the Bisbee Arts Commission for their New Year’s Eve Event to be held on Wednesday, December 31, 2025, 8:00am until Thursday, January 1, 2026, at 2:00am.

Karen Schumacher, Council Liaison

ACTION APPROVED

NEW BUSINESS

- 4. Discussion and Possible Approval of the Eighth Amendment to the Agreement for Sale and Purchase of Reclaimed Water between the City of Bisbee and Freeport-McMoran.

Stephen J. Pauken, City Manager

ACTION APPROVED

- 5. Discussion and Possible Approval of a Change Order with Poster Mirto McDonald for additional Architectural & Engineering services at Camp Naco.

Mike Normand, Construction Project Manager Camp Naco

ACTION APPROVED

- 6. Discussion and Possible Approval to designate a portion of 21 A Temby Avenue, APN 103-63-026A as City Surplus Property; 3,102.90 square feet.

J. Emanuel Stuart, City Planner

ACTION APPROVED

- 7. Discussion and Possible Approval to establish the sale price of \$6,800.00 for the portion of 21 A Temby Avenue, APN 103-63-026A; 3,102.90 square feet.

J. Emanuel Stuart, City Planner

ACTION APPROVED

8. Discussion and Possible Approval to designate the city owned property located adjacent to APN 101-12-082H, an unaddressed strip of land, as City Surplus Property, approximately 30 feet.
J. Emanuel Stuart, City Planner

ACTION APPROVED

9. Discussion and Possible Approval to set a public Auction Date of January 6, 2026, after 7:00pm for the Auction of City owned property located adjacent to APN 101-12-082H, an unaddressed strip of land and establish the minimum acceptable bid amount of \$10,400.00 for the property. The strip of land is approximately 30 feet.
J. Emanuel Stuart, City Planner

ACTION APPROVED

10. Discussion and Possible Approval of a Motion to Go into Executive Session Pursuant to A.R.S. § 38-431.03(a)(1)(3) for the following reasons:
1. *An executive session pursuant to A.R.S. § 38-431.03(A)(1) and (3) for discussion or consultation for legal advice with the City Attorney and consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation regarding the City Manager position.*
 2. *An Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney regarding the Visitor Center.*
- Ken Budge, Mayor

ACTION APPROVED

11. City Manager’s Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT: 9:42PM
ACTION APPROVED