

ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, JANUARY 6, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:08PM.

ROLL CALL

COUNCIL

Councilmember Trish Damon, Ward III
Councilmember Pete Skinner, Ward II
Councilmember Karen Schumacher, Ward I
Mayor Ken Budge
Councilmember VACANT, Ward I
Councilmember Mel Sowid, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

VACANT, City Manager
Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Jay Ritchie, Deputy Police Chief
J. Emanuel Stuart, City Planner
Melissa Hartman, City Planner
Melanie Greene, Transit Manager

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

ACTION APPROVED

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, December 16, 2025.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Nicole France to the Bisbee Arts Commission.
Ashlee Coronado, City Clerk
- C. Approval of the Appointment of Alisia Espiriti to the Board of Adjustment with a Waiver for Number of Commission Memberships Served.
Ashlee Coronado, City Clerk
- D. Approval of the Appointment of Nicole France to the Charter Review Committee.
Ashlee Coronado, City Clerk
- E. Approval of the Appointment of Bill Bailey to the Design Review Board with a Waiver for Number of Commission Memberships Served.
Ashlee Coronado, City Clerk
- F. Approval of the Reappointment of Cheri Chase to the Airport Advisory Commission.
Ashlee Coronado, City Clerk
- G. Approval of the Reappointment of Tyler Bradberry to the Board of Adjustment.
Ashlee Coronado, City Clerk
- H. Approval of the Reappointment of Melissa Hartman to the Board of Adjustment.
Ashlee Coronado, City Clerk
- I. Approval of the Reappointment of Mary Gojkovich to the Civil Service Commission with a Waiver for Number of Commission Memberships Served.
Ashlee Coronado, City Clerk
- J. Approval of the Reappointment of Annie Larkin to the Evergreen Cemetery Committee.
Ashlee Coronado, City Clerk
- K. Approval of the Reappointment of Sandra Michel to the Evergreen Cemetery Committee.
Ashlee Coronado, City Clerk
- L. Approval of the Reappointment of William Gronlund to the Library Advisory Board with a Waiver for Length of Service.
Ashlee Coronado, City Clerk
- M. Approval of the Reappointment of Donna Wirtel to the Library Advisory Board.
Ashlee Coronado, City Clerk
- N. Approval of the Reappointment of William Bailey to the Parks and Recreation Committee.
Ashlee Coronado, City Clerk
- O. Approval of the Reappointment of Alisia Espiriti to the Planning and Zoning Commission.
Ashlee Coronado, City Clerk
- P. Approval of the Reappointment of Mary Gojkovich to the Police and Fire Advisory Committee.
Ashlee Coronado, City Clerk

APPROVED ITEMS: 2A-2P APPROVED

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-26-01; Amending Chapter 7, Building, by establishing a new article 7.16- Utility Pole Installation and Relocation Regulations.
Logan Dodd, Operations Manager

ACTION APPROVED

NEW BUSINESS

4. Public Hearing and Discussion and Possible Approval of a Liquor License Application for Le Cornucopia Café located at 1 Howell Avenue, Bisbee, AZ; Gretchen Renee Bonaduce, Applicant.
Ashlee Coronado, City Clerk

ACTION APPROVED

5. Public Auction of Designated Surplus Property an unaddressed parcel located adjacent to APN 101-12-082H.
J. Emanuel Stuart, City Planner

ACTION APPROVED

6. Discussion and Possible Approval of Resolution R-26-01, Amending the Building Inspector Section of the City Fee Schedule.
Melissa Hartman, City Planner

ACTION APPROVED

7. Discussion and Possible Approval for the Bisbee Arts Commission to pay Hotel La More at The Bisbee Inn in the amount of \$126.56 for two rooms for Flam Chen following the New Year's Eve Event.
Karen Schumacher, BAC Liaison

ACTION APPROVED

8. Discussion and Possible Approval for the Bisbee Arts Commission to pay Art Car World in the amount of \$150.00 for an Art Car and Driver for their New Year's Eve Event.
Karen Schumacher, BAC Liaison

ACTION APPROVED

9. Discussion of Current status of Bisbee Bus including pending 5311 Application, Budget, Audit and Contracts.
Melanie Greene, Interim Transit Manager

DISCUSSION ONLY

10. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-26-02; Amending the City Code of the City of Bisbee, Chapter 3.5 Procurement.
Melanie Greene, Interim Transit Manager

ACTION APPROVED

11. Discussion and Possible Approval of Revisions to the City of Bisbee, Bisbee Bus ADA Policies.
Melanie Greene, Interim Transit Manager

ACTION APPROVED

12. Discussion and Possible Approval of the DBE Program Plan.
Melanie Greene, Interim Transit Manager

ACTION APPROVED

13. Discussion and Possible Approval of the Adoption of the City’s Title VI Plan.
Melanie Greene, Interim Transit Manager

ACTION APPROVED

14. Discussion and Possible Approval of a Contract Administration Manual.
Melanie Greene, Interim Transit Manager

ACTION APPROVED

15. Discussion and Possible Approval of Resolution R-26-02; Authorizing the Submission of an Application to the Arizona State Match Advantage for Rural Transportation (AZ Smart) Fund for reimbursement of Federal Grant Development costs related to a raise/build Transportation Discretionary Grant Application.
J. Emanuel Stuart, City Planner

ACTION APPROVED

16. Discussion and Possible Approval of a Motion to Go into Executive Session Pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney related to the City Manager Recruitment.
Ken Budge, Mayor

ACTION APPROVED

17. Discussion and Possible Selection of a firm for City Manager Recruitment Services.
Ken Budge, Mayor

ACTION APPROVED

18. City Manager’s Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

- Councilmember Schumacher would like to comment on the Bisbee Arts Commission New Years Eve Event.

ADJOURNMENT: 8:57PM

ACTION APPROVED