

**MINUTES OF THE
LIBRARY ADVISORY BOARD MEETING
HELD Tuesday, January 13, 2026 at 5:30 PM
at the Copper Queen Library located at 6 Main Street, Bisbee, AZ 85603**

ROLL CALL: The Meeting was called to order by Cinda Combs at 5:30 PM
BOARD MEMBERS

CINDA COMBS
DONNA WIRTEL
MARY ANN HARLAN (excused)
MICHAEL WILSON
WILL GRONLUND
ANGELIKA JOHNSON
MATT COOK

CITY COUNCIL LIAISON: VACANT
CITY STAFF LIAISON: JASON MACOVIAK - LIBRARY MANAGER

THE FOLLOWING WAS DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

1. APPROVAL OF MINUTES.

Minutes from the October 14, 2025 meeting were approved.

2. CORRESPONDENCE AND COMMUNICATIONS.

NONE

3. CALL TO PUBLIC.

There was no call to the public.

4. OLD BUSINESS.

Second reading of the Opportunity Card Policy - The Board voted unanimously to accept the policy for the Copper Queen Library's Opportunity Card which Mr. Macoviak explained will allow new patrons who are unable to verify their local address to apply for a limited-used "opportunity" card which will allow them to check out one (1) item from the library at a time. The card will also give them access to the CQL's digital library resources. The card does not allow them to check out from the CQ Library of Things. Mr. Macoviak also explained that the new patron would still have to provide some type of state or federally issued ID.

5. NEW BUSINESS.

STATE OF THE LIBRARY REPORT FROM THE LIBRARY MANAGER

STATISTICS : Mr. Macoviak presented statistics for October - December 2025. He noted that the library checked out 3,675 adult books, 1,449 kids books, 305 audio cds and 4,542 dvds. He also gave statistics for the Children's Library. He stated that the library checked out 311 juvenile fiction books, 222 graphic novels, 204 juvenile nonfiction books, 95 young adult novels, 93 board books, 439 easy books and 53 early readers. He also stated that the library hosted 38 preschool programs with 373 participants (which includes parents and caregivers). He noted that the library was still lending out more materials to other county libraries than borrowing, which shows that patrons are finding a lot of what they need right here in the library. Mr. Macoviak also talked about the Library of Things checkouts, including 112 internet hotspots, 31 culture passes, 130 packs of seeds, 71 tools. He noted that the total checkouts from the Library of Things 262. He also talked about the increase in digital library checkouts which includes eBook, eAudiobooks and digital magazines. He noted that there were 1,137 eBook, 1,685 eAudiobooks and 933 digital magazines checked out over the three month period. Mr. Macoviak noted that the statistics sheet that he distributed contained numbers for the previous quarter in parentheses, which he said wasn't a very good comparison. There was some discussion and it was decided that Mr. Macoviak would include the previous year's statistics of the same quarter for better comparison.

STAFFING : Mr. Macoviak noted that there were no changes to Library Staff. He talked about the

great work of the library's volunteer team and noted that staff would not be able to accomplish the things they do without the help of our loyal and dedicated volunteers.

PROGRAMMING : Mr. Macoviak updated the Board on the Copper Queen Library's programming plans for 2026 including programs related to the 250th anniversary of the signing of the Declaration of Independence. He noted that library staff was scheduled to meet partner organizations to see if they can work together on some bigger events to mark the occasion. He noted that the CQL was intending to applying to the National Endowment of the Arts for a grant to help with those programming needs, including a Big Read event that would take place in 2026. He also talked about the library's Summer Fun Program which will take place in June and July under the theme of "Unearthed". He also noted upcoming plans for a robust Poetry Month in April and the CQL's 2nd Annual Zine Fest which will take place on Saturday, April 18, 2026 at the Copper Queen Library.

NEW OFFERINGS : Mr. Macoviak updated the board on new offerings at the Copper Queen Library, including the launch of Northstar Digital Literacy, online platform designed to help library patrons build essential digital skills for work, school, and everyday life. He explained that the program offers interactive assessments and self-paced learning modules on topics like basic computer use, internet navigation, email, and productivity tools. He noted that this new program was provided by the Arizona State Library with federal funding from the Institute of Museum and Library Services. He also noted that the federal grant cycle with IMLS and managed by the Arizona State Library is now open. He stated the library was intending to apply for a grant for the CQL's Creative Studio.

6. **FOR THE GOOD OF THE ORDER** : Mr. Macoviak noted that the next meeting is scheduled for **WEDNESDAY**, April 8, 2026 at 5:30 PM at the Copper Queen Library. He explained that the change in day and date was due to the conflict of City of Bisbee Budget Hearings.
7. **ADJOURNMENT**. The Meeting was adjourned at 6:10 PM.