

## **ACTION AGENDA**

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, FEBRUARY 3, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

### **ROLL CALL**

#### **COUNCIL**

Councilmember Trish Damon, Ward III  
Councilmember Pete Skinner, Ward II  
Councilmember Karen Schumacher, Ward I  
Mayor Ken Budge  
Councilmember Lori Reynolds, Ward I  
Councilmember Mel Sowid, Ward II  
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

#### **STAFF**

VACANT, City Manager  
Ashlee Coronado, Interim City Manager / City Clerk  
Keri Bagley, Finance Director  
Tim Cox, Police Chief  
Jay Ritchie, Deputy Police Chief  
Jim Richardson, Fire Chief

#### **CITY ATTORNEY**

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, January 20, 2026.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Lora Bateman to the Charter Review Committee.  
Ashlee Coronado, City Clerk
  
- C. Approval of the Appointment of Darrell Dixon to the Charter Review Committee.  
Ashlee Coronado, City Clerk
  
- D. Approval of the Appointment of Margaret Hartnett to the Charter Review Committee.  
Ashlee Coronado, City Clerk
  
- E. Approval of the Appointment of Margaret Sowid to the Charter Review Committee.  
Ashlee Coronado, City Clerk
  
- F. Approval of the Appointment of Melanie Greene to the Transit Advisory Committee.  
Ashlee Coronado, City Clerk
  
- G. Approval of the Appointment of Julie Turek to the Transit Advisory Committee.  
Ashlee Coronado, City Clerk
  
- H. Acceptance of the Resignation of Cheri Chase from the Airport Advisory Commission.  
Ashlee Coronado, City Clerk
  
- I. Approval of a Special Event Liquor License Application Submitted for an Event to be held at the Jonquil Motel on Saturday, March 28, 2026, from 9:00am to 9:00pm; Meggen Connolley, Applicant.  
Ashlee Coronado, City Clerk
  
- J. Approval of a Special Event Liquor License Application Submitted for an Event to be held at the Jonquil Motel on Tuesday, April 7, 2026, from 2:00pm to 11:00pm, and Wednesday, April 8, 2026, through Saturday, April 11, 2026, from 11:00am to 11:00pm each day; Inna Thorn, Applicant.  
Ashlee Coronado, City Clerk

**ACTION ITEMS: 2A-2J APPROVED**

**OLD BUSINESS**

- 3. Discussion and Possible Approval of a Park, Facility and Right-of-Way Use Permit for the use of City Park for the Bisbee Anti-Folk Fest to be held Friday, March 27, 2026, through Saturday, March 28, 2026, from 12:00pm (Noon) to 11:59pm each day, Sarah Neubaum, Applicant.  
Ashlee Coronado, City Clerk

**ACTION APPROVED**

- 4. Discussion and Possible Approval of a Park, Facility and Right-of-Way Use Permit for the use of Vista Park for Night of Miracles/National Night Out on Wednesday, April 22, 2026, from 6:00pm to 9:00pm, Alma Hickman, Applicant; with a request to waive fees.  
Ashlee Coronado, City Clerk

**ACTION APPROVED**

**NEW BUSINESS**

5. Presentation of the City of Bisbee’s Annual Audit Report for the Year Ended June 30, 2025, by Steven Palmer, CPA, Squire & Company PC (Hinton Burdick).  
Keri Bagley, Finance Director

**NO ACTION REQUIRED**

6. Discussion and Possible Approval of Resolution R-26-04; to adopt an Updated Public Participation Plan for the General Plan Update.  
J. Emanuel Stuart, City Planner

**ACTION APPROVED**

7. Discussion and Possible Approval to designate the city owned property located adjacent to 300 Williams Avenue, an unaddressed strip of land as City of Bisbee Surplus Property. The Strip of land is approximately 4,255 square feet.  
J. Emanuel Stuart, City Planner

**ACTION APPROVED**

8. Discussion and Possible Approval to set a Public Auction Date of March 3, 2026, after 7:00pm for the Auction of the city owned property located adjacent to 300 Williams Avenue, an unaddressed strip of land which is approximately 4,255 square feet and establish the minimum acceptable bid amount of \$8,500.00 for the property.  
J. Emanuel Stuart, City Planner

**ACTION APPROVED**

9. Public Hearing with Discussion and Possible Approval of Resolution R-26-03 Supporting the Bisbee Bus Transit Program and the Application for Funds to Operate the Bisbee Transit/Bus System.  
Melanie Greene, Interim Transit Manager

**ACTION APPROVED**

10. Discussion and Possible Approval of Resolution R-26-05 Supporting the Bisbee Bus Transit Program and the use of General Funds to Operate the Bisbee Transit/Bus System as needed through the end of the 25-26 Federal Fiscal Year.  
Melanie Greene, Interim Transit Manager

**ACTION APPROVED**

11. Discussion and Possible Approval of a New Position, Transit Manager, to Manage the Day-to-Day Administration and Oversight of the Bisbee Bus.  
Melanie Greene, Interim Transit Manager

**ACTION APPROVED**

12. Discussion and Possible Approval of Ordinance O-26-04; an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, Authorizing the Sale and Transfer of Certain Property Located at 113 E Street, City of Bisbee, County of Cochise, State of Arizona under the City’s Workforce Housing Initiative; authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this ordinance and declaring an emergency.  
Ashlee Coronado, Interim City Manager

**ACTION APPROVED**

13. Discussion and Possible Approval of a Motion to Go into Executive Session Pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation for legal advice with the City Attorney related to the City Manager Recruitment.

Ken Budge, Mayor

**ACTION APPROVED**

14. Discussion and Possible Selection of a firm for City Manager Recruitment Services.

Ken Budge, Mayor

**ACTION APPROVED: DUFFY GROUP**

15. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

**ADJOURNMENT: 9:25PM**

**ACTION APPROVED**