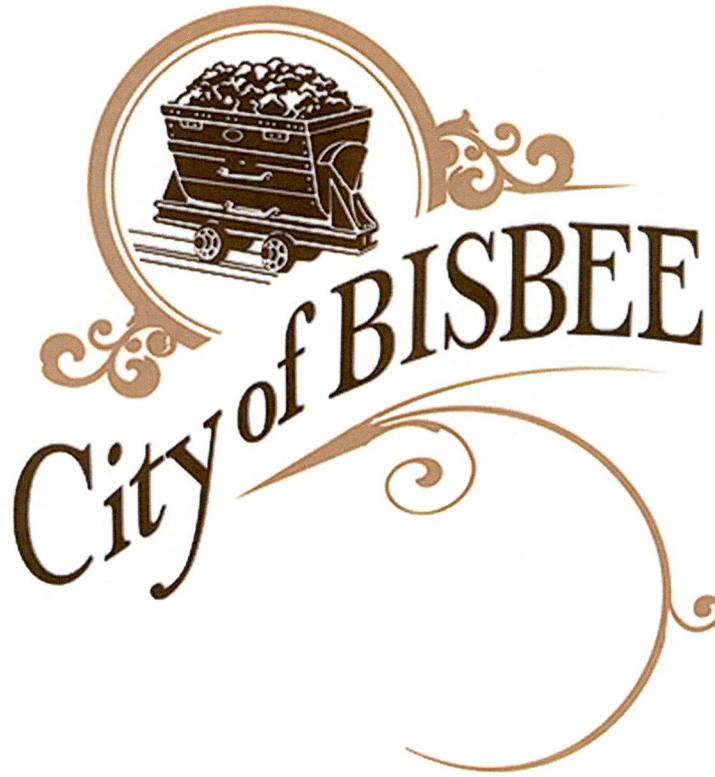


***City of Bisbee General Plan Update
Public Participation Plan***



City of Bisbee General Plan Update

Public Participation Plan

City of Bisbee General Plan Update

The Arizona Revised Statutes requires that each municipality adopt a comprehensive, long-range General Plan to guide the community's physical development. The purpose of the General Plan is to:

- Support the community's vision
- Identify the community's goals and development objectives
- Serve as a policy guide for local decision-makers
- Fulfill state legal requirements

The City of Bisbee's General Plan serves as a guide for the City's policy makers to create a sustainable community with future growth.

In 2000, Growing Smarter Plus legislation created requirements for a detailed framework for the land-planning process in cities within the State of Arizona. The City of Bisbee General Plan Update must meet the Growing Smarter and Growing Smarter Plus requirements as outlined in Arizona Revised Statutes.

ARS 9-461.06 requires municipalities to adopt written procedures to provide effective, early and continuous public participation in the development and major amendment processes of General Plans from all geographic, ethnic and economic areas of the municipality.

Additionally, ARS 9-461.06 requires municipalities to adopt written procedures that provide for:

- The broad distribution of the update or amendments.
- The opportunity for written comments.
- Public hearings after effective notice.
- Open discussions and communications with consideration of public comments.

It also requires municipalities to consult with, advise and provide an opportunity for official comment by public officials and agencies, the County, school districts, associations of governments, public land management agencies, other government jurisdictions, public utility companies, civic and professional organizations, property owners and citizens to ensure coordination of the proposed plan to properly locate sites for all public purposes in the General Plan.

This Public Participation Plan provides those requirements of the Growing Smarter and Growing Smarter Plus Acts.

Public Participation Plan Organization

The City of Bisbee General Plan will be updated under the direction of the City's Management Team, the City of Bisbee Planning and Zoning Commission and the City of Bisbee Mayor and Council. City staff will be directly responsible for overseeing and managing the General Plan effort, facilitating public input and developing the Plan's content. The following groups will play significant roles guiding the creation of the General Plan Update:

- Residents;
- Land Owners;
- City staff and Elected Officials;
- Major Employers and Business Owners;
- Neighborhood Organizations
- Local businesses; and
- Other Stakeholders.

Additionally, the public involvement process will include an appointed General Plan Steering Committee.

General Plan Steering Committee Meetings will include:

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- Overview and Summary of Findings of the Visioning Exercises and Background and Existing Conditions Reports;
- Various Project Presentations;
- Questions and Answers;
- Visioning Session.

Committee members will have the opportunity to review and comment on findings, make informed decisions, and provide input throughout the different phases of the General Plan Update at major project milestones. In addition, all committee members will have the opportunity to provide additional input during public hearings in front of the Planning and Zoning Commission and the City of Bisbee Mayor and Council.

The City of Bisbee will reach out to:
Cochise County Planning Department
Mayor, City of Bisbee
Southeastern Arizona Government Organization (SEAGO)
City of Bisbee Transit Services Committee
Chair, City of Bisbee Planning & Zoning Commission
Bisbee Mining and Historical Museum
City Council members
City Attorney
Cochise County Housing Authority
City of Bisbee Airport Commission
Arizona Water Company
City of Bisbee Public Works
Design Review Board
Bisbee Unified School District
Freeport-McMoran
Copper Queen Library
City of Bisbee Youth Council

Youth, homebound seniors, younger families and non-English speakers are usually less likely to attend organized meetings for a variety of valid reasons. Responding to the needs of these populations, the Project Team and the City will do outreach to these groups in appropriate ways by attending and participating in community events, through electronic communication, and attendances at requested meetings and events when possible.

Collaboration with Consultants

City of Bisbee staff will attend consultant-led community workshops, participate in committee meetings, and engage at community events where stakeholders are present to provide information about the General Plan Update and to invite ideas, questions, and feedback from interested community members.

Major Public and Private Land Owners

Major land owners including but not limited to: Freeport McMoran, [the Arizona State Land Department](#), Bisbee Unified School District, Cochise County, and other jurisdictions owning land in the City of Bisbee or adjacent will have opportunities to provide comment and review the planning process.

Alignment of planning efforts is key to preparing a General Plan that works for the City, and can be successfully implemented. City Staff will offer to meet **with employers** and all municipal, County, and special district jurisdictions receiving City services. Police, Fire districts, and school districts will have an opportunity to provide input into the planning process and discuss various aspects of the General Plan.

All pertinent agencies and jurisdictions will be formally invited to provide additional input during the required 60-day review prior to the final Public Hearing phase of the project.

Public Service Providers

Physical infrastructure, fire, police and emergency services, public and private utilities and any other service providers will have opportunities to provide comment and review at any stage of the public planning process.

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Meetings and Community Event Attendance

Meetings and community event attendance can be requested by members of the public and provided based on City and Project Team availability. Engaging City of Bisbee employees in meetings and being present at events is also important. Department employees are subject matter experts answering public questions and concerns. The City shall provide a minimum of one public event to be present at to present and inform the public about the General Plan Update and seek comment and input at aside from the City hearings.

Project Teams

Project Management Team

The Project Management Team includes the City of Bisbee Project Manager designated for this project. The Project Management Team includes:

- City of Bisbee City Planning Department
- Public Works Department
- City Clerk's office

The Project Management Team will meet on a regular basis to monitor General Plan progress, identify issues associated with the Plan progress, and ensure that project goals, timelines and deliverables are addressed.

General Plan Guidance from the Community

The City Planner will meet with various members of the community to gather feedback for the plan. There will be a series of meetings with the Planning and Zoning Commission to cover various aspects of the plan, meetings with members of City Council, a meeting with the Parks and Recreation Committee, the Arts Commission, and other Boards and Commissions. These members will be asked to actively engage in the creation of the Plan and identify strategies and policies to be included in the Plan.

There will be individual meetings with key administrators and City department directors and managers who will have direct responsibility for ultimately implementing the General Plan once adopted.

There will be feedback from various community stakeholders during meetings, and may involve working with:

- City of Bisbee Council
- City of Bisbee Planning and Zoning Commission
- Arizona Department of Transportation (ADOT).
- Bisbee Unified School District
- Bisbee Area Businesses
- Bisbee Parks & Rec Department
- Bisbee Public Library
- Bisbee Arts Commission
- Public Land Owners (BLM, State Land Department, etc.)
- City staff from the various departments (police, fire, public works, etc.).
- Any other representative acting in a technical advisor capacity within the City or region.

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ARS 9-461.06 requires municipalities in the State of Arizona to adopt a public involvement policy to guide the update and amendment of general plans. This policy describes the basic steps that the City of Bisbee (the City) will take to inform residents, business owners, and other stakeholders of updates and amendments to the City of Bisbee General Plan (the General Plan) and to involve them in the General Plan planning and decision-making processes.

The process described below details the minimum which will be conducted during the process to ensure public interaction is engaged and received. Additional public engagement methods could be added to the process if more methods appear to be needed to get more effective public responses.

Public Involvement Goals and Policies

GOAL: PROVIDE OPPORTUNITIES FOR EFFECTIVE AND ENGAGED PUBLIC PARTICIPATION THROUGHOUT THE GENERAL PLAN UPDATE PROCESSES.

Policy 1:

Make reasonable efforts to involve the public and affected entities in the planning process of the General Plan update.

IMPLEMENTATION MEASURES

a. Provide public outreach via various medias including not but limited to: online media, fliers, public hearings, surveys utilizing the City website and in person community events when possible.

Policy 2:

Support open communication for comment and review of the General Plan Update through: public engagement at a local event, digital engagement through surveys, and public discussions at the City Planning Commission and City Council during the General Plan Update process through public work sessions and hearings.

IMPLEMENTATION MEASURES

a. Provide public ability to provide comment by contacting City staff and the project team through in person events, e-mail comments, website comments, and mail in comments.

Policy 3:

Provide effective, early and continuous public participation that encourages involvement from all geographic, ethnic and economic areas of the City.

IMPLEMENTATION MEASURES

- a. Form a General Plan Steering Committee early in the process to provide ongoing expertise to the General Plan update process.
- b. Invite to the Steering Committee representatives from:

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- ~ City Departments;
 - ~ Local, regional and state agencies;
 - ~ Adjacent jurisdictions;
 - ~ Other public institutions (such as school districts); and
 - ~ Major Employers and Land Owners
- c. Hold at least two Steering Committee Team meetings during the preparation of the General Plan update at major project milestones and provide for potential updates between meetings.
 - d. Seek guidance from the City Manager and Council to identify major stakeholders.
 - e. Include seniors and youth in the public participation process through outreach efforts via in person or virtual meetings or surveys.
 - f. Keep the public informed about the General Plan process, and provide opportunities for community participation in the development of the General Plan through the City's website and in person events when possible.
 - g. Provide information about the General Plan through a variety of venues, which may include, but are not limited to:
 - ~ Information posted on the City's web page;
 - ~ Posts on City Social Media pages
 - ~ Public notices in local newspapers
 - ~ Attendance to special engagements such as community festivals and events.
 - h. Conduct one public work session meeting prior to the legislatively required Planning and Zoning Commission and City Council Public Hearings for vote.
 - i. Accept written comments at public events and public hearings and in advance of the hearing via e-mail or hand written.

Policy 4:

Provide effective notice of public hearings and meetings regarding the preparation of the General Plan Update.

IMPLEMENTATION MEASURES

- a. Provide public notice of the Planning and Zoning Commission and City Council public hearing as required by State Law.
- b. Accept feedback from the following:
 - 1) Arizona Commerce Authority;
 - 2) Arizona State Land Department;
 - 3) Adjacent Jurisdictions and Native Tribes;
 - 4) School Districts;
 - 5) Public Utility Companies;
 - 6) Cochise County Public Works Department;
 - 7) Civic, Educational, Professional and Other Organizations;
 - 8) Property Owners and Residents; and
 - 9) Any other entities or individuals that notify the City, in writing, of their desire to be notified about the preparation of the General Plan Update.
- c.

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Policy 5:

Distribute the proposed plan update draft and maps in viewable and easy to access formats.

IMPLEMENTATION MEASURES

- a. Make digital copies of the plan update available to the entities required by State Law and to members of the public who request a copy of the plan update as well as on the City website.
- b. Publish at least once notice in a newspaper of general circulation regarding the General Plan details for scheduled public meetings containing the date, time, and location and staff contact information where the public can comment and find more information.
- c. Make available a paper copy for review of the draft plan of the General Plan Update at City Hall and the local library
- d. At least sixty (60) days before the General Plan Update is noticed, the City of Bisbee shall submit a digital copy for review and further comment as part of the required **60-day Agency Review** period to:
 - 1) The Planning & Zoning Division of Cochise County;
 - 2) Adjacent jurisdictions and any nearby Native Tribes;
 - 3) The Arizona Department of Transportation (ADOT);
 - 4) The Arizona State Land Department (ASLD);
 - 5) The Arizona Commerce Authority;
 - 6) The Arizona Department of Water Resources (ADWR); and
 - 7) The Arizona Department of Environmental Quality (ADEQ).
- e. Provide a digital copy to any person or entity that requests in writing to receive a review copy.

RESOLUTION R-26-04

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,
COUNTY OF COCHISE, STATE OF ARIZONA, APPROVING A PUBLIC
PARTICIPATION PLAN AS PART OF THE CITY OF BISBEE'S GENERAL
PLAN UPDATE**

WHEREAS, the State of Arizona periodically requires communities to update their general plan as part of the Growing Smart and Growing Smarter Plus legislation; and

WHEREAS, as part of the City of Bisbee's (the "City") General Plan Update, and in accordance A.R.S. §9-461.06 (B), the City's governing board is required to adopt written procedures to provide effective public participation in the development of the City's General Plan Update; and

WHEREAS, City Staff, have prepared the necessary Public Participation Plan in the form attached as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:

After discussion and due consideration, the City's Mayor and Council hereby approve and adopt the Public Participation Plan in the form attached as Exhibit "A" as part of the City's General Plan Update.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Bisbee this 3rd day of February 2026.

APPROVED:



Ken Budge, Mayor

ATTEST:



Ashlee Coronado, City Clerk

APPROVED AS TO FORM:



Joseph D. Estes, City Attorney