

NOTICE OF SOLICITATION FOR PROPOSALS
CITY OF BISBEE
Purchase of Dark Sky Compliant Roadway Luminaires

1. Introduction

The City of Bisbee is seeking sealed bids (“Bids”) in the manner specified herein from qualified vendors (“Vendor”) capable of providing the following goods and/or services:

The City of Bisbee Public Works Department is soliciting written quotes for the purchase of seventeen (17) dark sky compliant roadway luminaires.

2. SCHEDULE OF EVENTS

**Submittal Due Date/Time: March 5th, 2026,
3:00 p.m. (Arizona, MST)**

**Submittal Location: City Clerk, City of Bisbee
118 Arizona Street
Bisbee, AZ 85603**

**Inquiries may be directed to: City of Bisbee Public Works
118 Arizona Street
Bisbee, AZ 85603
Attn: Mr. Logan C. Dodd
(520) 432-6002**

3. Nature of the Purchase

The specifications and descriptions of the work and/or materials required are described in the attached “Specifications, Scope of Work or Requirements” that accompanies this Notice.

4. Preparation of Bid

4.1 It is the responsibility of the Vendor to examine the entirety of this Notice of Solicitation and to seek clarification of any requirement that may not be clear. This Notice of Solicitation includes the City of Bisbee’s standard Purchase Contract, which the successful bidder will be required to execute.

4.2 The City will not reimburse any costs incurred in developing, presenting or providing this Bid. All materials and documents submitted in response become the property of the City and will not be returned.

4.3 All Bids submitted to the City become a public record. If the Vendor believes that any information included in a Bid should remain confidential, the Vendor

must specifically identify that information and its reasons. In the event of any public request for this information, the City will use its best reasonable efforts to provide the Vendor with notice of this request and an opportunity to obtain a court order, at the Vendor's sole expense, protecting this information from release prior to making it available.

4.4 The specifications included in this Notice of Solicitation are the minimum level required. All Bids submitted must be for products or services that meet or exceed the minimum level of all such specifications.

4.5 If brand names or specific products are identified in the specifications, the Vendor may propose substantially equivalent alternatives. For any such Bid, the Vendor must submit technical literature or detailed production information sufficient to allow the City to evaluate the nature of the proposed product.

4.6 Prices shall be submitted on a per unit basis, by line item, when applicable. The prices offered should include applicable state and local taxes. The City will reimburse the Vendor for applicable transaction or sales taxes, provided that they are separately identified in any invoice. The Vendor will be responsible for the payment of all applicable taxes.

4.7 Prices shall include delivery, freight and installation.

4.8 Any exceptions that are included with the Bid shall be submitted in a clearly identified separate statement by which the Vendor specifically identifies the precise terms to which any exception is made and describes any alternative offer, if applicable. Any exception that is not clearly identified will be without force and effect. An attached preprinted form of contract or the Vendor's standard terms will not be considered to be a specific statement of exception.

5. Submission of the Bid

5.1 **Three copies** of the Sealed Bids must be in the actual possession of the City Clerk on or prior to the exact time and date indicated in the Schedule of Events. Late Bids will not be considered.

5.2 Sealed Bids must be submitted in a sealed envelope or container with the following information clearly indicated on the outside:

- a. Name of the Solicitation, as indicated by the City.
- b. Name and address of the Vendor

5.3 Bids shall be submitted in writing, by a paper document that is printed, typed or in ink. Bids submitted directly to the City by electronic means, by facsimile, electronic mail, or otherwise, shall not be accepted. Any substitute for any document forms provided with this Notice of Solicitation must be legible and must contain the same information requested by any such form.

5.4 Bids may be withdrawn upon the submission of written, signed request submitted by the Vendor prior to the due date and time. Bids may not be amended or withdrawn after the due date and time.

6. Award of the Contract

6.1 The City reserves the right to waive any immaterial defect or informality in a Bid; to reject any or all Bids or portions thereof; to reissue this Notice of Solicitation; and to accept a Bid on a partial basis, if in the best interests of the City.

6.2 Unless otherwise stated, the Contract will be awarded to the lowest responsive, responsible bidder who has demonstrated the ability to perform as required. Factors that will be considered in making this award include technical capability of the Vendor, performance history, demonstrated availability of the necessary people and equipment, price and timeliness of the performance.

7. Certification

7.1 By signing and submitting a Bid, the Vendor certifies that the Bid did not involve any collusion or other anti-competitive practice; that the Vendor will not discriminate against any employee, applicant, or customer in violation of applicable state and federal law; and that the Vendor has not given, offered to give and will not give any economic opportunity, future employment, gift, loan, gratuity, trip, favor or discount to any City employee or official in connection with the Bid.

7.2 The Vendor further certifies that the individual signing the Bid has the authority to make a binding legal commitment on behalf of the Vendor to perform and deliver everything that is required in connection with the Bid. Unless otherwise stated herein, the Bid shall be effective for a period of thirty (30) days.

BID

TO THE CITY OF BISBEE:

The undersigned hereby offers the following Bid and agrees to furnish the materials and/or services requested in compliance with all of the terms, conditions, specifications, and other descriptions of the work associated with this Notice of Solicitation. The Vendor certifies that he or she has read, understands and will fully and faithfully comply with the Notice of Solicitation, its attachments and any referenced documents. The Vendor also certifies that the prices offered were independently developed without consultation with any of the other bids or potential bidders.

Authorized Signature

Date

Printed Name and Title

Company Name _____

Address _____

City, State and Zip Code _____

Telephone Number(s) _____

Company's Fax Number _____

Email Address _____

[ATTACH BID TO THIS PAGE]

**ACCEPTANCE OF BID
NOTICE OF AWARD**

The Bid is hereby accepted by the City of Bisbee. This document shall also constitute notice of award of the Contract to the Vendor.

The Vendor is bound to provide the materials and/or services identified in the Bid, subject to all terms, conditions, specifications, amendments, and other requirements set forth in this Notice of Solicitation and the Contract.

The Vendor shall not commence any billable work or provide any materials or services under this document until the Vendor and the City execute the Contract, and the Vendor receives a formal notice to proceed from the City of Bisbee.

City of Bisbee

By _____

Date: _____

Its: _____

SPECIFICATIONS

In accordance with the terms and conditions listed below, the Contractor shall:
Provide Dark Sky Roadway Luminaires comparable to the following specifications;

QUANTITY

Seventeen (17) dark sky compliant roadway luminaires.

2. REQUIRED SPECIFICATIONS

All luminaires proposed must meet or exceed the following minimum specifications:

A. Dark Sky Compliance

- Fixture must be fully shielded (0% uplight).
- Must comply with current Dark Sky standards or equivalent.
- Manufacturer shall provide documentation verifying compliance.
- As outlined in the City of Bisbee Dark Sky Guidebook.

B. Spectral Requirements

- Less than 1.5% blue light content (measured within the 400–500 nm wavelength range).
- Manufacturer must provide spectral power distribution (SPD) data confirming compliance.

C. Color Rendering

- Color Rendering Index (CRI) greater than 55.

D. Efficacy

- Minimum efficacy of greater than 90 lumens per watt (L/W).

E. Additional Requirements

- LED roadway luminaire suitable for municipal roadway applications.
- Standard voltage
- Operating temperature is suitable for desert climate conditions.
- Minimum warranty: [Insert years, typically 5 or 10 years].
- Photometric report required.
- Installation and mounting compatibility details must be provided.

**CITY OF BISBEE
CONTRACT FOR SERVICES**

The City of Bisbee Public Works Department is soliciting written quotes for the purchase of seventeen (17) dark sky compliant roadway luminaires.

THIS CONTRACT is made this ___ day of _____, by and between the City of Bisbee (hereinafter “the City”) and _____, (hereinafter “the Contractor”).

WHEREAS the City is in need of certain services, as more particularly specified in the Notice of Solicitation designated as auditing services, as more particularly specified in the attached Scope of Work; and as incorporated herein by reference; and

WHEREAS the Contractor has offered to perform the proposed work in accordance with the terms of this Contract.

NOW, THEREFORE, in consideration of the promises and covenants stated herein, **IT IS HEREBY AGREED THAT:**

1. The Contractor promises and agrees to perform the work and to provide the services as described in the “Notice of Solicitation” and the “Specifications, Scope of Work or Requirements”, each of which is incorporated herein by reference. This work shall be provided in a good and competent manner, and to the satisfaction of the City, or its designees. This work shall also be performed in a manner that is consistent with the “Standard Terms and Conditions, City of Bisbee Contract,” which are incorporated into this Contract by reference, and any special terms and conditions which may be attached to this Contract.
2. The Contractor further agrees to provide all of the services required by this Contract in a complete and acceptable form, as such work is customarily provided according to professional standards applicable to completion of this type of service work.
3. This Contract shall remain in effect for a period of _____, through _____, or for such period as may be otherwise specified in the Contract Documents.
4. The City will compensate the Contractor for its performance, and the Contractor agrees to accept as complete payment for such full performance, a sum not to exceed \$ _____.
5. The City shall have the right to reject all, or any work or work product submitted under this agreement which does not meet the required specifications. In the event of any such rejection, the Contractor agrees to promptly remedy any and all deficiencies. No compensation shall be due for

any rejected work until such deficiencies have been corrected and corrected at the Contractor's sole cost.

- 6. Payment shall be made by the City to the Contractor on the basis of invoices detailing the work included within each billing period. The Contractor's billing period shall be on a biweekly basis.
- 7. All notices, invoices and payment shall be made in writing and may be given by personal delivery or by mail. The names and addresses of the designated recipients for such notices, invoices and payments are as follows:

TO CONTRACTOR:

TO CITY: **City of Bisbee**
118 Arizona Street
Bisbee, Arizona 85603

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Contractor as indicated below:

APPROVED:
CITY OF BISBEE

APPROVED:
CONTRACTOR

By _____
Ken Budge, Mayor

Name: _____
Title: _____
Address: _____

ATTEST:

Ashlee Corando, Interim City Manager

APPROVED AS TO FORM:

Joseph D Estes, City Attorney
Pierce | Coleman