

ACTION AGENDA OF THE CHARTER REVIEW COMMITTEE
WEDNESDAY, MARCH 25, 2026, 5:30 PM
118 ARIZONA STREET, BISBEE, AZ 85603

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 5:30PM

ROLL CALL:

CHARTER REVIEW COMMITTEE

Ward I

Frank Davis

John Guy

Peter Gaffer- Excused

Nicole France

Ward II

Fred Miller

Margaret Sowid- Absent

Luana Proffitt

Bert Whitehead

Ward III

Margaret Hartnett

Darrell Dixon

Lora Bateman

Kelly Overcracker

Original Freeholder: Thomas Wheeler

Former Committee Member:

CITY COUNCIL LIAISON

Ken Budge, Mayor

CITY STAFF LIAISON

Ashlee Coronado, Interim City Manager

CITY ATTORNEY

Joe Estes, City Attorney

1. Introduction of Bisbee City Charter Members.
Mayor Budge

Mayor Budge invited the committee members to introduce themselves.

2. Introduction of the Bisbee City Charter Review Process and the Charter's Function and Importance.

Mayor Budge discussed how the Charter Review process had run in the past and made suggestions for the current review process.

3. Discussion of the Open Meeting Law
Ashlee Coronado, Interim City Manager

Ms. Coronado went over Open Meeting Law and how to go about getting information to members of the review committee.

4. Discussion and Selection of a Chairperson.
Mayor Budge

Mayor Budge Opened the nominations for the Chair position.

Frank Davis nominated Fred Miller as the Chair. Darrell Dixon seconded the nomination.

Motion approved unanimously.

5. Discussion and Selection of a Vice Chairperson.
Mayor Budge

Chair Miller asked if there were any nominations or volunteers for Vice Chair.

John Guy volunteered to serve as Vice Chair.

Motion approved unanimously.

6. Discussion and Selection of a Secretary.
Mayor Budge

Chair Miller opened nominations or volunteers for Secretary.

Margaret Hartnett volunteered to serve as Secretary.

Motion approved unanimously.

7. Discussion and Selection of Times, Dates and Length of Meetings.
Mayor Budge

Chair Miller said that we had one date scheduled for April 8th and wanted to schedule one additional meeting. The committee discusses various dates.

The committee decided on April 29th at 5:30pm for the third meeting.

8. Discussion of Future Agendas for the Committee.
Mayor Budge

Chair Miller suggested that the committee members go through the Charter and highlight any items they would like to discuss.

9. Discussion and Possible Recommendations or Decisions regarding Article I, Incorporation, Form of Government, Powers of the City, and Boundaries, and Article II, The Council.
Chair

Chair Miller said that he would prefer to hold off on this item until the next meeting.

Motion: Bert Whitehead to table this item to the next meeting.

Second: Frank Davis

Motion approved unanimously.

Next meeting has been scheduled for April 8th at 5:30pm in Council Chambers.
Ashlee Coronado, Interim City Manager

Adjournment 6:05PM