

Mission Statement
“To Transform Lives and Enrich our Community Through the Arts”



CITY OF BISBEE

WEDNESDAY, SEPTEMBER 23, 2026, AT 5:01 PM

SPECIAL SESSION

ACTION AGENDA

THIS MEETING WILL BE HELD IN THE CITY OF BISBEE CITY HALL BUILDING
LOCATED AT 118 ARIZONA STREET, BISBEE, AZ 85603

Called to Order: 5:01pm by Commissioner Hauser

Roll Call-Commission Memebers:

Bisbee Arts Commission	PRESENT	ABSENT	EXCUSED
Pamela Feinsilber	X		
Nicole France	X		
Kurt Hauser, Chair	X		
Elle Peltola, Vice Chair	X		
Stella Rees	X		
Abigail Stage	X		
Elizabeth Vann	5:08PM		
Karen Schumacher, Council Liaison	X		

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

Item 1.

Discussion and Possible Approval to Pay Liz Vann in the amount of \$115.00 for supplies for the Stock Exchange Event.

MOTION: Commissioner Hauser moved to approve paying Liz Vann in the amount of \$115.00 for supplies for the Stock Exchange Event

SECOND: Commissioner Feinsilber

MOTION PASSED: Unanimously

Item 2.

Discussion and Possible Approval to Pay Nicole France in the amount of \$17.98 for supplies for the Stock Exchange Event.

MOTION: Commissioner Hauser moved to approve paying Nicole France in the amount of \$17.98 for supplies for the Stock Exchange Event

SECOND: Commissioner Peltola

MOTION PASSED: Unanimously (Commissioner France recused)

Item 6 was addressed before Items 3, 4, and 5.

Item 6.

Discussion and Possible Action regarding the Following items for the Bisbee Arts Commission's New Years Eve Event 2026:

- Discussion on coordination with Bisbee Forward regarding entertainment for the event.
- Discussion and Possible Action regarding the entertainment plan, including Flam Chen and/or alternative entertainment options.

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- Discussion regarding funding for entertainment, including the allocation of funds from Bisbee Forward and the Bisbee Arts Commission, with Bisbee Forward holding and distributing the funds for approved entertainment expenses.
- Discussion of required permits for the 2026 New Year's Eve Event, including the Park, Facility, and Right-of-Way Use Permit and, if fire-related activities are part of the event, obtaining all required fire permits and approvals.
- Discussion and possible action regarding advertising and promotional efforts for the 2026 New Year's Eve Event, including completion of the event flyer and beginning distribution and promotion **as soon as possible** to maximize community awareness and attendance.
- ***Discussion and direction regarding pushing social media promotion for the BAC NYE Event, including developing a promotional flyer for review and approval at the October 5th meeting.***
- Discussion and possible action regarding securing a porta potty for the event, including designation of a commissioner to coordinate arrangements and/or consideration of sharing the cost with the organizing group holding an event in City Park the following day.
- Project plan and next steps

Commission Discussed:

■ **City Meeting Debrief and Event Overview**

Commissioner Hauser reported on a meeting with city representatives regarding the 2026 New Year's Eve event. The city was receptive to the Jonquil parade and City Park gathering. Discussion included the parade route, street closures, and possible fire performance. The Fire Chief was open to the concept but requires a formal proposal, with final approval subject to City Council. The cement area of City Park was identified as a possible location.

Commissioner Peltola reported that she contacted the Arizona Rangers regarding event availability.

■ **Entertainment Options: Flam Chen vs. Odd Lab**

Commissioner Hauser spoke regarding concerns with Flam Chen's prior-year contract performance and stated he did not wish to pursue further engagement. He was unable to obtain a reduced proposal for this year's event.

Commissioner Hauser spoke regarding Odd Lab, a New Mexico fire and LED performance troupe. Commission supported the 45-minute show and asked that the cost of an LED-only performance be clarified if fire permits are not obtained and noted that changing performers helps keep the event fresh.

■ **Art Cars**

Four art cars have committed to attend at no cost, with additional art cars and aerialists potentially participating.

A Google Form will be created to collect participant and insurance information.

The Commission discussed possible art car locations, including Taylor Avenue and the Gulch. Any additional street closures will require a permit amendment and advance notice to nearby businesses and residents.

■ **Porta Potties**

Last year's portable restroom cost was \$294 for one unit. The Tucson Orienteering Club agreed to split the cost with BAC for this year's event.

The Commission budgeted **\$250 for BAC's share** and appointed Commissioner Stage as the coordinator. Commissioner France will provide contact information for the Orienteering Club.

MOTION: Commissioner Hauser moved to appoint Commissioner Stage as the liaison for porta potty acquisition for the 2026 New Year's Eve Event, to split the cost with the Tucson Orienteering Club, and to budget up to \$250.00 to cover the BAC's share of the cost.

SECOND: Commissioner Vann

MOTION PASSED: Unanimously

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■ **Parade and Arizona Rangers**

Arizona Rangers will be needed for parade and road-closure coverage. Costs are expected to be higher than last year's \$187.50 due to expanded activities.

Commissioner Peltola will confirm Ranger availability and costs. Commissioner Hauser will ask the Fire Chief about standby requirements, and Ms. Williams will obtain police cost estimates.

■ **Preliminary Budget Framework**

The current **\$2,500 New Year's Eve budget** includes:

- \$600 – Circus Street at Jonquil
- \$250 – Ball drop
- \$150 – Marching band
- Estimated Rangers, porta potties, and police costs

The Commission agreed to gather firm costs before finalizing the budget and present an itemized budget for a vote on **October 5**. The budget will be organized into Jonquil, City Park, and VIP sections.

Additional entertainment costs would need to come from fundraising. Commissioner Hauser estimated approximately \$3,000 may be needed for the full fire show.

■ **Marching Band**

Marching band requested \$400 to participate. Commissioners expressed concerns about paying performers given the limited budget and the volunteer nature of other participation.

No action was taken.

■ **VIP Section Concept**

The Commission discussed a proposed VIP seating area at approximately \$100 per table, while keeping the general event free.

The possibility of including canned alcoholic beverages was discussed within permit restrictions.

Additional volunteers would be needed.

A recommended-donation model and electronic donations through Bisbee Forward were also discussed.

Ms. Williams will add a vote on the donation-processing arrangement to the October 5 agenda.

The VIP concept was deferred for a formal vote.

■ **Permitting**

The event permit will need amendments for changes including art car locations and additional street closures.

A revised permit should be submitted in early October and no later than the week before the October 20 City Council meeting.

■ **Social Media and Promotional Flyer**

Commissioner Vann will create a teaser social media reel. Commissioner Hauser will prepare a preliminary flyer for the October 5 meeting. The Commission also discussed a press release, printing materials, and a reusable event banner. Sponsor recognition on flyers, social media, and during the event was also proposed.

■ **Orienteering Club Tie-In**

The Tucson Orienteering Club will host a youth event in City Park the following day and will incorporate an orienteering activity into the Jonquil event. The partnership also supports sharing porta-potty costs.

■ **Musical Entertainment at Jonquil and City Park**

The Commission discussed music options for both events.

Jonquil: The Rooks

City Park: Fatigo, Expats, Treasure Mammal, or a DJ

Commissioners discussed cost, local artist participation, and whether a full band is necessary. The proposed schedule would have music beginning around 10:30 PM and continuing through the fire/LED performance.

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The Commission agreed to compile a list of bands and costs for a vote on **October 5**. Ms. Williams will add “**Vote on Bands**” to the future agenda items.

Item 3.

Discussion and Possible Action on the Allocation of \$177.85 received through Square Pay from the Stock Exchange Event.

MOTION: Commissioner France moved to allocate the \$177.85 received through Square Pay from the Stock Exchange Event to Bisbee Forward for the purposes of funding the 2026 New Year's Eve Event.

SECOND: Commissioner Vann

MOTION PASSED: Unanimously

Item 4.

Discussion and Possible Action regarding the allocation of the \$1,144.00 received from the Stock Exchange Event.

- Split the funds, with the amount received from drink sales allocated to Bisbee Forward to support the 2026 New Year's Eve Event, and the remaining funds allocated to the Bisbee Arts Commission for future Commission-approved activities.

The amount attributed to drink sales will be determined during the discussion.

MOTION: Commissioner Vann moved to allocate \$572.00 to Bisbee Forward for the purpose of the 2026 New Year's Eve Event and the remaining \$572.00 to the Bisbee Arts Commission's event funds for future Commission-approved activities.

SECOND: Commissioner Peltola

MOTION PASSED: Unanimously

Item 5.

Discussion and Possible Action Regarding the Bisbee Arts Commission's Share of Proceeds from the Joint Garden Party Collaboration with Project Wildlife:

- Discussion and possible action regarding the Bisbee Arts Commission's share of the proceeds from the joint Garden Party collaboration with Project Wildlife, including the option to split the BAC's proceeds equally, with 50% allocated to Bisbee Forward to support the 2026 New Year's Eve Event and 50% allocated to the Bisbee Arts Commission's Event Funds for future Commission-approved activities.
- Discussion will also include payment of the artist associated with the event. Since the artist expense is not included in the current Bisbee Arts Commission budget, PWB will need to pay the artist directly. If the BAC's proceeds are received into the Bisbee Arts Commission fund, those funds cannot be spent until the next budget cycle.

MOTION: Commissioner Vann moved to allocate \$572.00 to Bisbee Forward for the purpose of the 2026 New Year's Eve Event and the remaining \$572.00 to the Bisbee Arts Commission's event funds for future Commission-approved activities.

SECOND: Commissioner Peltola

MOTION PASSED: Unanimously

Item 7.

Items Requiring Discussion and Possible Action at the Next Meeting – 2026 New Year's Eve Event

Due to the limited time remaining before the event, identify and address items that will require discussion and possible action at the next meeting to keep planning and preparations moving forward.

The Commission and Ms. Williams compiled the following list of items to be placed on the October 5th agenda for discussion and possible action:

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- Vote on musical entertainment (band and/or DJ candidates for Jonquil and City Park)
- Vote on VIP section concept, including proposed budget
- Vote on Bisbee Forward handling electronic donation QR code and remitting proceeds to the BAC
- Vote on circus troop / featured entertainment (Odd Lab, pending fire/LED determination)
- Fire department standby requirements and cost (Commissioner Hauser to report back after meeting with Fire Chief)
- Police cost figures for two vehicles and officers (Ms. Williams will provide)
- Arizona Rangers availability and cost (Commissioner Peltola to report back)
- Ball drop (estimated at \$250.00)
- Event flyer approval and promotional banner concept with cost estimate
- Press release
- Event permit amendment, including art car placements and any additional street closures
- Status of the Cig Art machine relocation (Commissioner Hauser noted he would contact Logan to arrange the move)

Ms. Williams reminded the Commission that all submitted materials needed to reach her by the Wednesday prior to the October 5th meeting so that they could be properly reviewed and distributed.

Item 8.

Discussion and Possible Action to host a table at the Eco Fest on October 11, 2026, from 2:00pm to 6:00pm at Oldfield Oasis located at 528 ½ N. Load St., Bisbee, AZ; including discussion of any expenses associated with participation.

Commissioner Hauser explained that event organizer Serena Casey had invited the BAC to table at the Eco Fest, a sustainability-focused event at Oldfield Oasis. Participation would cost nothing, and Commissioner Hauser noted he would already be present performing with his band and operating a tie-dye booth. He requested that at least one other commissioner be available to cover the BAC table during his band's set. Commissioner Peltola volunteered to be present.

The Commission discussed what to display at the table: the BAC banner, informational materials about the Commission and grant programs, a preliminary New Year's Eve teaser flyer if available, a description panel used at the Stock Exchange event, and a donation bucket with a QR code. Discussion of a QR code—The Commission agreed that all funds raised at Eco Fest would go into the BAC's general event funds.

MOTION: Commissioner Hauser moved that the BAC host a table at the ECO Fest on October 11, 2026, from 2:00pm to 6:00pm at Oldfield Oasis, and that Bisbee Forward provide a QR code for electronic donations with the proceeds to be remitted to the Bisbee Arts Commission.

SECOND: Commissioner France

MOTION PASSED: Unanimously

ADJOURNMENT: 6:26PM