



**Civil Service Commission
118 Arizona Street
Bisbee, AZ 85603**

Tuesday, January 26, 2016

Agenda

THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.

6:00 p.m. Call to Order

Roll Call:

**Jennifer Graeme, Chairperson
Ken Wallace, Vice-Chairperson
Suzy DeBus
James Young**

**Crystal Clark, Staff Liaison
Joan Hansen, Council Liaison**

CALL TO THE PUBLIC – For items not currently on the agenda.

Item 1:

Discussion and Possible Recommendation to Mayor and Council regarding a proposed job description for the position of Library Services Manager.

Item 2:

Discussion and Possible Recommendation to Mayor and Council regarding a proposed job description for the position of Director of Administrative Services/ City Treasurer.

Item 3:

Discussion and Possible Recommendation to Mayor and Council regarding a proposed job description for the position of Animal Care Taker.

Item 4:

Discussion and Possible Recommendation to Mayor and Council regarding a proposed Plan to Combine Community Development with the Public Works Department.

POTENTIAL AGENDA ITEMS FOR NEXT MEETING:

STAFF COMMENTS:

MEMBER'S COMMENTS (NOT OPEN FOR DISCUSSION):

ADJOURNMENT:

Next Regular Meeting: Tuesday April 26, 2016

PERSONS NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT CRYSTAL CLARK, STAFF LIAISON, AT (520) 432-6271, AT LEAST TWENTY-FOUR HOURS BEFORE THE MEETING.